



**BOARD OF TRUSTEES FOR THE TOWN OF LUTHER  
TUESDAY, JULY 12, 2022, AT 7:00 P.M.  
LUTHER TOWN HALL  
108 SOUTH MAIN STREET, LUTHER, OKLAHOMA 73054**

**REGULAR MEETING MINUTES**

1. Call to order by **Terry Arps**.
2. Invocation by **Jeff Schwarzmeier**.
3. Pledge of Allegiance was led by **Terry Arps**.
4. Roll Call by **Terry Arps**. Present were **Terry Arps, Brian Hall, Carla Caruthers, Jeff Schwarzmeier**. **Joshua Rowton** was absent at Roll Call, but arrived at 7:04 PM, during Item 9.
5. Determination of a quorum was made by **Terry Arps**.
6. Approval of the Consent Agenda,
  - a. Approval of the Board Minutes from the meetings of June 14 and June 23, 2022
  - b. Approval of Claims, including Payroll
  - c. Review and Approval of Treasurer's Report – **Terry Arps** made a motion to approve the Consent Agenda as presented, 2<sup>nd</sup> by **Carla Caruthers**. The Vote: All (4) Yes.
7. Consideration of Items Removed from the Consent Agenda - None
8. Police, Fire and Code Enforcement Reports – **Trustees** reviewed the written reports.
9. Manager's Report – **Scherrie Pidcock** gave a brief report.
10. Attorney's Report – **Beth Anne Childs** gave a brief report via telephone.
11. Trustee Comments – **Mayor Arps** recognized **Anita Raglin**, candidate for District 36 State House of Representatives. **Anita Raglin** made a statement regarding her platform and reasons for running for the seat.

**Trustee One (Terry Arps)**

12. Consideration, discussion and possible action concerning acquisition of a canine officer for the Luther Police Department. – Officer **Jeremy Ledford** presented information and data relating to the benefits of a canine officer. He introduced the Trustees and audience to "Lulu". He also stated that the canine, equipment and training fees have all been pledged as donations to the Town for the program. **Terry Arps** made a motion to approve moving forward with the acquisition of the canine, equipment and training, 2<sup>nd</sup> by **Jeff Schwarzmeier**. The Vote: All (5) Yes.
13. Consideration, discussion and possible action to authorize repair of the 2018 Ford Explorer police vehicle's air conditioner by LDM Automotive in an amount not to exceed \$1,454.00. – **Terry Arps** made a motion to have the repair made as written, 2<sup>nd</sup> by **Jeff Schwarzmeier**. The Vote: All (5) Yes.

14. Consideration, discussion and possible action to authorize the purchase of two (2) used Ford Explorer police patrol vehicles, including shipping from point of origin. – **No Action.**
15. Consideration, discussion and possible action to surplus and authorize Police Chief Leafy to sell three (3) police vehicles: 1) 2010 Dodge Charger VIN 8671, 2) 2012 Dodge Charger VIN 7913, 3) 2010 Dodge Charger VIN 8670. – **Terry Arps made a motion to surplus the vehicles and authorize Chief Leafy as written, 2<sup>nd</sup> by Jeff Schwarzmeier. The Vote: All (5) Yes.**
16. Consideration and discussion on report from Terry Arps on the recent Eastern Oklahoma County Medical Development Authority (EOCMDA) meeting. – **Terry Arps relayed information obtained at the meeting. He stated meetings were annual but will now be scheduled quarterly.**
17. Consideration, discussion and possible action to reappoint Jennifer Edmunson to the Oklahoma County Library Council as Library Commissioner to the Town of Luther for the next three (3) year period ending July 2025. – **Terry Arps made a motion to reappoint Jennifer Edmunson as written, 2<sup>nd</sup> by Joshua Rowton. The Vote: All (5) Yes.**
18. Consideration, discussion and possible action regarding funding opportunities for walking/bicycle trails in Wild Horse Park; including the Transportation Alternative Program (TAP). – **Terry Arps explained the possibility of receiving a grant for a walking/biking trail and stated he volunteered to handle the research and application process in coordination with the Luther Parks Commission and Luther Friends of the Park.**
19. Consideration, discussion and possible action to approve Pay Application #4 from Utility Field Services, LLC, for work on the CDBG Sewer Project – **Terry Arps made a motion to approve Pay Application #4 in the amount of \$39,887.00, 2<sup>nd</sup> by Brian Hall. The Vote: All (5) Yes.**
20. Consideration, discussion and possible action to approve Change Order # 1 from Utility Field Services, LLC, for work on the CDBG Sewer Project. – **Terry Arps made a motion to approve Change Order #1 in the amount of \$5,394.24, 2<sup>nd</sup> by Carla Caruthers. The Vote: All (5) Yes.**
21. Consideration, discussion and possible action to award a bid for sewer system improvements to Orr Construction in the amount of \$189,295.00. – **Terry Arps made a motion to award the sewer system improvement bid to Orr Construction, 2<sup>nd</sup> by Jeff Schwarzmeier. The Vote: All (5) Yes.**
22. Consideration and discussion of budgeted Fiscal Year 2022-2023 raises for staff. – **Scherrie Pidcock reported that evaluations are underway for all staff and step increases are anticipated to be given at the next pay period.**

