

the Town of Luther



**BOARD OF TRUSTEES FOR THE LUTHER PUBLIC WORKS AUTHORITY  
TUESDAY, SEPTEMBER 13, 2022, IMMEDIATELY FOLLOWING  
THE TOWN BOARD OF TRUSTEES MEETING AT 7:00 P.M.  
LUTHER TOWN HALL  
108 SOUTH MAIN STREET, LUTHER, OKLAHOMA 73054**

**REGULAR MEETING AGENDA**

Official action can only be taken on items which appear on the agenda. The Trustees may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the Trustees may refer the matter to the Chairman or the Town Attorney, or back to a committee or recommending body. Under certain circumstances, items may be deferred to a specific later date or stricken from the agenda entirely.

1. Call to Order
2. Roll Call
3. Determination of a quorum
4. Approval of the Consent Agenda,
  - a. Approval of the Board Minutes from the meetings of August 9 and 25, 2022.
  - b. Approval of Claims, including Payroll
  - c. Review and Approval of Treasurer's Report
5. Consideration of Items Removed from the Consent Agenda
6. Trustee Comments

**Trustee One (Terry Arps)**

**Trustee Two (Brian Hall)**

**Trustee Three (Carla Caruthers)**

**Trustee Four (Jeff Schwarzmeier)**

**Trustee Five (Joshua Rowton)**

7. **New Business:** In accordance with the Open Meeting Act, Title 25 O.S. 311.A.9 of the Oklahoma Statutes, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.
8. **Citizen participation:** Citizens may address the Board during open meetings on any matter on the agenda prior to the Board taking action on the matter. On any item not on the current agenda, citizens may address the Board under the agenda item Citizen Participation. Citizens should fill out a

Citizen's Participation Request form and give it to the Mayor. Citizen Participation is for information purposes only, and the Board cannot discuss, act or make any decisions on matters presented under Citizens Participation. Citizens are requested to limit their comments to two minutes.

9. Adjourn.



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Scherrie Pidcock, Town Clerk

Agenda Posted Monday, September 12, 2022, at Luther Town Hall, via MailChimp, on Facebook at The Town of Luther, and on our website at [www.townoflutherok.com](http://www.townoflutherok.com) prior to 7:00 pm.

the Town of Luther



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## REGULAR MEETING AGENDA

**BOARD OF TRUSTEES FOR THE LUTHER PUBLIC WORKS AUTHORITY  
TUESDAY, AUGUST 9, 2022, IMMEDIATELY FOLLOWING  
THE TOWN BOARD OF TRUSTEES MEETING AT 7:00 P.M.  
LUTHER TOWN HALL  
108 SOUTH MAIN STREET, LUTHER, OKLAHOMA 73054**

1. Call to Order by Terry Arps.
2. Roll Call by Terry Arps. Present were Terry Arps, Brian Hall, Carla Caruthers, Jeff Schwarzmeier, Joshua Rowton.
3. Determination of a quorum was made by Terry Arps.
4. Approval of the Consent Agenda,
  - a. Approval of the Board Minutes from the meetings of July 12 and 28, 2022.
  - b. Approval of Claims, including Payroll
  - c. Review and Approval of Treasurer's Report – Terry Arps made a motion to approve the consent agenda, 2<sup>nd</sup> by Jeff Schwarzmeier. The Vote: All (5) Yes.
5. Consideration of Items Removed from the Consent Agenda – None.
6. Trustee Comments – None.

### Trustee One (Terry Arps)

7. Consideration, discussion and possible action to adopt Resolution 2022-06R, A RESOLUTION AUTHORIZING APPLICATION FOR RURAL ECONOMIC ACTION PLAN GRANT FROM THE OKLAHOMA WATER RESOURCES BOARD. – Terry Arps made a motion to adopt the Resolution as presented, 2<sup>nd</sup> by Jeff Schwarzmeier. The Vote: All (5) Yes.

### Trustee Two (Brian Hall)

8. Consideration, discussion and possible action to install a security camera behind old Town Hall at an amount not to exceed \$950.00. – No Action.
9. Consideration, discussion and possible action to replace/repair fire hydrant and related parts in the vicinity of the corner of 2<sup>nd</sup> and S. Apple Street. – Brian Hall made a motion to table this item until August 25, 2022, 2<sup>nd</sup> by Terry Arps. The Vote: All (5) Yes.

