

the Town of Luther



a friendly community

**BOARD OF TRUSTEES FOR THE LUTHER PUBLIC WORKS AUTHORITY
TUESDAY, MAY 9, 2023, IMMEDIATELY FOLLOWING
THE TOWN BOARD OF TRUSTEES MEETING AT 7:00 P.M.
LUTHER TOWN HALL
108 SOUTH MAIN STREET, LUTHER, OKLAHOMA 73054**

REGULAR MEETING AGENDA

Official action can only be taken on items which appear on the agenda. The Trustees may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the Trustees may refer the matter to the Chairman or the Town Attorney, or back to a committee or recommending body. Under certain circumstances, items may be deferred to a specific later date or stricken from the agenda entirely.

1. Call to Order
2. Roll Call
3. Determination of a quorum
4. Approval of the Consent Agenda,
 - a. Approval of the Board Minutes from the meeting of April 11 and 27, 2023.
 - b. Approval of Claims, including Payroll
 - c. Review and Approval of Treasurer's Report
5. Consideration of Items Removed from the Consent Agenda
6. Trustee Comments

Trustee One (Terry Arps)

7. Consideration, discussion and possible action to replace failed check valves at the Wildhorse Park sewer lift station at a cost not to exceed \$8,500.00.

Trustee Two (Jerrod Davis)

Trustee Three (Carla Caruthers)

Trustee Four (Jeff Schwarzmeier)

8. Consideration, discussion, and possible direction regarding the Fiscal Year 2023-2024 LPWA budget.

Trustee Five (Joshua Rowton)

9. New Business: In accordance with the Open Meeting Act, Title 25 O.S. 311.A.9 of the Oklahoma Statutes, new business is defined as any matter not known about or which could not have been

reasonably foreseen prior to the time of posting the agenda.

10. Citizen participation: Citizens may address the Board during open meetings on any matter on the agenda prior to the Board taking action on the matter. On any item not on the current agenda, citizens may address the Board under the agenda item Citizen Participation. Citizens should fill out a Citizen's Participation Request form and give it to the Mayor. Citizen Participation is for information purposes only, and the Board cannot discuss, act or make any decisions on matters presented under Citizens Participation. Citizens are requested to limit their comments to two minutes.

11. Adjourn.



Scherrie Pidcock, Town Clerk

Agenda Posted Monday, May 8, 2023, at Luther Town Hall, via MailChimp, on Facebook at The Town of Luther, and on our website at www.townoflutherok.com prior to 7:00 pm.



**BOARD OF TRUSTEES FOR THE LUTHER PUBLIC WORKS AUTHORITY
TUESDAY, APRIL 11, 2023, 7:00 P.M.
LUTHER TOWN HALL
108 SOUTH MAIN STREET, LUTHER, OKLAHOMA 73054**

REGULAR MEETING MINUTES

1. Call to Order by Terry Arps.
2. Roll Call by Terry Arps. Present were Terry Arps, Brian Hall, Carla Caruthers and Jeff Schwarzmeier. Joshua Rowton was absent.
3. Determination of a quorum was made by Terry Arps.
4. Approval of the Consent Agenda,
 - a. Approval of the Board Minutes from the meeting of March 14 and 23, 2023.
 - b. Approval of Claims, including Payroll
 - c. Review and Approval of Treasurer's Report – Terry Arps made a motion to approve the consent agenda as presented, 2nd by Jeff Schwarzmeier. The Vote: All (4) Yes.
5. Consideration of Items Removed from the Consent Agenda – None.
6. Trustee Comments – None.
7. LPWA Report – Brian Hall gave the LPWA report regarding utility starts, stops, and leak repairs.

Trustee One (Terry Arps)

Trustee Two (Brian Hall)

8. Consideration, discussion and possible action to purchase optical head with charger brackets and magnetic roof antenna for digital water meter reading system at a cost not to exceed \$1,338.00. – Brian Hall made a motion to purchase the meter reading equipment, 2nd by Terry Arps. The Vote: All (4) Yes.

