



**BOARD OF TRUSTEES FOR THE TOWN OF LUTHER
TUESDAY, JANUARY 10, 2023, AT 7:00 P.M.
LUTHER TOWN HALL
108 SOUTH MAIN STREET, LUTHER, OKLAHOMA 73054**

REGULAR MEETING AGENDA

Official action can only be taken on items which appear on the agenda. The Trustees may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the Trustees may refer the matter to the Mayor or the Town Attorney, or back to a committee or recommending body. Under certain circumstances, items may be deferred to a specific later date or stricken from the agenda entirely.

1. Call to order
2. Invocation
3. Pledge of Allegiance
4. Roll Call
5. Determination of a quorum
6. Approval of the Consent Agenda,
 - a. Approval of the Board Minutes from the meeting of December 13, 2022.
 - b. Approval of Claims, including Payroll
 - c. Review and Approval of Treasurer's Report
7. Consideration of Items Removed from the Consent Agenda
8. Trustee Comments
9. Department Reports
10. Attorney's Report

Trustee One (Terry Arps)

11. Consideration, discussion, and possible approval to retain Municipal Finance Services, Inc. to complete an updated Financial Profile and Debt Capacity Analysis for the sum of \$5,000.00.
12. Consideration, discussion, and possible action to pay for the \$250.00 deductible to replace Captain Fetters' cell phone which was damaged while using it on duty.
13. Consideration, discussion, and possible action to contract with AT&T for fiber internet for Town Hall at the rate of \$95.00 per month.

Trustee Two (Brian Hall)

Trustee Three (Carla Caruthers)

Trustee Four (Jeff Schwarzmeier)

Trustee Five (Joshua Rowton)

14. New Business: In accordance with the Open Meeting Act, Title 25 O.S. 311.A.9 of the Oklahoma Statutes, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

15. Citizen participation: Citizens may address the Board during open meetings on any matter on the agenda prior to the Board taking action on the matter. On any item not on the current agenda, citizens may address the Board under the agenda item Citizen Participation. Citizens should fill out a Citizen's Participation Request form and give it to the Mayor. Citizen Participation is for information purposes only, and the Board cannot discuss, act or make any decisions on matters presented under Citizens Participation. Citizens are requested to limit their comments to two minutes.

16. Adjourn.



Scherrie Pidcock, Town Clerk



Agenda Posted Monday, January 9, 2023, at Luther Town Hall, via MailChimp, on the website at www.townoflutherok.com and on Facebook at The Town of Luther, prior to 7:00 pm.



**BOARD OF TRUSTEES FOR THE TOWN OF LUTHER
TUESDAY, DECEMBER 13, 2022, AT 7:00 P.M.
LUTHER TOWN HALL
108 SOUTH MAIN STREET, LUTHER, OKLAHOMA 73054**

REGULAR MEETING MINUTES

1. Call to order by Terry Arps.
2. Invocation by Jeff Schwarzmeier.
3. Pledge of Allegiance was led by Terry Arps.
4. Roll Call by Terry Arps. Present were Terry Arps, Brian Hall, Carla Caruthers, Jeff Schwarzmeier and Joshua Rowton.
5. Determination of a quorum was made by Terry Arps.
6. Approval of the Consent Agenda,
 - a. Approval of the Board Minutes from the meeting of November 8, 2022.
 - b. Approval of Claims, including Payroll
 - c. Review and Approval of Treasurer's Report – Terry Arps made a motion to approve the consent agenda, 2nd by Jeff Schwarzmeier. The Vote: All (5) Yes.
7. Consideration of Items Removed from the Consent Agenda – None.
8. Trustee Comments – None.
9. Presentation of Department Reports and related discussion. – Scherrie Pidcock and Terry Arps presented department reports.
10. Presentation of Town Attorney's Report and related discussion. – Beth Anne Childs introduced Larry Curtis.
11. Presentation of Fiscal Year 2021-2022 Audit Report by Autumn Williams, or others from the firm of Russell & Williams CPA's, related discussion, and potential action, including to accept the Report. – Autumn Williams gave her report findings for the audit of FY 2021-2022. Terry Arps made a motion to accept the audit report, 2nd by Jeff Schwarzmeier. The Vote: All (5) Yes.
12. Presentation by Larry Curtis regarding planning and zoning code updates. – Larry Curtis gave a presentation and proposal to update the Town of Luther's zoning code. No Action.
13. Consideration, discussion and possible action, to approve or deny a lot split of 0.983 acres, generally located north of the intersection of 1st and Apple Streets. See attached Exhibit A. – Terry Arps made a motion to approve the lot split as requested, 2nd by Brian Hall. The Vote: All (5) Yes.
14. PUBLIC HEARING–Consideration, discussion and possible action to approve or deny an application for Rezoning, for properties generally located at 201 North Ash and property southwest along the railroad tracks, Luther, Oklahoma, for purposes of rezoning said properties to "B" Business. The

properties are currently zoned AG-1 Agricultural. – Terry Arps opened the public hearing. Kim Durant was present and explained that the intent is to use the property for a commercial enterprise but the exact business has not been determined. Terry Arps closed the public hearing. Terry Arps made a motion to approve the rezoning requests as presented, 2nd by Joshua Rowton. The Vote: All (5) Yes.

15. PUBLIC HEARING—Consideration, discussion and possible action to approve or deny an application for a Variance for property generally located at 104 E Three Oaks Drive, Luther, Oklahoma, for purposes of granting a lot split of a six (6) acre tract into two (2) tracts of three (3) acres each. The property is currently zoned AG-1 Agricultural, and the legal description is as follows: UNPLTD PT SEC 20 14N 1E 000 000 PT NW4 SEC 20 14N 1E BEG 688.20FT E OF SW/C NW4 TH N663.20FT E394.04FT S663.36FT W394.04FT TO BEG CONT 6ACRS MORE OR LESS – Terry Arps opened the public hearing. Carla Caruthers left the room for a moment and was not present during the vote, but returned during Item 16. Brian Wilson explained the reason for the request. Terry Arps closed the public hearing. Terry Arps made a motion approve the variance as requested, 2nd by Jeff Schwarzmeier. The Vote: All (4) Yes. (Carla Caruthers was out of the room during the vote.)

Trustee One (Terry Arps)

16. Consideration, discussion and possible action relating to recommendations of the Fire Department Advisory Committee. – Terry Arps mentioned Dr. Elizabeth Overman and AJ Bailey from UCO have offered to help write grants for the Fire Department. No Action.
17. Consideration, discussion and possible action to purchase three (3) tasers for the Luther Police Department at an amount not to exceed \$1800.00. – Terry Arps made a motion to the taser purchase as written, 2nd by Carla Caruthers. The Vote: All (5) Yes.
18. Consideration, discussion and possible action to authorize acceptance of four (4) BMW police motorcycles from the City of Edmond. – Terry Arps made a motion to accept the motorcycles as written, 2nd by Jeff Schwarzmeier. The Vote: All (5) Yes.
19. Consideration, discussion and possible action to adopt Resolution 2022-14R, A Resolution of the Board of Trustees of the Town of Luther, Oklahoma, Authorizing Participation in the OMAG Recognition Program. – Terry Arps made a motion to adopt as written, 2nd by Brian Hall. The Vote: All (5) Yes.
20. Consideration, discussion and possible action to adopt Resolution 2022-16R, Notice of Election and Proclamation Calling for an Election of the Board of Trustees for Two Trustee Positions. – Terry Arps made a motion to adopt the resolution as written, 2nd by Joshua Rowton. The Vote: All (5) Yes.
21. Consideration, discussion and possible action to adopt Resolution 2022-17R, a Resolution of the Board of Trustees of the Town of Luther, Oklahoma, Setting the Regularly Scheduled Meetings of the Board of Trustees for Calendar Year 2023. – Terry Arps noted that there was a scrivener’s error on the resolution number and it should actually be Resolution 2022-19R. Terry Arps made a motion to adopt the resolution, 2nd by Jeff Schwarzmeier. The Vote: All (5) Yes.

22. Consideration, discussion and possible action to adopt Resolution 2022-15R, a Resolution Authorizing Application for an American Rescue Plan Act (ARPA) Grant from the Oklahoma Water Resources Board (OWRB). – **Terry Arps made a motion to adopt the resolution as presented, 2nd by Brian Hall. The Vote: All (5) Yes.**
23. Consideration, discussion and possible action to enter into a contract for IT and copier services with Xcel Office Solutions. Tabled from November 8, 2022. - **Terry Arps made a motion to approve the contract with Xcel, 2nd by Jeff Schwarzmeier. The Vote: All (5) Yes.**
24. Consideration, discussion and possible approval to accept and ratify deeds of dedication, rights-of-way or easements from property owner regarding Beech Street and Main Street in an area located south of Southwest 5th Street, North of Luther Country Home Estates (Section 28, Township 14 North, Range 1 East of the Indian Meridian, Oklahoma County), and east of the Delaporte 2nd Addition. - **Terry Arps made a motion to accept and ratify deeds of dedication, 2nd by Jeff Schwarzmeier. The Vote: All (5) Yes.**
25. Consideration, discussion and possible action to approve the dates of November 18-19, 2023, for the 2023 Luther Pecan Festival on Main Street, including limiting traffic in the festival area for set up on Friday, November 17, 2023, beginning at Noon. – **Jeff Schwarzmeier made a motion to approve as written, 2nd by Terry Arps. The Vote: All (5) Yes.**

Trustee Two (Brian Hall)

Trustee Three (Carla Caruthers)

Trustee Four (Jeff Schwarzmeier)

Trustee Five (Joshua Rowton)

26. **New Business:** In accordance with the Open Meeting Act, Title 25 O.S. 311.A.9 of the Oklahoma Statutes, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda. – **None.**
27. **Citizen participation:** Citizens may address the Board during open meetings on any matter on the agenda prior to the Board taking action on the matter. On any item not on the current agenda, citizens may address the Board under the agenda item Citizen Participation. Citizens should fill out a Citizen's Participation Request form and give it to the Mayor. Citizen Participation is for information purposes only, and the Board cannot discuss, act or make any decisions on matters presented under Citizens Participation. Citizens are requested to limit their comments to two minutes. – **None.**
28. **Adjourn.** – **Terry Arps made a motion to adjourn, 2nd by Jeff Schwarzmeier. The Vote: All (5) Yes.**



