



**BOARD OF TRUSTEES FOR THE TOWN OF LUTHER
TUESDAY, AUGUST 9, 2022, AT 7:00 P.M.
LUTHER TOWN HALL
108 SOUTH MAIN STREET, LUTHER, OKLAHOMA 73054**

REGULAR MEETING AGENDA

Official action can only be taken on items which appear on the agenda. The Trustees may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the Trustees may refer the matter to the Mayor or the Town Attorney, or back to a committee or recommending body. Under certain circumstances, items may be deferred to a specific later date or stricken from the agenda entirely.

1. Call to order
2. Invocation
3. Pledge of Allegiance
4. Roll Call
5. Determination of a quorum
6. Approval of the Consent Agenda,
 - a. Approval of the Board Minutes from the meetings of July 12 and 28, 2022
 - b. Approval of Claims, including Payroll
 - c. Review and Approval of Treasurer's Report
7. Consideration of Items Removed from the Consent Agenda
8. Trustee Comments

Trustee One (Terry Arps)

9. **PUBLIC HEARING** - to consider and take appropriate action, including to approve or deny an application for a Variance for property generally located at 407 N Dogwood, Luther, Oklahoma, for purposes of converting a garage into a second residence. The property is currently zoned B-Business, and the legal description is as follows: *Lot Five (5) and the South Half of Lot Six (6), Block Eighteen (18), School Land Addition to Luther, Oklahoma County, Oklahoma*
10. Consideration, discussion and possible action to approve final Pay Application #5 in the amount of \$57,625.49, to close out the CDBG Sewer Line Replacement Project with Utility Field Services, LLC.

11. Consideration, discussion and possible action to enter into a lease agreement with Little League Football Association for lease of the Practice Field at Wildhorse Park.
12. Consideration, discussion and possible action to authorize the Metropolitan Library System to effect repairs and alterations to make the library ADA compliant. Tabled from July 28, 2022.
13. Consideration, discussion and possible action to approve the Luther Pecan Festival to be held in downtown Luther on Saturday and Sunday, November 19 and 20, 2022. Location will be from Ash and Main to Main and Second, and including the block of First Street between Ash and Main, with partial closure, except for business access, beginning on Fri., Nov. 18, at Noon, closing the streets completely at 5 pm, on Nov 18 until 5 pm on Sunday, Nov. 20. The Festival will be held in conjunction and cooperation with the opening weekend at Couch Pecan Orchard, with activities taking place at the orchard and downtown.
14. Consideration, discussion and possible action to waive the \$25.00 vendor fees due to the Town for the Luther Pecan Festival in order to spur economic development.

Trustee Two (Brian Hall)

Trustee Three (Carla Caruthers)

15. Consideration, discussion and possible action to purchase two (2) helmets from Casco Industries in an amount not to exceed \$600.00.
16. Consideration, discussion and possible action to purchase a used Stewart & Stevenson truck to be utilized as a heavy duty brush truck, in the amount of \$13,000.00.
17. Consideration, discussion and possible action to purchase a deck gun valve kit for Unit 757 in the amount of \$220.00, to be installed by volunteers.

Trustee Four (Jeff Schwarzmeier)

Trustee Five (Joshua Rowton)

18. **New Business:** In accordance with the Open Meeting Act, Title 25 O.S. 311.A.9 of the Oklahoma Statutes, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.
19. **Citizen participation:** Citizens may address the Board during open meetings on any matter on the agenda prior to the Board taking action on the matter. On any item not on the current agenda, citizens may address the Board under the agenda item Citizen Participation. Citizens should fill out a Citizen's Participation Request form and give it to the Mayor. Citizen Participation is for information purposes only, and the Board cannot discuss, act or make any decisions on matters presented under Citizens Participation. Citizens are requested to limit their comments to two minutes.

20. Adjourn.

Scherrie Pidcock

Scherrie Pidcock, Town Clerk



Agenda Posted Monday, August 8, 2022, at Luther Town Hall, via MailChimp, on the website at www.townoflutherok.com and on Facebook at The Town of Luther, prior to 7:00 pm.



**BOARD OF TRUSTEES FOR THE TOWN OF LUTHER
TUESDAY, JULY 12, 2022, AT 7:00 P.M.
LUTHER TOWN HALL
108 SOUTH MAIN STREET, LUTHER, OKLAHOMA 73054**

REGULAR MEETING MINUTES

1. Call to order by **Terry Arps**.
2. Invocation by **Jeff Schwarzmeier**.
3. Pledge of Allegiance was led by **Terry Arps**.
4. Roll Call by **Terry Arps**. Present were **Terry Arps, Brian Hall, Carla Caruthers, Jeff Schwarzmeier**. **Joshua Rowton** was absent at Roll Call, but arrived at 7:04 PM, during Item 9.
5. Determination of a quorum was made by **Terry Arps**.
6. Approval of the Consent Agenda,
 - a. Approval of the Board Minutes from the meetings of June 14 and June 23, 2022
 - b. Approval of Claims, including Payroll
 - c. Review and Approval of Treasurer's Report – **Terry Arps** made a motion to approve the Consent Agenda as presented, 2nd by **Carla Caruthers**. The Vote: All (4) Yes.
7. Consideration of Items Removed from the Consent Agenda - None
8. Police, Fire and Code Enforcement Reports – **Trustees** reviewed the written reports.
9. Manager's Report – **Scherrie Pidcock** gave a brief report.
10. Attorney's Report – **Beth Anne Childs** gave a brief report via telephone.
11. Trustee Comments – **Mayor Arps** recognized **Anita Raglin**, candidate for District 36 State House of Representatives. **Anita Raglin** made a statement regarding her platform and reasons for running for the seat.

Trustee One (Terry Arps)

12. Consideration, discussion and possible action concerning acquisition of a canine officer for the Luther Police Department. – Officer **Jeremy Ledford** presented information and data relating to the benefits of a canine officer. He introduced the Trustees and audience to "Lulu". He also stated that the canine, equipment and training fees have all been pledged as donations to the Town for the program. **Terry Arps** made a motion to approve moving forward with the acquisition of the canine, equipment and training, 2nd by **Jeff Schwarzmeier**. The Vote: All (5) Yes.
13. Consideration, discussion and possible action to authorize repair of the 2018 Ford Explorer police vehicle's air conditioner by LDM Automotive in an amount not to exceed \$1,454.00. – **Terry Arps** made a motion to have the repair made as written, 2nd by **Jeff Schwarzmeier**. The Vote: All (5) Yes.

14. Consideration, discussion and possible action to authorize the purchase of two (2) used Ford Explorer police patrol vehicles, including shipping from point of origin. – **No Action.**
15. Consideration, discussion and possible action to surplus and authorize Police Chief Leafy to sell three (3) police vehicles: 1) 2010 Dodge Charger VIN 8671, 2) 2012 Dodge Charger VIN 7913, 3) 2010 Dodge Charger VIN 8670. – **Terry Arps made a motion to surplus the vehicles and authorize Chief Leafy as written, 2nd by Jeff Schwarzmeier. The Vote: All (5) Yes.**
16. Consideration and discussion on report from Terry Arps on the recent Eastern Oklahoma County Medical Development Authority (EOCMDA) meeting. – **Terry Arps relayed information obtained at the meeting. He stated meetings were annual but will now be scheduled quarterly.**
17. Consideration, discussion and possible action to reappoint Jennifer Edmunson to the Oklahoma County Library Council as Library Commissioner to the Town of Luther for the next three (3) year period ending July 2025. – **Terry Arps made a motion to reappoint Jennifer Edmunson as written, 2nd by Joshua Rowton. The Vote: All (5) Yes.**
18. Consideration, discussion and possible action regarding funding opportunities for walking/bicycle trails in Wild Horse Park; including the Transportation Alternative Program (TAP). – **Terry Arps explained the possibility of receiving a grant for a walking/biking trail and stated he volunteered to handle the research and application process in coordination with the Luther Parks Commission and Luther Friends of the Park.**
19. Consideration, discussion and possible action to approve Pay Application #4 from Utility Field Services, LLC, for work on the CDBG Sewer Project – **Terry Arps made a motion to approve Pay Application #4 in the amount of \$39,887.00, 2nd by Brian Hall. The Vote: All (5) Yes.**
20. Consideration, discussion and possible action to approve Change Order # 1 from Utility Field Services, LLC, for work on the CDBG Sewer Project. – **Terry Arps made a motion to approve Change Order #1 in the amount of \$5,394.24, 2nd by Carla Caruthers. The Vote: All (5) Yes.**
21. Consideration, discussion and possible action to award a bid for sewer system improvements to Orr Construction in the amount of \$189,295.00. – **Terry Arps made a motion to award the sewer system improvement bid to Orr Construction, 2nd by Jeff Schwarzmeier. The Vote: All (5) Yes.**
22. Consideration and discussion of budgeted Fiscal Year 2022-2023 raises for staff. – **Scherrie Pidcock reported that evaluations are underway for all staff and step increases are anticipated to be given at the next pay period.**

Trustee Two (Brian Hall)

Trustee Three (Carla Caruthers)

23. Report from Fire Department Advisory Committee Chairman, Phil Campbell. **Mr. Campbell was not present, however J. T. Langston, member of the Committee, stated they are making progress and hope to have plans to present to the Board of Trustees soon.**