Trustee Three (Carla Caruthers)

Trustee Four (Jeff Schwarzmeier)

Trustee Five (Joshua Rowton)

9. **New Business:** In accordance with the Open Meeting Act, Title 25 O.S. 311.A.9 of the Oklahoma Statutes, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda. – None.
10. **Citizen participation:** Citizens may address the Board during open meetings on any matter on the agenda prior to the Board taking action on the matter. On any item not on the current agenda, citizens

may address the Board under the agenda item Citizen Participation. Citizens should fill out a Citizen's Participation Request form and give it to the Mayor. Citizen Participation is for information purposes only, and the Board cannot discuss, act or make any decisions on matters presented under Citizens Participation. Citizens are requested to limit their comments to two minutes. – **J. T. Langston was present and requested clarification as is pertains to repairing leaks in and around a residential water meter.**

11. Adjourn. – **Terry Arps made a motion to adjourn, 2nd by Jeff Schwarzmeier. The Vote: All (4) Yes.**



Minutes transcribed by Scherrie Pidcock, Town Clerk

the Town of Luther



a friendly community

**MINUTES OF SPECIAL MEETING OF
THE LUTHER PUBLIC WORKS AUTHORITY
THURSDAY, APRIL 27, 2023, 6:30 P.M.**

LUTHER TOWN HALL

108 SOUTH MAIN STREET, LUTHER, OKLAHOMA 73054

1. Call to Order by Terry Arps.
2. Roll Call by Terry Arps. Present were Terry Arps, Brian Hall, Carla Caruthers and Jeff Schwarzmeier. Joshua Rowton was absent.
3. Determination of a quorum was made by Terry Arps.
4. Trustee Comments – None.

Trustee One (Terry Arps)

5. **PROPOSED EXECUTIVE SESSION:** Consideration and possible action to enter into executive session for confidential communications to discuss the employment, hiring, and appointment of a Luther Public Works Authority (LPWA) Team Leader from the pool of actual candidates as authorized by 25 O.S. Section 307(B)(1). In the opinion of the Town Attorney, the Executive Session is necessary to protect confidential employment matters. – **Terry Arps made a motion to enter into executive session, 2nd by Jeff Schwarzmeier. The Vote: All (4) Yes. Terry Arps called the meeting back into regular session.**
6. **PROPOSED ACTION ITEMS FOR MATTERS DISCUSSED IN EXECUTIVE SESSION:** Consideration, discussion, and possible appropriate and related action on matters discussed in Executive Session, including the employment, hiring, and appointment of a Luther Public Works Authority (LPWA) Team Leader, including salary and start date. – **Terry Arps made a motion to offer employment to Michael Voss as the LPWA Team Leader at the rate of \$19.00 per hour, with a starting date of May 12, 2023, or sooner if available, 2nd by Jeff Schwarzmeier. The Vote: All (4) Yes.**

Trustee Two (Brian Hall)

Trustee Three (Carla Caruthers)

Trustee Four (Jeff Schwarzmeier)

Trustee Five (Joshua Rowton)

7. Citizen participation: Citizens may address the Board during open meetings on any matter on the agenda prior to the Board taking action on the matter. On any item not on the current agenda, citizens may address the Board under the agenda item Citizen Participation. Citizens should fill out a Citizen's Participation Request form and give it to the Mayor. Citizen Participation is for

information purposes only, and the Board cannot discuss, act or make any decisions on matters presented under Citizens Participation. Citizens are requested to limit their comments to two minutes. – **None.**

8. Adjourn. – **Terry Arps made a motion to adjourn, 2nd by Jeff Schwarzmeier. The Vote: All (4) Yes.**



Minutes transcribed by Scherrie Pidcock, Town Clerk

Luther Public Works Authority Budget vs. Actuals LPWA FY 2022-2023 March, April 2023 and Year To Date