Minutes transcribed by Scherrie Pidcock, Town Clerk

Town of Luther
Profit and Loss
 July - December, 2022

	Total
Income	
Donations	3,025.00
Fines & Forfeitures	47,790.59
Grant Revenue	202,285.18
Interest/Insurance Subsidy	20,663.73
Licenses & Permits	25,144.33
Other/Rents/Fees	54,446.86
Reimbursement SRO	51,343.32
Tax Revenues	
Alcoholic Beverage Taxes	2,826.99
Capital Improvement-Sales Tax	53,265.63
Cigar & Cigarette Taxes	2,375.04
Franchise Taxes	34,811.76
Gasoline Tax	1,359.64
Motor Vehicle Taxes	6,954.75
Sales Taxes	296,589.46
Use Taxes	76,270.19
Total Tax Revenues	\$ 474,453.46
Total Income	\$ 879,152.47
Gross Profit	\$ 879,152.47
Expenses	
Fire Department	
Maint & Operations (FD)	
ALL Insurance	2,090.22
Bunker Gear/Uniforms	2,763.00
Dues/Memberships/Pension	606.44
Equipment Repairs/Mtc	4,381.73
Fuel	4,285.51
Office Supplies / Expenses	285.08
Parts / Supplies / Repairs	4,323.39
Phone / Internet / IT	3,925.32
Travel / Training	678.74
Utilities	1,280.11
Vehicle/Repair/Maintenance	945.68
Workers Comp	1,104.88
Total Maint & Operations (FD)	\$ 26,670.10
Payroll (FD)	
Employee Benefits	7,659.01
Salary / Wage / Payroll Tax	24,886.79
Total Payroll (FD)	\$ 32,545.80
Total Fire Department	\$ 59,215.90
General Government	
Capital Outlay (GG)	418,069.15
Maint & Operations (GG)	
ALL Insurance	3,322.06
Bank/Card Fees	1,398.62
Budget / Other Publications	255.64
Contract Labor	5,825.00
Dues & Memberships	185.00

LEDA Maint & Operations	837.97
Office Supplies / Expenses	1,133.86
Parks Commission	750.00
Parts / Supplies / Repairs	875.00
Phone / Internet / IT	3,396.78
Postage	814.81
Professional Services	19,478.28
Training / Travel	1,394.13
Utilities	8,632.16
Workers Comp	157.84
Total Maint & Operations (GG)	\$ 48,457.15
Payroll (GG)	
Employee Benefits	4,895.59
Salary / Wage / Payroll Tax	40,609.63
Total Payroll (GG)	\$ 45,505.22
Total General Government	\$ 512,031.52
Police Department	
Capital Outlay (PD)	14,189.91
Maint & Operations (PD)	
ALL Insurance	2,090.24
Attorney & Judge	9,500.00
Code/ACO	22.35
Credit Card Fees	625.77
Fuel	18,939.45
Jail / Prisoner Fees	2,051.45
Office Supplies / Expenses	1,367.55
OSBI/OTHER Fees	6,276.43
Parts / Supplies / Repairs	9,947.50
Phone / Internet / IT	10,385.95
Training / Travel	1,428.03
Uniforms	1,427.21
Utilities	1,133.47
Workers Comp	4,893.04
Total Maint & Operations (PD)	\$ 70,088.44
Payroll (PD)	
Employee Benefits	46,170.83
Salary / Wage / Payroll Tax	149,642.00
Total Payroll (PD)	\$ 195,812.83
Total Police Department	\$ 280,091.18
Total Expenses	\$ 851,338.60
Net Operating Income	\$ 27,813.87
Other Expenses	
Payroll Suspense	0.00
Transfer to LPWA	9,786.00
Transfers In/Out	803.00
Total Other Expenses	\$ 10,589.00
Net Other Income	-\$ 10,589.00
Net Income	\$ 17,224.87

Town of Luther

Budget vs. Actuals: Town General Fund FY22-23 - FY23 P&L

July - December, 2022

	Nov 2022				Dec 2022				Total			
	Actual	Budget	over Budget	% of Budget	Actual	Budget	over Budget	% of Budget	Actual	Budget	over Budget	% of Budget
Income												
Donations			0.00				0.00		3,025.00	0.00	3,025.00	66.38%
Fines & Forfeitures	10,004.99	12,000.00	-1,995.01	83.37%	7,494.18	12,000.00	-4,505.82	62.45%	47,790.59	72,000.00	-24,209.41	131.69%
Grant Revenue		0.00	0.00			0.00	0.00		202,285.18	153,610.00	48,675.18	313.09%
Interest/Insurance Subsidy	3,476.68	1,100.00	2,376.68	316.06%	3,476.43	1,100.00	2,376.43	316.04%	20,663.73	6,600.00	14,063.73	313.09%
Licenses & Permits	2,906.98	2,200.00	706.98	132.14%	5,280.80	2,200.00	3,080.80	240.04%	25,144.33	13,200.00	11,944.33	190.49%
Other/Rentals/Fees	2,742.37	2,350.00	392.37	116.70%	3,408.01	2,350.00	1,058.01	145.02%	54,446.86	14,100.00	40,346.86	386.15%
Reimbursement SRO	11,002.14	11,002.00	0.14	100.00%	11,002.14	11,002.00	0.14	100.00%	51,343.32	55,010.00	-3,666.68	93.33%
Tax Revenues			0.00				0.00		0.00	0.00	0.00	
Alcoholic Beverage Taxes	258.98	250.00	8.98	103.59%	380.19	250.00	130.19	152.08%	2,826.99	1,500.00	1,326.99	188.47%
Capital Improvement-Sales Tax	7,803.47	7,900.00	-96.53	98.78%	8,899.41	7,900.00	999.41	112.65%	53,265.63	47,400.00	5,865.63	112.37%
Cigar & Cigarette Taxes	346.92	370.00	-23.08	93.76%	398.66	370.00	28.66	107.75%	2,375.04	2,220.00	155.04	106.98%
Franchise Taxes	282.73	510.00	-227.27	55.44%	449.17	510.00	-60.83	88.07%	34,811.76	30,550.00	4,261.76	113.95%
Gasoline Tax	221.87	210.00	11.87	105.65%	223.99	210.00	13.99	106.66%	1,359.64	1,260.00	99.64	107.91%
Motor Vehicle Taxes	897.19	875.00	22.19	102.54%	889.50	875.00	14.50	101.66%	6,954.75	5,250.00	1,704.75	132.47%
Sales Taxes	43,447.32	43,500.00	-52.68	99.89%	49,929.90	43,500.00	6,429.90	114.78%	296,589.46	261,000.00	35,589.46	113.64%
Use Taxes	11,177.00	10,500.00	677.00	106.45%	12,366.00	10,000.00	2,366.00	123.66%	76,270.19	62,500.00	13,770.19	122.03%
Total Tax Revenues	\$ 64,435.48	\$ 64,115.00	\$ 320.48	100.50%	\$ 73,536.82	\$ 63,615.00	\$ 9,921.82	115.60%	\$ 474,453.46	\$ 411,680.00	\$ 62,773.46	115.25%
Transfer in for Cap Outlay		0.00	0.00			0.00	0.00		0.00	22,075.00	-22,075.00	0.00%
Total Income	\$ 94,568.64	\$ 92,767.00	\$ 1,801.64	101.94%	\$ 104,168.38	\$ 92,267.00	\$ 11,931.38	112.93%	\$ 879,152.47	\$ 748,275.00	\$ 130,877.47	117.49%
Gross Profit	\$ 94,568.64	\$ 92,767.00	\$ 1,801.64	101.94%	\$ 104,168.38	\$ 92,267.00	\$ 11,931.38	112.93%	\$ 879,152.47	\$ 748,275.00	\$ 130,877.47	117.49%
Expenses												
Fire Department			0.00				0.00		0.00	0.00	0.00	
Maint & Operations (FD)			0.00				0.00		0.00	0.00	0.00	
ALL Insurance	451.00	451.00	-451.00	0.00%	451.00	451.00	-451.00	0.00%	2,090.22	2,706.00	-615.78	77.24%
Bunker Gear/Uniforms	10,500.00	10,500.00	-10,500.00	0.00%	0.00	0.00	0.00		2,763.00	10,500.00	-7,737.00	26.31%
Dues/Memberships/Pension	375.00	375.00	-375.00	0.00%	375.00	375.00	-375.00	0.00%	606.44	2,250.00	-1,643.56	26.95%
Equipment Repairs/Mtc	800.00	800.00	-800.00	0.00%	800.00	800.00	-800.00	0.00%	4,381.73	4,800.00	-418.27	91.29%
Fuel	655.85	825.00	-169.15	79.50%	656.10	825.00	-168.90	79.53%	4,285.51	4,950.00	-664.49	86.58%
Office Supplies / Expenses	26.45	100.00	-73.55	26.45%	12.71	100.00	-87.29	12.71%	285.08	600.00	-314.92	47.51%
Parts / Supplies / Repairs	1,269.98	300.00	969.98	423.33%		300.00	-300.00	0.00%	4,323.39	1,800.00	2,523.39	240.19%
Phone / Internet / IT	64.04	750.00	-685.96	8.54%	499.63	750.00	-250.37	66.62%	3,925.32	4,500.00	-574.68	87.23%

