**BOARD OF TRUSTEES FOR THE TOWN OF LUTHER**

**TUESDAY, APRIL 13, 2021 AT 7:00 P.M.**

**LUTHER TOWN HALL**

**108 SOUTH MAIN STREET, LUTHER, OKLAHOMA 73054**

**REGULAR MEETING MINUTES**

1. Call to order by Mayor Jenni White.
2. Invocation by Trustee Jeff Schwarzmeier.
3. Pledge of Allegiance led by Mayor Jenni White.
4. Roll Call by Mayor Jenni White. Present were Jenni White, Trandy Langston, Terry Arps, Brian Hall and Jeff Schwarzmeier.
5. Determination of a quorum by Mayor Jenni White.
6. Approval of the Consent Agenda. Mayor Jenni White made a motion to approve the consent agenda including Board Minutes, Claims including Payroll and Acting Treasurer’s Report, 2nd by Trustee Terry Arps. The Vote: All (5) Yes.
7. Consideration of Items Removed from the Consent Agenda. No Action.
8. Trustee Comments. Mayor Jenni White advised the Board that Fire Chief John Brown, Sr., is leaving in less than two (2) months.
9. Oaths of Office to newly elected Board of Trustees members, Carla Caruthers and Joshua Rowton. Oaths of Office were administered by Acting Town Clerk, Scherrie Pidcock, for Carla Caruthers and Joshua Rowton. (New officials take office on Monday, April 19, 2021, at Noon.)

**Trustee Three (Trandy Langston)**

1. **PUBLIC HEARING:** A public hearing to consider amending Section 12-252, “SPECIFIC USE LIST,” of the Code of Ordinances, by adding multiple single-family residences on Agricultural Tracts to the list of allowable uses under certain circumstances. Vice-Mayor Trandy Langston opened the Public Hearing. Luther resident Everett Doss expressed his desire to see the ordinance passed. No other discussion was held. Vice-Mayor Trandy Langston closed the Public Hearing.
2. **PUBLIC HEARING:** A public hearing to consider an amendment to Sections 12-201, “Purpose,” and 12-202, “Authority,” of the Luther Code of Ordinances, to expand the purposes of the Code pertaining to Planning, Zoning, and Development, and specifically setting forth the purpose of the Planning, Zoning and Development Codes, providing for ratification and adoption of the Comprehensive Plan, bringing the Code into alignment with state statute, and addressing the jurisdiction of the Town. Vice-Mayor Trandy Langston opened the Public Hearing. There were no citizens desiring to speak on the matter. Vice-Mayor Trandy Langston closed the Public Hearing.

**Trustee One (Terry Arps)**

1. Consideration, discussion and possible action to amend the fine schedule to align with state statutes. Terry Arps moved to adopt the amended fine schedule as presented, 2nd by Trandy Langston. The Vote: All (5) Yes.
2. Consideration, discussion and possible action to adopt the Wellston and Luther Police Department Mutual Aid Agreement. Terry Arps made a motion to adopt the Wellston and Luther Police agreement as written, 2nd by Jenni White. The Vote: All (5) Yes.

**Trustee Two (Brian Hall)**

1. Consideration, discussion and possible action to choose and contract with a roofing company for roof replacement at 108 S Main, from three (3) estimates submitted. Jenni White made a motion to accept the quote from Red River Roofing and add the 20 Year Golden Seal protection for a total cost not to exceed $37,000.00, 2nd by Jeff Schwarzmeier. The Vote: All (5) Yes.
2. Consideration, discussion, and possible action to host a regional Water and Wastewater Training event, presented by Oklahoma Municipal Alliance, at Town Hall in May or June with the exact date to be determined. Brian Hall made a motion to host the event as written, 2nd by Terry Arps. The Vote: All (5) Yes*. (The date was later determined to be June 17, 2021.)*

