

the Town of Luther



**BOARD OF TRUSTEES FOR THE TOWN OF LUTHER  
TUESDAY, JULY 12, 2022, AT 7:00 P.M.  
LUTHER TOWN HALL  
108 SOUTH MAIN STREET, LUTHER, OKLAHOMA 73054**

**REGULAR MEETING AGENDA**

**Official action can only be taken on items which appear on the agenda. The Trustees may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the Trustees may refer the matter to the Chairman or the Town Attorney, or back to a committee or recommending body. Under certain circumstances, items may be deferred to a specific later date or stricken from the agenda entirely.**

1. Call to order
2. Invocation
3. Pledge of Allegiance
4. Roll Call
5. Determination of a quorum
6. Approval of the Consent Agenda,
  - a. Approval of the Board Minutes from the meetings of June 14 and June 23, 2022
  - b. Approval of Claims, including Payroll
  - c. Review and Approval of Treasurer's Report
7. Consideration of Items Removed from the Consent Agenda
8. Police, Fire and Code Enforcement Reports
9. Manager's Report
10. Attorney's Report
11. Trustee Comments

**Trustee One (Terry Arps)**

12. Consideration, discussion and possible action concerning acquisition of a canine officer for the Luther Police Department.
13. Consideration, discussion and possible action to authorize repair of the 2018 Ford Explorer police vehicle's air conditioner by LDM Automotive in an amount not to exceed \$1,454.00.
14. Consideration, discussion and possible action to authorize the purchase of two (2) used Ford Explorer police patrol vehicles, including shipping from point of origin.

15. Consideration, discussion and possible action to surplus and authorize Police Chief Leafy to sell three (3) police vehicles: 1) 2010 Dodge Charger VIN 8671, 2) 2012 Dodge Charger VIN 7913, 3) 2010 Dodge Charger VIN 8670.
16. Consideration and discussion on report from Terry Arps on the recent Eastern Oklahoma County Medical Development Authority (EOCMDA) meeting.
17. Consideration, discussion and possible action to reappoint Jennifer Edmunson to the Oklahoma County Library Council as Library Commissioner to the Town of Luther for the next three (3) year period ending July 2025.
18. Consideration, discussion and possible action regarding funding opportunities for walking/bicycle trails in Wild Horse Park; including the Transportation Alternative Program (TAP).
19. Consideration, discussion and possible action to approve Pay Application #4 from Utility Field Services, LLC, for work on the CDBG Sewer Project
20. Consideration, discussion and possible action to approve Change Order # 1 from Utility Field Services, LLC, for work on the CDBG Sewer Project.
21. Consideration, discussion and possible action to award a bid for sewer system improvements to Orr Construction in the amount of \$189,295.00.
22. Consideration and discussion of budgeted Fiscal Year 2022-2023 raises for staff.

**Trustee Two (Brian Hall)**

**Trustee Three (Carla Caruthers)**

23. Report from Fire Department Advisory Committee Chairman, Phil Campbell.

**Trustee Four (Jeff Schwarzmeier)**

**Trustee Five (Joshua Rowton)**

24. Consideration and discussion of Title Opinion for Lot Twelve (12), Block One (1), REPLAT OF SCHOOL LAND SECOND ADDITION to Luther, Oklahoma County, Oklahoma, according to the recorded plat thereof, owned by the Town of Luther, and possible action regarding potential disposition of property.
25. **New Business:** In accordance with the Open Meeting Act, Title 25 O.S. 311.A.9 of the Oklahoma Statutes, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.
26. **Citizen participation:** Citizens may address the Board during open meetings on any matter on the agenda prior to the Board taking action on the matter. On any item not on the current agenda, citizens may address the Board under the agenda item Citizen Participation. Citizens should fill out a Citizen's Participation Request form and give it to the Mayor. Citizen Participation is for information purposes only, and the Board cannot discuss, act or make any decisions on matters presented under Citizens Participation. Citizens are requested to limit their comments to two minutes.

27. Adjourn.

Scherrie Pidcock  
Scherrie Pidcock, Town Clerk



Agenda Posted Monday, July 11, 2022, at Luther Town Hall, via MailChimp, on the website at [www.townoflutherok.com](http://www.townoflutherok.com) and on Facebook at The Town of Luther, prior to 7:00 pm.



**BOARD OF TRUSTEES FOR THE TOWN OF LUTHER  
TUESDAY, JUNE 14, 2022, AT 7:00 P.M.  
LUTHER TOWN HALL  
108 SOUTH MAIN STREET, LUTHER, OKLAHOMA 73054**

**REGULAR MEETING MINUTES**

1. Call to order by Terry Arps.
2. Invocation by Jeff Schwarzmeier.
3. Pledge of Allegiance was led by Terry Arps.
4. Roll Call by Terry Arps. Present were Terry Arps, Carla Caruthers and Jeff Schwarzmeier. Joshua Rowton arrived later, at 7:05 pm. Brian Hall was absent.
5. Determination of a quorum was made by Terry Arps.
6. Approval of the Consent Agenda,
  - a. Approval of the Board Minutes from the meetings of May 10, May 26 and June 6, 2022
  - b. Approval of Claims, including Payroll
  - c. Review and Approval of Treasurer's Report – Terry Arps made a motion to approve the Consent Agenda as presented, 2<sup>nd</sup> by Jeff Schwarzmeier. The Vote: All (3) Yes.
7. Consideration of Items Removed from the Consent Agenda – None.
8. Trustee Comments – None.
9. Police and Fire Reports - Reviewed by the Board. Joshua Rowton arrived at this time.
10. Manager's Report – Scherrie Pidcock reported she was looking forward to the budgets being passed.
11. Attorney's Report – Beth Anne Childs' report was given after Item 24. She thanked the Board for renewing her contract and stated her plan was to work on a Code Book review this year.
12. **PUBLIC HEARING** on the FY 2022-2023 Town of Luther Budget for the purpose of discussing, developing and finalizing the Town of Luther budget for the fiscal year beginning July 1, 2022. A copy of the proposed budget is available at Luther Town Hall, 108 S. Main, Luther, OK. – Terry Arps opened the Public Hearing and asked for comments or questions. There were no comments or questions. Terry Arps closed the Public Hearing.

**Trustee One (Terry Arps)**

13. Consideration, discussion and possible action to adopt Resolution 2022-03R, A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF LUTHER, OKLAHOMA, ADOPTING THE FISCAL YEAR 2022-2023 ANNUAL BUDGET FOR THE TOWN IN ACCORDANCE WITH THE PROVISIONS OF THE MUNICIPAL BUDGET ACT. – Terry Arps made a motion to adopt the Resolution as written, 2<sup>nd</sup> by Jeff Schwarzmeier. The Vote: All (4) Yes.
14. Report from Jennifer Edmunson – Metropolitan Library Liaison. – Jennifer presented information

to the Board regarding the Metropolitan Library System's \$75 million budget. She stated that the Luther Library will be upgraded this coming fiscal year to be fully ADA compliant. She informed the Board that there is a second library planned in Edmond at I-35 and SE 15<sup>th</sup> Street. She is on the Finance and the Executive Committees of the MLS and attends all meetings regularly, in addition to visiting other library locations on a regular basis. She also mentioned that her appointment is up for renewal in July 2022 and she expressed her desire for the Board to re-appoint her. – No Action.

15. Consideration, discussion and possible action to approve the contract for prosecutorial services with Brent Coldiron for FY 22-23. – Terry Arps made a motion to approve the contract, 2<sup>nd</sup> by Jeff Schwarzmeier. The Vote: All (4) Yes.
16. Consideration, discussion and possible action to approve the contract with the Childs Law Firm, PLLC, for FY 22-23. - Terry Arps made a motion to approve the contract, 2<sup>nd</sup> by Carla Caruthers. The Vote: All (4) Yes.
17. Consideration, discussion and possible action to pay annual fees to Oklahoma Municipal League (OML) in the amount of \$1,380.04 for FY 22-23. – Terry Arps made a motion to pay the annual fees to Oklahoma Municipal League, 2<sup>nd</sup> by Joshua Rowton. The Vote: All (4) Yes.
18. Consideration, discussion and possible action to approve three (3) School Resource Officer Mutual Cooperation Agreements with the Luther Public School District. – Terry Arps made a motion to approve three (3) agreements, 2<sup>nd</sup> by Carla Caruthers. The Vote: Three (3) Yes, Joshua Rowton had stepped out of the room before the vote.
19. Consideration, discussion and possible action to approve the FY 22-23 Jail Services Agreement with the Oklahoma County Criminal Justice Authority. – Terry Arps made a motion to approve the jail services agreement, 2<sup>nd</sup> by Jeff Schwarzmeier. The Vote: Three (3) Yes, Joshua Rowton was absent from the room during the vote.
20. Consideration, discussion and possible action to approve the FY 22-23 Fire Department Annual Equipment Agreement with Oklahoma County Emergency Management. – Terry Arps made a motion to approve the agreement, 2<sup>nd</sup> by Jeff Schwarzmeier. The Vote: Three (3) Yes, Joshua Rowton was absent from the room during the vote.

