

the Town of Luther



**BOARD OF TRUSTEES FOR THE TOWN OF LUTHER
TUESDAY, JANUARY 11, 2022, AT 7:00 P.M.
LUTHER TOWN HALL
108 SOUTH MAIN STREET, LUTHER, OKLAHOMA 73054**

REGULAR MEETING AGENDA

1. Call to order
2. Invocation
3. Pledge of Allegiance
4. Roll Call
5. Determination of a quorum
6. Approval of the Consent Agenda,
 - a. Approval of the Board Minutes from the meeting of December 14, 2021
 - b. Approval of Claims, including Payroll
 - c. Review and Approval of Acting Treasurer's Report
7. Consideration of Items Removed from the Consent Agenda
8. Trustee Comments

Trustee One (Terry Arps)

9. Public Hearing - to consider and take appropriate action, including to approve or deny an application for a Specific Use Permit (SUP) for property generally located at 811 South Birch Street, Luther, Oklahoma, for purposes of building a Day Care Facility (SUP category Private School) on an R-2 zoned property. The property is currently zoned R-2, Residential/Manufactured Housing, and the legal description is as follows: Chamberlains Addition 020 000 Lots 9 thru 12 Section 27 Township 14N Range 1E QTR SW - Acres .3214
10. Public Hearing - to consider and take appropriate action, including to approve or deny an application for a Specific Use Permit (SUP) for property generally located at 19305 N Dobbs Rd, Luther, Oklahoma, for purposes of placing a second residence on a five (5) acre tract of land. The Applicant has expressed an interest in filing an application to use the second residence for a Short Term Rental. The property is currently zoned A-1, Agricultural, and the legal description is as follows: UNPLTD PT SEC 22 14N 1E 000 000 PT SE4 SEC 22 14N 1E BEG 1987.78FT N OF SE/C SE4 TH W660FT N330FT E660FT S330FT TO BEG CONT 5ACRS MORE OR LESS SUBJ TO ESMTS OF RECORD
11. Public Hearing - to consider and take appropriate action, including to approve or deny an application for a Specific Use Permit (SUP) for property generally located at 20100 NE 178th St, Luther, Oklahoma, for purposes of placing a home with an event venue including a motocross track, training facility, and

RV hookups on a 40 acre tract of land. The property is currently zoned A-1, Agricultural, and the legal description is as follows: LUTHER TOWNSHIP 000 000 PT NW4 SEC 35 14N 1E BEG AT NW/C NW4 TH E867.44FT S1925.84FT TO N R/W TURNER TURNPIKE SWLY882.02FT TO W LINE NW4 N2091.63FT TO BEG CONT 40ACRS MORE OR LESS

12. Consideration, discussion and possible action to approve a roof replacement at no cost to the Town of Luther for the building located at 309 SW 5th, Luther, Oklahoma, commonly known as the Armstrong Head Start, by the Community Action Agency, pursuant to the lease between the Agency and the Town of Luther.
13. Consideration, discussion and possible action for recommendation to the Planning Commission for replacement membership.
14. Consideration, discussion and possible action to complete the equipping of the 2020 Dodge Ram police vehicle.
15. Consideration, discussion and possible action to ratify the OMAG Proof of Loss claim for repairs to the 2016 Ford Explorer Interceptor in the amount of \$9,039.43, less the \$500.00 deductible.
16. Consideration, discussion and possible action to ratify the OMAG Proof of Loss claim for repairs to the 2019 Dodge Ram 1500 4X4 in the amount of \$2,391.20, less the \$500.00 deductible.
17. Consideration and discussion of infrastructure as it relates to housing in the Town of Luther.
18. Consideration, discussion and possible action regarding the historic feed scale building on Apple Street between North 1st and North 2nd Streets.
19. Discussion and possible action on the formation and composition of the fire subscription advisory committee.

Trustee Two (Brian Hall)

Trustee Three (Carla Caruthers)

20. Consideration, discussion and possible action to amend the Town of Luther Fire Department subscription program as set forth in Resolution No. 2021-13R. **Tabled from Dec 14, 2021.**
21. Discussion of needed repairs for the Fire Department Engine Truck 757.
22. Consideration, discussion, and possible ratification of training books purchase for Firefighter One class in the amount of \$537.97.
23. Consideration, discussion and possible ratification of Hazmat training books purchase in the amount of \$271.52.
24. Consideration, discussion and possible action to create the wording for a notification to be mailed to members of the Luther Fire District announcing a special meeting relating to fire subscriptions scheduled for February 8, 2022, 5:00 PM.

Trustee Four (Jeff Schwarzmeier)

Trustee Five (Joshua Rowton)

25. Presentation and proposal by Friends of the Park, the Luther Parks Commission members or others regarding a disc golf course at Wildhorse Park.
26. Consideration, discussion and possible action to approve as proposed, amended, or revised, the disc golf proposal, should compromise be required.
27. **PROPOSED EXECUTIVE SESSION:** Consideration and possible action to enter into executive session for confidential communications to discuss the employment, hiring, and appointment of Interim Town Clerk/Treasurer Scherrie Pidcock, including possible appointment to the full time position of Town Clerk/Treasurer, job duties, and compensation, as authorized by 25 O.S. Section 307(B)(1).
28. **PROPOSED ACTION ITEMS FOR MATTERS DISCUSSED IN EXECUTIVE SESSION:** Consideration, discussion, and possible appropriate and related action on matters discussed in Executive Session, including appointment of Scherrie Pidcock as Town Clerk/Treasurer, and action including job duties, compensation and other related matters. – **Tabled from December 14, 2021.**
29. Consideration, discussion, and possible adoption of ORDINANCE NO. 2022-01, AN ORDINANCE OF THE TRUSTEES OF THE TOWN OF LUTHER, OKLAHOMA, AMENDING SECTION 2-301 OF THE LUTHER CODE OF ORDINANCES, "DUTIES OF TOWN CLERK-TREASURER"; AMENDING SECTION 2-302, "TOWN CLERK-TREASURER SALARY AND BENFITS"; REPEALING SECTION 2-302.1 "TOWN CLERK-TREASURER", SECTION 2-302.2, "PAY PERIOD, SALARY AND BENEFITS FOR TOWN CLERK-TREASURER", AND SECTION 2-302.3, "ADDITIONAL PAY FOR TOWN CLERK FOR EXTRA DUTIES"; REPEALING ALL ORDINANCES TO THE CONTRARY; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY
30. Consideration, discussion, and possible approval of a Job Description for the position of the Town Manager/Clerk-Treasurer/Floodplain Administrator.
31. Consideration, discussion, and possible approval for the Town Clerk-Treasurer to begin the process of hiring an additional staff person to provide administrative support and possibly Code Enforcement duties.
32. **New Business:** In accordance with the Open Meeting Act, Title 25 O.S. 311.A.9 of the Oklahoma Statutes, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.
33. **Citizen participation:** Citizens may address the Board during open meetings on any matter on the agenda prior to the Board taking action on the matter. On any item not on the current agenda, citizens may address the Board under the agenda item Citizen Participation. Citizens should fill out a Citizen's Participation Request form and give it to the Mayor. Citizen Participation is for information purposes only, and the Board cannot discuss, act or make any decisions on matters presented under Citizens Participation. Citizens are requested to limit their comments to two minutes.

34. Adjourn.


Scherrie Pidcock, Acting Town Clerk-Treasurer



Agenda Posted Monday, January 10, 2022, at Luther Town Hall, via MailChimp, on the website at www.townoflutherok.com and on Facebook at The Town of Luther, prior to 7:00 pm.