Trustee Four (Jeff Schwarzmeier)

Trustee Five (Joshua Rowton)

24. Consideration and discussion of Title Opinion for Lot Twelve (12), Block One (1), REPLAT OF SCHOOL LAND SECOND ADDITION to Luther, Oklahoma County, Oklahoma, according to the recorded plat thereof, owned by the Town of Luther, and possible action regarding potential disposition of property. – **Beth Anne Childs stated the title is clear and the Board of Trustees can move forward if they desire to sell the property. No Action.**
25. **New Business:** In accordance with the Open Meeting Act, Title 25 O.S. 311.A.9 of the Oklahoma Statutes, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda. – **None.**
26. **Citizen participation:** Citizens may address the Board during open meetings on any matter on the agenda prior to the Board taking action on the matter. On any item not on the current agenda, citizens may address the Board under the agenda item Citizen Participation. Citizens should fill out a Citizen's Participation Request form and give it to the Mayor. Citizen Participation is for information purposes only, and the Board cannot discuss, act or make any decisions on matters presented under Citizens Participation. Citizens are requested to limit their comments to two minutes. – **Brandy Langston complimented Officer Ledford on his presentation regarding the need for a canine officer.**
27. Adjourn. – **Terry Arps made a motion to adjourn, 2nd by Jeff Schwarzmeier. The Vote: All (5) Yes.**



Minutes transcribed by Scherrie Pidcock, Town Clerk

the Town of Luther



a friendly community

MINUTES OF SPECIAL MEETING

**BOARD OF TRUSTEES FOR THE TOWN OF LUTHER
THURSDAY, JULY 28, 2022, AT 6:30 P.M.
LUTHER TOWN HALL
108 SOUTH MAIN STREET, LUTHER, OKLAHOMA 73054**

1. Call to order by **Mayor Arps**.
2. Invocation by **Jeff Schwarzmeier**.
3. Pledge of Allegiance was led by **Terry Arps**.
4. Roll Call by **Terry Arps**. Present were **Terry Arps, Carla Caruthers and Jeff Schwarzmeier**. Absent were **Joshua Rowton and Brian Hall**.
5. Determination of a quorum was made by **Terry Arps**.
6. Trustee Comments – **None**.
7. Presentation by **Rhys Martin**, President, Oklahoma Route 66 Association, to the **Threatt Family**. A reception for the **Threatt Family** was held immediately preceding this board meeting and the presentation was made during the reception.

Trustee One (Terry Arps)

8. Consideration, discussion and possible action to adopt a Resolution celebrating the legacy of **Allen Threatt, Sr.**, and his induction into the Oklahoma Route 66 Hall of Fame. – **Mayor Arps** read the resolution and made a statement to the **Threatt Family**, recognizing the dedication of **Allen Threatt, Sr.**, for starting and operating the **Threatt Filling Station**. He also acknowledged the historical significance of the station and commended the family on their work to restore the station. **Mayor Arps** made a motion to adopt the Resolution as read, 2nd by **Jeff Schwarzmeier**. The Vote: All (3) Yes.
9. Consideration, discussion and possible action to authorize **Chief Lefty** or his designated representative to purchase two (2) vehicles required for **School Resource Officers'** use at a cost not to exceed \$38,000, equipped. – **Terry Arps** made a motion to authorize purchase as written, 2nd by **Jeff Schwarzmeier**. The Vote: All (3) Yes.
10. Consideration, discussion and possible action to authorize the **Metropolitan Library System** to effect repairs and alterations to make the library ADA compliant. – **Terry Arps** made a motion to table the item until **August 9, 2022**, 2nd by **Jeff Schwarzmeier**. The Vote: All (3) Yes.

11. Consideration, discussion and possible action to authorize purchase of law enforcement canine cage for \$1,200.00. – **Terry Arps made a motion to authorize purchase of the cage as written, 2nd by Carla Caruthers. The Vote: All (3) Yes.**
12. Consideration, discussion and possible action to authorize Scherrie Pidcock to attend the Annual OML Conference on September 14 and 15, 2022, at a cost not to exceed \$420.00, including conference registration and hotel. – **Terry Arps made a motion to authorize as written, 2nd by Jeff Schwarzmeier. The Vote: All (3) Yes.**
13. Consideration, discussion and possible action to decide on best project to apply to OWRB for a Reap Grant. – **Terry Arps made a motion to apply for the OWRB REAP grant to evaluate and make needed upgrades and repairs to the lagoon system, including the pump station at the lagoon, as the first choice, with upgrading and installing new water lines as the secondary project choice, 2nd by Jeff Schwarzmeier. The Vote: All (3) Yes.**

Trustee Two (Brian Hall)

Trustee Three (Carla Caruthers)

Trustee Four (Jeff Schwarzmeier)

Trustee Five (Joshua Rowton)

14. Citizen participation: Citizens may address the Board during open meetings on any matter on the agenda prior to the Board taking action on the matter. On any item not on the current agenda, citizens may address the Board under the agenda item Citizen Participation. Citizens should fill out a Citizen's Participation Request form and give it to the Mayor. Citizen Participation is for information purposes only, and the Board cannot discuss, act or make any decisions on matters presented under Citizens Participation. Citizens are requested to limit their comments to two minutes. – **Terry Arps recognized Dawn Shelton and expressed his appreciation for her planning and coordination of the reception and presentation for the Threatt Family.**
15. Adjourn. – **Terry Arps made a motion to adjourn, 2nd by Jeff Schwarzmeier. The Vote: All (3) Yes.**

Minutes transcribed by Scherrie Pidcock, Town Clerk



**TOWN OF LUTHER GENERAL FUND CLAIMS LIST
JULY 13 TO AUGUST 9, 2022**

Date	Ref No.	Payee	Memo	Payment
07/13/2022	EFT	FUELMAN	JUNE 2022 FUEL	5,057.68
07/13/2022	EFT	QuickBooks Payroll	TOWN/COURT/FIRE PAYROLL	4,464.58
07/13/2022	EFT	LPWA FUND	MONTHLY SALES TAX TRANSFER FOR DEBT	1,631.00
07/13/2022	EFT	TECHNOLOGY FEE ACCOUNT	MONTHLY TECH FEES COLLECTED	374.31
07/14/2022	22019	Luther Hardware, LLC	PARTS/SUPPLIES	194.55
07/18/2022	EFT	VISTAPRINT	BUSINESS CARDS	98.99
07/20/2022	EFT	QuickBooks Payroll	POLICE DEPT PAYROLL	14,297.38
07/20/2022	EFT	IRS	FEDERAL PAYROLL TAXES	995.50
07/22/2022	EFT	Oklahoma Tax Commission	STATE PAYROLL TAXES	985.00
07/27/2022	EFT	Ok Police Pension & Retirement System	POLICE PENSION CONTRIBUTIONS	3,239.44
07/27/2022	EFT	IRS	FEDERAL PAYROLL TAXES	1,813.28
07/27/2022	22020	ABERDEEN ENTERPRIZES II, INC	COLLECTION FEES	72.59
07/27/2022	22021	Ameritas Life Insurance Corp	VOLUNTARY VISION INSURANCE	118.18
07/27/2022	22022	AT&T Mobility	CELLS/TABLETS/AIR CARDS	687.13
07/27/2022	22023	BLUECROSS & BLUESHIELD OF OK	HEALTH INSURANCE	7,127.14
07/27/2022	22024	BC BS OF OK-DEARBORN	LIFE INSURANCE	45.12
07/27/2022	22025	BOUND TREE	FD SUPPLIES	29.73
07/27/2022	22026	Brent Coldiron	PROSECUTOR SERVICES	950.00
07/27/2022	22027	BridgeTower OpCo, LLC	PUBLICATIONS	32.10
07/27/2022	22028	C N C S P C	DEDUCTIONS	487.32
07/27/2022	22029	Delta Dental	VOLUNTARY DENTAL INSURANCE	428.00
07/27/2022	22030	LARRY MELTON	VEHICLE REPAIR	257.00
07/27/2022	22031	Mark Wheeler	RESIDENTIAL INSPECTION SERVICES	1,325.00
07/27/2022	22032	ODP BUSINESS SOLUTIONS, LLC	OFFICE SUPPLIES	67.23
07/27/2022	22033	OHIO CSPC	DEDUCTIONS	195.32
07/27/2022	22034	Oklahoma Firefighters Pension System	FIRE PENSION CONTRIBUTIONS-NEW VOLUNTEER	60.00
07/27/2022	22035	OK MUNICIPAL RETIREMENT FUND	PENSION CONTRIBUTIONS	212.08
07/27/2022	22036	OKLAHOMA MUNICIPAL SERVICE CORP	GRANTFINDER PROGRAM	85.00
07/27/2022	22037	ROBINSON, HOOVER & FUDGE, PLLC	DEDUCTIONS	354.31
07/27/2022	22038	TIMOTHY KULP	FINE REFUND	100.50
07/27/2022	22039	TOP TIER TACTICAL	POLICE SUPPLIES	73.00
07/27/2022	22040	XCEL OFFICE SOLUTIONS-DALLAS	I.T. AND COPIER SERVICES - JUNE	764.09
07/27/2022	22041	Oklahoma Firefighters Pension System	PENSION CONTRIBUTIONS	393.66
07/28/2022	22042	A-Z HANDYMAN X-PRESS	OFFICE CLEANING	288.00
08/03/2022	EFT	IRS	FEDERAL PAYROLL TAXES	983.48
08/05/2022	EFT	INTUIT	ONLINE QUICKBOOKS	85.00