**Trustee Two (Brian Hall)**

**Trustee Three (Carla Caruthers)**

21. Consideration, discussion and possible action to purchase fireworks for the annual Independence Day Celebration scheduled for Saturday, July 2, 2022, in an amount not to exceed \$5,000.00. – Carla Caruthers made a motion to authorize the purchase of fireworks not to exceed \$5,000.00, 2<sup>nd</sup> by Terry Arps. The Vote: Three (3) Yes, Joshua Rowton was absent during the vote.
22. Consideration, discussion and possible action to authorize the repair of Engine 757. – Carla Caruthers made a motion to table the item until June 23, 2022, 2<sup>nd</sup> by Terry Arps. The Vote: All (4). Joshua Rowton had returned to the meeting.

**Trustee Four (Jeff Schwarzmeier)**

**Trustee Five (Joshua Rowton)**

23. **New Business:** In accordance with the Open Meeting Act, Title 25 O.S. 311.A.9 of the Oklahoma Statutes, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda. – **None.**
24. **Citizen participation:** Citizens may address the Board during open meetings on any matter on the agenda prior to the Board taking action on the matter. On any item not on the current agenda, citizens may address the Board under the agenda item Citizen Participation. Citizens should fill out a Citizen's Participation Request form and give it to the Mayor. Citizen Participation is for information purposes only, and the Board cannot discuss, act or make any decisions on matters presented under Citizens Participation. Citizens are requested to limit their comments to two minutes. – **Terry Arps mentioned there had been skunks under the steps of the library but that all had been relocated.**
25. **Adjourn.** – Terry Arps made a motion to adjourn, 2<sup>nd</sup> by Jeff Schwarzmeier. The Vote: All (4) Yes.



Minutes transcribed by Scherrie Pidcock, Town Clerk

the Town of Luther



*a friendly community*

**MINUTES OF SPECIAL MEETING**

**BOARD OF TRUSTEES FOR THE TOWN OF LUTHER**

**THURSDAY, JUNE 23, 2022, AT 6:30 P.M.**

**LUTHER TOWN HALL**

**108 SOUTH MAIN STREET, LUTHER, OKLAHOMA 73054**

1. Call to order by Terry Arps.
2. Invocation by Jeff Schwarzmeier.
3. Pledge of Allegiance led by Terry Arps.
4. Roll Call by Terry Arps. Present were Terry Arps, Jeff Schwarzmeier and Joshua Rowton. Brian Hall and Carla Caruthers were absent.
5. Determination of a quorum was made by Terry Arps.
6. Trustee Comments – Terry Arps mentioned that a canine was donated to the Town (Police Department) and there will be discussion at the next meeting. He also made mention that Governor Still signed an executive order regarding school resource officers. Terry also relayed information regarding the Eastern Oklahoma County Medical Development Authority's (EOCMDA) upcoming meeting.

**Trustee One (Terry Arps)**

7. Consideration, discussion and possible action to enter into an agreement with Luther Public Schools for lease of the softball field at Wildhorse Park from July 1 to October 1, 2022. – Terry Arps made a motion to approve the lease agreement in the amount of \$150.00, 2<sup>nd</sup> by Jeff Schwarzmeier. The Vote: All (3) Yes.
8. Consideration, discussion and possible action to hire James Roche as a police officer for the starting pay of \$14.63 per hour. – Terry Arps made a motion to approve the hiring of James Roche' as a police officer at the rate of \$14.63 per hour, starting July 1, 2022, contingent on the Luther Board of Education's vote to approve the School Resource Officer (SRO) contract between the Town of Luther and the Board of Education, and with a condition of employment being that Roche' must pass the required physical examination required by the Oklahoma Police Pension and Retirement System, 2<sup>nd</sup> by Jeff Schwarzmeier. The Vote: All (3) Yes.
9. Consideration, discussion, and possible action regarding repairs to the library, including Claim for library repair. – Estimate \$2,000.00. – Terry Arps made a motion to file a claim for damages and have the library damage repaired, 2<sup>nd</sup> by Jeff Schwarzmeier. The Vote: All (3) Yes.

**Trustee Two (Brian Hall)**

**Trustee Three (Carla Caruthers)**

10. Consideration, discussion and possible action to authorize the repair of Engine 757. Tabled from June 14, 2022. **Terry Arps made a motion to authorize repair of Engine 757, not to exceed \$2,600.00, 2<sup>nd</sup> by Jeff Schwarzmeier. The Vote: All (3) Yes.**

**Trustee Four (Jeff Schwarzmeier)**

**Trustee Five (Joshua Rowton)**

11. Citizen participation: Citizens may address the Board during open meetings on any matter on the agenda prior to the Board taking action on the matter. On any item not on the current agenda, citizens may address the Board under the agenda item Citizen Participation. Citizens should fill out a Citizen's Participation Request form and give it to the Mayor. Citizen Participation is for information purposes only, and the Board cannot discuss, act or make any decisions on matters presented under Citizens Participation. Citizens are requested to limit their comments to two minutes. – **None.**
12. Adjourn. – **Terry Arps made a motion to adjourn, 2<sup>nd</sup> by Jeff Schwarzmeier. The Vote: All (3) Yes.**



Minutes transcribed by Scherrie Pidcock, Town Clerk



**TOWN OF LUTHER GENERAL FUND  
CLAIMS FROM JUNE 15 THROUGH JULY 12, 2022**

<b>Date</b>	<b>Ref No.</b>	<b>Payee</b>	<b>Memo</b>	<b>Payment</b>
06/15/2022	EFT	QuickBooks Payroll	GEN GOVT/FIRE/COURT PAYROLL	4,447.62
06/15/2022	EFT	Purchase Power	POSTAGE	301.50
06/15/2022	EFT	LPWA FUND	MONTHLY SALES TAX TRANSFER	2,762.00
06/15/2022	EFT	TECHNOLOGY FEE ACCOUNT	MONTHLY TECH FEE TRANSFER	820.00
06/21/2022	EFT	REIDY MEDICAL	MEDICAL SUPPLIES FOR FD	441.00
06/22/2022	EFT	QuickBooks Payroll	POLICE PAYROLL	11,665.96
06/22/2022	EFT	Oklahoma Tax Commission	STATE PAYROLL TAX	798.00
06/22/2022	EFT	IRS	FEDERAL PAYROLL TAX	994.56
06/23/2022	21961	ABERDEEN ENTERPRIZES II, INC	COLLECTION FEES	89.72
06/23/2022	21962	Ameritas Life Insurance Corp	VOLUNTARY VISION INS	118.18
06/23/2022	21963	ARC PYROTECHNICS	FIREWORKS	5,000.00
06/23/2022	21964	BLUE LINE EMERGENCY UPFITTERS	POLICE VEHICLE EQUIPMENT AND INSTALL	6,679.00
06/23/2022	21965	BLUECROSS & BLUESHIELD OF OK	HEALTH INS	7,127.04
06/23/2022	21966	BLUECROSS BLUESHIELD OF OKLAHOMA	LIFE INS	45.12
06/23/2022	21967	BridgeTower OpCo, LLC	PUBLICATIONS	149.24
06/23/2022	21968	CNCSPC	DEDUCTIONS	487.32
06/23/2022	21969	FIRST PRIORITY ALARM SYSTEMS, INC.	SECURITY CAMERAS & ENTRY SECURITY	5,555.00
06/23/2022	21970	GENERATOR SUPERCENTER OF OK	GENERATOR PARTS AND REPAIR	880.00
06/23/2022	21971	ODP BUSINESS SOLUTIONS, LLC	OFFICE SUPPLIES	3.60
06/23/2022	21972	OHIO CSPC	DEDUCTIONS	195.32
06/23/2022	21973	OK DPS	POLICE INTERFACE EQUIPMENT	80.00
06/23/2022	21974	Oklahoma Firefighters Pension System	PENSION CONTRIBUTIONS	393.66
06/23/2022	21975	OKLAHOMA MUNICIPAL RETIREMENT FUND	PENSION CONTRIBUTIONS	212.44
06/23/2022	21976	PARKHILL	CDBG GRANT ADMINISTRATION	2,400.00
06/23/2022	21977	ROBINSON, HOOVER & FUDGE, PLLC	DEDUCTIONS	377.83
06/27/2022	EFT	Purchase Power	POSTAGE	301.50
06/29/2022	EFT	QuickBooks Payroll	GEN GOVT/FIRE/COURT PAYROLL	4,206.95
06/29/2022	EFT	IRS	FEDERAL PAYROLL TAX	1,680.66
06/30/2022	EFT	Ok Police Pension & Retirement System	PENSION CONTRIBUTIONS	3,242.33
07/01/2022	EFT	Total Merchant Services	MONTHLY TRANSACTION FEES	273.35
07/01/2022	EFT	INTUIT	QUICKBOOKS ONLINE FOR LPWA	80.00
07/05/2022	EFT	INTUIT	QUICKBOOKS ONLINE FOR TOWN	80.00
07/07/2022	EFT	IRS	FEDERAL PAYROLL TAX	951.98
07/12/2022	21978	ABERDEEN ENTERPRIZES II, INC	COLLECTION FEES	67.40
07/12/2022	21979	AT&T Mobility	CELL/TABLETS/AIR CARDS	754.85

