



### Application for Building Permit

Name of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Commercial \_\_\_\_\_ Residential \_\_\_\_\_

### Site Description

Street Address: \_\_\_\_\_

Legal: \_\_\_\_\_ 1/4, \_\_\_\_\_ 1/4, \_\_\_\_\_ 1/4, \_\_\_\_\_ 1/4, Section \_\_\_\_\_, Township \_\_\_\_\_ Range \_\_\_\_\_, Oklahoma County.

Is the Property in a Flood Hazard Area? Yes / No / I don't know

→ If so Applicant **must** fill out a Development Permit for Floodplain Areas, in **addition** to this permit

Name of Subdivision or Addition: \_\_\_\_\_

Block \_\_\_\_\_ Lot(s) \_\_\_\_\_ Current Zoning Site \_\_\_\_\_

Lot Dimensions: Length \_\_\_\_\_ Width \_\_\_\_\_

Setbacks: North Line \_\_\_\_\_ feet East Line \_\_\_\_\_ feet

South Line \_\_\_\_\_ feet West Line \_\_\_\_\_ feet

#### Pin Survey by Registered Surveyor May be Required with Application

Plat/Detailed Drawing showing location of House, Setback Lines, Water Well, Septic Tank, Barns and any other structures must be attached to this application.

### Home/Building Description

Dimensions of Home / Building: Length \_\_\_\_\_ x Width \_\_\_\_\_

S.F. in **Living Area** of the home / building (Excluding decks, porches, and/or patio) Length \_\_\_\_\_ x Width \_\_\_\_\_

Number of bedrooms \_\_\_\_\_ bathrooms \_\_\_\_\_

Siding: Brick \_\_\_\_\_ Aluminum \_\_\_\_\_ Rock \_\_\_\_\_ Shingle \_\_\_\_\_

Other (give description) \_\_\_\_\_

Roofing Wood Shingle \_\_\_\_\_ Asphalt Composition \_\_\_\_\_ Fiberglass \_\_\_\_\_

Other (give description) \_\_\_\_\_

INTENDED USE OF BUILDING: \_\_\_\_\_

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## Installation Information

Type of Foundation: \_\_\_\_\_

Utilities:      Natural Gas \_\_\_\_\_      Propane \_\_\_\_\_      Total Electric \_\_\_\_\_

Electric Provider: OG&E \_\_\_\_\_      CREC \_\_\_\_\_

Plumbing:      Municipal \_\_\_\_\_      Septic Tank \_\_\_\_\_

Type of Septic: Concrete \_\_\_\_\_      Steel \_\_\_\_\_      Other: \_\_\_\_\_

Capacity of Septic Tank: \_\_\_\_\_ gallons

Absorption Field: \_\_\_\_\_ feet of lateral lines

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## Contractor Information

It is a requirement of this permit that all Electrical, Plumbing and HVAC work be performed by a state licensed contractor. This contractor must also be licensed by the Town of Luther to perform work in Luther.

Please provide the contact information for your Plumber, Electrician and HVAC contractor who will perform work on your project.

Plumber / Plumbing Company: \_\_\_\_\_

Address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Contact Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Electrician / Electric Company: \_\_\_\_\_

Address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Contact Name: \_\_\_\_\_ Phone: \_\_\_\_\_

HVAC Contractor: \_\_\_\_\_

Address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Contact Name: \_\_\_\_\_

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## Additional Requirements

Results of percolation tests and/or preliminary septic system inspection from Oklahoma Department of Environmental Quality (DEQ) MUST be attached to application.

The home cannot be occupied until septic system, and water well has final approval from the Oklahoma Department of Environmental Quality (DEQ) and a copy of such report has been filed at the Luther Town Hall.

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**Owner Information**

**NO BUILDING OR STRUCTURE SHALL BE OCCUPIED**

**OR USED IN WHOLE OR IN PART,**

**UNTIL A CERTIFICATE OF OCCUPANCY IS ISSUED**

Signature of Owner: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone: \_\_\_\_\_ Additional Phone: \_\_\_\_\_

Email: \_\_\_\_\_

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**Office Use Only**

\_\_\_\_\_ X \_\_\_\_\_ + \_\_\_\_\_ @ \$60.00 each = \_\_\_\_\_ + Occupancy Permit @ \$60.00 = \$ \_\_\_\_\_  
Square Feet      \$ .20/sq ft      # of Inspections

Approved by the Flood Plain Administrator on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Flood Plain Administrator

Approved by the Luther plan reviewer on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Plan Reviewer