08/08/2022	EFT	CHICAGO MOTORS, INC	POLICE VEHICLE PURCHASE	18,645.00
08/08/2022	EFT	FUELMAN	JULY 2022 FUEL	5,218.07
08/09/2022	22043	ATLAS BUSINESS SOLUTIONS, INC.	SCHEDULE ANYWHERE-PD	300.00
08/09/2022	22044	BRIAN HALL	TELEPHONE REIMBURSEMENT	50.00
08/09/2022	22045	BridgeTower OpCo, LLC	PUBLICATIONS	54.94
08/09/2022	22046	CHANDLER TIRE CENTER	VEHICLE TIRE	156.71
08/09/2022	22047	CLEET	MONTHLY COLLECTION FEES	307.52
08/09/2022	22048	COMPLIANCE RESOURCE GROUP	NEW POLICE OFFICER PHYSICAL	550.00
08/09/2022	22049	DANIEL MCCLURE SR.	CODE ENFORCEMENT SERVICES	500.00
08/09/2022	22050	DENNIS MCGRATH	JUDICIAL SERVICES	950.00
08/09/2022	22051	Dollar General - Regions 410526	PARTS/SUPPLIES/CLEANING SUPPLIES	167.66
08/09/2022	22052	Eureka Water Company	WATER AND DISPENSER	68.69
08/09/2022	22053	FLUENTSTREAM TECHNOLOGIES	PHONE HOSTING	295.23
08/09/2022	22054	GRANITE TELECOM	PF FAX LANDLINE	125.57
08/09/2022	22055	IDSspecialists	PD I.D.	15.00
08/09/2022	22056	JEFF SCHWARZMEIER	TELEPHONE REIMBURSEMENT	50.00
08/09/2022	22057	O'Reilly Auto Parts	EMERGENCY FLARES FD	17.98
08/09/2022	22058	OG&E	ELECTRIC SERVICE	2,550.23
08/09/2022	22059	OKLAHOMA BUREAU OF NARCOTICS	COLLECTION FEES	13.50
08/09/2022	22060	OK CO OFFICE OF EMERGENCY MGMT	ANNUAL RADIO TELECOM FEE - FD	2,000.00
08/09/2022	22061	Oklahoma Firefighters Pension System	PENSION CONTRIBUTIONS	405.49
08/09/2022	22062	Oklahoma Municipal League	OML CONFERENCE REGISTRATION FEES	238.00
08/09/2022	22063	OK MUNICIPAL RETIREMENT FUND	PENSION CONTRIBUTIONS	212.94
08/09/2022	22064	Ok Uniform Building Code Commission	PERMIT COLLECTION FEES	16.00
08/09/2022	22065	ONG	NATURAL GAS SERVICE	184.57
08/09/2022	22066	OSBI - Fee Assessments	COLLECTION FEES	547.25
08/09/2022	22067	PARKHILL	GRANT WRITER FINAL PMT CDBG SEWER PROJECT	4,000.00
08/09/2022	22068	TOP TIER TACTICAL	POLICE UNIFORMS	199.00
08/09/2022	22069	TOWN OF WELLSTON	POLICE VEHICLE FOR SRO	4,000.00
08/09/2022	22070	TRITECH SOFTWARE SYSTEMS	QUARTERLY SOFTWARE UPDATE	66.66
08/09/2022	22071	WDB ENGINEERING	GRANT ENGINEERING CDBG SEWER PROJECT	1,300.00
08/09/2022	22072	XCEL OFFICE SOLUTIONS-DALLAS	I.T. AND COPIER SERVICES - JULY	629.89
08/09/2022	22073	YOUNG & ASSOCIATES CPAs	JULY ACCOUNTING SERVICES	570.00
				<u>\$78,408.79</u>

Town of Luther
Profit and Loss
 July 2022

	Total
Income	
Donations	1,600.00
Fines & Forfeitures	9,264.51
Interest/Insurance Subsidy	3,420.55
Licenses & Permits	4,905.00
Other/Rents/Fees	15,765.00
Tax Revenues	
Alcoholic Beverage Taxes	721.06
Capital Improvement-Sales Tax	9,608.97
Cigar & Cigarette Taxes	436.62
Franchise Taxes	33,463.66
Gasoline Tax	234.41
Motor Vehicle Taxes	1,211.62
Sales Taxes	53,901.15
Use Taxes	13,361.70
Total Tax Revenues	\$ 112,939.19
Total Income	\$ 147,894.25
Gross Profit	\$ 147,894.25
Expenses	
Fire Department	
Maint & Operations (FD)	
ALL Insurance	1,125.16
Bunker Gear/Uniforms	2,075.00
Dues/Memberships/Pension	359.62
Fuel	606.93
Office Supplies / Expenses	70.56
Parts / Supplies / Repairs	650.82
Phone / Internet / IT	2,628.66
Travel / Training	51.48
Utilities	122.98
Total Maint & Operations (FD)	\$ 7,691.21
Payroll (FD)	
Employee Benefits	1,574.84
Salary / Wage / Payroll Tax	3,364.98
Total Payroll (FD)	\$ 4,939.82
Total Fire Department	\$ 12,631.03
General Government	
Capital Outlay (GG)	12,913.50
Maint & Operations (GG)	
Bank/Card Fees	173.35
Budget / Other Publications	32.10

Contract Labor	2,125.00
Dues & Memberships	105.00
Office Supplies / Expenses	407.15
Phone / Internet / IT	1,413.65
Postage	100.00
Professional Services	2,220.00
Training / Travel	100.00
Utilities	447.54
Total Maint & Operations (GG)	\$ 7,123.79
Payroll (GG)	
Employee Benefits	916.38
Salary / Wage / Payroll Tax	6,328.20
Total Payroll (GG)	\$ 7,244.58
Total General Government	\$ 27,281.87
Police Department	
Maint & Operations (PD)	
ALL Insurance	1,125.17
Attorney & Judge	1,900.00
Credit Card Fees	100.00
Fuel	3,095.40
Jail / Prisoner Fees	333.25
Office Supplies / Expenses	255.83
OSB/OTHER Fees	893.66
Parts / Supplies / Repairs	548.20
Phone / Internet / IT	3,185.20
Training / Travel	20.00
Uniforms	73.00
Utilities	434.92
Total Maint & Operations (PD)	\$ 11,964.63
Payroll (PD)	
Employee Benefits	7,789.97
Salary / Wage / Payroll Tax	20,892.69
Total Payroll (PD)	\$ 28,682.66
Total Police Department	\$ 40,647.29
Total Expenses	\$ 80,560.19
Net Operating Income	\$ 67,334.06
Other Expenses	
Payroll Suspense	0.00
Transfer to LPWA	1,631.00
Transfers In/Out	0.00
Total Other Expenses	\$ 1,631.00
Net Other Income	-\$ 1,631.00
Net Income	\$ 65,703.06

Town of Luther
Budget vs. Actuals FY22-23
July 2022

	Jul 2022		ytd TOTAL		
	Actual	Budget	Actual	Budget	
Income					
Donations	1,600.00		1,600.00		0.00 FOR DARE AND K9
Fines & Forfeitures	9,264.51	12,000.00	9,264.51	12,000.00	
Grant Revenue		0.00	0.00	0.00	
Interest/Insurance Subsidy	3,420.55	1,100.00	3,420.55	1,100.00	
Licenses & Permits	4,905.00	2,200.00	4,905.00	2,200.00	
Other/Rentals/Fees	15,765.00	2,350.00	15,765.00	2,350.00	
Reimbursement SRO		0.00	0.00	0.00	
Tax Revenues			0.00	0.00	
Alcoholic Beverage Taxes	721.06	250.00	721.06	250.00	
Capital Improvement-Sales Tax	9,608.97	7,900.00	9,608.97	7,900.00	
Cigar & Cigarette Taxes	436.62	370.00	436.62	370.00	
Franchise Taxes	33,463.66	28,000.00	33,463.66	28,000.00	
Gasoline Tax	234.41	210.00	234.41	210.00	
Motor Vehicle Taxes	1,211.62	675.00	1,211.62	675.00	
Sales Taxes	53,901.15	43,500.00	53,901.15	43,500.00	
Use Taxes	13,361.70	10,500.00	13,361.70	10,500.00	
Total Tax Revenues	\$ 112,939.19	\$ 91,605.00	\$ 112,939.19	\$ 91,605.00	
Transfer In for Cap Outlay		0.00	0.00	0.00	
Total Income	\$ 147,894.25	\$ 109,255.00	\$ 147,894.25	\$ 109,255.00	Income exceeds budget
Gross Profit	\$ 147,894.25	\$ 109,255.00	\$ 147,894.25	\$ 109,255.00	
Expenses					
Fire Department			0.00	0.00	
Maint & Operations (FD)			0.00	0.00	
ALL Insurance	1,125.16	451.00	1,125.16	451.00	
Bunker Gear/Uniforms	2,075.00	0.00	2,075.00	0.00	This was backordered from last FY-we have \$21K budgeted starting in Nov-June
Dues/Memberships/Pension	359.62	375.00	359.62	375.00	
Equipment Repairs/Mtc		800.00	0.00	800.00	
Fuel	606.93	825.00	606.93	825.00	
Office Supplies / Expenses	70.56	100.00	70.56	100.00	
Parts / Supplies / Repairs	650.82	300.00	650.82	300.00	
Phone / Internet / IT	2,628.66	750.00	2,628.66	750.00	\$2,000 of this is an annual fee to Ok Co Emergency Mgmt
Travel / Training	51.48	375.00	51.48	375.00	
Utilities	122.98	375.00	122.98	375.00	
Vehicle/Repair/Maintenance		415.00	0.00	415.00	
Total Maint & Operations (FD)	\$ 7,691.21	\$ 4,766.00	\$ 7,691.21	\$ 4,766.00	
Payroll (FD)			0.00	0.00	
Employee Benefits	1,574.84	1,192.75	1,574.84	1,192.75	
Salary / Wage / Payroll Tax	3,364.98	4,246.33	3,364.98	4,246.33	
Total Payroll (FD)	\$ 4,939.82	\$ 5,439.08	\$ 4,939.82	\$ 5,439.08	
Total Fire Department	\$ 12,631.03	\$ 10,205.08	\$ 12,631.03	\$ 10,205.08	
General Government			0.00	0.00	
Capital Outlay (GG)	12,913.50	0.00	12,913.50	0.00	We have funds budgeted starting Aug for Capital Outlay
Maint & Operations (GG)			0.00	0.00	Just received invoices earlier than expected-all good
ALL Insurance		520.00	0.00	520.00	
Bank/Card Fees	173.35	200.00	173.35	200.00	
Budget / Other Publications	32.10	250.00	32.10	250.00	
Contract Labor	2,125.00	1,560.00	2,125.00	1,560.00	
Dues & Memberships	105.00	320.00	105.00	320.00	
Emergency Management		100.00	0.00	100.00	
LEDA Maint & Operations		300.00	0.00	300.00	
Office Supplies / Expenses	407.15	275.00	407.15	275.00	
Parks Commission		265.00	0.00	265.00	
Parts / Supplies / Repairs		200.00	0.00	200.00	