07/12/2022	21980	BOUND TREE	MEDICAL SUPPLIES FOR FD	244.62
07/12/2022	21981	BRIAN HALL	MONTHLY TELEPHONE REIMBURSEMENT	50.00
07/12/2022	21982	CASCO Industries, Inc	BOOTS (5 SETS) - HOSE CONNECTORS	UIXK
07/12/2022	21983	CLEET	MONTHLY FEES COLLECTED	257.92
07/12/2022	21984	DANIEL MCCLURE SR.	JUNE CODE ENFORCEMENT SERVICES	800.00
07/12/2022	21985	Delta Dental	VOLUNTARY VISION INS	428.00
07/12/2022	21986	DENNIS MCGRATH	JUDICIAL SERVICES	950.00
07/12/2022	21987	Dollar General - Regions 410526	TOILETRIES/CLEANING SUPPLIES	109.26
07/12/2022	21988	Eureka Water Company	WATER AND DISPENSER	23.79
07/12/2022	21989	FESLER PEST CONTROL LLC	PEST CONTROL FOR TOWN HALL	135.00
07/12/2022	21990	FLUENTSTREAM TECHNOLOGIES	TELEPHONE HOSTING	296.92
07/12/2022	21991	GRANITE TELECOM	PD FAX LANDLINE	124.87
07/12/2022	21992	Harrington's	AUTO SERVICE	120.00
07/12/2022	21993	JACOB TURNHAM	FINE REFUND	50.00
07/12/2022	21994	JEFF SCHWARZMEIER	MONTHLY TELEPHONE REIMBURSEMENT	50.00
07/12/2022	21995	Lincoln County Sheriff's Department	JAIL FEES FOR JUNE 2022	432.25
07/12/2022	21996	MAGUIRE IRON, INC	QUARTERLY MAINTENANCE PAYMENT	10,151.00
07/12/2022	21997	MYERS ENGINEERING	SERVICES FOR SEWER CONST PROJECT	2,372.50
07/12/2022	21998	O'Reilly Auto Parts	AUTO PARTS	110.69
07/12/2022	21999	ODP BUSINESS SOLUTIONS, LLC	OFFICE SUPPLIES	38.27
07/12/2022	22000	OG&E	ELECTRIC SERVICE PD/FD/TOWN HALL	797.02
07/12/2022	22001	OKLAHOMA BUREAU OF NARCOTICS	FEES COLLECTED	15.00
07/12/2022	22002	Oklahoma Firefighters Pension System	PENSION CONTRIBUTIONS	120.00
07/12/2022	22003	OKLAHOMA MUNICIPAL RETIREMENT FUND	PENSION CONTRIBUTIONS	211.36
07/12/2022	22004	OKLAHOMA TITLE & CLOSING	TITLE SEARCH INFORMATION	750.00
07/12/2022	22005	Ok Uniform Building Code Commission	FEES FOLLECTED	20.00
07/12/2022	22006	OMAG	GL/PROPERTY/AUTO INSURANCE	2,250.33
07/12/2022	22007	ONG	NATURAL	208.42
07/12/2022	22008	OSBI	ODIS COMPUTER SUPPORT	167.00
07/12/2022	22009	OSBI - Fee Assessments	FEES COLLECTED	480.75
07/12/2022	22010	OSU Center For Exec & Prof Development	TRAINING	20.00
07/12/2022	22011	THE CHILDS LAW FIRM, PLLC	JUNE 2022 LEGAL SERVICES	860.00
07/12/2022	22012	US Postal Service	POST OFFICE BOX RENEWAL	108.00
07/12/2022	22013	UTILITY FIELD SERVICES, LLC	PAY APP #4 CDBG SEWER PROJECT	39,887.00
07/12/2022	22014	VADIM MUNICIPAL SOFTWARE INC	ANNUAL SOFTWARE RENEWAL	1,588.56
07/12/2022	22015	WDB ENGINEERING	CDBG SEWER REPLACEMENT ENG SVCS	390.00
07/12/2022	22016	XCEL OFFICE SOLUTIONS-DALLAS	IT/COPIER SERVICES	764.09

07/12/2022	22017	YOUNG & ASSOCIATES CPAs	ACCOUNTING SERVICES JUNE 2022	475.00
07/12/2022	22018	Oklahoma Firefighters Pension System	PENSION CONTRIBUTIONS	<u>393.66</u>
				<b>\$129,914.41</b>

TOWN AND LPWA BANK BALANCES

Tuesday, May 10, 2022

Thursday, May 26, 2022

Tuesday, June 14, 2022

Tuesday, July 12, 2022



LPWA Utility Deposits	\$35,205.75	\$35,205.75	\$35,206.05	\$35,206.34
LPWA Fund	\$85,504.92	\$81,386.43	\$89,453.30	\$92,390.35
General Fund	\$735,248.30	\$688,787.28	\$756,250.95	\$775,699.72
Cemetery Care Fund	\$9,351.06	\$9,496.06	\$9,493.14	\$9,535.22
Rainy Day Fund LPWA	\$8,568.28	\$8,568.28	\$8,568.35	\$8,568.42
Rainy Day Fund Town	\$3,365.61	\$3,365.61	\$3,365.64	\$3,365.67
Fire Department Grant	\$76,932.20	\$21,154.81	\$21,155.14	\$21,155.31
Economic Dev Authority-LEDA	\$2,796.48	\$2,796.48	\$2,796.50	\$2,796.52
Technology Fee Account	\$24,848.53	\$25,353.53	\$25,355.36	\$26,179.27
<b>TOTALS</b>	<b>\$981,821.13</b>	<b>\$876,114.23</b>	<b>\$951,644.43</b>	<b>\$974,896.82</b>

LPWA Fund	\$8,637.39	\$8,637.46	\$8,637.46	\$8,637.54
Town of Luther	\$154,077.04	\$154,077.04	\$154,078.31	\$154,079.61
Town of Luther	\$111,836.75	\$111,836.75	\$111,838.07	\$111,838.62
LPWA Fund	\$26,244.16	\$26,244.16	\$26,244.47	\$26,244.59
Town of Luther	\$151,490.00	\$151,490.00	\$151,491.29	\$151,492.53
<b>TOTALS</b>	<b>\$452,285.34</b>	<b>\$452,285.41</b>	<b>\$452,289.60</b>	<b>\$452,292.89</b>



<b>TOTAL OF ALL ACCOUNTS</b>	<b>\$1,434,106.47</b>	<b>\$1,328,399.64</b>	<b>\$1,403,934.03</b>	<b>\$1,427,189.71</b>
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month/year rec'd	Total sales tax rec'd	Total use tax rec'd	TOTAL SALES AND USE	12.5% sales to cap imp	12.5% use to cap imp	TOTAL TO Cap imp	TOTAL TO Sales Tax	TOTAL TO Use Tax	confirm calculations
Dec-22	71,316.01	14,952.81	86,268.82	8,914.50	1,869.10	10,783.60	62,401.51	13,083.71	86,268.82
Jan-22	60,445.99	21,009.23	81,455.22	7,555.75	2,626.15	10,181.90	52,890.24	18,383.08	81,455.22
Feb-22	47,190.09	20,591.06	67,781.15	5,898.77	2,573.88	8,472.65	41,291.32	18,017.18	67,781.15
Mar-22	40,730.13	9,892.36	50,622.49	5,091.27	1,236.55	6,327.82	35,638.86	8,655.81	50,622.49
Apr-22	64,627.02	16,703.86	81,330.88	8,078.38	2,087.98	10,166.38	56,548.64	14,615.86	81,330.88
May-22	55,883.66	14,491.76	70,375.42	6,985.46	1,811.47	8,796.93	48,898.20	12,680.29	70,375.42
Jun-22	56,257.73	14,748.44	71,006.17	7,032.22	1,843.56	8,875.78	49,225.51	12,904.88	71,006.17
21-22 fy									
						63,605.06			
Jul-22	61,601.31	15,270.51	76,871.82	7,700.16	1,908.81	9,608.98	53,901.15	13,361.70	76,871.82
Aug-22									
Sep-22									
Oct-22									
Nov-22									
Dec-22									

