



## FOUNDERS' DAY VENDOR OPPORTUNITIES

As part of Luther's Quasquicentennial (125 years), two events are on the calendar so far, a Founders' Day 5K and a Parade. Both events give an opportunity for vendors to celebrate, and meet the crowds and visitors anticipated for both events.

- Founders' Day 5K and Street Market | March 18, 2023. Race at 9 AM. Vendor hours 9 AM - 1 PM.
- Founders; Day Parade and Street Dance | April 8, 2023. Parade at 5 PM. Vendor hours 4 PM - 9 PM.
  
- Vendors fees are \$25 per event.
- Each vendor is responsible for their own set up and tear down.
- Electricity is not provided (generators are allowed).
- Booths will be located along sidewalks.
- Send payment (\$25 for one event, \$50 for both) by calling Town Hall, 405-277-3833, to leave a credit card, or mail a check to PO 56 Luther, OK 73054, or visit us at 108 S Main. Refunds will not be given.
- Set up: March 18 at 8 AM. April 8 at 4 PM.
- Vendors are encouraged to link to and/or post and reference the Town of Luther's Facebook page to promote vendor participation.
- A limited number of vendor spots are available. Your spot is not confirmed until you get a return email and the Town receives payment.
- All food vendors must be approved by the health department.
- State tax permits are required so the events can support the community - supporting the vendors who sell the merchandise, and the town who provides the space for the event. (Luther local sales tax is 8.5%.
- If you have questions, please email Dawn at [reception@townoflutherok.com](mailto:reception@townoflutherok.com).

Please complete form on the following page.

# FOUNDERS' DAY VENDOR APPLICATION

Please fill out the following and return to Luther Town Hall, 108 S Main, Luther, OK 73054. (Mailing PO Box 56, Luther, OK 73054), or use the online form at the Town of Luther website ([townoflutherok.com](http://townoflutherok.com)).

Vendor/Business/Nonprofit Name:

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Main Contact Name: \_\_\_\_\_

Email address: \_\_\_\_\_ Phone: \_\_\_\_\_

Mailing address: \_\_\_\_\_

Setup (circle one):

- Tent 10x10
- Table
- Mobile unit

Select Events (circle):

- Founders' Day 5K + Street Market, March 18, 8 AM (setup) - 1 PM close - \$25
- Parade + Street Dance, April 8, 4 PM (setup) - 9 PM - \$25
- BOTH, \$50

Permits:

For Food Truck vendors, list your OK State Health Permit Facility Number:

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For vendors, list your OK State Tax Permit Number:

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Consent.

I agree to indemnify and hold The Town of Luther harmless from all claims. The Town of Luther Artists grant permission to use images of the artists booths/items and name for any purposes to promote the event. The events will take place whether rain or snow; and would only be rescheduled for an extreme weather event or other calamity. No refunds.

Artists will conduct their own monetary transactions. (Local sales tax is only 8.5%.) Artists will remit their own sales tax to the State of Oklahoma. Your booth must be staffed for the duration of the events. Artists agree to clean booth area and leave nothing when the show is over. Please do not leave your trash here for us to clean up.

Signature:

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