	Mar 2023			Apr 2023			Total		
	Actual	Budget	over Budget	% of Budget	Actual	Budget	over Budget	% of Budget	
Income									
Other/Interest/Tower Rent	1,411.59	1,900.00	-188.41	88.22%	1,341.66	1,600.00	-258.34	83.85%	
Sales Tax	1,631.00	1,631.00	0.00	100.00%	1,631.00	613.00	1,018.00	266.07%	
Trash & Landfill			0.00				0.00		
Utility Revenue (Daily Deposit)	30,528.02	28,600.00	1,928.02	106.74%	28,956.26	28,600.00	356.26	101.25%	
Water Drop Sales		250.00	-250.00	0.00%		250.00	-250.00	0.00%	
Total Income	\$ 33,570.61	\$ 32,081.00	\$ 1,489.61	104.64%	\$ 31,928.92	\$ 31,063.00	\$ 865.92	102.79%	
Gross Profit	\$ 33,570.61	\$ 32,081.00	\$ 1,489.61	104.64%	\$ 31,928.92	\$ 31,063.00	\$ 865.92	102.79%	
Expenses									
Capital Improvement		3,000.00	-3,000.00	0.00%		0.00	0.00		
Debt Service - 2020 Truck	612.64	613.00	-0.36	99.94%	612.64	613.00	-0.36	99.94%	
Debt Service-Water	1,017.64	1,018.00	-0.36	99.96%		0.00	0.00		
LPWA Maintenance & Operations			0.00				0.00		
Accounting Services	300.00	420.00	-120.00	71.43%	0.00	420.00	-420.00	0.00%	
Billing Software		60.00	-60.00	0.00%		60.00	-60.00	0.00%	
Credit Card/Bank Fees	415.07	400.00	15.07	103.77%	455.99	400.00	55.99	114.00%	
Dues, Fees, Training, Licenses		50.00	-50.00	0.00%		50.00	-50.00	0.00%	
Fuel	123.76	100.00	23.76	123.76%	130.87	100.00	30.87	130.87%	
Insurance	2,270.36	250.00	2,020.36	908.14%	1,250.10	250.00	1,000.10	500.04%	
Legal Notice Publications		10.00	-10.00	0.00%		10.00	-10.00	0.00%	
Office Supplies / Expenses	106.51	180.00	-73.49	59.17%	178.15	180.00	-1.85	99.97%	
Phones / Internet / IT	202.95	550.00	-347.05	36.90%	1,038.16	550.00	488.16	188.76%	
Postage & Equip	201.50	275.00	-73.50	73.27%	301.50	275.00	26.50	109.64%	
Repairs/Maintenance/Airgas	742.47	500.00	242.47	148.49%	1,034.66	500.00	534.66	206.93%	
Uniforms	62.73	52.00	10.73	120.63%	58.85	52.00	6.85	113.17%	
Utilities/Street Lights/Parks		295.00	-295.00	0.00%	544.97	295.00	249.97	184.74%	
Total LPWA Maintenance & Operations	\$ 4,425.35	\$ 3,142.00	\$ 1,283.35	140.85%	\$ 4,993.25	\$ 3,142.00	\$ 1,851.25	156.92%	
Personnel Services			0.00				0.00		
Employee Benefits	2,196.86	2,143.00	53.86	102.51%	1,476.25	2,143.00	-666.75	68.89%	
Salaries / Wages / Payroll Tax	8,796.15	9,789.00	-992.85	89.86%	7,253.51	9,789.00	-2,535.49	74.10%	
Total Personnel Services	\$ 10,993.01	\$ 11,932.00	\$ 938.99	92.13%	\$ 8,729.76	\$ 11,932.00	\$ 3,202.24	73.16%	
Sanitation Service			0.00				0.00		
Billing Software		45.00	-45.00	0.00%		45.00	-45.00	0.00%	
Collection Fee	8,704.35	9,000.00	-295.65	96.72%	8,828.49	9,000.00	-171.51	98.09%	
Fuel	100.00	100.00	0.00	100.00%	50.00	100.00	-50.00	50.00%	
Uniforms	62.73	52.00	10.73	120.63%	58.85	52.00	6.85	113.17%	