TOTALS

**Town of Luther**  
**Budget vs. Actuals May - June 2022**  
 FY 2021-2022

	May 2022			Jun 2022			Total					
	Actual	Budget	over Budget	% of Budget	Actual	Budget	over Budget	% of Budget	Actual	Budget	over Budget	% of Budget
<b>Income</b>												
Fines & Forfeitures	11,505.13	15,000.00	-3,494.87	76.70%	7,402.51	15,000.00	-7,597.49	49.35%	115,978.90	180,000.00	-64,023.10	64.43%
Fire Subscription Fees		0.00	0.00	0.00%		0.00	0.00	0.00%	0.00	36,000.00	-36,000.00	0.00%
Grant Revenue	3,404.31	1,600.00	1,804.31	189.13%	3,417.54	1,900.00	1,517.54	189.86%	322,873.39	287,909.00	35,264.39	112.26%
Interest/Insurance Subsidy	2,279.05	1,500.00	779.05	151.94%	4,120.00	1,500.00	2,620.00	274.67%	39,268.50	18,000.00	21,268.50	218.16%
Licenses & Permits	6,283.71	2,519.00	3,764.71	249.45%	2,583.05	2,516.00	67.05	102.86%	43,625.46	30,225.00	13,400.46	144.34%
Other/Rentals/Fees	3,667.38	3,398.00	271.38	107.99%		0.00	0.00	0.00%	22,004.26	33,960.00	-11,955.72	64.78%
Reimbursement SRO									0.00	0.00	0.00	
<b>Tax Revenues</b>												
Alcoholic Beverage Taxes	8,798.83	5,500.00	3,298.83	159.94%	8,875.77	5,500.00	3,375.77	181.38%	83,605.05	38,500.00	25,105.05	165.21%
Capital Improvement-Sales Tax	559.82	350.00	209.82	199.95%	418.33	350.00	68.33	119.52%	4,866.80	4,200.00	666.80	115.64%
Cigar & Cigarette Taxes	455.26	276.00	180.26	185.55%	243.85	275.00	-31.15	88.67%	33,585.00	32,025.00	1,560.00	104.87%
Franchise Taxes	225.20	210.00	15.20	107.24%	222.70	210.00	12.70	108.05%	2,761.56	2,520.00	241.56	109.59%
Gasoline Tax		875.00	-875.00	0.00%		875.00	-875.00	0.00%	10,278.36	10,500.00	-221.62	97.88%
Motor Vehicle Taxes	48,898.20	43,500.00	5,398.20	112.41%	49,225.51	43,500.00	5,725.51	113.16%	563,494.22	499,500.00	63,994.22	112.81%
Sales Taxes	12,690.29	11,400.00	1,290.29	111.23%	12,904.89	11,400.00	1,504.89	113.20%	147,850.40	122,300.00	25,550.40	120.98%
Use Taxes												
<b>Total Tax Revenues</b>	\$ 71,615.70	\$ 62,360.00	\$ 9,255.70	114.84%	\$ 71,891.05	\$ 62,360.00	\$ 9,531.05	115.28%	\$ 829,636.29	\$ 712,545.00	\$ 117,091.29	116.43%
<b>Total Income</b>	\$ 96,755.28	\$ 86,575.00	\$ 10,180.28	114.07%	\$ 125,414.15	\$ 217,176.00	\$ -91,761.85	57.75%	\$ 1,409,929.99	\$ 1,319,939.00	\$ 89,990.99	106.82%
<b>Gross Profit</b>	\$ 98,755.28	\$ 86,575.00	\$ 12,180.28	114.07%	\$ 125,414.15	\$ 217,176.00	\$ -91,761.85	57.75%	\$ 1,409,929.99	\$ 1,319,939.00	\$ 89,990.99	106.82%
<b>Expenses</b>												
Fire Department		840.00	-840.00	0.00%		840.00	-840.00	0.00%	8,389.60	10,080.00	-1,690.40	83.23%
Debt Service (FD)									0.00	0.00	0.00	
Maint & Operations (FD)		350.00	-350.00	0.00%		350.00	-350.00	0.00%	2,408.37	4,200.00	-1,791.63	57.34%
ALL Insurance		2,475.00	-2,475.00	0.00%		2,475.00	-2,475.00	0.00%	5,214.33	18,800.00	-14,585.67	26.34%
Bunkier Gear/Uniforms		750.00	-750.00	0.00%		750.00	-750.00	0.00%	0.00	9,000.00	-9,000.00	0.00%
Contract Labor-Run Fees		375.00	-375.00	0.00%		375.00	-375.00	0.00%	2,656.00	4,500.00	-1,844.00	59.02%
Dues/Membership/Pension		300.00	-300.00	0.00%		300.00	-300.00	0.00%	6,520.60	3,900.00	2,920.60	181.13%
Fuel	630.78	33.00	597.78	210.25%	597.68	300.00	297.68	185.89%	1,141.20	396.00	745.20	288.18%
Office Supplies / Expenses	63.13	670.00	-606.87	101.03%	7.10	33.00	-25.90	21.52%	5,041.61	8,040.00	-2,998.39	62.71%
Parts / Supplies / Repairs	368.86	675.00	-306.14	57.31%	149.76	675.00	-525.24	22.19%	9,148.83	8,100.00	1,048.83	112.85%
Phone / Internet / IT	550.54	380.00	170.54	152.63%	88.75	360.00	-271.25	24.65%	3,545.29	4,320.00	-774.71	82.07%
Travel / Training	1,042.56	300.00	742.56	347.52%	112.09	300.00	-187.91	37.36%	4,393.52	3,800.00	793.52	122.04%
Utilities	3,750.00	417.00	3,333.00	899.26%		413.00	-413.00	0.00%	8,474.18	5,000.00	3,474.18	169.48%
Vehicle/Repair/Maintenance	488.22		488.22						1,210.98	0.00	1,210.98	
Workers Comp												
<b>Total Maint &amp; Operations (FD)</b>	\$ 6,910.07	\$ 6,705.00	\$ 205.07	103.05%	\$ 1,616.32	\$ 6,701.00	\$ -5,084.68	24.12%	\$ 49,754.91	\$ 70,556.00	\$ -20,801.09	70.52%
<b>Payroll (FD)</b>									0.00	0.00	0.00	