Travel / Training		375.00	-375.00	0.00%	236.00	375.00	-139.00	62.93%	678.74	2,250.00	-1,571.26	30.17%
Utilities		375.00	-375.00	0.00%	240.19	375.00	-134.81	64.05%	1,280.11	2,250.00	-969.89	56.89%
Vehicle/Repair/Maintenance		240.43	-174.57	57.93%	320.25	415.00	-94.75	77.17%	945.68	2,480.00	-1,544.32	37.98%
Workers Comp		641.06	641.06		0.00	0.00	0.00		1,104.88	0.00	1,104.88	
Total Maint & Operations (FD)	\$ 2,997.81	\$ 15,266.00	-\$ 12,368.19	18.98%	\$ 1,964.88	\$ 4,766.00	-\$ 2,801.12	41.23%	\$ 26,670.10	\$ 39,086.00	-\$ 12,428.90	68.22%
Payroll (FD)		0.00	0.00		0.00	0.00	0.00		0.00	0.00	0.00	
Employee Benefits	872.06	1,192.75	-320.69	73.11%	1,145.49	1,192.75	-47.26	96.04%	7,659.01	7,156.50	502.51	107.02%
Salary / Wage / Payroll Tax	4,586.94	4,246.33	340.61	108.02%	4,907.53	4,246.33	661.20	115.57%	24,886.79	25,477.98	-591.19	97.68%
Total Payroll (FD)	\$ 5,459.00	\$ 5,439.08	\$ 19.92	100.37%	\$ 6,053.02	\$ 5,439.08	\$ 613.94	111.29%	\$ 32,545.80	\$ 32,634.48	-\$ 88.68	99.73%
Total Fire Department	\$ 8,356.81	\$ 20,705.08	-\$ 12,348.27	40.36%	\$ 8,017.90	\$ 10,203.08	-\$ 2,187.18	78.57%	\$ 59,215.90	\$ 71,730.48	-\$ 12,514.58	82.55%
General Government		0.00	0.00		0.00	0.00	0.00		0.00	0.00	0.00	
Capital Outlay (GG)	77,529.16	16,000.00	61,529.16	484.56%	46,151.00	61,900.00	-15,749.00	74.56%	418,089.15	375,610.00	42,459.15	111.30%
Maint & Operations (GG)		0.00	0.00		0.00	0.00	0.00		0.00	0.00	0.00	
ALL Insurance	520.00	520.00	-520.00	0.00%	1,178.50	520.00	658.50	226.63%	3,322.06	3,120.00	202.06	106.48%
BankCard Fees	600.53	200.00	400.53	300.27%	131.90	200.00	-68.10	65.95%	1,398.62	1,200.00	198.62	116.55%
Budget / Other Publications	250.00	250.00	-250.00	0.00%	137.25	250.00	-112.75	54.90%	255.64	1,500.00	-1,244.36	17.04%
Contract Labor	800.00	1,560.00	-760.00	51.28%	700.00	1,560.00	-860.00	44.87%	5,825.00	9,360.00	-3,535.00	62.23%
Dues & Memberships	12.00	320.00	-308.00	3.75%	24.00	320.00	-296.00	7.50%	185.00	1,920.00	-1,735.00	9.64%
Emergency Management	100.00	100.00	-100.00	0.00%	100.00	100.00	-100.00	0.00%	0.00	600.00	-600.00	0.00%
LEDA Maint & Operations	38.97	300.00	-261.03	12.99%	550.00	300.00	250.00	183.33%	837.97	1,880.00	-962.03	46.55%
Office Supplies / Expenses	102.47	275.00	-172.53	37.26%	68.08	275.00	-206.92	24.76%	1,133.86	1,650.00	-516.14	68.72%
Parks Commission	750.00	265.00	485.00	283.02%	0.00	265.00	-265.00	0.00%	790.00	37,325.00	-36,535.00	2.01%
Parks / Supplies / Repairs	200.00	200.00	-200.00	0.00%	0.00	200.00	-200.00	0.00%	875.00	1,200.00	-325.00	72.92%
Phone / Internet / IT	342.04	600.00	-257.96	57.01%	460.05	600.00	-139.95	76.68%	3,396.78	3,600.00	-203.22	94.36%
Postage	100.00	150.00	-50.00	66.67%	200.00	150.00	50.00	133.33%	814.81	900.00	-85.19	90.53%
Professional Services	1,575.00	3,350.00	-1,775.00	47.01%	10,160.00	3,350.00	6,810.00	303.28%	19,478.28	20,100.00	-621.72	96.91%
Rentals/Misc	50.00	50.00	-50.00	0.00%	50.00	50.00	-50.00	0.00%	0.00	300.00	-300.00	0.00%
Training / Travel	100.00	150.00	-50.00	66.67%	480.00	150.00	330.00	320.00%	1,394.13	900.00	494.13	154.90%
Utilities	1,196.43	1,600.00	-403.57	74.78%	1,342.09	1,600.00	-257.91	83.88%	8,632.16	9,600.00	-967.84	89.92%
Workers Comp	91.58	91.58	0.00		0.00	0.00	0.00		157.84	0.00	157.84	
Total Maint & Operations (GG)	\$ 5,709.02	\$ 9,890.00	-\$ 4,180.98	57.73%	\$ 15,431.87	\$ 9,890.00	\$ 5,541.87	156.04%	\$ 48,457.15	\$ 95,075.00	-\$ 46,617.85	50.97%
Payroll (GG)		0.00	0.00		0.00	0.00	0.00		0.00	0.00	0.00	
Employee Benefits	692.16	775.92	-83.76	89.21%	785.69	775.92	9.77	101.26%	4,895.59	4,655.52	240.07	105.16%
Salary / Wage / Payroll Tax	6,708.70	7,192.42	-483.72	93.27%	7,325.93	7,192.42	133.51	101.86%	40,609.63	43,154.52	-2,544.89	94.10%
Total Payroll (GG)	\$ 7,400.86	\$ 7,968.34	-\$ 567.48	92.88%	\$ 8,111.62	\$ 7,968.34	\$ 143.28	101.80%	\$ 45,505.22	\$ 47,810.04	-\$ 2,304.82	95.18%
Total General Government	\$ 90,639.04	\$ 33,859.34	\$ 56,780.70	267.70%	\$ 69,894.49	\$ 79,758.34	-\$ 10,063.85	87.38%	\$ 512,031.52	\$ 518,495.04	-\$ 6,463.52	98.75%
Police Department		0.00	0.00		0.00	0.00	0.00		0.00	0.00	0.00	
Capital Outlay (PD)		0.00	0.00		6,689.91	6,689.91	0.00		14,189.91	0.00	14,189.91	
Maint & Operations (PD)		0.00	0.00		0.00	0.00	0.00		0.00	0.00	0.00	

ALL Insurance		440.00	-440.00	0.00%		440.00	-440.00	0.00%	2,090.24	2,640.00	-549.76	79.18%
Attorney & Judge		2,850.00	950.00	150.00%	950.00	1,900.00	-950.00	50.00%	9,500.00	11,400.00	-1,900.00	83.33%
Code/ACO		22.35	-52.65	29.80%	75.00	75.00	-75.00	0.00%	22.35	450.00	-427.65	4.97%
Credit Card Fees			-200.00	0.00%	100.00	200.00	-100.00	50.00%	625.77	1,200.00	-574.23	52.15%
Fuel		3,295.25	3,800.00	86.72%	2,793.45	3,800.00	-1,016.55	73.25%	18,939.45	22,800.00	-3,860.55	83.07%
Jail / Prisoner Fees		-133.00	600.00	-73.30%	591.00	600.00	-9.00	98.50%	2,051.45	3,600.00	-1,548.55	56.98%
Office Supplies / Expenses		94.92	235.00	40.39%	42.31	235.00	-192.69	18.00%	1,367.55	1,410.00	-42.45	96.99%
OSBI/OTHER Fees		1,742.94	1,900.00	91.73%	1,503.86	1,900.00	-396.14	79.15%	6,276.43	11,400.00	-5,123.57	55.06%
Parts / Supplies / Repairs		1,879.23	825.00	227.79%	2,524.84	825.00	1,699.84	306.04%	9,947.50	4,950.00	4,997.50	200.96%
Phone / Internet / IT		385.72	2,580.00	14.95%	3,752.77	2,580.00	1,172.77	145.46%	10,385.95	15,480.00	-5,094.05	67.09%
Training / Travel		190.03	200.00	95.02%		200.00	-200.00	0.00%	1,428.03	1,200.00	228.03	119.00%
Uniforms		358.47	150.00	238.98%	32.00	150.00	-118.00	21.33%	1,427.21	900.00	527.21	158.58%
Utilities			230.00	0.00%	68.84	230.00	-161.16	29.93%	1,133.47	1,380.00	-246.53	82.14%
Workers Comp		2,838.98					0.00		4,893.04	0.00	4,893.04	
Total Maint & Operations (PD)		\$ 13,524.89	\$ 13,135.00	\$ 389.89	\$ 12,349.07	\$ 13,135.00	-\$ 785.93	94.02%	\$ 70,088.44	\$ 78,810.00	-\$ 8,721.56	88.93%
Payroll (PD)			0.00				0.00		0.00	0.00	0.00	
Employee Benefits		8,320.72	8,416.50	98.86%	8,016.81	8,416.50	-399.69	95.25%	46,170.83	50,499.00	-4,328.17	91.43%
Salary / Wage / Payroll Tax		28,284.07	28,897.25	97.89%	24,383.16	28,897.25	-4,514.09	84.39%	149,642.00	173,383.50	-23,741.50	86.31%
Total Payroll (PD)		\$ 36,604.79	\$ 37,313.75	98.10%	\$ 32,389.97	\$ 37,313.75	-\$ 4,913.78	86.83%	\$ 195,812.83	\$ 223,882.50	-\$ 28,069.67	87.46%
Total Police Department		\$ 50,129.68	\$ 50,448.75	99.37%	\$ 51,438.95	\$ 50,448.75	\$ 990.20	101.98%	\$ 280,091.18	\$ 302,882.50	-\$ 22,601.32	92.53%
Total Expenses		\$ 149,125.53	\$ 105,012.17	\$ 44,113.36	\$ 129,151.34	\$ 140,412.17	-\$ 11,260.83	91.98%	\$ 851,338.60	\$ 882,918.02	-\$ 41,579.42	95.34%
Net Operating Income		-\$ 54,556.89	-\$ 12,245.17	445.54%	-\$ 24,952.96	-\$ 48,145.17	\$ 23,192.21	51.83%	\$ 27,813.87	-\$ 144,643.02	\$ 172,456.89	-19.23%
Other Expenses												
Payroll Suspense		0.00	0.00		0.00		0.00		0.00	0.00	0.00	
Transfer to LPWA		1,631.00	1,631.00	100.00%	1,631.00	1,631.00	0.00	100.00%	9,786.00	9,786.00	0.00	100.00%
Transfers In/Out		-85.00	-85.00		404.50		404.50		803.00	0.00	803.00	
Total Other Expenses		\$ 1,546.00	\$ 1,631.00	94.79%	\$ 2,035.50	\$ 1,631.00	\$ 404.50	124.80%	\$ 10,589.00	\$ 9,786.00	\$ 803.00	108.21%
Net Other Income		-\$ 1,546.00	-\$ 1,631.00	94.79%	-\$ 2,035.50	-\$ 1,631.00	\$ 404.50	124.80%	-\$ 10,589.00	-\$ 9,786.00	\$ 803.00	108.21%
Net Income		-\$ 56,102.89	-\$ 13,876.17	404.31%	-\$ 26,988.46	-\$ 49,776.17	\$ 22,787.71	54.22%	\$ 17,224.87	-\$ 154,429.02	\$ 171,653.89	-11.15%