Phone / Internet / IT	1,413.65	600.00	1,413.65	600.00	
Postage	100.00	150.00	100.00	150.00	
Professional Services	2,220.00	3,350.00	2,220.00	3,350.00	
Rentals/Misc		50.00	0.00	50.00	
Training / Travel	100.00	150.00	100.00	150.00	
Utilities	447.54	1,600.00	447.54	1,600.00	
Total Maint & Operations (GG)	\$ 7,123.79	\$ 9,890.00	\$ 7,123.79	\$ 9,890.00	
Payroll (GG)			0.00	0.00	
Employee Benefits	916.38	775.92	916.38	775.92	
Salary / Wage / Payroll Tax	6,328.20	7,192.42	6,328.20	7,192.42	
Total Payroll (GG)	\$ 7,244.58	\$ 7,968.34	\$ 7,244.58	\$ 7,968.34	
Total General Government	\$ 27,281.87	\$ 17,858.34	\$ 27,281.87	\$ 17,858.34	
Police Department			0.00	0.00	
Maint & Operations (PD)			0.00	0.00	
ALL Insurance	1,125.17	440.00	1,125.17	440.00	
Attorney & Judge	1,900.00	1,900.00	1,900.00	1,900.00	
Code/ACD		75.00	0.00	75.00	
Credit Card Fees	100.00	200.00	100.00	200.00	
Fuel	3,085.40	3,800.00	3,085.40	3,800.00	
Jail / Prisoner Fees	333.25	600.00	333.25	600.00	
Office Supplies / Expenses	255.83	235.00	255.83	235.00	
OSBI/OTHER Fees	893.66	1,900.00	893.66	1,900.00	
Parts / Supplies / Repairs	548.20	825.00	548.20	825.00	
Phone / Internet / IT	3,185.20	2,580.00	3,185.20	2,580.00	OKC Annual Radio exp paid
Training / Travel	20.00	200.00	20.00	200.00	
Uniforms	73.00	150.00	73.00	150.00	
Utilities	434.92	230.00	434.92	230.00	
Total Maint & Operations (PD)	\$ 11,964.63	\$ 13,135.00	\$ 11,964.63	\$ 13,135.00	
Payroll (PD)			0.00	0.00	
Employee Benefits	7,789.97	8,416.50	7,789.97	8,416.50	
Salary / Wage / Payroll Tax	20,892.69	28,897.25	20,892.69	28,897.25	
Total Payroll (PD)	\$ 28,682.66	\$ 37,313.75	\$ 28,682.66	\$ 37,313.75	
Total Police Department	\$ 40,647.29	\$ 50,448.75	\$ 40,647.29	\$ 50,448.75	
Total Expenses	\$ 80,560.19	\$ 78,512.17	\$ 80,560.19	\$ 78,512.17	Expenses only exceeded budget amount because
Net Operating Income	\$ 67,334.06	\$ 30,742.83	\$ 67,334.06	\$ 30,742.83	of cap outlay not being budgeted until August
Other Expenses					
Payroll Suspense	0.00		0.00	0.00	
Transfer to LPWA	1,631.00	1,631.00	1,631.00	1,631.00	
Transfers In/Out	0.00		0.00	0.00	
Total Other Expenses	\$ 1,631.00	\$ 1,631.00	\$ 1,631.00	\$ 1,631.00	
Net Other Income	-\$ 1,631.00	-\$ 1,631.00	-\$ 1,631.00	-\$ 1,631.00	
Net Income	\$ 65,703.06	\$ 29,111.83	\$ 65,703.06	\$ 29,111.83	Net Income \$65,703.06

month/year rec'd	Total sales tax rec'd	Total use tax rec'd	TOTAL SALES AND USE	12.5% sales to cap imp	12.5% use to cap imp	TOTAL TO Cap Imp	TOTAL TO Sales Tax	TOTAL TO Use Tax	confirm calculations
Dec-22	71,316.01	14,952.81	86,268.82	8,914.50	1,869.10	10,783.60	62,401.51	13,083.71	86,268.82
Jan-22	60,445.99	21,009.23	81,455.22	7,555.75	2,626.15	10,181.90	52,890.24	18,383.08	81,455.22
Feb-22	47,190.09	20,591.06	67,781.15	5,898.77	2,573.88	8,472.65	41,291.32	18,017.18	67,781.15
Mar-22	40,730.13	9,892.36	50,622.49	5,091.27	1,236.55	6,327.82	35,638.86	8,655.81	50,622.49
Apr-22	64,627.02	16,703.86	81,330.88	8,078.38	2,087.98	10,166.38	56,548.64	14,615.86	81,330.88
May-22	55,883.66	14,491.76	70,375.42	6,985.46	1,811.47	8,796.93	48,898.20	12,680.29	70,375.42
Jun-22	56,257.73	14,748.44	71,006.17	7,032.22	1,843.56	8,875.78	49,225.51	12,904.88	71,006.17
21-22 FY						63,605.06			
Jul-22	61,601.31	15,270.51	76,871.82	7,700.16	1,908.81	9,608.98	53,901.15	13,361.70	76,871.82
Aug-22	59,565.06	13,879.33	73,444.39	7,445.63	1,734.92	9,180.55	52,119.43	12,144.41	73,444.39
Sep-22									
Oct-22									
Nov-22									
Dec-22									

TOTALS

TOWN AND LPWA BANK BALANCES

Tuesday, May 10, 2022

Tuesday, June 14, 2022

Tuesday, July 12, 2022

Tuesday, August 9, 2022



LPWA Utility Deposits	\$35,205.75	\$35,206.05	\$35,206.34	\$35,206.64
LPWA Fund	\$85,504.92	\$89,453.30	\$92,390.35	\$89,571.58
General Fund	\$735,248.30	\$756,250.95	\$775,699.72	\$794,693.34
Cemetery Care Fund	\$9,351.06	\$9,493.14	\$9,535.22	\$9,577.30
Rainy Day Fund LPWA	\$8,568.28	\$8,568.35	\$8,568.42	\$8,568.49
Rainy Day Fund Town	\$3,365.61	\$3,365.64	\$3,365.67	\$3,365.70
Fire Department Grant	\$76,932.20	\$21,155.14	\$21,155.31	\$21,155.49
Economic Dev Authority-LEDA	\$2,796.48	\$2,796.50	\$2,796.52	\$2,796.54
Technology Fee Account	\$24,848.53	\$25,355.36	\$26,179.27	\$26,563.31
TOTALS	\$981,821.13	\$951,644.43	\$974,896.82	\$991,498.39

LPWA Fund	\$8,637.39	\$8,637.46	\$8,637.54	\$8,637.61
Town of Luther	\$154,077.04	\$154,078.31	\$154,079.61	\$154,080.87
Town of Luther	\$111,836.75	\$111,838.07	\$111,838.62	\$111,839.54
LPWA Fund	\$26,244.16	\$26,244.47	\$26,244.59	\$26,244.81
Town of Luther	\$151,490.00	\$151,491.29	\$151,492.53	\$151,493.82
TOTALS	\$452,285.34	\$452,289.60	\$452,292.89	\$452,296.65



TOTAL OF ALL ACCOUNTS	\$1,434,106.47	\$1,403,934.03	\$1,427,189.71	\$1,443,795.04
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Luther Police Department
108 S Main, PO Box 56
Luther, OK 73054
Phone: 405-277-3500
Fax: 405-277-4315
www.townoflutherok.com

