

**BOARD OF TRUSTEES FOR THE TOWN OF LUTHER
TUESDAY, OCTOBER 12, 2021 AT 7:00 P.M.
LUTHER TOWN HALL
108 SOUTH MAIN STREET, LUTHER, OKLAHOMA 73054**

REGULAR MEETING MINUTES

1. Call to order **by Mayor Terry Arps.**
2. Invocation **by Jeff Schwarzmeier.**
3. Pledge of Allegiance was **led by Terry Arps.**
4. Roll Call by Terry Arps. **Present were Terry Arps, Brian Hall, Carla Caruthers, Jeff Schwarzmeier, and Joshua Rowton.**
5. Determination of a quorum **was made by Terry Arps.**
6. Approval of the Consent Agenda,
 - a. Approval of the Board Minutes from the meetings of September 14 and 23, 2021.
 - b. Approval of Claims, including Payroll
 - c. Review and Approval of Acting Treasurer's Report. – **Terry Arps made a motion to approve the consent agenda as presented, 2nd by Jeff Schwarzmeier. The Vote: All (5) Yes.**
7. Consideration of Items Removed from the Consent Agenda – **None.**
8. Trustee Comments – **None.**

Trustee One (Terry Arps)

9. **PUBLIC HEARING** - to consider and take action on an application for a Specific Use Permit (SUP) for property generally located at 21625 N. Luther Road, Luther, Oklahoma, for purposes of a placing a second residence on an agricultural property. A copy of the proposed application is on file in the office of the Town Clerk at Luther Town Hall. The property is currently zoned A-1, Agricultural, and the legal description is as follows: LUTHER TOWNSHIP 000 000 PT NE4 SEC 16 14N 1E BEING S/2 OF E/2 NE4 – **Public Hearing was opened and closed. Terry Arps made a motion to table to November 9, 2021, 2nd by Jeff Schwarzmeier. The Vote: All (5) Yes.**
10. Presentation and related discussion on the Open Meeting Act by Town Attorney, Beth Anne Childs, including a clarification and summary of state statutes, Attorney General Opinions, and case law, and answering any related questions. – **Beth Anne Childs explained in summary, the Open Meeting Act. Trustees asked procedural questions Mrs. Childs also mentioned she would share a link with the Trustees to a website with very good information.**
11. Consideration, discussion and possible action to authorize Scherrie Pidcock to hire a temporary employee in the absence of office personnel. – **Terry Arps made a motion to approve the item as written, 2nd by Carla Caruthers. The Vote: All (5) Yes.**

12. Consideration, discussion and possible action regarding the Cycle 66 event riding through Luther on Sunday, November 7, 2021. – **No Action.**
13. Consideration, discussion, and possible approval of RESOLUTION NO. 2021-17R, A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF LUTHER, OKLAHOMA, APPROVING AN AMENDMENT TO THE BUDGET OF THE TOWN OF LUTHER FOR FISCAL YEAR 2021-2022 IN ACCORDANCE WITH THE PROVISIONS OF THE MUNICIPAL BUDGET ACT – **Terry Arps made a motion to approve Resolution 2021-17R as written, 2nd by Jeff Schwarzmeier. The Vote: All (5) Yes.**
14. Consideration, discussion, and possible approval of RESOLUTION NO. 2021-18R, A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF LUTHER, OKLAHOMA, CONCERNING CORONAVIRUS LOCAL FISCAL RECOVERY FUNDS FOR NON-ENTITLEMENT UNITS OF GOVERNMENT (ARPA FUNDS); AUTHORIZING ACCEPTANCE OF THE ARPA FUNDS FROM THE FEDERAL GOVERNMENT; ACKNOWLEDGING THAT ALL EXPENDITURES MUST BE IN ACCORDANCE WITH ARPA GUIDELINES AND COMPLIANCE REQUIREMENTS; ACKNOWLEDGING APPROVAL OF A BUDGET AMENDMENT PURSUANT TO THE OKLAHOMA MUNICIPAL BUDGET ACT TO ACCOUNT FOR THE FUNDS; AND AUTHORIZING THE MAYOR AND THE TOWN CLERK TO EXECUTE ALL NECESSARY AGREEMENTS AND RELATED DOCUMENTS. **Terry Arps made a motion to approve Resolution 2021-18R as written, 2nd by Carla Caruthers. The Vote: All (5) Yes.**