**TOWN OF LUTHER CLAIMS INCLUDING PAYROLL
DEC 14, 2022 TO JAN 10, 2023**

Date	Ref No.	Payee	Memo	Payment
12/14/2022	EFT	TECHNOLOGY FEE ACCOUNT	TECH FEES FROM TICKETS	515.00
12/14/2022	EFT	LPWA FUND	MONTHLY SALES TAX TRANSFER	1,631.00
12/14/2022	EFT	IRS	FEDERAL PAYROLL TAX	2,078.96
12/14/2022	EFT	QuickBooks Payroll	TOWN/COURT(PD)/FIRE PAYROLL	4,221.84
12/20/2022	EFT	Ok Police Pension & Retirement System	POLICE PENSION CONTRIBUTIONS	4,564.12
12/21/2022	EFT	Ok Police Pension & Retirement System	POLICE PENSION CONTRIBUTIONS	201.90
12/21/2022	EFT	IRS	FEDERAL PAYROLL TAX	963.14
12/22/2022	EFT	Oklahoma Tax Commission	STATE PAYROLL TAX	929.00
12/28/2022	EFT	QuickBooks Payroll	TOWN/COURT(PD)/FIRE PAYROLL	3,750.95
01/03/2023	EFT	INTUIT	LPWA QUICKBOOKS ONLINE FEE	85.00
01/04/2023	EFT	Purchase Power	POSTAGE	303.50
01/04/2023	EFT	Total Merchant Services	MONTHLY CREDIT CARD FEES	330.79
01/04/2023	EFT	FUELMAN	FUEL-ALL DEPARTMENTS	3,792.36
01/04/2023	EFT	QuickBooks Payroll	PD PAYROLL	15,829.01
01/05/2023	EFT	INTUIT	TOWN QUICKBOOKS ONLINE FEE	85.00
01/05/2023	EFT	Google Play	MONTHLY EMAIL FEES	93.00
01/05/2023	EFT	IRS	FEDERAL PAYROLL TAX	905.34
01/10/2023	EFT	VISTAPRINT	CODE ENFORCEMENT MAGNETS	109.20
01/10/2023	22314	4WHLZ UP TOWING	TOWING AND REPAIR OF VEHICLE	889.90
01/10/2023	22315	ABERDEEN ENTERPRIZES II, INC	TICKET COLLECTION FEES	496.51
01/10/2023	22316	ACORD SIGNS	POLICE VEHICLE DECALS	560.00
01/10/2023	22317	Ameritas Life Insurance Corp	VOLUNTARY VISION INS	144.32
01/10/2023	22318	AT&T	CELLS, AIR CARDS, TABLET	758.61
01/10/2023	22319	BLUECROSS & BLUESHIELD OF OK	HEALTH INSURANCE	8,143.44
01/10/2023	22320	BLUECROSS BLUESHIELD OF OK	LIFE INSURANCE	62.70
01/10/2023	22321	BOUND TREE	FD SUPPLIES	95.38
01/10/2023	22322	BRIAN HALL	MONTHLY TELEPHONE REIMBURSE	50.00
01/10/2023	22323	CASCO Industries, Inc	BUNKER BOOTS	505.00
01/10/2023	22324	CATHY SCHMITZ	REIMBURSEMENT	20.65
01/10/2023	22325	CHANDLER TIRE CENTER	PD TIRES	378.15
01/10/2023	22326	CNCSPC	DEDUCTIONS	487.32
01/10/2023	22327	CLEET	TICKET COLLECTION FEEES	228.16
01/10/2023	22328	COPS PRODUCTS	PD UNIFORM SWEATERS	740.95
01/10/2023	22329	DANIEL MCCLURE SR.	DECEMBER CODE ENFORCEMENT	500.00
01/10/2023	22330	Delta Dental	VOLUNTARY DENTAL INS	526.00

01/10/2023	22331	DENNIS MCGRATH	MONTHLY JUDICIAL SERVICES	950.00
01/10/2023	22332	Dollar General - Regions 410526	TOILETRIES/CLEANING SUPPLIES	115.24
01/10/2023	22333	Eureka Water Company	WATER AND DISPENSER	43.79
01/10/2023	22334	FLUENTSTREAM TECHNOLOGIES	PHONE HOSTING	300.51
01/10/2023	22335	GRANITE TELECOM	PD FAX LANDLINE	128.31
01/10/2023	22336	Harrington's	VEHICLE MAINTENANCE	76.00
01/10/2023	22337	JEFF SCHWARZMEIER	MONTHLY TELEPHONE REIMBURSE	50.00
01/10/2023	22338	Lincoln County Sheriff's Department	MONTHLY JAIL FEES	133.00
01/10/2023	22339	Luther Hardware, LLC	SUPPLIES	48.78
01/10/2023	22340	Luther Mill & Farm Supply, Inc.	SUPPLIES	38.65
01/10/2023	22341	MARK SWINTON	REIMBURSEMENT	41.54
01/10/2023	22342	O'Reilly Auto Parts	PARTS/SUPPLIES	326.16
01/10/2023	22343	ODP BUSINESS SOLUTIONS, LLC	OFFICE SUPPLIES	107.38
01/10/2023	22344	OG&E	ELECTRIC SERVICE	1,216.42
01/10/2023	22345	OCSPC	DEDUCTIONS	195.32
01/10/2023	22346	OK DPS	OLETS	40.00
01/10/2023	22347	OK State Agency for Surplus Property	SUPPLIES	20.00
01/10/2023	22348	OKC AUTO GLASS, LLC	WINDSHIELD REPAIR	389.00
01/10/2023	22349	OKLAHOMA BUREAU OF NARCOTICS	TICKET FEES	10.00
01/10/2023	22350	Oklahoma Firefighters Pension System	PENSION CONTRIBUTIONS	810.98
01/10/2023	22351	OK MUNICIPAL RETIREMENT FUND	PENSION CONTRIBUTIONS	428.86
01/10/2023	22352	OKLAHOMA SHERIFFS' ASSOCIATION	TAG SEIZURE FEE	185.00
01/10/2023	22353	Ok Uniform Building Code Commission	PERMIT FEES COLLECTED	12.00
01/10/2023	22354	OMAG	INSURANCE PREMIUMS	3,474.44
01/10/2023	22355	OMCCA	COURT CLERK MEMBERSHIP	55.00
01/10/2023	22356	ONG	NATURAL GAS SERVICE	1,083.20
01/10/2023	22357	OSBI	ODIS SUPPORT-=PD	167.00
01/10/2023	22358	OSBI - Fee Assessments	COLLECTION FEES FROM TICKETS	1,400.05
01/10/2023	22359	ROBINSON, HOOVER & FUDGE, PLLC	DEDUCTIONS	378.54
01/10/2023	22360	THE CHILDS LAW FIRM, PLLC	DECEMBER LEGAL SERVICES	1,360.00
01/10/2023	22361	WORKS & LENTZ, INC	DEDUCTIONS	855.80
01/10/2023	22362	XCEL OFFICE SOLUTIONS-DALLAS	I.T. AND COPIER SERVICE	683.30
01/10/2023	22363	YOUNG & ASSOCIATES CPAs	ACCOUNTING SERVICES	490.00
				\$70,590.47



TOWN OF LUTHER
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office@townoflutherok.com

Manager's Report for Town of Luther, Luther Public Works Authority and Luther
Economic Development Authority
January 10, 2023

Happy New Year Everyone,

Sales tax receipts in December were \$49,047.21 and use tax receipts were \$20,665.87. Sales tax receipts are down slightly and Use tax receipts are up. We are still well within budget for our income projections.

As you may have seen on the news, our Police Department was involved in assisting with a stolen vehicle/chase. The suspect hit Captain Fetters' pickup truck, damaging the driver's side from the door to the back tire. We have filed a claim for the damages. His telephone was also run over on the scene.

One (1) new residential building permit was issued in December.

The tractor's backhoe attachment broke in another area. We had it repaired/welded as an emergency because we have a sewer line that is backed up and we need to dig the line up and repair it. After asking several people for their opinion, I believe we need to start a search for an actual backhoe. The tractor's backhoe attachment does not meet our needs.

We hope to have an activity-filled Founder's Day Celebration March 18, 2023. We are already making plans but will need some official blessings and participation. More to come on the LEDA agenda.