LUTHER POLICE DEPARTMENT JULY 2022 STAT'S

Total calls for service 271

Burglary 2
Fire call 3
Medical call 3
Domestic 1
Agency assist 14
Suicidal subject 1
Non-injury accident 4
Suspicious vehicle 4
Suspicious person 3
Welfare check 3
Alarm calls 7
Reckless driver 3
Disturbance/ unknown trouble 3
Livestock/ large animal complaint 6
Trespassing 2
Informational report 19
Escorts 4
Narcotics complaint 1
Sex offense 1
Misc Police work 12

Traffic stops 87
Citations issued 31

Arrests total 13
Felony 6
Misdemeanor 7

Luther Fire/Rescue

Luther, OK

This report was generated on 8/4/2022 10:56:28 AM



Incident Statistics

Zone(s): All Zones | Start Date: 07/01/2022 | End Date: 07/31/2022

INCIDENT COUNT			
INCIDENT TYPE		# INCIDENTS	
EMS		3	
FIRE		11	
TOTAL		14	
TOTAL TRANSPORTS (N2 and N3)			
APPARATUS	# of APPARATUS TRANSPORTS	# of PATIENT TRANSPORTS	TOTAL # of PATIENT CONTACTS
700	0	0	1
723	0	0	1
TOTAL	0	0	2
PRE-INCIDENT VALUE		LOSSES	
\$0.00		\$0.00	
CO CHECKS			
TOTAL			
MUTUAL AID			
Aid Type		Total	
Aid Given		1	
Aid Received		3	
OVERLAPPING CALLS			
# OVERLAPPING		% OVERLAPPING	
0		0	
LIGHTS AND SIREN - AVERAGE RESPONSE TIME (Dispatch to Arrival)			
Station	EMS	FIRE	
Station 1	0:10:42	0:11:24	
AVERAGE FOR ALL CALLS			0:11:42
LIGHTS AND SIREN - AVERAGE TURNOUT TIME (Dispatch to Enroute)			
Station	EMS	FIRE	
Station 1	0:05:12	0:06:35	
AVERAGE FOR ALL CALLS			0:05:40
AGENCY	AVERAGE TIME ON SCENE (MM:SS)		
Luther Fire/Rescue	95:47		

Only Reviewed Incidents included. EMS for Incident counts includes only 300 to 399 Incident Types. All other incident types are counted as FIRE. CO Checks only includes Incident Types: 424, 736 and 734. # Apparatus Transports = # of incidents where apparatus transported. # Patient Transports = All patients transported by EMS. # Patient Contacts = # of PCR contacted by apparatus. This report now returns both NEMSIS 2 & 3 data as appropriate. For overlapping calls that span over multiple days, total per month will not equal Total count for year.

Luther Fire/Rescue

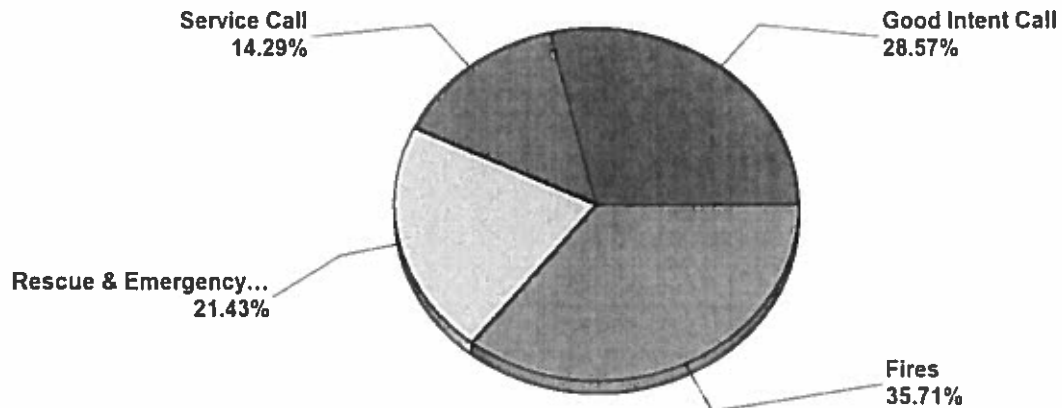
Luther, OK

This report was generated on 8/4/2022 10:57:19 AM



Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 07/01/2022 | End Date: 07/31/2022



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	5	35.71%
Rescue & Emergency Medical Service	3	21.43%
Service Call	2	14.29%
Good Intent Call	4	28.57%
TOTAL	14	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
141 - Forest, woods or wildland fire	2	14.29%
143 - Grass fire	3	21.43%
311 - Medical assist, assist EMS crew	1	7.14%
321 - EMS call, excluding vehicle accident with injury	2	14.29%
554 - Assist invalid	2	14.29%
611 - Dispatched & cancelled en route	4	28.57%
TOTAL INCIDENTS:	14	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.





the Town of Luther
a friendly community

PO Box 56, 103 South Main Street - Luther, Oklahoma 73054 - (405) 277-3533 FAX (405) 277-9965 - www.townoflutherok.com

Application for Rezoning

Address or General Location: 407 N Dogwood

Present Zoning: Residential Recorded Owner: 3 Eleven Investments LLC

Legal description of tract under application (If described by metes and bounds, attach plat of survey):

Lot 5 and the South half of Lot Six (6), Block Eighteen (18)
School Land Addition to Luther, Oklahoma County, Oklahoma

If applicant is other than owner, please indicate interest (purchaser, lessee, agent for, other):

Are there any private or deed restrictions controlling use of tract? If yes, explain:

None

To what zoning classification are you requesting the property be changed?

No Change - Variance

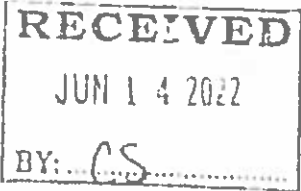
I do hereby certify that the information herein submitted is complete, true and accurate.

Signature: [Signature] Date: 6/14/22

Print Name: J Brandon Loyers Phone: (405) 664-4065

Address: 22550 Panther Run Rd City: Luther State: OK Zip: 73054

Email: 3ElevenInvestments@gmail.com



PO Box 56, 108 South Main Street - Luther, Oklahoma 73054 - (405) 277-3833 - FAX (405) 277-9965 - www.townoflutherok.com

Specific Use Permit Procedures

Variance

Any applicant who wants to apply for rezoning OR a zoning variance of a property must follow these procedures:

1. Applications are available at Luther Town Hall. Applications must be received by the Town 30 days prior to the meeting at which you wish to be heard to allow for appropriate and lawful public notice. A completed application includes all of the following. Incomplete applications cannot be processed in order to maintain the meeting legal notice schedules.

Return the following materials to the Town as soon as possible.

- a. Completed application form.
 - b. List of names and addresses of all property owners within a 300' radius beyond the subject property from a licensed bonded abstract company or the Oklahoma County Assessor.
 - c. Applicable Fees:
 - a. Non-refundable Filing Fee \$100.00
 - b. Non-refundable Mailing Fee \$2.00 per letter
 - c. Non-refundable Publication Fee \$45.00 (additional fee for overage may be applied once invoice is received)
 - d. Drawing, site plan or survey showing variance, if applicable.
2. Notices will be mailed to all the property owners within 300' and a notice will be placed in the newspaper to satisfy legal requirements. You will be required to pay for the mailing and publication at the time of application.
 3. You must attend or send a representative to the Planning Commission meeting in which your case will be heard. At the hearing, you will be given time to present your case. Any protestors present will be given equal time. The Planning Commission will then table, or vote to make a recommendation to the Town Board to accept or deny your request. The matter will be brought to vote by the Town Board at their next scheduled meeting.
 4. If your case is approved, you may seek permit approval to use the property in accordance with the Town Board's conditions. If your case is denied, you may appeal to the Board of Adjustment within 10 days.

The above information is for general guidance only. For further details and/or information, please call the Town of Luther at (405) 277-3833.

Your hearing date will be set once the application is received.