Employee Benefits	1,864.46	1,071.38	813.08	175.86%	1,574.84	1,071.38	503.46	146.89%	20,155.92	12,856.56	7,299.36	156.78%
Salary / Wage / Payroll Tax	3,635.83	3,784.17	-148.34	96.08%	5,133.86	3,784.13	1,349.73	135.67%	45,705.33	45,410.00	295.33	100.65%
Total Payroll (FD)	\$ 5,520.29	\$ 4,855.55	\$ 664.74	113.69%	\$ 6,708.70	\$ 4,855.51	\$ 1,853.19	138.17%	\$ 65,861.25	\$ 58,266.56	\$ 7,594.69	113.03%
Total Fire Department	\$ 12,430.36	\$ 12,400.55	\$ 29.81	100.24%	\$ 8,325.02	\$ 12,398.51	\$ 4,071.49	67.16%	\$ 124,005.76	\$ 136,902.56	\$ 14,896.80	89.28%
General Government			0.00				0.00		0.00	0.00	0.00	
Capital Outlay (GG)	81,770.10	80,809.00	1,161.10	101.44%	63,828.50	16,200.00	45,628.50	350.71%	373,431.40	500,409.00	-126,977.60	74.83%
Maint & Operations (GG)			0.00				0.00		0.00	0.00	0.00	
ALL Insurance		800.00	-800.00	0.00%	1,124.88	800.00	324.88	140.61%	7,152.86	9,600.00	-2,447.14	74.51%
Bank/Carb Fees	175.00	200.00	-25.00	87.50%	150.00	200.00	-50.00	75.00%	1,983.84	2,400.00	-416.16	82.66%
Budget / Other Publications	300.00	225.00	-225.00	0.00%	258.44	225.00	33.44	114.86%	5,049.47	2,700.00	2,349.47	187.02%
Contract Labor	1,420.04	320.00	1,100.04	443.76%	20.00	320.00	-300.00	6.25%	3,128.04	3,640.00	-511.96	81.46%
Dues & Memberships		200.00	-200.00	0.00%		200.00	-200.00	0.00%		2,400.00	-2,400.00	0.00%
Emergency Management		100.00	-100.00	0.00%		100.00	0.00	300.00%		1,200.00	-900.00	25.00%
LEDA Maint & Operations	245.18	175.00	70.18	140.10%	65.13	175.00	-109.87	37.22%	3,198.72	2,100.00	1,098.72	152.22%
Office Supplies / Expenses		200.00	-200.00	0.00%	216.71	200.00	16.71	108.36%	894.23	2,400.00	-1,505.77	37.28%
Parks Commission		200.00	-200.00	0.00%	5,890.00	200.00	5,690.00	2940.00%	7,414.84	2,400.00	5,014.84	308.95%
Parts / Supplies / Repairs	486.42	525.00	-28.58	94.56%	314.03	525.00	-210.97	59.82%	6,049.57	8,300.00	-2,250.43	96.02%
Phone / Internet / IT	100.00	125.00	-25.00	80.00%	200.00	125.00	75.00	160.00%	2,043.88	1,600.00	543.88	138.28%
Postage	3,325.00	4,000.00	-675.00	83.13%	2,960.00	4,000.00	-1,040.00	74.00%	32,620.00	48,000.00	-15,380.00	67.88%
Professional Services		50.00	-50.00	0.00%		50.00	-50.00	0.00%		600.00	-350.00	158.33%
Rentals/Misc	185.00	200.00	-15.00	92.50%	100.00	200.00	-100.00	50.00%	1,170.00	2,400.00	-1,230.00	48.75%
Training / Travel	477.61	300.00	177.61	159.20%	41.22	300.00	-258.78	13.74%	2,368.07	3,800.00	-1,233.93	66.72%
Utilities	69.46		69.46				0.00		188.30	0.00	188.30	
Workers Comp												
Total Maint & Operations (GG)	\$ 6,783.71	\$ 9,180.00	\$ -2,396.29	74.01%	\$ 11,630.41	\$ 9,180.00	\$ 2,450.41	126.89%	\$ 82,047.82	\$ 110,160.00	\$ -28,112.18	74.48%
Payroll (GG)			0.00				0.00		0.00	0.00	0.00	
Employee Benefits	886.38	710.21	276.17	138.86%	849.46	710.25	139.21	119.60%	9,522.83	8,522.56	1,000.27	111.74%
Salary / Wage / Payroll Tax	5,125.75	4,930.83	194.92	103.95%	9,376.37	4,930.87	4,445.50	190.16%	57,850.97	59,170.00	-1,319.03	97.77%
Total Payroll (GG)	\$ 6,112.13	\$ 5,641.04	\$ 471.09	108.35%	\$ 10,225.83	\$ 5,641.12	\$ 4,584.71	181.27%	\$ 67,373.80	\$ 67,692.56	\$ 318.76	99.53%
Total General Government	\$ 94,675.94	\$ 95,430.04	\$ -754.10	99.21%	\$ 85,685.74	\$ 33,021.12	\$ 52,664.62	259.48%	\$ 522,863.02	\$ 678,261.56	\$ 155,408.54	77.09%
Police Department			0.00				0.00		0.00	0.00	0.00	
Maint & Operations (PD)			0.00				0.00		0.00	0.00	0.00	
ALL Insurance		350.00	-350.00	0.00%		350.00	-350.00	0.00%	2,508.37	4,200.00	-1,691.63	58.72%
Attorney & Judge	850.00	1,700.00	-850.00	50.00%	1,700.00	1,700.00	0.00	100.00%	17,850.00	20,400.00	-2,550.00	87.50%
Code/ACO	158.00	50.00	108.00	312.00%		50.00	-50.00	0.00%	238.40	600.00	-361.60	39.73%
Credit Card Fees	149.32	200.00	-50.68	74.66%	149.89	200.00	-50.11	74.95%	2,065.69	2,400.00	-334.31	86.07%
Fuel	2,777.78	1,855.00	922.78	149.75%	2,791.05	1,855.00	936.05	150.46%	27,111.62	22,260.00	4,851.62	121.80%
Jail / Prisoner Fees	398.82	975.00	-576.18	40.90%	372.58	975.00	-602.42	38.21%	6,504.42	11,700.00	-5,195.58	55.56%
Office Supplies / Expenses	280.10	200.00	80.10	145.05%	28.38	200.00	-171.62	14.19%	2,581.45	2,400.00	181.45	107.56%
OSB/MOTHER Fees	1,331.34	2,000.00	-668.66	66.57%	2,386.30	2,000.00	386.30	119.32%	16,421.36	24,000.00	-7,578.64	78.76%
Parts / Supplies / Repairs	1,959.52	1,250.00	709.52	156.76%	7,365.03	1,250.00	6,115.03	589.20%	16,839.38	15,000.00	1,839.38	112.26%
Phone / Internet / IT	3,630.86	3,085.00	545.86	117.69%	954.81	3,085.00	-2,130.19	30.95%	23,762.76	37,020.00	-13,257.24	64.19%
Training / Travel	225.00	200.00	25.00	112.50%		200.00	-200.00	0.00%	1,005.00	2,400.00	-1,395.00	41.86%
Uniforms		125.00	-125.00	0.00%		125.00	-125.00	0.00%	587.45	1,500.00	-912.55	39.16%
Utilities	571.14	250.00	321.14	228.46%	76.85	250.00	-173.15	30.74%	2,234.25	3,000.00	-765.75	74.48%





# Luther Fire/Rescue

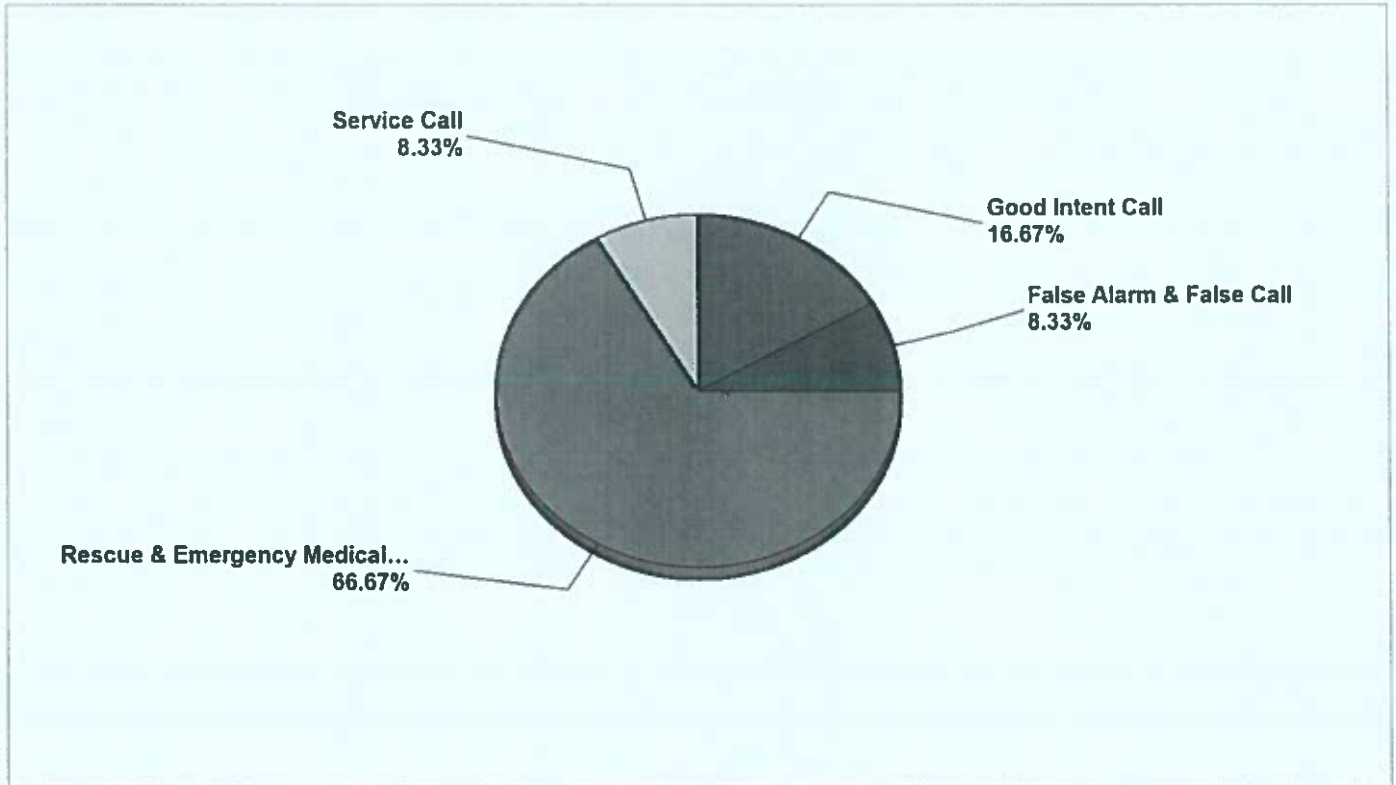


Luther, OK

This report was generated on 7/12/2022 11:16:08 AM

## Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 06/01/2022 | End Date: 06/30/2022