Scherrie Pidcock
Town Manager/Town Clerk-Treasurer/FPA

DECEMBER 2022

Luther Police Department Stats



Total calls for service	272
Domestic	2
Agency assist	15
Mental health call	1
Injury accident	1
Non-injury accident	1
Animal complaint	2
Livestock complaint	2
Suspicious vehicle	5
Suspicious person	3
Sexual assault	1
Welfare check	3
Alarm call	1
Disturbance/ unknown trouble	4
Unattended death	1
Extra patrol/business checks	61
Traffic stops	98
Citations issued	53
Arrests total	6
Felony	1
Misdemeanor	5



January - December 2022

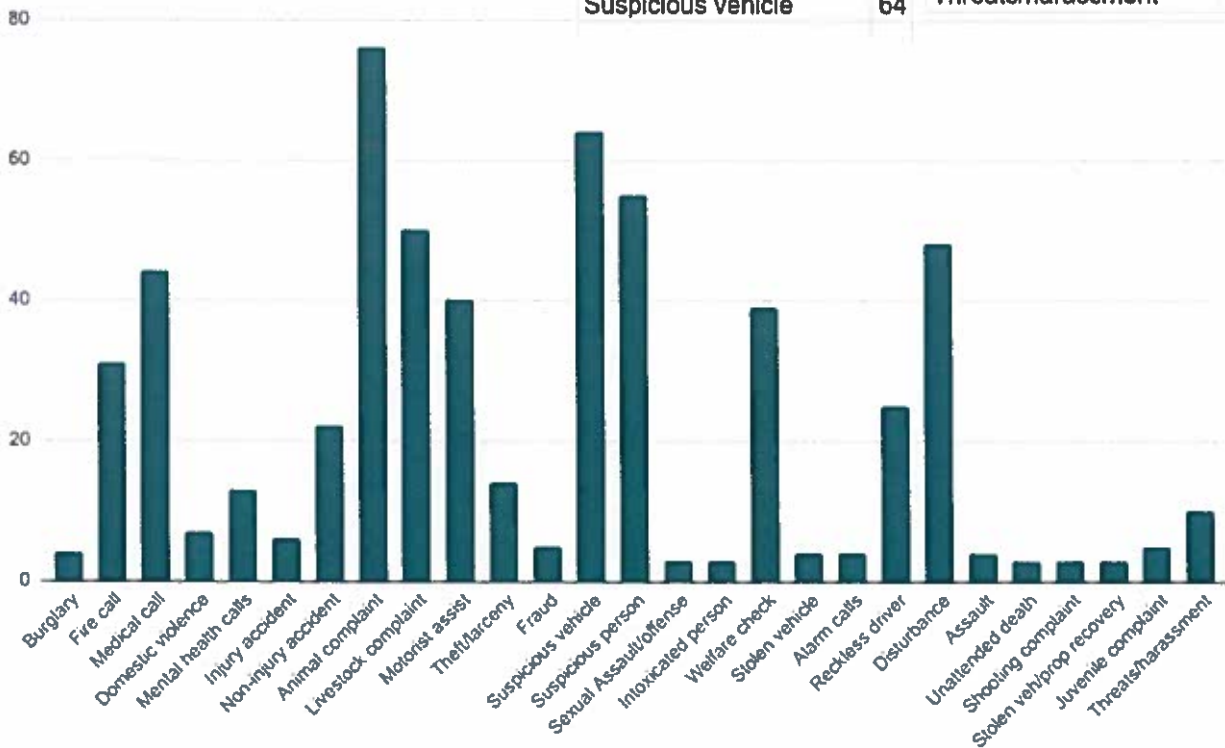
Luther Police Department Stats

2022 ANNUAL REPORT

Traffic stops	894
Citations	426
Extra patrol/ business checks	703
Arrests Total	103
Felony	19
Misdemeanor	84

Calls | Jan - Dec 2022

Burglary	4	Suspicious person	55
Fire call	31	Sexual Assault/offense	3
Medical call	44	Intoxicated person	3
Domestic violence	7	Welfare check	39
		Stolen vehicle	4
Mental health calls	13	Alarm calls	4
Injury accident	6	Reckless driver	25
Non-injury accident	22	Disturbance	48
Animal complaint	76	Assault	4
Livestock complaint	50	Unattended death	3
Motorist assist	40	Shooting complaint	3
Theft/larceny	14	Stolen veh/prop recovery	3
Fraud	5	Juvenile complaint	5
Suspicious vehicle	64	Threats/harassment	10



DEC 2022

Luther Fire/Rescue

Luther, OK

This report was generated on 1/9/2023 10:10:54 AM



Incident Statistics

Zone(s): All Zones | Start Date: 12/01/2022 | End Date: 12/31/2022

INCIDENT COUNT			
INCIDENT TYPE		# INCIDENTS	
EMS		18	
FIRE		8	
TOTAL		26	
TOTAL TRANSPORTS (N2 and N3)			
APPARATUS	# of APPARATUS TRANSPORTS	# of PATIENT TRANSPORTS	TOTAL # of PATIENT CONTACTS
700	0	0	1
723	0	0	5
P713	0	0	1
POV	0	0	5
TOTAL	0	0	12
PRE-INCIDENT VALUE		LOSSES	
\$370,002.00		\$200,002.00	
CO CHECKS			
TOTAL			
MUTUAL AID			
Aid Type		Total	
Aid Given		7	
Aid Received		1	
OVERLAPPING CALLS			
# OVERLAPPING		% OVERLAPPING	
0		0	
LIGHTS AND SIREN - AVERAGE RESPONSE TIME (Dispatch to Arrival)			
Station	EMS	FIRE	
Station 1	0:09:28	0:16:13	
AVERAGE FOR ALL CALLS			0:11:48
LIGHTS AND SIREN - AVERAGE TURNOUT TIME (Dispatch to Enroute)			
Station	EMS	FIRE	
Station 1	0:02:54	0:04:06	
AVERAGE FOR ALL CALLS			0:03:36
AGENCY		AVERAGE TIME ON SCENE (MM:SS)	
Luther Fire/Rescue		51:57	

Only Reviewed Incidents included. EMS for Incident counts includes only 300 to 399 Incident Types. All other incident types are counted as FIRE. CO Checks only includes Incident Types: 424, 736 and 734. # Apparatus Transports = # of incidents where apparatus transported. # Patient Transports = All patients transported by EMS. # Patient Contacts = # of PCR contacted by apparatus. This report now returns both NEMSIS 2 & 3 data as appropriate. For overlapping calls that span over multiple days, total per month will not equal Total count for year.



Luther Fire/Rescue

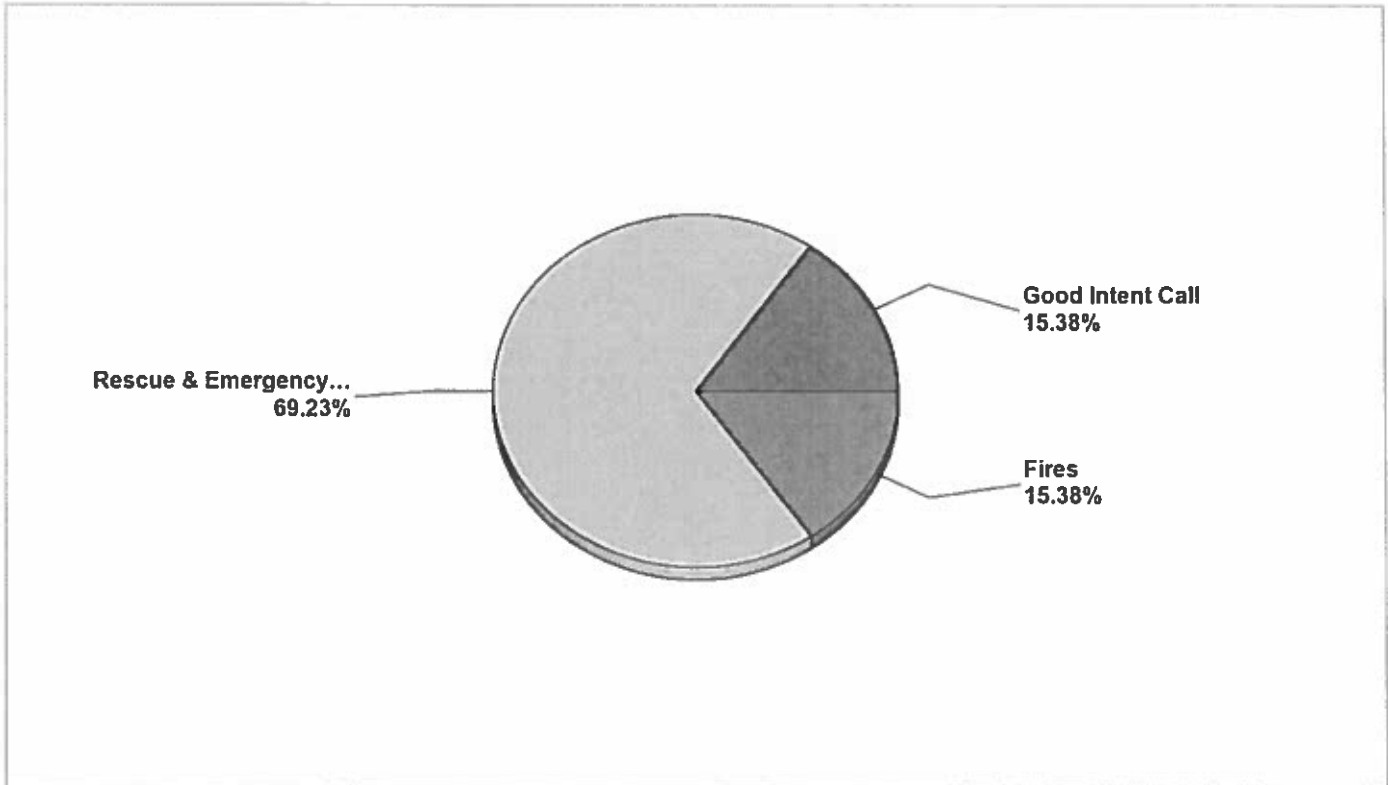


Luther, OK

This report was generated on 1/9/2023 10:12:31 AM

Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 12/01/2022 | End Date: 12/31/2022



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	4	15.38%
Rescue & Emergency Medical Service	18	69.23%
Good Intent Call	4	15.38%
TOTAL	26	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	2	7.69%
116 - Fuel burner/boiler malfunction, fire confined	1	3.85%
143 - Grass fire	1	3.85%
311 - Medical assist, assist EMS crew	5	19.23%
321 - EMS call, excluding vehicle accident with injury	12	46.15%
381 - Rescue or EMS standby	1	3.85%
611 - Dispatched & cancelled en route	3	11.54%
622 - No incident found on arrival at dispatch address	1	3.85%
TOTAL INCIDENTS:	26	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