**Trustee Two (Brian Hall)**

**Trustee Three (Carla Caruthers)**

23. Report from Fire Department Advisory Committee Chairman, Phil Campbell. **Mr. Campbell was not present, however J. T. Langston, member of the Committee, stated they are making progress and hope to have plans to present to the Board of Trustees soon.**

**Trustee Four (Jeff Schwarzmeier)**

**Trustee Five (Joshua Rowton)**

24. Consideration and discussion of Title Opinion for Lot Twelve (12), Block One (1), REPLAT OF SCHOOL LAND SECOND ADDITION to Luther, Oklahoma County, Oklahoma, according to the recorded plat thereof, owned by the Town of Luther, and possible action regarding potential disposition of property. – **Beth Anne Childs stated the title is clear and the Board of Trustees can move forward if they desire to sell the property. No Action.**
25. **New Business:** In accordance with the Open Meeting Act, Title 25 O.S. 311.A.9 of the Oklahoma Statutes, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda. – **None.**
26. **Citizen participation:** Citizens may address the Board during open meetings on any matter on the agenda prior to the Board taking action on the matter. On any item not on the current agenda, citizens may address the Board under the agenda item Citizen Participation. Citizens should fill out a Citizen's Participation Request form and give it to the Mayor. Citizen Participation is for information purposes only, and the Board cannot discuss, act or make any decisions on matters presented under Citizens Participation. Citizens are requested to limit their comments to two minutes. – **Brandy Langston complimented Officer Ledford on his presentation regarding the need for a canine officer.**
27. Adjourn. – **Terry Arps made a motion to adjourn, 2<sup>nd</sup> by Jeff Schwarzmeier. The Vote: All (5) Yes.**



Minutes transcribed by Scherrie Pidcock, Town Clerk

the Town of Luther



*a friendly community*

## MINUTES OF SPECIAL MEETING

**BOARD OF TRUSTEES FOR THE TOWN OF LUTHER  
THURSDAY, JULY 28, 2022, AT 6:30 P.M.  
LUTHER TOWN HALL  
108 SOUTH MAIN STREET, LUTHER, OKLAHOMA 73054**

1. Call to order by **Mayor Arps**.
2. Invocation by **Jeff Schwarzmeier**.
3. Pledge of Allegiance was led by **Terry Arps**.
4. Roll Call by **Terry Arps**. Present were **Terry Arps, Carla Caruthers and Jeff Schwarzmeier**. Absent were **Joshua Rowton and Brian Hall**.
5. Determination of a quorum was made by **Terry Arps**.
6. Trustee Comments – **None**.
7. Presentation by **Rhys Martin**, President, Oklahoma Route 66 Association, to the **Threatt Family**. A reception for the **Threatt Family** was held immediately preceding this board meeting and the presentation was made during the reception.

### **Trustee One (Terry Arps)**

8. Consideration, discussion and possible action to adopt a Resolution celebrating the legacy of **Allen Threatt, Sr.**, and his induction into the Oklahoma Route 66 Hall of Fame. – **Mayor Arps** read the resolution and made a statement to the **Threatt Family**, recognizing the dedication of **Allen Threatt, Sr.**, for starting and operating the **Threatt Filling Station**. He also acknowledged the historical significance of the station and commended the family on their work to restore the station. **Mayor Arps** made a motion to adopt the Resolution as read, 2<sup>nd</sup> by **Jeff Schwarzmeier**. The Vote: All (3) Yes.
9. Consideration, discussion and possible action to authorize **Chief Lefty** or his designated representative to purchase two (2) vehicles required for School Resource Officers' use at a cost not to exceed \$38,000, equipped. – **Terry Arps** made a motion to authorize purchase as written, 2<sup>nd</sup> by **Jeff Schwarzmeier**. The Vote: All (3) Yes.
10. Consideration, discussion and possible action to authorize the Metropolitan Library System to effect repairs and alterations to make the library ADA compliant. – **Terry Arps** made a motion to table the item until August 9, 2022, 2<sup>nd</sup> by **Jeff Schwarzmeier**. The Vote: All (3) Yes.