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Rescue & Emergency Medical Service	8	66.67%
Service Call	1	8.33%
Good Intent Call	2	16.67%
False Alarm & False Call	1	8.33%
TOTAL	12	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



**Detailed Breakdown by Incident Type**

<b>INCIDENT TYPE</b>	<b># INCIDENTS</b>	<b>% of TOTAL</b>
321 - EMS call, excluding vehicle accident with injury	7	58.33%
322 - Motor vehicle accident with injuries	1	8.33%
571 - Cover assignment, standby, moveup	1	8.33%
611 - Dispatched & cancelled en route	1	8.33%
622 - No incident found on arrival at dispatch address	1	8.33%
711 - Municipal alarm system, malicious false alarm	1	8.33%
<b>TOTAL INCIDENTS:</b>	<b>12</b>	<b>100%</b>

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



# Luther Fire/Rescue



Luther, OK

This report was generated on 7/12/2022 11:12:46 AM

## Incident Statistics

Zone(s): All Zones | Start Date: 06/01/2022 | End Date: 06/30/2022

INCIDENT COUNT			
INCIDENT TYPE		# INCIDENTS	
EMS		8	
FIRE		4	
TOTAL		12	
TOTAL TRANSPORTS (N2 and N3)			
APPARATUS	# of APPARATUS TRANSPORTS	# of PATIENT TRANSPORTS	TOTAL # of PATIENT CONTACTS
700	0	0	5
723	0	0	1
POV	0	0	1
TOTAL	0	0	7
PRE-INCIDENT VALUE		LOSSES	
\$0.00		\$0.00	
CO CHECKS			
TOTAL			
MUTUAL AID			
Aid Type		Total	
Aid Given		1	
OVERLAPPING CALLS			
# OVERLAPPING		% OVERLAPPING	
0		0	
LIGHTS AND SIREN - AVERAGE RESPONSE TIME (Dispatch to Arrival)			
Station	EMS	FIRE	
Station 1	0:04:36	0:09:30	
AVERAGE FOR ALL CALLS		0:06:05	
LIGHTS AND SIREN - AVERAGE TURNOUT TIME (Dispatch to Enroute)			
Station	EMS	FIRE	
Station 1	0:01:38	0:13:40	
AVERAGE FOR ALL CALLS		0:03:53	
AGENCY		AVERAGE TIME ON SCENE (MM:SS)	
Luther Fire/Rescue		83:48	

Only Reviewed Incidents included. EMS for Incident counts includes only 300 to 399 Incident Types. All other incident types are counted as FIRE. CO Checks only includes Incident Types: 424, 736 and 734. # Apparatus Transports = # of incidents where apparatus transported. # Patient Transports = All patients transported by EMS. # Patient Contacts = # of PCR contacted by apparatus. This report now returns both NEMSIS 2 & 3 data as appropriate. For overlapping calls that span over multiple days, total per month will not equal Total count for year.





**Luther Police Department**  
108 S Main, PO Box 56  
Luther, OK 73054  
Phone: 405-277-3500  
Fax: 405-277-4315  
[www.townoflutherok.com](http://www.townoflutherok.com)

## LUTHER POLICE DEPARTMENT MONTHLY STATISTICS JUNE 2022

Total calls for service 272

Non-injury accident 3  
Agency assist 11  
Alarm calls 5  
Animal complaint 6  
Livestock complaint 5  
Disturbance/Unknown trouble 5  
Escorts 2  
Extra patrol/business checks 56  
Fraud investigations 2  
Information reports 12  
Medical call 6  
Motorist assist 5  
Noise complaint 5  
Open door 1  
Pedestrian check 7  
Shooting complaint 1  
Theft/ larceny 2  
Welfare check 3

Traffic stops 77

Citations 35

Arrests total 5  
Misdemeanor 5  
Felony 0



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## CODE ENFORCEMENT MONTHLY REPORT

### ACTIVITY:

**Cases Opened:** There were twenty three opened in the month of Jun. 2022. The following is a list of cases opened and actions taken.

**17 trash and tall weed contacts were made, 10 corrected.**

**Five Courtesy notices and seven warnings were issued.**

**One notice was given on pool with no fencing along with two letters issued on dilapidated structures.**

**Have also had multiple residents haul off old appliance, and a few notices out with more to go.**

**Have spent some time giving info on different avenues to get rid of appliances.**

**Daniel McClure  
Code Enforcement Officer**



TOWN OF LUTHER  
108 S MAIN, PO BOX 56  
LUTHER, OK 73054  
405-277-3833  
[www.townoflutherok.com](http://www.townoflutherok.com)  
[office@townoflutherok.com](mailto:office@townoflutherok.com)

## MANAGER'S REPORT

July 12, 2022

Vacation was great, stress-free.

Sales Tax \$61,601.31

Use Tax \$15,270.51

CDBG Sewer project should be 99.9% complete.

Opened bids for new sewer construction and the recommended bid is in your packet.

Chief Figueroa was voted in as 2<sup>nd</sup> VP of the Oklahoma County Chief's Association.





# Bill of Sale

CHICAGO MOTORS INC.  
 2553 W. CHICAGO AVE.  
 CHICAGO, IL 60622  
 Office Phone: 773-235-6500  
 sales@chicagomotors.com

**Bill of Sale Number:** I220709973  
**Bill of Sale Date:** 07/09/2022  
**Payment Terms:** Due Prior to Delivery  
**Bill of Sale Amount:** 33,990.00

**Register & Title To**  
 Luther Police Department  
 108 S Main St.  
 LUTHER, OK 73054  
 Office Phone: (405) 697-1926  
 chris.fetters@lutherpolice.org

**Ship To**  
 Luther Police Department  
 108 S Main St.  
 LUTHER, OK 73054  
 Office Phone: (405) 697-1926  
 chris.fetters@lutherpolice.org

Item Name	Quantity	Unit Price	Total
R-7947 - 2015 Ford Explorer Police AWD Red/Blue/Amber Lightbar, Console, Dual Partition, Push Bumper Equipped VIN: 1FM5K8AR1FGA56939 - MILEAGE: 92,348 - COLOR: WHITE	1.00	15,795.00	15,795.00
R-7949 - 2015 Ford Explorer Police AWD Red/Blue/Amber Lightbar, Console, Dual Partition, Push Bumper Equipped VIN: 1FM5K8AR8FGA56940 - MILEAGE: 82,704 - COLOR: WHITE	1.00	16,995.00	16,995.00
SHIPPING TO 73054	2.00	600.00	1,200.00
30 Day / 1000 mile Powertrain Warranty Included with Vehicle	2.00	0.00	0.00

**Comments:**

**TERMS & CONDITIONS:**

1. Vehicles are sold AS-IS-WHERE-IS, with no implied warranty or guarantee.
2. Full Payment is due PRIOR to delivery.
3. If paying by Check, please make it payable to Chicago Motors Inc.
4. If paying by Check, please send it via UPS or FedEx to Chicago Motors Inc. 2553 W. Chicago Ave. Chicago, IL 60622