2022

Luther Fire/Rescue

Luther, OK

This report was generated on 1/9/2023 10:11:43 AM

**Incident Statistics**

Zone(s): All Zones | Start Date: 01/01/2022 | End Date: 12/31/2022

INCIDENT COUNT			
INCIDENT TYPE		# INCIDENTS	
EMS		137	
FIRE		135	
TOTAL		272	
TOTAL TRANSPORTS (N2 and N3)			
APPARATUS	# of APPARATUS TRANSPORTS	# of PATIENT TRANSPORTS	TOTAL # of PATIENT CONTACTS
700	0	0	24
723	0	0	57
736	0	0	4
766	0	0	11
P713	0	0	2
POV	0	0	14
TOTAL	0	0	112
PRE-INCIDENT VALUE		LOSSES	
\$1,584,190.00		\$1,414,062.00	
CO CHECKS			
TOTAL			
MUTUAL AID			
Aid Type		Total	
Aid Given		36	
Aid Received		24	
OVERLAPPING CALLS			
# OVERLAPPING		% OVERLAPPING	
18		6.62	
LIGHTS AND SIREN - AVERAGE RESPONSE TIME (Dispatch to Arrival)			
Station	EMS	FIRE	
Station 1	0:08:55	0:11:17	
AVERAGE FOR ALL CALLS			0:10:26
LIGHTS AND SIREN - AVERAGE TURNOUT TIME (Dispatch to Enroute)			
Station	EMS	FIRE	
Station 1	0:02:51	0:04:29	
AVERAGE FOR ALL CALLS			0:04:09

Only Reviewed Incidents included. EMS for Incident counts includes only 300 to 399 Incident Types. All other incident types are counted as FIRE. CO Checks only includes Incident Types: 424, 736 and 734. # Apparatus Transports = # of incidents where apparatus transported. # Patient Transports = All patients transported by EMS. # Patient Contacts = # of PCR contacted by apparatus. This report now returns both NEMSIS 2 & 3 data as appropriate. For overlapping calls that span over multiple days, total per month will not equal Total count for year.



emergencyreporting.com
Doc Id: 1645
Page # 1 of 2

Luther Fire/Rescue

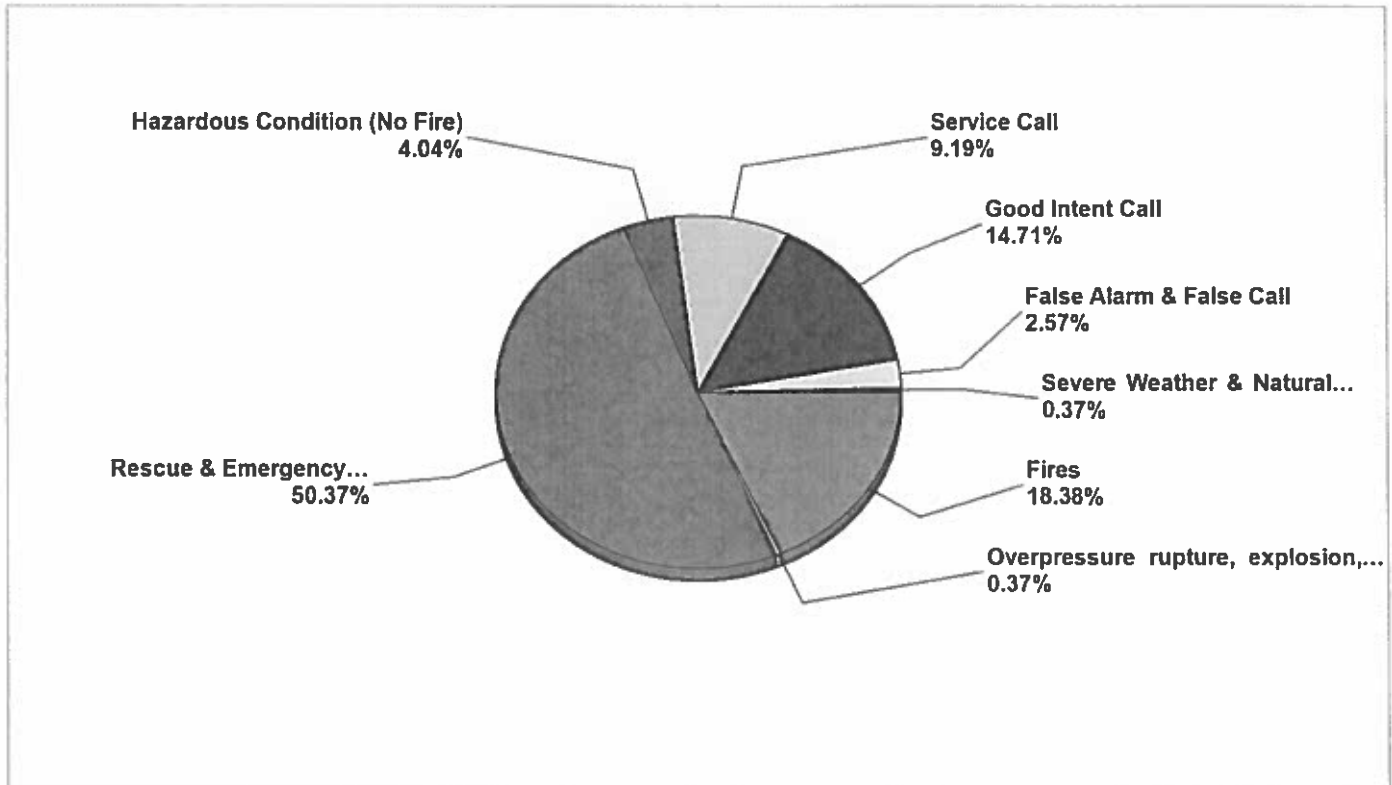


Luther, OK

This report was generated on 1/9/2023 10:13:19 AM

Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 01/01/2022 | End Date: 12/31/2022



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	50	18.38%
Overpressure rupture, explosion, overheating - no fire	1	0.37%
Rescue & Emergency Medical Service	137	50.37%
Hazardous Condition (No Fire)	11	4.04%
Service Call	25	9.19%
Good Intent Call	40	14.71%
False Alarm & False Call	7	2.57%
Severe Weather & Natural Disaster	1	0.37%
TOTAL	272	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	7	2.57%
116 - Fuel burner/boiler malfunction, fire confined	1	0.37%
118 - Trash or rubbish fire, contained	2	0.74%
121 - Fire in mobile home used as fixed residence	2	0.74%
130 - Mobile property (vehicle) fire, other	1	0.37%
131 - Passenger vehicle fire	2	0.74%
132 - Road freight or transport vehicle fire	2	0.74%
140 - Natural vegetation fire, other	1	0.37%
141 - Forest, woods or wildland fire	4	1.47%
142 - Brush or brush-and-grass mixture fire	8	2.94%
143 - Grass fire	19	6.99%
150 - Outside rubbish fire, other	1	0.37%
221 - Overpressure rupture of air or gas pipe/pipeline	1	0.37%
300 - Rescue, EMS incident, other	1	0.37%
311 - Medical assist, assist EMS crew	30	11.03%
320 - Emergency medical service, other	2	0.74%
321 - EMS call, excluding vehicle accident with injury	88	32.35%
322 - Motor vehicle accident with injuries	9	3.31%
324 - Motor vehicle accident with no injuries.	5	1.84%
352 - Extrication of victim(s) from vehicle	1	0.37%
381 - Rescue or EMS standby	1	0.37%
411 - Gasoline or other flammable liquid spill	1	0.37%
412 - Gas leak (natural gas or LPG)	7	2.57%
445 - Arcing, shorted electrical equipment	2	0.74%
463 - Vehicle accident, general cleanup	1	0.37%
511 - Lock-out	1	0.37%
522 - Water or steam leak	1	0.37%
541 - Animal problem	1	0.37%
551 - Assist police or other governmental agency	2	0.74%
553 - Public service	1	0.37%
554 - Assist invalid	17	6.25%
561 - Unauthorized burning	1	0.37%
571 - Cover assignment, standby, moveup	1	0.37%
611 - Dispatched & cancelled en route	32	11.76%
622 - No incident found on arrival at dispatch address	6	2.21%
631 - Authorized controlled burning	1	0.37%
632 - Prescribed fire	1	0.37%
700 - False alarm or false call, other	3	1.1%
711 - Municipal alarm system, malicious false alarm	2	0.74%
735 - Alarm system sounded due to malfunction	1	0.37%
743 - Smoke detector activation, no fire - unintentional	1	0.37%
814 - Lightning strike (no fire)	1	0.37%
TOTAL INCIDENTS:	272	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.





LPWA MONTHLYLY REPORT

December 2022

Start New Service	6
Re-start Service	0
Stop Service	7
Leaks	11
Sewer Problems	2
New Meters	0
Accounts Billed	598
Late Accounts Billed	45

Cathy Schmitz
Utility Clerk



the Town of Luther

a friendly community

CODE ENFORCEMENT DECEMBER 2022 MONTHLY REPORT

ACTIVITY:

Short Month five days worked.

Cases Opened: Contacted 12 Residents.

9 Trash and tall weeds and Debris contacts were made.

5 Have been Corrected.

2 Contacts made tires in yard

5 Courtesy Notices issued.

1 Case of cars parked untagged

Spoke to multiple neighbors in person.

Contacted DEQ on sewer leak 115 N Birch, DEQ made site visit. Line has been repaired. Next step working with resident to get hole filled back in.

122 South Birch have worked with Gary Anderson massive cleanup in progress.

Keep in mind rechecks are made each day worked on progress.

Daniel McClure

Code Enforcement Officer



Financial Profile & Debt Capacity Analysis

Town of Luther, Oklahoma
Luther Public Works Authority

December 8, 2020

MUNICIPAL FINANCE SERVICES, INC.