Total Sanitation Service	\$ 8,867.08	\$ 9,197.00	\$ 329.92	96.41%	\$ 8,937.34	\$ 9,197.00	\$ 259.66	97.13%	\$ 89,331.81	\$ 91,970.00	\$ 2,638.19	97.13%
Sewer System			0.00	0.00%			0.00	0.00%	0.00	0.00	0.00	0.00%
Billing Software		45.00	-45.00	0.00%		45.00	-45.00	0.00%	400.00	450.00	-50.00	88.89%
Fuel	120.00	150.00	-30.00	80.00%	50.00	150.00	-100.00	33.33%	1,564.80	1,500.00	64.80	104.31%
Insurance		100.00	-100.00	0.00%		100.00	-100.00	0.00%	985.06	1,000.00	-34.94	96.51%
Repairs / Maintenance	1,102.32	1,200.00	-97.68	91.86%	1,700.00	1,200.00	500.00	141.67%	5,214.03	13,920.00	-8,705.97	37.46%
Supplies / Fees	60.00	300.00	-240.00	20.00%	14.93	300.00	-285.07	4.98%	1,201.98	3,000.00	-1,798.02	40.07%
Uniforms	62.73	52.00	10.73	120.63%	58.85	52.00	6.85	13.17%	626.79	620.00	106.79	120.54%
Utilities		420.00	-420.00	0.00%	368.93	420.00	-51.07	87.84%	3,811.33	4,200.00	-388.67	90.75%
Total Sewer System	\$ 1,345.05	\$ 2,267.00	\$ 921.95	59.33%	\$ 2,192.71	\$ 2,267.00	\$ 74.29	96.72%	\$ 13,783.79	\$ 24,590.00	\$ 10,806.21	56.05%
Water System			0.00	0.00%			0.00	0.00%	0.00	0.00	0.00	0.00%
Billing Software		140.00	-140.00	0.00%		140.00	-140.00	0.00%	400.00	1,400.00	-1,000.00	28.57%
DEQ Water Testing/Permits		800.00	-800.00	0.00%	82.50	800.00	-717.50	10.31%	20,156.16	8,000.00	12,156.16	251.95%
Equipment maintenance			0.00	0.00%			0.00	0.00%	1,738.38	0.00	1,738.38	1,738.38%
Fuel	120.00	150.00	-30.00	80.00%	75.00	150.00	-75.00	50.00%	1,589.58	1,500.00	89.58	105.97%
Insurance		100.00	-100.00	0.00%		100.00	-100.00	0.00%	0.00	1,000.00	-1,000.00	0.00%
Meters		250.00	-250.00	0.00%	1,148.25	250.00	898.25	459.30%	4,171.05	2,500.00	1,671.05	168.84%
Repairs / Maintenance	2,103.72	600.00	1,503.72	350.62%	108.97	600.00	-491.03	18.16%	4,238.22	6,000.00	-1,761.78	70.54%
Supplies	1,458.36	725.00	733.36	201.15%	895.90	725.00	170.90	123.57%	9,015.86	7,250.00	1,765.86	124.36%
Uniforms	62.73	52.00	10.73	120.63%	58.85	52.00	6.85	13.17%	626.79	520.00	106.79	120.54%
Utilities	124.64	400.00	-275.36	31.19%	692.28	400.00	292.28	173.07%	5,911.93	4,000.00	1,911.93	147.80%
Total Water System	\$ 3,869.45	\$ 3,217.00	\$ 652.45	120.28%	\$ 3,061.75	\$ 3,217.00	\$ 155.25	95.17%	\$ 47,847.77	\$ 32,170.00	\$ 15,677.77	148.73%
Total Expenses	\$ 31,130.22	\$ 34,386.00	\$ 3,255.78	90.53%	\$ 28,527.45	\$ 30,368.00	\$ 1,840.55	93.94%	\$ 344,496.05	\$ 350,484.00	\$ 5,987.95	98.29%
Net Operating Income	\$ 2,440.39	\$ 2,305.00	\$ 4,745.39	-105.87%	\$ 3,401.47	\$ 695.00	\$ 2,706.47	489.42%	\$ 3,981.40	\$ 30,009.00	\$ 34,653.40	-12.91%
Other Income												
Transfer from Capital Improvement		0.00	0.00	0.00%		0.00	0.00	0.00%	30,000.00	30,000.00	0.00	100.00%
Transfers In/Out									0.00	0.00	0.00	0.00%
Total Other Income	\$ 0.00	\$ 0.00	\$ 0.00	0.00%	\$ 0.00	\$ 0.00	\$ 0.00	0.00%	\$ 30,000.00	\$ 30,000.00	\$ 0.00	100.00%
Net Other Income	\$ 0.00	\$ 0.00	\$ 0.00	0.00%	\$ 0.00	\$ 0.00	\$ 0.00	0.00%	\$ 30,000.00	\$ 30,009.00	\$ 0.00	100.00%
Net Income	\$ 2,440.39	\$ 2,305.00	\$ 4,745.39	-105.87%	\$ 3,401.47	\$ 695.00	\$ 2,706.47	489.42%	\$ 3,981.40	\$ 692.00	\$ 34,653.40	-4907.72%

