

## **Resolution to Establish a Temporary Special Committee to Facilitate Creation of a Master Plan for the Town Of Luther**

**WHEREAS** it is a strategic objective of the Town of Luther to promote the welfare of the Town's citizens and businesses by ensuring that Town zoning ordinances are current, in compliance with state and federal laws, and foster the ability of citizens to be knowledgeable of their real property and businesses to locate and do businesses to the best of their ability within Town limits;

**RESOLVED** that a special committee be established to review the Town's zoning ordinances, borders and any documents referencing such, and provide recommendations to the Town Trustees as to what, if any, amendments or corrections should be made to Town zoning ordinances in order to create and present to the Trustees a Master Plan for the Town of Luther. Specifically, the special committee, to be called the New Rural Urbanism Committee, and will be charged with the objectives of:

- Reviewing and relying upon all current and past documents, legal and otherwise, pertaining to zoning and zoning ordinances for the Town;
- Conducting such surveys and information gathering as necessary to create a Master Plan;
- Developing a report for Trustees to review **no later than September 12<sup>th</sup>, 2017** which delineates all recommended changes to Town zoning ordinances in conjunction with the presentation of a Master Plan completed at that point in time;
  - Luther Town Trustees may elect (by simple majority) to extend the request for presentation of a Master Plan to as many future dates as necessary in order to receive a completed project.
  - Luther Town Trustees may elect (by simple majority) to extend the life and commission of the Committee to a future date, or determine an end date for the Committee at their discretion.

The Special Committee shall operate under the following protocols:

- The Special Committee shall have a Chairman, appointed by Town Trustees, who shall be the principal point of contact between Town Trustees and the New Rural Urbanism Committee, and have the following responsibilities:
  - Develop agendas;
  - Conduct meetings;
  - Prepare reports and proposals to Town Trustees;
  - Supervise the implementation of Committee work;
  - Appoint members to perform specific tasks;
  - Maintain records;

- Appoint a member to take Meeting Minutes;
- Oversee the Committee in researching issues of importance to the process;
- Secure location for meetings; and
- Notify Committee members and the general public of meetings by publishing a meeting notice outside Luther Town Hall, on the Town Website and social media page/s, through the Town Clerk and/or other Town employee or Trustee as needed.

All New Rural Urbanism Committee meetings shall be open to the public, but the Special Committee may convene in executive session if the if the purpose of executive session comports with state law.

**MAY IT FURTHER BE RESOLVED** that the New Rural Urbanism Committee be composed of 3 members; nominated and appointed by a simple majority of Town Trustees. One member of the Town Trustees will act as Liaison to the Committee.

**ATTEST:** This resolution was adopted at a Regular Meeting of the Town of Luther Trustees held July 11, 2017

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Clerk, Town of Luther