Trustee Two (Brian Hall)

Trustee Three (Carla Caruthers)

15. Consideration, discussion and possible action regarding generator maintenance quotes for three (3) stationary and one (1) mobile generator. **Tabled to October 28, 2021.**

Trustee Four (Jeff Schwarzmeier)

Trustee Five (Joshua Rowton)

16. Consideration and discussion of Fire District boundaries, Fire Subscription Fees, the costs associated with the Fire Department, and other related issues for the purposes of public information and questions. **Town Board members, Firefighters, Town Attorney Beth Anne Childs, JT Langston and others discussed the Fire Department Subscription Fees, Run Fees, and related information. – No Action.**
17. Consideration, discussion and possible action to accept the Planning Commission's recommendation to accept Trandy Langston's resignation as an Interim Member of the Planning Commission. – **Joshua Rowton made a motion to accept Trandy Langston's resignation from the Planning Commission, 2nd by Terry Arps. The Vote: All (5) Yes.**

18. Consideration, discussion and possible action to accept the Planning Commission's recommendation to appoint Brian Wilson to the Planning Commission. – **Joshua Rowton made a motion to appoint Brian Wilson to the Planning Commission, 2nd by Brian Hall. The Vote: All (5) Yes.**
19. Discussion, consideration, and possible action on the closure of Main Street between 1st and South 2nd Streets. This would be for Trunk or Treat, October 30, 2021, between 4:00 p.m.-7:00 p.m., and for Christmas Carriage rides on December 3, 2021, from 5:00 p.m.-8:00 p.m. **Joshua Rowton made a motion to approve the item as written, 2nd by Terry Arps. The Vote: All (5) Yes.**
20. Consideration, discussion, and possible action to transfer proceeds from the Culpepper & Merriweather Circus fundraiser in the amount of \$1,845.10 from The Town of Luther to the Luther Friends of the Park. – **Terry Arps made a motion to transfer the circus proceeds to the Luther Friends of the Park to further enhance the use of the parks for the public, 2nd by Jeff Schwarzmeier. The Vote: All (5) Yes.**
21. Presentation by Tyler Snedeker, and consideration, discussion, and Board Feedback regarding the construction of a Disc Golf Course on currently unused land in Wildhorse Park. This would be a destination for economic development, fundraiser, and an added attraction to Luther. **Presentation and Q&A with the Town Board, Tyler Snedeker and Patrick Proc. No Action.**
22. **New Business:** In accordance with the Open Meeting Act, Title 25 O.S. 311.A.9 of the Oklahoma Statutes, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda. – **None.**
23. **Citizen participation:** Citizens may address the Board during open meetings on any matter on the agenda prior to the Board taking action on the matter. On any item not on the current agenda, citizens may address the Board under the agenda item Citizen Participation. Citizens should fill out a Citizen's Participation Request form and give it to the Mayor. Citizen Participation is for information purposes only, and the Board cannot discuss, act or make any decisions on matters presented under Citizens Participation. Citizens are requested to limit their comments to two minutes. – **Anna Campbell asked about getting more storm sirens in the area due to the recent tornado warnings in Luther. Fire Chief Joe Figueroa stated he will check with Oklahoma County Emergency Management. No Action.**
24. Adjourn. – **Terry Arps made a motion to adjourn, 2nd by Jeff Schwarzmeier. The Vote: All (4) Yes. (Joshua Rowton had left the room temporarily prior to the vote.)**