Luther Public Works Authority

Profit and Loss

July 1, 2022 - May 9, 2023

	TOTAL
Income	
Other/Interest/Tower Rent	16,768.74
Sales Tax	16,310.00
Trash & Landfill	50.00
Utility Revenue (Daily Deposit)	315,004.71
Water Drop Sales	324.00
Total Income	\$348,457.45
GROSS PROFIT	\$348,457.45
Expenses	
Capital Outlay	17,831.18
Debt Service - 2020 Truck	6,126.40
Debt Service-Water	9,157.48
LPWA Maintenance & Operations	
Accounting Services	9,700.00
Billing Software	994.10
Credit Card/Bank Fees	4,522.25
Dues, Fees, Training, Licenses	1,156.88
Fuel	1,852.98
Insurance	9,892.75
Office Supplies / Expenses	1,578.44
Phones / Internet / IT	5,501.66
Postage & Equip	2,115.50
Repairs/Maintenance/Airgas	9,826.92
Uniforms	672.94
Utilities/Street Lights/Parks	3,046.65
Total LPWA Maintenance & Operations	50,861.07
Personnel Services	
Employee Benefits	22,090.01
Salaries / Wages / Payroll Tax	92,842.27
Total Personnel Services	114,932.28
Sanitation Service	
Billing Software	388.57
Collection Fee	86,990.51
Fuel	1,325.95
Uniforms	672.92
Total Sanitation Service	89,377.95
Sewer System	
Billing Software	400.00
Fuel	1,564.60
Insurance	965.06
Repairs / Maintenance	5,582.52
Supplies / Fees	1,201.98
Uniforms	672.93

Luther Public Works Authority

Profit and Loss

July 1, 2022 - May 9, 2023

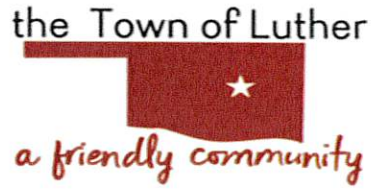
	TOTAL
Utilities	4,105.42
Total Sewer System	14,492.51
Water System	
Billing Software	400.00
DEQ Water Testing/Permits	20,156.16
Equipment maintenance	1,738.38
Fuel	1,589.58
Meters	4,171.05
Repairs / Maintenance	4,238.22
Supplies	9,768.49
Uniforms	672.93
Utilities	6,559.21
Total Water System	49,294.02
Total Expenses	\$352,072.89
NET OPERATING INCOME	\$ -3,615.44
Other Income	
Transfer from Capital Improvement	30,000.00
Transfers In/Out	0.00
Total Other Income	\$30,000.00
NET OTHER INCOME	\$30,000.00
NET INCOME	\$26,384.56