### Trustee Three (Carla Caruthers)

### Trustee Four (Jeff Schwarzmeier)

### Trustee Five (Joshua Rowton)

10. **New Business:** In accordance with the Open Meeting Act, Title 25 O.S. 311.A.9 of the Oklahoma Statutes, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda. – **None.**
11. **Citizen participation:** Citizens may address the Board during open meetings on any matter on the agenda prior to the Board taking action on the matter. On any item not on the current agenda, citizens may address the Board under the agenda item Citizen Participation. Citizens should fill out a Citizen's Participation Request form and give it to the Mayor. Citizen Participation is for information purposes only, and the Board cannot discuss, act or make any decisions on matters presented under Citizens Participation. Citizens are requested to limit their comments to two minutes. – **None.**
12. Adjourn. – **Terry Arps made a motion to adjourn, 2<sup>nd</sup> by Jeff Schwarzmeier. The Vote: All (5) Yes.**



Minutes transcribed by Scherrie Pidcock, Town Clerk

the Town of Luther



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**MINUTES OF SPECIAL MEETING OF  
THE LUTHER PUBLIC WORKS AUTHORITY  
THURSDAY, AUGUST 25, 2022, 6:30 PM  
LUTHER TOWN HALL  
108 SOUTH MAIN STREET, LUTHER, OKLAHOMA 73054**

1. Call to Order by Terry Arps.
2. Roll Call by Terry Arps.
3. Determination of a quorum by Terry Arps. Present were Terry Arps, Carla Caruthers, Jeff Schwarzmeier and Josh Rowton. Brian Hall was absent.
4. Trustee Comments – None.

**Trustee One (Terry Arps)**

**Trustee Two (Brian Hall)**

5. Consideration, discussion and possible action to contract with Utility Field Services, LLC, to tap the cast iron water main for service to a new home in an amount not to exceed \$250.00. Terry Arps made a motion to approve as written, 2<sup>nd</sup> by Jeff Schwarzmeier. The Vote: All (4) Yes.
6. Consideration, discussion and possible action to set Fall Clean Up day as Oct 22, 2022, between 8 AM and 1 PM. – Terry Arps made a motion to approve as written, 2<sup>nd</sup> by Jeff Schwarzmeier. The Vote: All (4) Yes.
7. Consideration, discussion and possible action to replace/repair fire hydrant and related parts in the vicinity of the corner of 2<sup>nd</sup> and S. Apple Street – Tabled from August 9, 2022. – Terry Arps made a motion to approve as written, 2<sup>nd</sup> by Jeff Schwarzmeier. The Vote: All (4) Yes.

**Trustee Three (Carla Caruthers)**

**Trustee Four (Jeff Schwarzmeier)**

**Trustee Five (Joshua Rowton)**

8. Citizen participation: Citizens may address the Board during open meetings on any matter on the agenda prior to the Board taking action on the matter. On any item not on the current agenda,

citizens may address the Board under the agenda item Citizen Participation. Citizens should fill out a Citizen's Participation Request form and give it to the Mayor. Citizen Participation is for information purposes only, and the Board cannot discuss, act or make any decisions on matters presented under Citizens Participation. Citizens are requested to limit their comments to two minutes. – Anna Campbell asked questions about water lines and fire hydrants. Joshua Rowton asked about the number of working hydrants in the Town.

