

the Town of Luther



a friendly community

REGULAR MEETING MINUTES

**BOARD OF TRUSTEES FOR THE TOWN OF LUTHER
TUESDAY, AUGUST 9, 2022, AT 7:00 P.M.
LUTHER TOWN HALL
108 SOUTH MAIN STREET, LUTHER, OKLAHOMA 73054**

1. Call to order by Terry Arps.
2. Invocation by Jeff Schwarzmeier.
3. Pledge of Allegiance was led by Terry Arps.
4. Roll Call by Terry Arps. Present were Terry Arps, Brian Hall, Carla Caruthers. Jeff Schwarzmeier and Joshua Rowton were absent at roll call but arrived by 7:04 PM.
5. Determination of a quorum by Terry Arps.
6. Approval of the Consent Agenda,
 - a. Approval of the Board Minutes from the meetings of July 12 and 28, 2022
 - b. Approval of Claims, including Payroll
 - c. Review and Approval of Treasurer's Report – Terry Arps made a motion to approve the Consent Agenda, 2nd by Brian Hall. The Vote: All (3) Yes.
7. Consideration of Items Removed from the Consent Agenda – None. Schwarzmeier and Rowton arrived.
8. Trustee Comments – Terry Arps mentioned stats on the Police Department monthly report and reported we have hired an SRO and still need one more officer.

Trustee One (Terry Arps)

9. **PUBLIC HEARING** - to consider and take appropriate action, including to approve or deny an application for a Variance for property generally located at 407 N Dogwood, Luther, Oklahoma, for purposes of converting a garage into a second residence. The property is currently zoned B-Business, and the legal description is as follows: *Lot Five (5) and the South Half of Lot Six (6), Block Eighteen (18), School Land Addition to Luther, Oklahoma County, Oklahoma.* Terry Arps opened the public hearing asking for any comments. Brandon Rogers explained his purpose for the request. There were no comments from the public. Terry Arps closed the public hearing. Terry Arps made a motion to approve the variance request, 2nd by Joshua Rowton. The Vote: All (5) Yes.
10. Consideration, discussion and possible action to approve final Pay Application #5 in the amount of \$57,625.49, to close out the CDBG Sewer Line Replacement Project with Utility Field Services, LLC. – Terry Arps made a motion to approve Pay App #5 from Utility Field Services, LLC, 2nd by Carla Caruthers. The Vote: All (5) Yes.
11. Consideration, discussion and possible action to enter into a lease agreement with Little League

Football Association for lease of the Practice Field at Wildhorse Park. – **Terry Arps made a motion to allow Little League Football Association to use the practice field until final a decision to make a recommendation for approval by the Parks Commission, for a fee not to exceed \$40.00, 2nd by Carla Caruthers. The Vote: All (5) Yes.**

12. Consideration, discussion and possible action to authorize the Metropolitan Library System to effect repairs and alterations to make the library ADA compliant. - **Terry Arps made a motion to table the item until August 25, 2022, 2nd by Carla Caruthers. The Vote: All (5) Yes.**
13. Consideration, discussion and possible action to approve the Luther Pecan Festival to be held in downtown Luther on Saturday and Sunday, November 19 and 20, 2022. Location will be from Ash and Main to Main and Second, and including the block of First Street between Ash and Main, with partial closure, except for business access, beginning on Fri., Nov. 18, at Noon, closing the streets completely at 5 pm, on Nov 18 until 5 pm on Sunday, Nov. 20. The Festival will be held in conjunction and cooperation with the opening weekend at Couch Pecan Orchard, with activities taking place at the orchard and downtown. – **Terry Arps made a motion to approve as written, 2nd by Joshua Rowton. The Vote: All (5) Yes.**
14. Consideration, discussion and possible action to waive the \$25.00 vendor fees due to the Town for the Luther Pecan Festival in order to spur economic development. – **Terry Arps made a motion to approve the item as written, 2nd by Joshua Rowton. The Vote: All (5) Yes.**

Trustee Two (Brian Hall)

Trustee Three (Carla Caruthers)

15. Consideration, discussion and possible action to purchase two (2) helmets from Casco Industries in an amount not to exceed \$600.00. – **Carla Caruthers made a motion to approve the purchase as written, 2nd by Terry Arps. The Vote: All (5) Yes.**
16. Consideration, discussion and possible action to purchase a used Stewart & Stevenson truck to be utilized as a heavy duty brush truck, in the amount of \$13,000.00. – **Carla Caruthers made a motion to approve purchase as written, 2nd by Terry Arps. The Vote: All (5) Yes.**
17. Consideration, discussion and possible action to purchase a deck gun valve kit for Unit 757 in the amount of \$220.00, to be installed by volunteers. – **Carla Caruthers requested Item 17 be discussed and voted upon prior to Item 16. Carla Caruthers made a motion to purchase the valve kit as written, 2nd by Terry Arps. The Vote: All (5) Yes.**

Trustee Four (Jeff Schwarzmeier)

Trustee Five (Joshua Rowton)

18. **New Business:** In accordance with the Open Meeting Act, Title 25 O.S. 311.A.9 of the Oklahoma Statutes, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda. – **None.**
19. **Citizen participation:** Citizens may address the Board during open meetings on any matter on the agenda prior to the Board taking action on the matter. On any item not on the current agenda, citizens may address the Board under the agenda item Citizen Participation. Citizens should fill

out a Citizen's Participation Request form and give it to the Mayor. Citizen Participation is for information purposes only, and the Board cannot discuss, act or make any decisions on matters presented under Citizens Participation. Citizens are requested to limit their comments to two minutes. – None.

20. Adjourn. – Terry Arps made a motion to adjourn, 2nd by Jeff Schwarzmeier. The Vote: All (5) Yes.

Minutes transcribed by Scherrie Pidcock, Town Clerk