3933 E COVELL ROAD
EDMOND, OK 73034
UNITED STATES

WWW.MFSOK.COM
JONWOLFF@MFSOK.COM



GENERAL FUND PERFORMANCE

TOWN OF LUTHER, OKLAHOMA

YEARS	2017	2018	2019	2020
Revenues				
Taxes	\$ 470,385.14	\$ 507,459.44	\$ 808,802.24	\$ 581,372.06
Licenses and Permits	3,500.00	16,222.80	15,193.65	20,917.43
Fines and Forfeitures	206,406.75	200,743.77	278,882.50	198,578.18
Other Revenues	50,418.07	130,443.46	610,882.27	91,317.88
Interest Revenues	193.34	416.26	4,368.65	5,535.52
Grant Revenues	79,982.00	38,544.85	4,651.00	5,841.52
Total Revenues	810,885.30	893,830.58	1,722,780.31	903,562.59
Expenditures				
Personnel Services	366,561.12	351,039.22	349,664.65	368,356.26
Maintenance and Operations	239,043.59	264,832.10	251,630.91	343,403.45
Debt Service	37,460.25	23,200.57	23,644.68	12,090.00
Capital Outlay	86,085.00	41,268.00	723,486.48	54,700.00
Total Expenses	729,149.96	680,339.89	1,348,426.72	\$ 778,549.71
Excess Revenues over Expenses	81,735.34	213,490.69	374,353.59	125,012.88
Other Financing Sources and Uses				
Capital Financing	65,930.00	-	-	-
Transfers In/Out	(153,663.51)	4,534.06	(29,850.55)	(133,759.50)
Total Other Financing Sources and Uses	(87,733.51)	4,534.06	(29,850.55)	(133,759.50)
Net Change in Fund Balances	(5,998.17)	218,024.75	344,503.04	(8,746.62)
Fund Balances, Beginning	106,117.19	100,119.02	318,143.77	662,646.81
Fund Balances, Ending	\$ 100,119.02	\$ 318,143.77	\$ 662,646.81	\$ 653,900.19

PROPRIETARY FUND PERFORMANCE

LUTHER PUBLIC WORKS AUTHORITY

YEARS	2017	2018	2019	2020
Revenues				
Water	\$ 115,300.45	\$ 123,230.79	\$ 129,415.87	\$ 117,202.12
Sewer	40,478.13	41,539.38	47,319.49	45,807.63
Sanitation	127,297.82	144,498.58	136,363.18	135,689.52
Interest Income	214.81	808.34	1,217.96	1,083.42
Miscellaneous Revenue ¹	19,582.04	11,225.15	7,121.59	109,076.79
Total Revenues	302,873.25	321,302.24	321,438.09	408,859.48
Expenditures				
Personnel Services	101,334.33	92,696.90	93,207.89	116,042.58
Maintenance and Operations	73,149.93	94,901.83	135,111.01	124,239.78
Sanitation	83,634.68	87,658.10	92,760.49	93,727.78
Interest Expense	11,883.52	5,885.50	5,665.16	7,255.88
Depreciation	40,111.88	51,033.83	57,789.08	62,074.54
Total Expenses	310,114.34	332,176.16	384,533.63	403,340.56
Net Operating Revenues	(7,241.09)	(10,873.92)	(63,095.54)	5,518.92
Other Financing Sources and Uses				
Transfers In/Out	153,663.51	(3,990.53)	30,000.00	133,759.50
Total Other Financing Sources and Uses	153,663.51	(3,990.53)	30,000.00	133,759.50
Net Change in Fund Balances	146,422.42	(14,864.45)	(33,095.54)	139,278.42
Fund Balances, Beginning	389,572.66	535,995.08	521,130.63	488,035.09
Fund Balances, Ending	\$ 535,995.08	\$ 521,130.63	\$ 488,035.09	\$ 627,313.51

¹Includes grant revenues of \$89,551

EXISTING DEBT OBLIGATIONS

TOWN & AUTHORITY (AS OF DECEMBER 01, 2020)

ENTITY	DESCRIPTION	RATE	PAYMENT	OUTSTANDING	MATURITY
Town	Police/Fire	4.50%	\$13,572	\$25,905	05/01/2022
PWA	Meters	3.25%	\$12,209	\$32,058	03/01/2023
PWA	Truck	3.45%	\$7,352	\$33,163	05/26/2025

5-YEAR DEBT HORIZON (ANNUAL PAYMENT)



VALUATION PROFILE

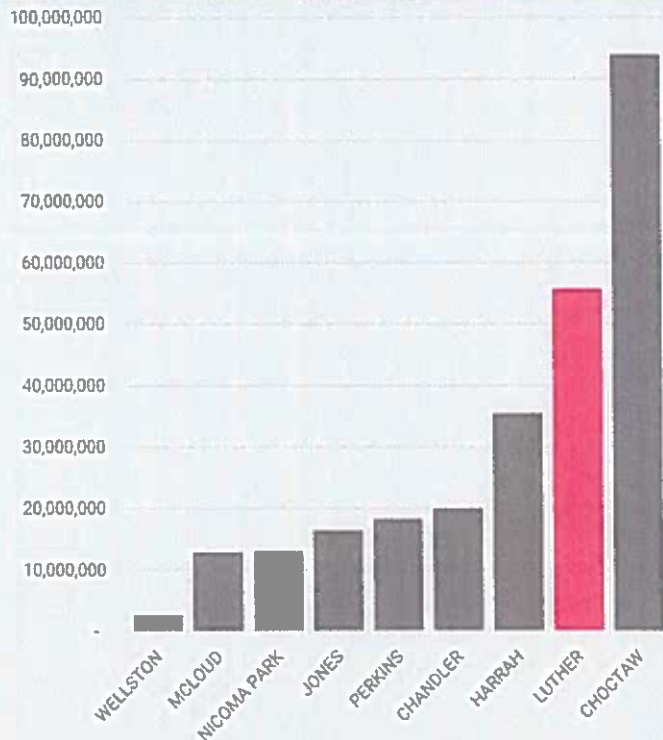
TOWN OF LUTHER

HISTORICAL NET ASSESSED VALUATION

YEAR	PERSONAL	PUB. SERV.	REAL EST.	TOTAL	% CHG.
2020	844,716	45,889,735	8,984,291	55,718,742	2.15%
2019	2,263,795	44,030,560	8,250,982	54,545,337	-3.73%
2018	1,256,238	47,702,339	7,702,233	56,660,810	0.38%
2017	1,410,012	47,779,034	7,257,033	56,446,079	7.71%
2016	1,442,612	44,014,445	6,949,296	52,406,353	18.62%
2015	1,363,932	36,370,418	6,446,602	44,180,952	1.78%
2014	1,450,771	36,569,406	5,388,400	43,408,577	3.26%
2013	1,464,216	35,467,554	5,106,582	42,038,352	-21.94%
2012	1,222,136	47,686,582	4,946,621	53,855,339	-3.75%
2011	1,153,882	50,210,605	4,591,199	55,955,686	

Taxpayer	Value	% of NAV
Oklahoma Gas and Electric Company	39,103,265	70.18%
ONEOK Sterling III Pipeline LLC	4,223,082	7.58%
Bob Bergkamp Construction Co Inc	693,271	1.24%
DCP Midstream LP	628,273	1.13%
Downey Jearl D & Karen S Trs	281,328	0.50%
ONEOK Gas Storage LLC	210,062	0.38%
Komatsu Financial LP	146,758	0.26%
J & S Leasing Inc	142,158	0.26%
Mallett Robert L & Elizabeth R Trs	136,200	0.24%
Manhattan Road & Bridge	131,054	0.24%
Total	45,695,451	82.01%

NAV COMPARISON



GENERAL OBLIGATION BOND CAPACITY

TOWN OF LUTHER

AVERAGE MILL LEVY	TERM	PAR AMOUNT
5.00	15 Years	3,500,000
5.00	20 Years	4,250,000
10.00	15 Years	6,500,000
10.00	20 Years	8,500,000
15.00	15 Years	10,000,000
15.00	20 Years	12,750,000

MONTHLY PROPERTY TAX IMPACT BASED ON HOME VALUE OF

MILL LEVY	\$75,000	\$100,000	\$125,000	\$150,000
5.00	\$3.02	\$4.17	\$5.31	\$6.46
10.00	\$6.04	\$8.33	\$10.63	\$12.92
15.00	\$9.06	\$12.50	\$15.94	\$19.38

AMOUNT	TERM	AVERAGE INTEREST RATE	ESTIMATED PROJECT DOLLARS
\$3,500,000	15 Years	2.25%	\$3,426,500
\$4,250,000	20 Years	2.40%	\$4,160,750
\$6,500,000	15 Years	2.25%	\$6,363,500
\$8,500,000	20 Years	2.40%	\$8,321,500
\$10,000,000	15 Years	2.25%	\$9,790,000
\$12,750,000	20 Years	2.40%	\$12,482,250

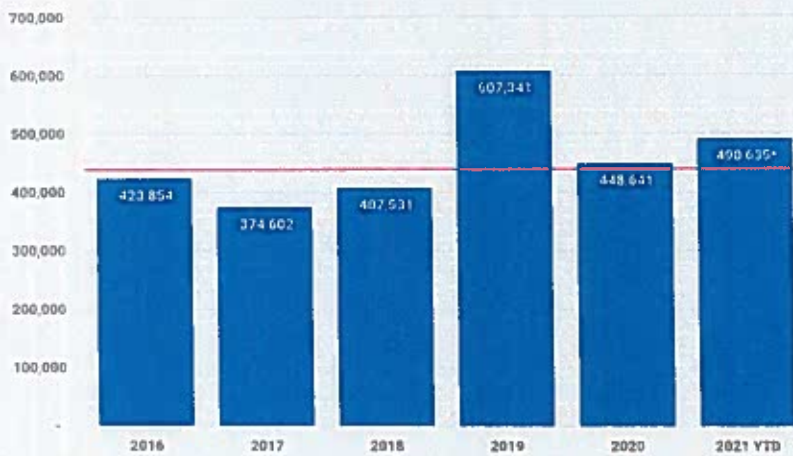
SALES TAX PROFILE

LUTHER PUBIC WORKS AUTHORITY

SALES TAX BREAKDOWN

ORDINANCE	RATE	EFFECTIVE	PURPOSE
Ordinance No. 64	1.00%	April 1, 1968	General
Ordinance No. 79-3	1.00%	August 1, 1979	General
Ordinance No. 81-2	1.00%	August 1, 1981	LPWA Debt Service