General Description of Property

Size in acres or square feet: 0.24 Acres

Current Use: Home + Garage

Topography (flat, rolling hills, levee, etc.):

Frontage Road: 4th + Dogwood

Identify structures and improvements on the property:

Home + Garage

Town water? YES / NO

Town Sewer? YES / NO

Identify the use(s) intended for the subject property:

Garage Conversion to 2 bed 1 bath home

Residential Property on all sides

General Description of Adjoining Property

Identify any buildings and give their approximate distances from your property lines:

Garage is roughly 11 feet from West property line

Explain surrounding land uses: Residential homes

Rezoning Request

Describe the benefits, if any, of your proposed rezoning to the adjacent properties and/or to the Town of Luther:

Increase property values & add additional housing to the town

Identify how well suited the subject property is for your proposed use. (Cite such advantages as topography, foliage, soil, drainage, access, distance to centers of population, availability of utilities, etc.) Explain:

Changes will fit in to current property uses all around it & blend in very well

Explain how the proposed change in zoning will affect the road system serving your area:

No affect

Is the proposed rezoning compatible to surrounding permitted uses and the existing development pattern? Explain:

Yes all Residential

NOTICE: APPLICATION FEE IS \$100.00 + ANY COSTS INCURRED BY THE TOWN FOR THE PROCESSING OF THE APPLICATION

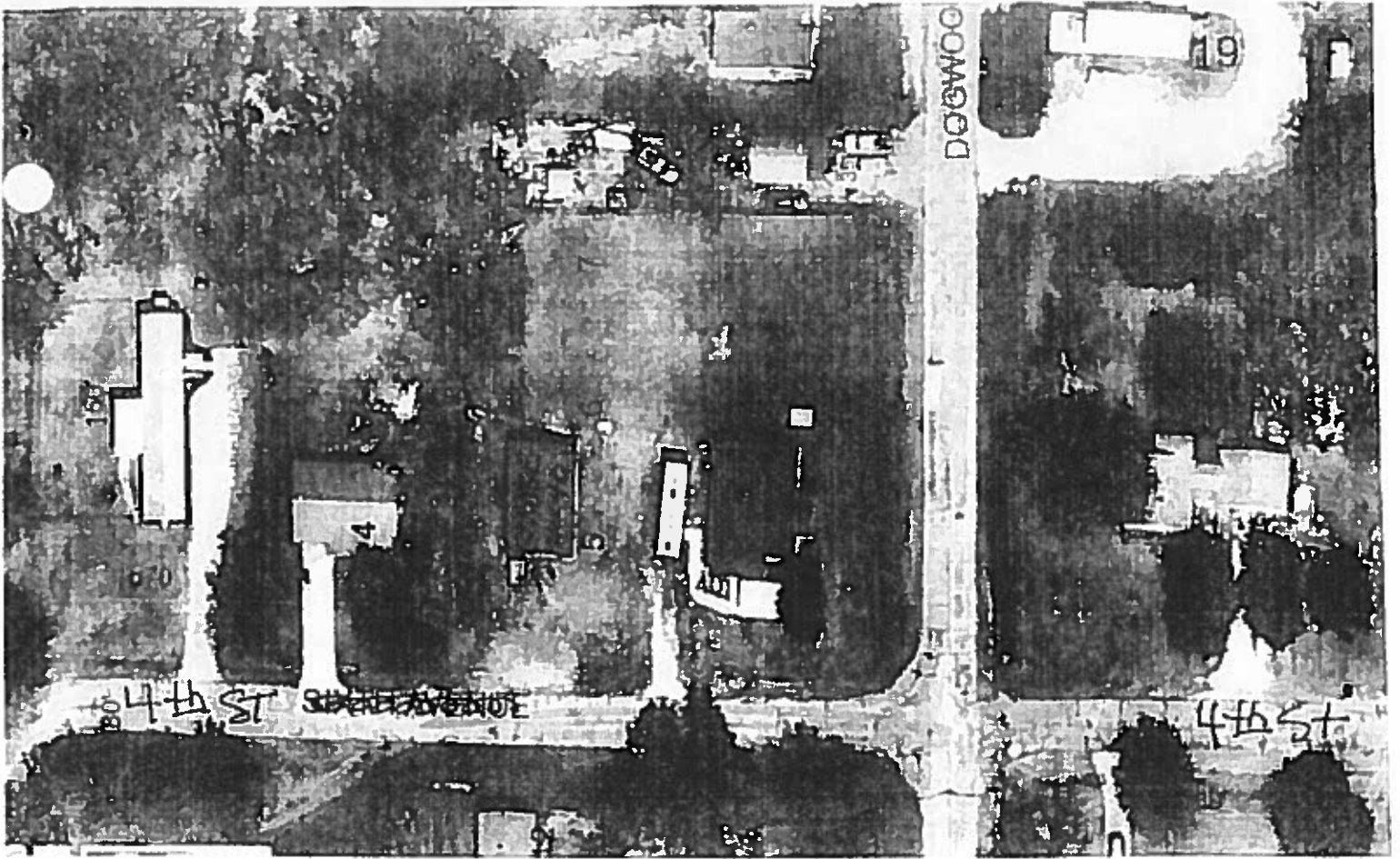
DO NOT WRITE BELOW THIS LINE - FOR OFFICE USE ONLY

Application received by: CS Date 6-14-22

Tract Acreage: _____ Public Hearing Date: _____

Application Number: _____ Section: _____ Township: _____

Range: _____ Present Zoning: _____ Fee Receipt Number: _____



Zoned "B" Business

Planning Commission Action

Action: _____

Vote: _____

Date: _____

Provisions: _____

Town Board Action

Action: _____

Vote: _____

Date: _____

Provisions: _____

Staff Recommendation

Recommendation: _____

Date: _____ Subdivision Name: _____ Ordinance Number: _____

d. Minimum Lot Width.

- (1) No building shall be erected on a lot having a frontage of less than seventy-five (75) feet on a public or private maintained road/street unless such lot was designated on a recorded plat or separately owned at the time this ordinance took effect and cannot practicably be enlarged to comply with this requirement.

5. MAXIMUM HEIGHT OF BUILDINGS.

In the R-3 District there shall be no limit on height of structures, provided that any portion of a structure exceeding thirty-five (35) feet in height is set back from side and rear lot lines abutting other property in residential districts at least one foot for each additional foot of height in addition to the minimum set-back.

SECTION 12-214 R-4 DISTRICT (MANUFACTURED OR MOBILE HOME COMMUNITY/PARK).

1. GENERAL DESCRIPTION. This district is designed to encourage the developing of properly planned manufactured or mobile home communities or parks in residential environments, as well as to protect existing mobile home parks.
2. USES PERMITTED. All development in the R-4 District shall be on a case-by-case uses permissible on review by the Town Planning Commission in accordance with provisions contained in Section 12-241 of this ordinance.
3. AREA REGULATIONS AND SITE CRITERIA.

See See Chapter 8, Article B, Sections 5-820 to Section 5-825 of these ordinances.

SECTION 12-215 B DISTRICT (BUSINESS AND COMMERCIAL).

1. GENERAL DESCRIPTION. This district is intended for the conduct of personal and business services and the general retail business of the community. Persons living in the community and the surrounding trade territory require direct and frequent access. Traffic generated by the uses will be primarily passenger vehicles and only those trucks and commercial vehicles required for stocking and delivery of retail goods.
2. USES PERMITTED. Property and buildings in an B District shall be used only for the following purposes:
 - (a) Any use permitted in R-1, R-2 , R-3, or R-4 Districts.
 - (b) Hotel, motel, rooming house, living quarters over business establishment, restaurant, lunchroom or garage.
 - (c) Retail store or shop, repair shop, beauty parlor, funeral home, mercantile establishment, bank, office or office building, or studio.
 - (d) Lodge hall
 - (e) Gasoline filling and service station providing storage tanks are underground.

- (f) Indoor theater, bowling alley, skating rink.
- (g) Job printing, newspaper printing plant.
- (h) Builder's supply, ice storage and sales, plumbing and heating supply.
- (i) Licensed day care centers.
- (j) Any other retail store, shop or establishment serving the neighborhood in the manner stated above which in the opinion of the Planning Commission is similar in character to those above enumerated and is not more obnoxious or detrimental to the area in which it is located, by reason of noise, offensive odor, smoke, dust, vibration, traffic congestion or danger to life and property.

3. USES PERMISSIBLE ON REVIEW. The following uses may be permissible on review by the Town Planning Commission in accordance with provisions contained in Section 12-241 of this Ordinance.

- (a) Private Clubs and/or Night Clubs
- (b) Dance Halls
- (c) Taverns

4. AREA REGULATIONS.

a. Front Yard.

- (1) The minimum setback line for the front yard is twenty-five (25) feet from the front lot line to the building line (steps and uncovered porches of less than ten (10) feet in width are excluded).
- (2) If twenty-five percent (25%) or more of the lots between two intersecting streets are improved with buildings, all of which have observed an average setback line of greater than twenty-five (25) feet, and no building varies more than five (5) feet from this average setback line, then no building shall be erected closer to the street line than the minimum setback so established by the existing buildings, but this regulations shall not require a front yard of greater depth than forty (40) feet.

b. Side Yard.

- (1) Every building shall be erected with a minimum of ten (10) feet side lot clearance on each side. Attached garages or accessory buildings connected with the main building by a breezeway or other permanently constructed connection shall be construed to be part of the main building for the purpose of this section.
- (2) Accessory buildings may be located to the rear of the main buildings but may not be erected less than five (5) feet from a side lot line.

- (3) On any corner lot a building shall be set back from the street line of the intersecting street a distance of fifteen (15) in case such lot is back to back with another corner lot, and twenty-five (25) feet in every other case.

c. Rear Yard.

- (1) There shall be a minimum rear lot clearance at the rear of any building of at least five (5) feet from the rear lot line, which space shall remain open and unoccupied by any building or structure.

d. Minimum Lot Width.

- (1) No dwelling shall be erected on a lot having a frontage of less than seventy-five (75) feet on a public or private maintained road/street unless such lot was designated on a recorded plat or separately owned at the time this ordinance took effect and cannot practicably be enlarged to comply with this requirement. No minimum lot width shall be required in a B District for uses other than dwellings except such as is necessary to comply with the requirements for yard and lot areas or parking facilities.

e. Minimum Lot Area Per Dwelling. On computing lot areas, an area not to exceed one-half of the width of the road or street right-of-way may be included if the lot owner holds title to the same.