**Subtotal:** \$ 33,990.00  
**Bill of Sale Amount** \$ 33,990.00

\_\_\_\_\_  
 Customer Signature & Date

\_\_\_\_\_  
 Seller Signature & Date





# Luther Police Department

VEHICLE LIST AS OF 3/16/2022

108 S. Main, PO Box 56  
Luther, OK 73054  
Phone: 405-277-3500  
Fax: 405-277-4315

YEAR	MAKE	MODEL	VIN	TAG #	COLOR	ASSIGNED
2019	DODGE	RAM 1500	1CGRR7TXKS741115	C139363	GREY	LEAFTY-L1
2019	DODGE	RAM 1500	1C6RR7XT4KS751331	C139361	WHITE	FETTERS-L2
2016	FORD	EXPLORER	1FM5K8AR3GGD17408	C121909	WHITE	WRIGHT- L4
2019	DODGE	RAM 1500	1C6RR7XT0KS751333	C139362	WHITE	LEDFORD- L5
2021	DODGE	RAM 1500	1C6RR7XT5MS561382	C137548	BLACK	SWINTON- L6
<b>POOL</b>						
2018	FORD	EXPLORER	1FM5K8ARXJGA15962	C132362	BLACK	SWINTON- L6
2011	CHEVY	TAHOE	1GNLC2E0XBR323213	C121910	BLACK	POOL/ RESERVE
2010	DODGE	CHARGER	2B3AA4CT9AH128671	C132364	B&W	POOL/ RESERVE
<b>DEADLINED</b>						
2021	DODGE	RAM 1500	1C6RR7XT5MS561382	C137548	BLACK	SWINTON- L6
<b>NON EQUIPPED</b>						
2012	DODGE	CHARGER	2C3CDXAT2CH287915		B&W	POOL/ RESERVE
<b>PENDING POWER STEERING PUMP REPLACEMENT</b>						
2009	DODGE	CHARGER	2B3KA43T59H608464		B&W	POOL/ RESERVE
<b>TROUBLESHOOTING LIGHT CONTROL BOX</b>						
2012	DODGE	CHARGER	2C3CDXAT9CH287913	C137545	B&W	OLD TOWN HALL
<b>PENDING SURPLUS. NEEDS TO BE PLACED ON AGENDA TO BE ON SURPLUS LIST</b>						
2010	DODGE	CHARGER	2B3AA4CT7AH128670	C132363	B&W	OLD TOWN HALL (SURPLUS)
<b>AWAITING CLEARANCE TO POST FOR SALE</b>						



# Progress Estimate

# Contractor's Application

For (contract):		Towns of Lusher		Application Number:		6/10/2022					
Application Period:		May 3 to June 10		Application Date:		6/10/2022					
A		B		C		D		E		F	
Bid Item No.	Item Description	Bid Quantity	Unit Price	Bid Value	Estimated Quantity Installed	Value	Materials Presently Stored (cost in C)	Total Completed and Stored to Date (D + E)	% (F) / (D + E)	Balance to Finish (F - F)	
1	18" Sanitary Sewer Line (SDR-35 PVC)	1750	\$31.95	\$55,912.50	1432	\$45,752.40		\$45,752.40	81.8%	\$10,160.10	
2	Trenching (6'-8")	1274	\$22.00	\$28,028.00	939	\$20,658.00		\$20,658.00	73.7%	\$7,370.00	
3	Trenching (8'-16")	500	\$38.00	\$19,000.00	493	\$18,734.00		\$18,734.00	98.6%	\$266.00	
4	Tracer Wire	1750	\$1.28	\$2,240.00	1432	\$1,832.96		\$1,832.96	81.8%	\$407.04	
5	12" Steel Casing	15	\$810.00	\$12,150.00	15	\$12,150.00		\$12,150.00	100.0%		
6	4" Dia Pre-cast Manhole	5	\$5,394.24	\$26,971.20	5	\$26,971.20		\$26,971.20	100.0%		
7	Manhole Additional Depth	7.25	\$615.00	\$4,438.75	5.17	\$3,179.55		\$3,179.55	71.3%	\$1,279.20	
8	Removal of Existing Manhole	1	\$6,500.00	\$6,500.00	1	\$6,500.00		\$6,500.00	100.0%		
9	Drop Connections	3	\$600.00	\$1,800.00	3	\$1,800.00		\$1,800.00	100.0%		
10	Tie-ins to Existing Manhole	4	\$1,800.00	\$7,200.00	3	\$5,400.00		\$5,400.00	75.0%	\$1,800.00	
11	Sand back fill	445	\$40.00	\$17,800.00	375	\$15,000.00		\$15,000.00	84.3%	\$2,800.00	
12	1" #57 Rock Base	190	\$40.00	\$7,600.00	190	\$7,600.00		\$7,600.00	100.0%		
13	Cut and Replace Asphalt Pavement	1120	\$20.00	\$22,400.00	1120	\$22,400.00		\$22,400.00	100.0%		
14	Wye's for Service Connection	25	\$1,500.00	\$37,500.00	18	\$27,000.00		\$27,000.00	72.0%	\$10,500.00	
15	Bypass Pumping	1	\$14,000.00	\$14,000.00	1	\$14,000.00		\$14,000.00	100.0%		
16	Hydro Leakage Test	1	\$3,000.00	\$3,000.00						\$3,000.00	
17	Pipe Deflection Test	1	\$3,000.00	\$3,000.00						\$3,000.00	
<b>Totals</b>							\$228,978.11	\$228,978.11	84.9%	\$40,581.34	

# Utility Field Services, LLC

890368 S. 3420 Rd, Chandler, OK 74834

(405)258-3996

June 10, 2022

## Request for Bad Weather Days for the Luther Sewer Line Replacement Project

- 1 February 11
- 2 February 17
- 3 February 18
- 4 February 23
- 5 February 24
- 6 February 25
- 7 March 11
- 8 March 21
- 9 April 4
- 10 April 28
- 11 May 2
- 12 May 3
- 13 May 4
- 14 May 5
- 15 May 6
- 16 May 23
- 17 May 24
- 18 May 25
- 19 May 26
- 20 May 27
- 21 June 6
- 22 June 7
- 23 June 8
- 24 June 9
- 25 June 10

# Utility Field Services, LLC

890368 S. 3420 Rd, Chandler, OK 74834  
(405)258-3996

## **Change Order Request #1 Luther Various Sanitary Sewer Replacement Project**

Add extra manhole Line A around Station 1120 to avoid existing phone and gas line per WDB.

<b>Total</b>	<b>\$5,394.24</b>
--------------	-------------------

Thanks,

Ronnie Kalka

**CHANGE ORDER**

Order No. 1

Date: June 24, 2022

Agreement Date: \_\_\_\_\_

NAME OF PROJECT: Various Sanitary Sewer Replacements

OWNER: Town of Luther

CONTRACTOR: Utility Field Services LLC

The following changes are hereby made to the CONTRACT DOCUMENTS:

Justification: Additional manhole to avoid existing phone and gas line and extension of time due to bad weather days and additional work to relocate and/or fix damaged existing utilities

Change to CONTRACT: \$5,394.24 (unit price per line item 6 of bid)

Original CONTRACT PRICE: \$269,560.45

CONTRACT PRICE adjusted by this CHANGE ORDER will be increased by \$5,394.24

The new CONTRACT PRICE including this CHANGE ORDER will be \$274,954.69

Change to CONTRACT TIME: 80 Days

The CONTRACT TIME will be (increased) by 80 calendar days.

The date for completion of all work will be June 29<sup>th</sup>, 2022.

Approvals Required:

To be effective this Order must be approved by the Federal agency if it changes the scope or objective of the PROJECT, or as may otherwise be required by the SUPPLEMENTAL GENERAL CONDITIONS.

Requested by: *Ronnie Kalka* 6-27-2022  
Ronnie Kalka, Utility Field Services LLC

Recommended by: *Margaret Wyatt* 6/24/2022  
Margaret Wyatt, WDB Engineering PLLC

Ordered by: \_\_\_\_\_  
Terry Arps, Mayor, Town of Luther

Accepted by: \_\_\_\_\_

Federal Agency Approval (where applicable) \_\_\_\_\_



July 12, 2022

Mayor Terry Arps and Council  
Town of Luther  
108 S Main  
Luther, OK 73054

Re: Sanitary System Improvements Project Summary of Bids and Recommendation

Dear Mayor and Council,

Bids were opened and read aloud for the sewer system improvements project at Myers Engineering's office on June 28, 2022. Of the 7 bidders who purchased plans and specifications 5 submitted bids. The bids received for the project are summarized below and a detailed bid tab is attached.

Contractor	Total Bid
Orr Construction Inc., Davenport, OK	\$189,295.00
Hammer Construction Inc., Norman, OK	\$206,339.60
Urban Contractors, Inc., OKC, OK	\$243,572.00
Sapulpa Digging, Inc., Sapulpa, OK	\$286,900.00
Utility Field Services, LLC, Chandler, OK	\$349,545.00

Orr Construction Inc. from Davenport, OK is the apparent low bidder for the Sanitary Sewer Improvements Project. They have documented experience with sanitary sewer improvement projects and are a reputable contractor. We recommend a construction contract in the low bid amount be awarded to Orr Construction, Inc.