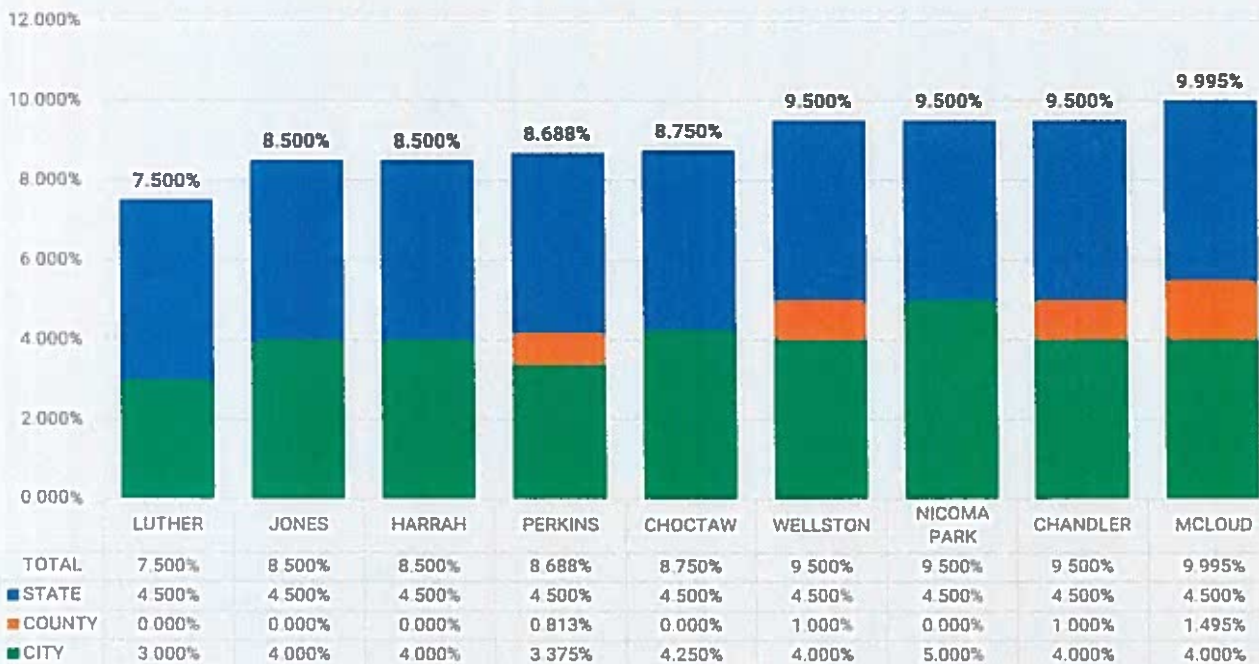
SALES TAX COLLECTION HISTORY



1¢

 \$149,547

SALES TAX RATE COMPARISON



SALES TAX FINANCING CAPACITY

LUTHER PUBLIC WORKS AUTHORITY

SALES TAX INCREASE

ADDITIONAL SALES TAX	COLLECTIONS GENERATED
0.50%	\$74,773.43
0.75%	\$112,160.14
1.00%	\$149,546.85

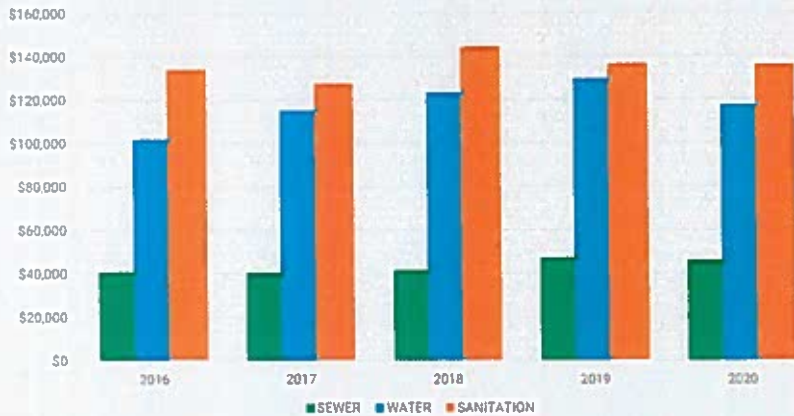
PROJECT FUNDING CAPACITY

ADDITIONAL SALES TAX	TERM	INTEREST RATE	ANNUAL PAYMENT	DEBT COVERAGE	PAR AMOUNT	ESTIMATED PROJECT FUNDS
0.50%	10 Years	2.50%	\$56,820.39	1.32x	\$1,000,000	\$970,000
0.75%	10 Years	2.50%	\$85,230.58	1.32x	\$1,500,000	\$1,455,000
1.00%	10 Years	2.50%	\$113,640.78	1.32x	\$2,000,000	\$1,940,000
0.50%	15 Years	3.00%	\$57,462.08	1.30x	\$1,380,000	\$1,338,600
0.75%	15 Years	3.00%	\$85,360.34	1.31x	\$2,050,000	\$1,988,500
1.00%	15 Years	3.00%	\$114,507.77	1.31x	\$2,750,000	\$2,667,500

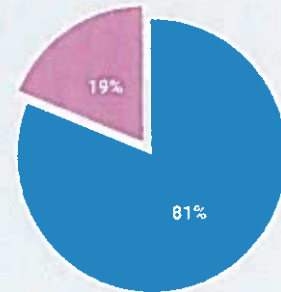
UTILITY PROFILE

LUTHER PUBLIC WORKS AUTHORITY

HISTORICAL UTILITY REVENUES

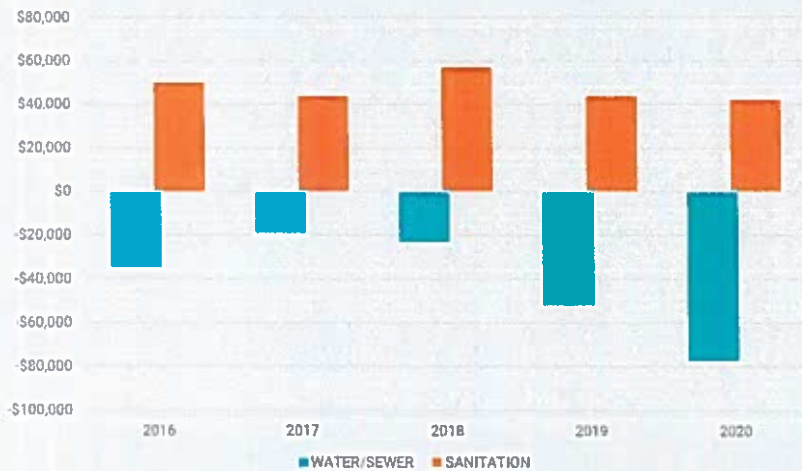


UTILITY CUSTOMER PROFILE

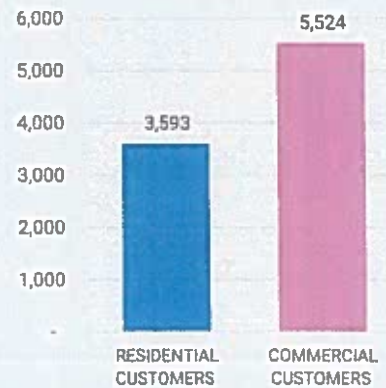


■ RESIDENTIAL CUSTOMERS
■ COMMERCIAL CUSTOMERS

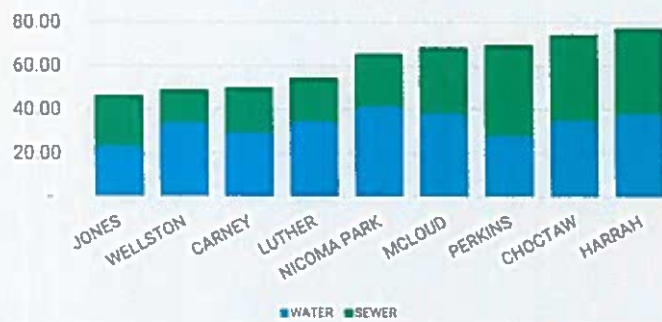
NET UTILITY REVENUES



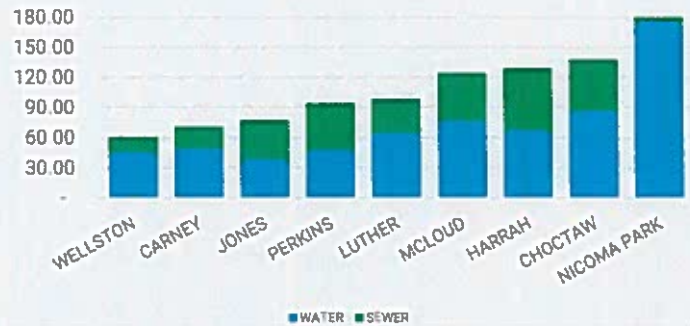
CONSUMPTION (AVG. MO.)



5,000 GALLONS (RESIDENTIAL)



10,000 GALLONS (COMMERCIAL)



UTILITY RATE ANALYSIS

LUTHER PUBLIC WORKS AUTHORITY

	2017	2018	2019	2020
Water Revenues	\$ 115,300.45	\$ 123,230.79	\$ 129,415.87	\$ 117,202.12
Sewer Revenues	40,478.13	41,539.38	47,319.49	45,807.63
Total Revenues	155,778.58	164,770.17	176,735.36	163,009.75
Personnel Services	101,334.33	92,696.90	93,207.89	116,042.58
Maintenance & Operations	73,149.93	94,901.83	135,111.01	124,239.78
Total Expenses	174,484.26	187,598.73	228,318.90	240,282.36
Net Water & Sewer Revenues	(18,705.68)	(22,828.56)	(51,583.54)	(77,272.61)

Break Even Utility Rate Adjustment

Additional Revenue Target:	77,273
Average Usage:	4,000
Current Bill (Water & Sewer):	51.50
Calculated Annual Revenues:	161,607
% Accuracy to Audited Revenues:	99.14%
% Increase Required:	46%
Adjusted Bill:	74.68
Increased Annual Revenue:	241,797.65
Monthly Impact/Customer:	23.18

FINANCING CAPACITY SUMMARY

TOWN/AUTHORITY

	BORROWING AMOUNT		
	15 YEAR TERM		
	1,000,000	2,000,000	3,000,000
General Obligation Bonds (2.25% Int. Rate)			
Average Mill Levy	1.45	2.89	4.34
Monthly Impact (\$100,000 Home)	\$1.21	\$2.41	\$3.62
Sales Tax Revenue Note (3.00% Int. Rate)			
Sales Tax Increase (1.00% Increase)	\$149,546.85	\$149,546.85	\$149,546.85
Monthly Impact (\$1,000 Taxable Purchases)	\$10.00	\$10.00	\$10.00
Utility Revenue Financing (1.50% Int. Rate)			
Net Revenues Required	\$48,552.61	\$97,105.22	\$145,657.83
Utility Rate Increase Required	20%	40%	60%
Monthly Impact (4,000 gal. Water/Sewer)	\$14.99	\$29.99	\$44.98