- (1) The minimum lot area for a detached single or two family dwelling with municipal water and sewer services is 6,000 square feet unless such lot was designated on a recorded plat or separately owned before the effective date of this ordinance.
- (2) The minimum lot area for a detached single or two family dwelling with individual water well and septic system is two and one-half (2½) acres of lot area unless such lot was designated on a recorded plat or separately owned before December 20, 1979.
- (3) No living quarters over a business establishment, restaurant, lunchroom or garage shall accommodate more than one family for each twenty-five hundred (2500) square feet of lot area.

5. MINIMUM SIZE OF DWELLINGS.

Every dwelling or residence shall have a floor space designed and used for living quarters of not less than nine hundred (900) square feet per family unit exclusive of basements, porches, garages, breezeways, terraces or attics. (This provision does not apply to manufactured housing which is covered under a separate section. See Part 5, Chapter 8).

6. MAXIMUM HEIGHT OF BUILDINGS.

In the B District there shall be no limit on height of structures, provided that any portion of a structure exceeding thirty-five (35) feet in height is set back from side and rear lot lines abutting other property in residential districts at least one foot for each additional foot of height in addition to the minimum set-back.

SECTION 12-216 I DISTRICT (INDUSTRIAL AND MANUFACTURING).

1. **GENERAL DESCRIPTION.** This district is intended to provide regulations for the areas with light industrial usage. Particular attention should be given to integrating uses and design of buildings on the periphery of these districts with uses in adjacent districts. Enterprises operating in these district may require direct access to rail, air, or street transportation facilities.

2. **USES PERMITTED.** Property and buildings in an I District shall be used only for the following purposes:

- (a) Any use permitted in R-1, R-2, R-3, R-4, B, or A-1 Districts.
- (b) The manufacture, compounding, processing, packaging, or treatment of products from raw materials.
- (c) The manufacture, compounding, processing, packaging, or treatment of articles of merchandise from previously prepared materials.
- (d) Any other light industrial use, building, or structure which in the opinion of the Planning Commission, is of similar character and are not more objectionable due to noise, odor, dust, smoke, vibration, danger to life and property or other similar causes which are injurious to the health or safety of the neighborhood.

3. AREA REGULATIONS.**a. Front Yard.**

- (1) The minimum setback line for the front yard is twenty-five (25) feet from the front lot line to the building line (steps and uncovered porches of less than ten (10) feet in width are excluded).
- (2) If twenty-five percent (25%) or more of the lots between two intersecting streets are improved with buildings, all of which have observed an average setback line of greater than twenty-five (25) feet, and no building varies more than five (5) feet from this average setback line, then no building shall be erected closer to the street line than the minimum setback so established by the existing buildings, but this regulations shall not require a front yard of greater depth than forty (40) feet.

b. Side Yard.

Contractor's Application for Payment No. _____

Application Period June 8 to June 28	Application Date 7/8/2022
From (Contractor) Lynch Field Services LLC	Via (Engineer) _____
To (Owner) Town of India	Contract _____
Project Lynch Various Sanitary Sewer Replacement Project	Contractor's Project No. _____
Owner's Contract No. _____	Engineer's Project No. _____

Application for Payment Change Order Summary

Approved Change Orders Number	Additions	Deletions	Net Change
1	\$5,394.24		\$5,394.24
TOTALS			
	\$5,394.24		\$5,394.24
NET CHANGE BY CHANGE ORDERS			
			\$5,394.24

- ORIGINAL CONTRACT PRICE: \$ 269,560.45
- Net change by Change Orders: \$ 55,394.24
- Current Contract Price (Line 1 + 2): \$ 324,954.69
- TOTAL COMPLETED AND STORED TO DATE (Column E on Progress Estimate): \$ 327,495.69
- RETAINAGE:
 - a. 5% Work Completed: \$ _____
 - b. 5% Stored Material: \$ _____
 - c. Total Retainage (Line 5a + Line 5b): \$ _____
- AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c): \$ 327,495.69
- LESS PREVIOUS PAYMENTS (Line 6 from prior Application): \$ 527,329.20
- AMOUNT DUE THIS APPLICATION: \$ 55,625.49
- BALANCE TO FINISH PLUS RETAINAGE (Column G on Progress Estimate + Line 5 above): \$ _____

Payment of \$ 57,625.49 (Line 8 or other - attach explanation of the other amount)

is recommended by Maggie Wyster (Engineer) 8/3/2022 (Date)

Payment of \$ 57,625.49 (Line 8 or other - attach explanation of the other amount)

Contractor's Certification

I, the undersigned Contractor, certify that to the best of my knowledge (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment, (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed or covered by this Application for Payment will pass to Owner at time of payment and I am in full possession, security interest and encumbrance-free, except such as are covered by a bond acceptable to Owner authorizing Owner against any such liens, security interest or encumbrance, and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Approved by: _____ (Date) 7-5-2022

Signature: John Matthew

Progress Estimate

Contractor's Application

Item		B	C	D	E	F	G	H
Bid Item No	Description	Est. Quantity	Unit Price	Bid Value	Estimated Quantity Installed	Value	Material Presently Stored (not in C)	Total Completed and Stored to Date (D + E)
1	18" Sanitary Sewer Line (SDH-24 PVC)	1750	\$31.95	\$55,912.50	1750	\$55,912.50		\$55,912.50
2	Trenching (6'-8")	1274	\$72.00	\$28,028.00	1274	\$28,028.00		\$28,028.00
3	Trenching (6'-16")	500	\$38.00	\$19,000.00	500	\$19,000.00		\$19,000.00
4	Fract Wire	1750	\$1.28	\$2,240.00	1750	\$2,240.00		\$2,240.00
5	1 1/2" Steel T Assng	15	\$840.00	\$12,150.00	15	\$12,150.00		\$12,150.00
6	4" Dia Pre-cast Manhole	6	\$5,394.24	\$32,365.44	6	\$32,365.44		\$32,365.44
7	Manhole Additional Depth	7.25	\$645.00	\$4,458.75	7.25	\$4,458.75		\$4,458.75
8	Removal of Existing Manhole	1	\$6,500.00	\$6,500.00	1	\$6,500.00		\$6,500.00
9	Drop Connections	3	\$660.00	\$1,980.00	3	\$1,980.00		\$1,980.00
10	1/2" to 1" Existing Manhole	1	\$1,800.00	\$1,800.00	1	\$1,800.00		\$1,800.00
11	Sanal back fill	445	\$40.00	\$17,800.00	445	\$17,800.00		\$17,800.00
12	1" x 4'7" Rock Line	190	\$80.00	\$7,600.00	190	\$7,600.00		\$7,600.00
13	Cur and Kerface Asphalt Pavement	1120	\$20.00	\$22,400.00	1120	\$22,400.00		\$22,400.00
14	Wye's for Sewer Connection	25	\$1,500.00	\$37,500.00	25	\$37,500.00		\$37,500.00
15	Bypass Pumping	1	\$14,000.00	\$14,000.00	1	\$14,000.00		\$14,000.00
16	1/2" Pipe Encasement	1	\$3,000.00	\$3,000.00	1	\$3,000.00		\$3,000.00
17	1/2" Pipe Deflection Test	1	\$3,000.00	\$3,000.00	1	\$3,000.00		\$3,000.00
Totals				\$274,954.69		\$274,954.69		\$274,954.69
								100.0%

CDBG CERTIFICATE OF COMPLETION

I, David B. Wyatt

(print your name here)

Engineering: WDB Engineering PLLC

(print name of company)

Architect: _____

(print name of company)

County Commissioner: _____

(print name of County)

City/Town Personnel: _____

(print name of City/Town here)

have been the project site overseer for CDBG Project # 18234 CDBG 17, for the Town
of Luther, Oklahoma County, Oklahoma, for certain improvements consisting of:

(Project description) various sanitary sewer line replacements

do hereby concur that the above referred to improvements were accomplished according to approved plans and specifications and/or duly authorized change orders, to the best of my knowledge, information and belief. This Certification is for the benefit of the OWNER listed above to finalize the project quantities and payment.

A final field observation of the project was completed.

Ronnie Kalka of Utility Field Services is the prime contractor on this job.

(print name of Contractor)

(print contractor company name here)

I DO HEREBY APPROVE THE ABOVE REFERRED TO IMPROVEMENTS, AND RECOMMEND APPROVAL TO THE
Town of Luther

(print name of City/Town/County)

Dated this 3 day of August, 2022.


(your signature here)

David B. Wyatt

(print name here)

WDB Engineering PLLC

(print company name here)

LEASE AGREEMENT 2022
Town of Luther
and
Luther Little League Football

WHEREAS, the Town of Luther, the party of the first part, desires to enter into an agreement with Luther Little League Football, the party of the second part, concerning the use of the Practice Field at Wildhorse Park, owned by the Town of Luther.

WHEREAS, the party of the second part, desires to enter into an agreement whereby they can utilize Practice Field at Wildhorse Park, which is property owned by Town of Luther, party of the first part.