**Trustee Three (Trandy Langston)**

1. Consideration, discussion, and possible approval of a Property Improvements Agreement between the Town of Luther, Oklahoma, and the Chicken Shack, LLC. Trandy Langston made a motion to approve the Property Improvements Agreement, 2nd by Jenni White. The Vote: All (5) Yes.
2. Consideration, discussion and possible action to adopt ORDINANCE 2021-07, AN ORDINANCE OF THE TOWN OF LUTHER, OKLAHOMA, AMENDING ARTICLE F. “SPECIFIC USE PERMITS,” SECTION 12-252 “SPECIFIC USE LIST,” WHICH ESTABLISHES A LIST OF ALLOWABLE USES BY ADDING MULTIPLE SINGLE-FAMILY RESIDENCES ON AGRICULTURAL TRACTS TO THE LIST OF ALLOWABLE USES; REPEALING ALL PRIOR ORDINANCES TO THE CONTRARY; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY. Trandy Langston made a motion to adopt Ordinance 2021-07 as written, 2nd by Jenni White. The Vote: All (5) Yes. Trandy Langston made a motion to adopt the Emergency Clause for Ordinance 2021-07, 2nd by Brian Hall. The Vote: All (5) Yes.
3. Consideration, discussion and possible action to adopt ORDINANCE 2021-08, AN ORDINANCE OF THE TOWN OF LUTHER, OKLAHOMA, AMENDING PART 12 “PLANNING, ZONING AND DEVELOPMENT,” CHAPTER 2, “ZONING REGULATIONS,” ARTICLE A, “GENERAL PROVISIONS,” OF THE CODE OF ORDINANCES OF THE TOWN OF LUTHER, OKLAHOMA, AND SPECIFICALLY AMENDING SECTION 12-201, “PURPOSE OF ZONING REGULATIONS AND ADOPTION OF COMPREHENSIVE PLAN,” WHICH SETS FORTH THE PURPOSES OF THE ZONING REGULATIONS AND PROVIDES FOR ADOPTION OF THE TOWN OF LUTHER COMPREHENSIVE PLAN; AMENDING SECTION 12-202, “JURISDICTION,” WHICH ADDRESSES THE AUTHORITY AND THE JURISDICTION OF THE ZONING REGULATIONS; PROVIDING FOR REPEALER; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY. Trandy Langston made a motion to adopt Ordinance 2021-08, 2nd by Brian Hall. The Vote: All (5) Yes. Trandy Langston made a motion to adopt the Emergency Clause for Ordinance 2021-08, 2nd by Jenni White. The Vote: All (5) Yes.
4. Review and discussion of a short-term rental property ordinance. No Action.

**Trustee Four (Jeff Schwarzmeier)**

**Trustee Five (Jenni White)**

1. Consideration, discussion and possible action to amend the FY 20-21 Town budget to reflect additional income and expenditures. Jenni White made a motion to accept the proposed amendment, 2nd by Trandy Langston. The Vote: All (5) Yes.
2. Consideration, discussion, and possible action regarding the upcoming sales tax elections. No Action.
3. Consideration, discussion and possible action to adopt RESOLUTION NO: 2021-09R**,** A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF LUTHER, OKLAHOMA, AND MAYORAL PROCLAMATION CALLING AND AUTHORIZING THE OKLAHOMA COUNTY ELECTION BOARD TO HOLD A SPECIAL ELECTION ON SEPTEMBER 14, 2021, IN THE TOWN OF LUTHER, OKLAHOMA, FOR NOMINATION AND ELECTION OF THE TOWN CLERK-TREASURER; ESTABLISHING THE FILING PERIODS FOR THE FILING FOR OFFICE OF TOWN CLERK-TREASURER OF LUTHER, OKLAHOMA; AND PROVIDING FOR NOTICE OF ELECTION. No Action.
4. Consideration, discussion and possible action to adopt RESOLUTION NO. 2021-10R, A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF LUTHER, OKLAHOMA, AND MAYORAL PROCLAMATION CALLING FOR AN ELECTION IN THE TOWN OF LUTHER ON JULY 13, 2021, FOR THE PURPOSE OF SUBMITTING A QUESTION TO THE REGISTERED VOTERS REGARDING APPOINTMENT RATHER THAN ELECTION OF THE TOWN OF LUTHER CLERK-TREASURER; AND PROVIDING FOR THE CONDUCT OF THE ELECTION BY THE OKLAHOMA COUNTY ELECTION BOARD. Jenni White made a motion to adopt Resolution 2021-10R as written, 2nd by Trandy Langston. The Vote: All (5) Yes.
5. New Business: No new business.
6. Citizen participation:  No citizens desired to speak.
7. Town Attorney’s Report. Town Attorney Beth Anne Childs recognized and thanked Jenni White and Trandy Langston for their dedicated service to the Town of Luther.
8. Recognition of Jenni White and Trandy Langston for their service as Trustees to the Town of Luther. Refer to Item 26.
9. Adjourn. Mayor Jenni White made a motion to adjourn, 2nd by Jeff Schwarzmeier. The Vote: All (5) Yes.

Minutes transcribed by Scherrie Pidcock, Acting Town Clerk-Treasurer.