If you have any questions, please contact me at [matthewc@mecokc.com](mailto:matthewc@mecokc.com) or 405-625-6911.

Sincerely,

A handwritten signature in black ink, appearing to read "Matthew A. Coe", written over a light blue horizontal line.

Matthew A. Coe, P.E., P.H., CFM  
cc: MECE 222024



**BID TABULATION**  
Town of Luther  
Sewer System Improvements  
June 28, 2022 @ 10:00 a.m.  
MEC # 222024

ITEM NO.	QUANTITY	UNIT	DESCRIPTION	Hammer Construction Inc.		Orr Construction, Inc.		Utility Field Services, LLC		Urban Contractors, Inc.		Salpulpa Digging, Inc.	
				UNIT PRICE	ITEM TOTAL	UNIT PRICE	ITEM TOTAL	UNIT PRICE	ITEM TOTAL	UNIT PRICE	ITEM TOTAL	UNIT PRICE	ITEM TOTAL
1	1034	LF	8" PVC SDR 26 SANITARY SEWER LINE	\$29.30	\$30,286.20	\$60.00	\$62,040.00	\$157.50	\$162,855.00	\$180.00	\$186,120.00	\$125.00	\$129,250.00
2	60	LF	BORE & INSTALL 14" STEEL CASING (0.25" THICK)	\$507.80	\$30,468.00	\$235.00	\$14,100.00	\$282.50	\$15,750.00	\$450.00	\$27,000.00	\$700.00	\$42,000.00
3	1034	LF	EXCAVATION & BACKFILL (0'-15')	\$60.90	\$62,970.60	\$45.00	\$46,530.00	\$78.75	\$81,427.50	\$3.00	\$3,102.00	\$25.00	\$25,850.00
4	20	EA	SANITARY SEWER SERVICE CONNECTION	\$421.90	\$8,438.00	\$300.00	\$6,000.00	\$525.00	\$10,500.00	\$200.00	\$4,000.00	\$900.00	\$18,000.00
5	200	LF	4" SEWER SERVICE LINE	\$45.50	\$9,100.00	\$35.00	\$7,000.00	\$52.50	\$10,500.00	\$10.00	\$2,000.00	\$45.00	\$9,000.00
6	245	LF	4" RISER PIPE	\$28.00	\$6,870.00	\$25.00	\$6,125.00	\$105.00	\$25,725.00	\$10.00	\$2,450.00	\$40.00	\$9,800.00
7	5	EA	4" DIAMETER SANITARY SEWER MANHOLE	\$5,421.00	\$27,105.00	\$6,000.00	\$30,000.00	\$5,775.00	\$28,875.00	\$2,200.00	\$11,000.00	\$5,000.00	\$25,000.00
8	35	VF	EXTRA DEPTH MANHOLE	\$287.00	\$10,045.00	\$300.00	\$10,500.00	\$157.50	\$5,512.50	\$200.00	\$7,000.00	\$500.00	\$17,500.00
9	1	LS	DEFLECTION TEST	\$4,028.90	\$4,028.90	\$2,000.00	\$2,000.00	\$2,100.00	\$2,100.00	\$200.00	\$200.00	\$5,000.00	\$5,000.00
10	1	LS	CONSTRUCTION SIGNING & TRAFFIC CONTROL	\$3,282.70	\$3,282.70	\$2,000.00	\$2,000.00	\$2,100.00	\$2,100.00	\$500.00	\$500.00	\$3,500.00	\$3,500.00
11	1	LS	EROSION CONTROL	\$13,965.20	\$13,965.20	\$3,000.00	\$3,000.00	\$4,200.00	\$4,200.00	\$200.00	\$200.00	\$4,000.00	\$4,000.00
			<b>TOTAL BID</b>		<b>\$206,399.60</b>		<b>\$189,295.00</b>		<b>\$349,545.00</b>		<b>\$243,572.00</b>		<b>\$286,900.00</b>



**DAVID G. HICKEY, JR.  
ATTORNEY AT LAW**

13108 N MACARTHUR BLVD  
OKLAHOMA CITY, OK 73142  
(918) 691-1400

**[dhickey@oklahomatitleattorneys.com](mailto:dhickey@oklahomatitleattorneys.com)**

July 8, 2022

Oklahoma Title & Closing Co., Inc.  
13108 N. MacArthur Blvd.  
OKC, OK 73142

Re: Title Opinion for Lot Twelve (12), Block One (1), REPLAT OF SCHOOL LAND SECOND ADDITION to Luther, Oklahoma County, Oklahoma, according to the recorded plat thereof.

Dear Sir/Ma'am:

Please be advised that I have examined the Abstract of Title (Abstract No. 716735 and Abstract No. 2744575-OK99) on the above-described property from sovereignty to May 25, 2022 @ 7:30 a.m. containing 154 total entries and prepared by First American Title Ins. Co.

From said examination, I find record title, as of the date of the last certified abstract referenced above, to be in The Town of Luther by virtue of deed recorded on April 16, 1982 in book 4866, page 947 (Entry 2-2) and clear of liens and imperfections, except:

- 1. Mortgages, liens and other encumbrances:**
  - a. None.**
- 2. Abstractor's Certificate indicates that 2021 Ad Valorem Taxes have been paid.**
- 3. The following Covenants, Conditions, Restrictions and Setback Lines are shown, to wit:**
  - a. Covenants, Conditions, Restrictions, Easements, and building setback lines, as delineated on the plat of A REPLAT OF SCHOOL LAND SECOND ADDITION, in Plat Book 37, Page 36 (Entry 70), and all amendments and supplements thereto, in the county plat records.**
  - b. Covenants, Conditions, Restrictions, Easements, and building setback lines, as delineated on the plat of A RESUBDIVISION OF REPLAT OF SCHOOL LAND SECOND ADDITION, in Plat Book 40, Page 35 (Entry 90), and all amendments and supplements thereto, in the county plat records.**
  - c. Declaration of Covenants, Conditions, and Restrictions recorded in Book 3256, page 413 (Entry 95) and in book 5802, page 11 (Entry 35-2); all amendments and supplements in the County records to any of the instruments aforesaid but deleting any covenant, condition, or restriction indicating a preference, limitation, or discrimination based on race, color, religion, sex, handicap, familial status, or national restrictions to the extent such covenants, conditions, or restrictions violate 42 USC §3604(c).**
- 4. The following Easements, Right of Ways and other matters are shown, to wit:**
  - a. Lease Agreement in favor of Trustees of the Luther Public Works Authority recorded on May 25, 1982 in book 4878, page 932 (Entry 3-2); Amendment recorded on August 3, 1988 in book 5801, page 1996 (Entry 16-2).**
- 5. This opinion is subject to the observations and statements made in that certain title opinion with an effective date of May 25, 2022 and is made only for the purposes of benefiting The Town of Luther.**

- 6. This opinion examinations title to the Surface only. That ownership of oil, gas and other minerals is specifically omitted. It covers that period from Sovereignty up to May 25, 2022 @ 7:30 a.m. Any encumbrances after said date and not shown in the examined abstract and Title Report are not a part of this opinion and therefore this opinion is limited to the examination of those documents up to the date as stated herein, which is the effective date of this abstract.**

This examination does not cover rights of which possession might be notice of interest claimed, or orders, rules and regulations of governmental agencies or mechanic's or materialman's or laborers liens or future installments or assignments or liens of federal or state governments or any other claims not shown of record in the records of Oklahoma County, Oklahoma; nor can I certify as to the identity, competency or majority of the persons executing the instruments shown of record.

No encumbrances or title defect is shown in this opinion which is not considered an encumbrance or defect under the title standards adopted as of this date by the Oklahoma Bar Association. Legislative enactments incorporated into the Oklahoma Title Standards have been presumed to be constitutional.

There are no judgments, transfers of judgments, foreign executions, probate proceedings, suits pending or liens of any kind affecting the title to said tract of land in any of the Courts of record in Oklahoma County, rendered or on file against any of the parties named herein; and according to the tax records of the office of the County Treasurer, there are no taxes assessed against the real property, either general or specific, due or unpaid, nor any sales taxes unredeemed; no tax deeds have been filed of record there are no unpaid personal property taxes against any of the above named parties or notices of taxes due to the United States of America filed in the offices of the Court or County Clerks, except as noted herein.

Best regards,

David G. Hickey  
OBA #31384