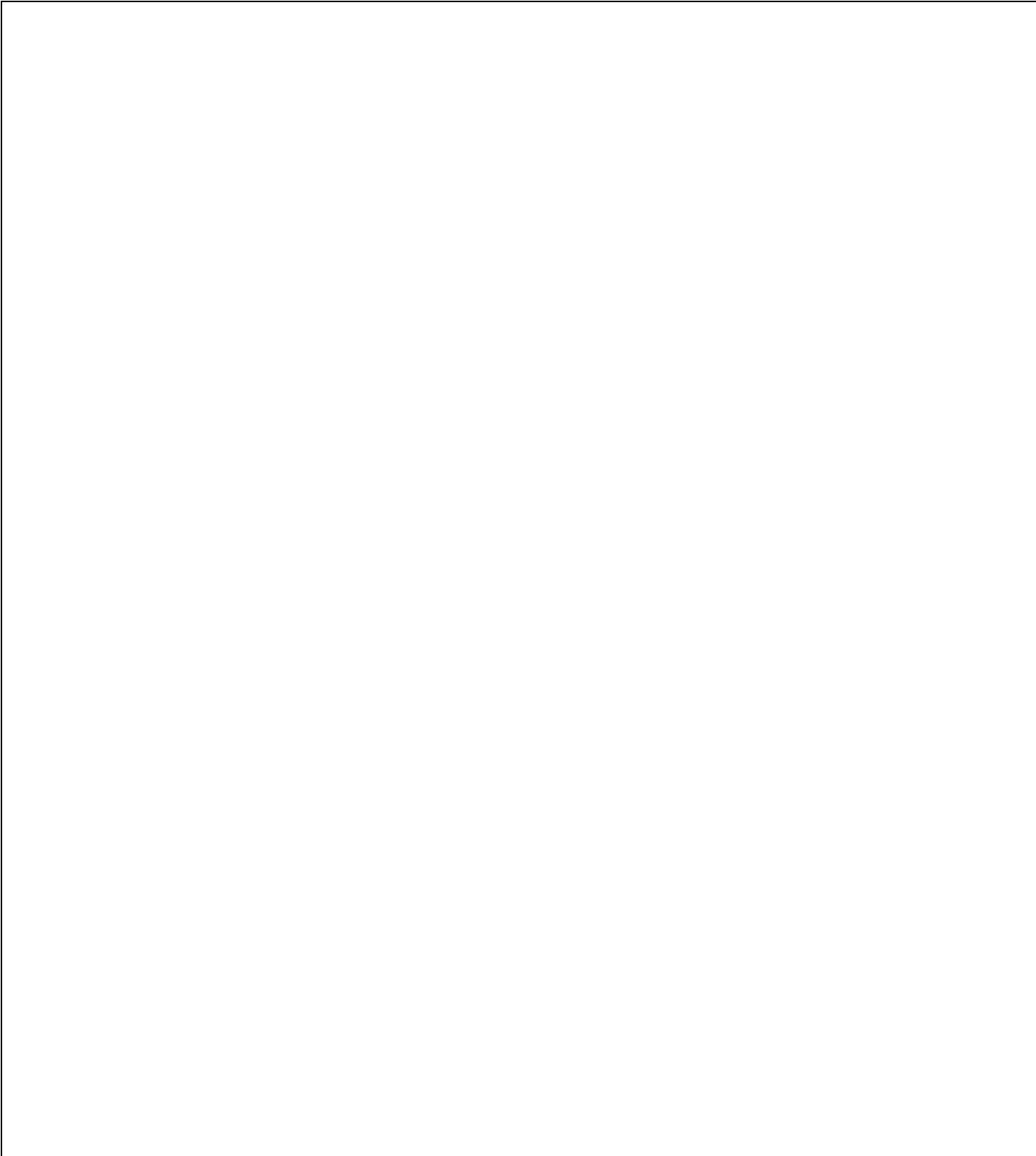
Receipt # \_\_\_\_\_

Payment of \$ \_\_\_\_\_ received on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

**This permit expires on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_**

Show all existing buildings on application for addition or outbuildings: also setback delineations. Please show nearest cross streets (county maintained) and any private roads to the location for any unplatted area.

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## General Information

\_\_\_\_\_ This permit expires 6 months after approval. If the building process has not been started you will have to reapply and pay for a new permit.

\_\_\_\_\_ Proof of a pin survey completed by a registered surveyor must be attached, if requested/required.

\_\_\_\_\_ All buildings or structures that are bigger than 12' x 20' or any size with utilities must be approved by the Plan Reviewer.

\_\_\_\_\_ All inspections are for town use only. The Town of Luther accepts no responsibility for design or workmanship done on site even if it is approved.

\_\_\_\_\_ If more than 1 acre of land is disturbed, a DEQ Storm Water Runoff permit may be required.

\_\_\_\_\_ All Plumbing, Electrical and HVAC work must be done by contractors licensed in Oklahoma and Luther.

\_\_\_\_\_ All septic tanks previously installed must have verification from DEQ to show they have been inspected.

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## Manufactured Home Classification

### Rolling 20 year age limit on Manufactured Homes

\_\_\_\_\_ Type I      \_\_\_\_\_ Type II      \_\_\_\_\_ Type III

Model or Trade Name on Home \_\_\_\_\_

Name of Company Manufacturing Home \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Serial Number of Home \_\_\_\_\_

Manufacturing Date of Mobile Home \_\_\_\_\_

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## **Inspection Information**

Depending on the scope of your construction, the following items will be checked by the Town Inspector. Please call Town Hall when you will be ready for inspection. We will then put you in contact with the Inspector. The Inspector may check more than one phase at a time, if ready.

### **House/Shop Building**

1. Framing
2. Footing / Foundations
  - a. Ground
  - b. Rough
  - c. Final
3. Plumbing
  - a. Ground
  - b. Rough
  - c. Final
4. Electric
  - a. Temporary Pole
  - b. Rough
  - c. Final
5. Mechanical Heat & Air
  - a. Ground
  - b. Rough
  - c. Final
6. Final
  - a. Certificate of Occupancy
7. Any Re-Inspections for phases that do not pass
  - a. \_\_\_\_\_
  - b. \_\_\_\_\_
  - c. \_\_\_\_\_

### **Manufactured Housing or Mobile Home**

1. Tie Downs
2. Plumbing
3. Electric
4. HVAC
5. Certificate of Occupancy