9. Adjourn. – Terry Arps made a motion to adjourn, 2<sup>nd</sup> by Jeff Schwarzmeier. The Vote: All (4) Yes.

Minutes transcribed by Scherrie Pidcock, Town Clerk



**LPWA CLAIMS INCLUDING PAYROLL  
AUG 10 TO SEPT 13, 2022**

<b>Date</b>	<b>Ref No.</b>	<b>Payee</b>	<b>Memo</b>	<b>Payment</b>
08/10/2022	EFT	QuickBooks Payroll	LPWA PAYROLL	3,250.05
08/10/2022	EFT	Town of Luther	UTILITIES REIMBURSEMENT	1,246.12
08/10/2022	EFT	Town of Luther	FUEL REIMBURSEMENT	841.62
08/10/2022	EFT	Town of Luther	QUICKBOOKS REIMBURSEMENT	80.00
08/10/2022		Town of Luther	POSTAGE REIMBURSEMENT	201.50
08/17/2022	EFT	IRS	FEDERAL PAYROLL TAXES	784.08
08/24/2022	EFT	QuickBooks Payroll	LPWA PAYROLL	3,316.35
08/24/2022	EFT	Oklahoma Tax Commission	STATE PAYROLL TAXES	161.00
08/25/2022	13584	AMERITAS LIFE INS	VOLUNTARY VISION INSURANCE	47.10
08/25/2022	13585	AT&T MOBILITY	CELLS/TABLET	242.45
08/25/2022	13586	BCBS DEARBORN LIFE	LIFE INSURANCE	16.92
08/25/2022	13587	BCBS HEALTH INS	HEALTH INSURANCE	1,858.80
08/25/2022	13588	COMPSOURCE	WORKERS COMP	728.86
08/25/2022	13589	Delta Dental	VOLUNTARY DENTAL INSURANCE	221.00
08/25/2022	13590	HARCROS CHEMICALS	HYPOCHLORITE\	180.00
08/25/2022	13591	OG&E	ELECTRIC SERVICE	908.45
08/25/2022	13592	OK MUNICIPAL RETIREMENT FUND	RETIREMENT CONTRIBUTIONS	243.04
08/25/2022	13593	XCEL OFFICE SOLUTIONS	I.T./COPIER SERVICES	168.54
08/26/2022	EFT	BANCFIRST	2020 CHEV LOAN PMT	612.64
08/26/2022	EFT	Town of Luther	TRANSFER OF DEPOSIT	470.00
08/31/2022	EFT	IRS	FEDERAL PAYROLL TAXES	809.26
09/07/2022	EFT	QuickBooks Payroll	LPWA PAYROLL	3,202.87
09/09/2022	EFT	BANCFIRST	RETURNED CUSTOMER BANK DRAFT	15.30
09/13/2022	13594	Airgas USA, LLC	AIRGAS CYLINDER RENTALS	58.26
09/13/2022	13595	CHENOA STERLING	UTILITY DEPOSIT REFUND	34.72
09/13/2022	13596	DOLLAR GENERAL	CLEANING/TOILETRY SUPPLIES	65.96
09/13/2022	13597	Eastside Waste	MONTHLY SANITATION SERVICES	8,357.38
09/13/2022	13598	FLUENTSTREAM TECHNOLOGIES	VOIP TELEPHONE HOSTING	32.80

09/13/2022	13599	KAREN MCCLURE	UTILITY DEPOSIT REFUND	57.40
09/13/2022	13600	KENNETH HILL	UTILITY DEPOSIT REFUND	59.67
09/13/2022	13601	LEONARD YANEZ-PEREZ	UTILITY DEPOSIT REFUND	33.93
09/13/2022	13602	LUTHER FAMILY CARE	EMPLOYEE TESTING	15.00
09/13/2022	13603	Luther Hardware, LLC	PARTS/SUPPLIES	350.63
09/13/2022	13604	O'Reilly Auto Parts	PARTS/SUPPLIES	124.08
09/13/2022	13605	ODP BUSINESS SOLUTIONS, LLC	OFFICE SUPPLIES	23.63
09/13/2022	13606	OK MUNICIPAL RETIREMENT FUND	RETIREMENT CONTRIBUTIONS	248.56
09/13/2022	13607	OMAG	PROPERTY INSURANCE	1,178.50
09/13/2022	13608	ONG	NATURAL GAS SERVICE	118.40
09/13/2022	13609	PAT CHARTER	UTILITY DEPOSIT REFUND	26.98
09/13/2022	13610	Pioneer Supply	PARTS/SUPPLIES FOR WELLS	1,290.28
09/13/2022	13611	TABITHA KOLAR	UTILITY DEPOSIT REFUND	12.94
09/13/2022	13612	UniFirst Corporation	UNIFORM CLEANING	331.68
			<b>TOTAL</b>	<b>\$32,026.75</b>