NOW, THEREFORE, in consideration of the following premises and covenants contained herein, the parties agree as follows:

1. The party of the second part shall be allowed to use the Practice Field at Wildhorse Park in the Town of Luther for the period from August 1, 2022, through November 5, 2022.
2. The Town of Luther, party of the first part, will charge a lease fee of \$_____ and will supply trash service as utilities included in this agreement. The lease fee will be due upon the first day of the requested lease date.
3. The party of the second part, shall maintain the above described property and shall keep trash from accumulating and keep it mowed and in good condition.
4. Neither party will sublease or assign this lease agreement to any other party without a written agreement of both parties. The party of the first part may have certain events conducted on the requested property and will coordinate with the party of the second part for said events.
5. Any expenses incurred by the party of the second part, for upkeep, maintenance or otherwise accumulated, will not be reimbursed by the party of the first part and will be the sole responsibility of the party of the second part.

Contract can be voided by either party with a 30 day notice. This notice shall not be expected to automatically renew at any point in time.

In consideration of the mutual promises contained herein, the parties execute this agreement on this _____ day of _____, 20__.

Trustee

Trustee

Trustee

In consideration of the mutual promises contained herein, the parties execute this agreement on this _____ day of _____, 20__.

Luther Little League Football Officer

Luther Little League Football Officer

ELIZABETH THREATT LUTHER LIBRARY

310 Northeast 3rd Street, Luther, Oklahoma 73054

BUILDING EXTERIOR

1. Concrete steps in front of main entry doors are of noncompliant height.
2. Concrete steps at west end of front porch are of noncompliant height.
3. Railing on front entry porch is noncompliant.
4. Handicap ramp and railing noncompliant.
5. Accessible parking space sign is noncompliant.

BUILDING INTERIOR - GENERAL

1. Building is missing a drinking fountain.
2. Transaction counter is noncompliant.
3. Door hardware on I.T./Storage Room door is noncompliant.
4. Rear door is noncompliant - interior surface must be smooth within 10" of the floor.
5. Signage missing.

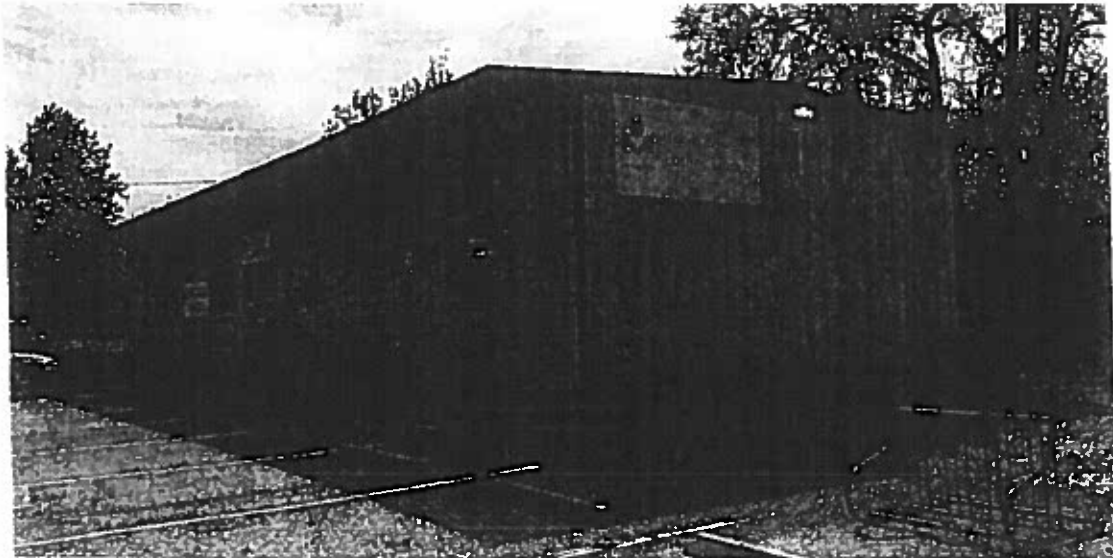
PUBLIC RESTROOM

1. Sink is mounted too high.
2. Grab bars are noncompliant.
3. Insufficient clear floor area around toilet.
4. Insufficient clear floor area to allow required turning space.

STAFF RESTROOM

1. Insufficient clear floor area at door.
2. Insufficient clear floor area around toilet.
3. Sink and vanity cabinet are noncompliant.
4. Insufficient clear floor area to allow required turning space.
5. Missing grab bars.
6. Paper towel dispenser mounted too high.

COST ESTIMATE



COST ESTIMATE**BUILDING EXTERIOR**

- | | |
|---|-------------------------------|
| 1. Concrete steps in front of main entry doors are of noncompliant height | |
| Estimate: | \$11,382.59 |
| 2. Concrete steps at west end of front porch are of noncompliant height. | |
| Estimate: | [included in (1) above] |
| 3. Railing on front entry porch is noncompliant. | |
| Estimate: | \$6,120.00 |
| 4. Handicap ramp and railing noncompliant. | |
| Estimate: | [included in (1) & (3) above] |
| 5. Accessible parking space sign is noncompliant. | |
| Estimate: | \$250.00 |

BUILDING INTERIOR - GENERAL

- | | |
|---|------------|
| 1. Building is missing a drinking fountain. | |
| Estimate: | \$6,100.00 |
| 2. Transaction counter is noncompliant. | |
| Estimate: | \$0.00 |
| 3. Door hardware on I.T./Storage Room door is noncompliant. | |
| Estimate: | \$106.51 |
| 4. Rear door is noncompliant - interior surface must be smooth within 10" of the floor. | |
| Estimate: | \$0.00 |
| 5. Signage missing. | |
| Estimate: | \$500.00 |

PUBLIC RESTROOM

- | | |
|---|-------------------------|
| 1. Sink is mounted too high. | |
| Estimate: | \$100.00 |
| 2. Grab bars are noncompliant. | |
| Estimate: | \$1,136.75 |
| 3. Insufficient clear floor area around toilet. | |
| Estimate: | \$1,170.86 |
| 4. Insufficient clear floor area to allow required turning space. | |
| Estimate: | [included in (1) above] |

STAFF RESTROOM

- | | |
|---|-------------------------|
| 1. Insufficient clear floor area at door. | |
| Estimate: | \$9,978.72 |
| 2. Insufficient clear floor area around toilet. | |
| Estimate: | [included in (1) above] |
| 3. Sink and vanity cabinet are noncompliant. | |
| Estimate: | [included in (1) above] |
| 4. Insufficient clear floor area to allow required turning space. | |
| Estimate: | [included in (1) above] |
| 5. Missing grab bars. | |
| Estimate: | [included in (1) above] |
| 6. Paper towel dispenser mounted too high. | |
| Estimate: | [included in (1) above] |

Subtotal:		\$36,845.43
General Conditions		\$10,125.00
Overhead & Profit		\$3,137.52
Contingency	10%	\$3,684.54
Grand Total:		<u>\$53,792.49</u>



HEADQUARTERS, SHREVEPORT, LA 71148-3007

SERVING OKLAHOMA AND KANSAS

SOLD TO: LUTHER FIRE DEPT. P.O. BOX 57 LUTHER, OK 73054	SHIP TO: LUTHER FD 21060 N.E. 206TH LUTHER, OK 73054
ATTN: PHONE: EMAIL:	ATTN: PHONE: EMAIL:

CREDIT CARD: NAME/EXP DATE NUMBER/CODE/ZIP TRANSACTION ID#	DIST	CUST PO NUMBER	SALES REP	SALES REP REF #	
			174		
		TERMS	FREIGHT	DATE	FORM TYPE
		30	ADD	7/28/2022	QUOTE

ITEM	LOC	DESCRIPTION		QTY	SHIPPED	PRICE	AMOUNT
		CRN, 1044 W/ 4" FACE SHEILD TRAD HELMET	\$ -	2		\$ 277.00	\$ 554.00
		1- WHITE 1- RED	\$ -			\$ -	\$ -
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ADDITIONAL COMMENTS BELOW		DIST TOTAL: \$	584.00	Subtotal	\$ 554.00
for Asst Chief pos + additional Capt. pos			ADD	Tax	\$ -
				Freight	\$ 30.00
				TOTAL	\$ 584.00

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1 message

Joseph Figueroa <joefig62111@gmail.com>
To: Luther Fire <firechief@townoflutherok.com>

Fri Aug 5 2022 at 3 22 PM

Joseph P. Figueroa



IMG_1982.HEIC
1914K

13K

+100 gal cap
~~400~~

Stewart Stevenson

CDPA to purchase an HD brush from
OK Federal Surplus in the amt of \$13K



Myder Fire Support Services

Phone: (405) 222-9366

Fax: (405) 222-9386

Luther Fire Department Estimate for Repair on Engine-757
08/01/2022

To: Fire Chief Joseph Figueroa

Unit: Engine-757 Make: 1995 Freightliner/E-One SO: 14832
Vin: 1FV6JLCB55L612707 Pump: Hale QSG 125-23L SN: P67919 Miles: 106,555

Repair 1 Remove and Rebuild Deck Gun Valve.
Labor: \$525.00
3.5" Valve Kit \$220.00

Callout Fee: \$350.00
Labor: \$525.00
~~Parts: \$220.00~~
Misc: \$15.00
Freight: \$0.00

Estimate Total: \$1,110.00

*** This is not a quote. This is a working estimate. Any hidden or unforeseen damage will be brought to the AHJ and a new estimate shall be provided. No further repairs shall be made without the authorization of the AHJ.

Thomas Lau
Myder Fire Support Services
(405) 222-9366
myderoffice@yahoo.com

Deck Gun
(maybe do ourselves)