LUTHER PUBLIC WORKS AUTHORITY

CLAIMS INCLUDING PAYROLL APRIL 12 TO MAY 9, 2023

Date	Ref No.	Payee	Memo	Payment
04/12/2023	EFT	IRS	FEDERAL PAYROLL TAX	623.86
04/12/2023	EFT	Town of Luther	LPWA FUEL	305.87
04/12/2023	EFT	Town of Luther	FUND TRANSFER	260.00
04/12/2023	EFT	Town of Luther	LPWA POSTAGE	201.50
04/12/2023	EFT	Town of Luther	LPWA POSTAGE MACHINE LEASE	100.00
04/12/2023	EFT	Town of Luther	LPWA QUICKBOOKS ONLINE	85.00
04/12/2023	EFT	Town of Luther	FUND TRANSFER	40.00
04/12/2023	EFT	LINCOLN COUNTY FARM COOP	MOWER MAINTENANCE SUPPLIES	164.58
04/17/2023	EFT	LINCOLN COUNTY FARM COOP	MOWER MAINTENANCE SUPPLIES	53.36
04/19/2023	EFT	QuickBooks Payroll	LPWA PAYROLL	2,142.62
04/24/2023	EFT	Oklahoma Tax Commission	STATE PAYROLL TAX	131.00
04/26/2023	EFT	IRS	FEDERAL PAYROLL TAX	514.82
04/26/2023	EFT	BANCFIRST	2020 CHEVY LOAN	612.64
04/27/2023	13824	AMERITAS LIFE INS CORP	VOLUNTARY VISION INSURANCE	39.45
04/27/2023	13825	AT&T MOBILITY	CELLS/TABLET	137.88
04/27/2023	13826	BCBS OF OK-DEARBORN	LPWA LIFE INSURANCE	6.27
04/27/2023	13827	BCBS OF OK-HEALTH	LPWA HEALTH INSURANCE	1,955.55
04/27/2023	13828	Delta Dental	VOLUNTARY DENTAL INSURANCE	290.00
04/27/2023	13829	DEQ	TESTING	82.50
04/27/2023	13830	Dollar General Charged Sales	TOILETRIES/SUPPLIES	51.33
04/27/2023	13831	HARCROS CHEMICALS INC.	HYPOCHLORITE	270.00
04/27/2023	13832	JACOB HOLMAN	LADDER FABRICATION/INSTALL	1,700.00
04/27/2023	13833	O'Reilly Auto Parts	PARTS/SUPPLIES	229.51
04/27/2023	13834	OK MUNICIPAL RETIREMENT FUND	EE PENSION	162.06
04/27/2023	13835	OMAG	INSURANCE	1,250.10
04/27/2023	13836	Pioneer Supply	WATER SUPPLIES/PARTS	496.65
04/27/2023	13837	UniFirst Corporation	UNIFORMS	235.40
04/27/2023	13838	XCEL OFFICE SOLUTIONS	I.T./COPIER SERVICE	644.98
04/27/2023	13839	void	VOID	0
05/02/2023	EFT	INDEED	ONLINE JOB SEARCH FEES	306.00

05/02/2023	EFT	Employment Security Commission	UNEMPLOYMENT INSURANCE	235.29
05/02/2023	EFT	Total Merchant Services	MONTHLY TRANSACTION FEES	415.14
05/03/2023	EFT	GOLDEN ENVIRONMENTAL	RECERTIFICATION CLASS FEE	81.38
05/03/2023	EFT	QuickBooks Payroll	LPWA PAYROLL	2,291.95
05/08/2023	13840	CODY PRINCE	CEMETERY MOWING	500.00
05/09/2023	13841	Airgas USA, LLC	CYLINDER RENTAL	60.14
05/09/2023	13842	Busby Pump & Supply	LIFT STATION SERVICE	357.50
05/09/2023	13843	DILAN BLACK	UTILITY REFUND	29.60
05/09/2023	13844	Eastside Waste	SANITATION SERVICE	8,973.30
05/09/2023	13845	ELIZABETH HALE	UTILITY REFUND	53.79
05/09/2023	13846	JONES HARDWARE	PARTS/SUPPLIES	21.32
05/09/2023	13847	Luther Hardware & Lumber, LLC	PARTS/SUPPLIES	423.97
05/09/2023	13848	ODP BUSINESS SOLUTIONS, LLC	OFFICE SUPPLIES	29.91
05/09/2023	13849	OG&E	MONTHLY ELECTRIC SERVICE	1,066.56
05/09/2023	13850	OK MUNICIPAL RETIREMENT FUND	EE PENSION	177.94
05/09/2023	13851	ONG	MONTHLY NATURAL GAS SERVICE	168.08
05/09/2023	13852	Pioneer Supply	SUPPLIES FOR WATER AND SEWER	537.10
05/09/2023	13853	TRUE HORIZON'S LLC	UTILITY REFUND	35.04
05/09/2023	13854	UniFirst Corporation	UNIFORMS	184.56
05/09/2023	13855	Young & Associates CPA's	ACCOUNTING SERVICES	<u>720.00</u>
				\$29,455.50



LPWA MONTHLY REPORT

April 2023

Start New Service	6
Re-start Service	2
Stop Service	8
Leaks	6
Sewer Problems	2
New Meters	0
Accounts Billed	604
Late Accounts Billed	55

Cathy Schmitz
Utility Clerk



Quotation

EDWARDS EQUIPMENT LLC

Company Address
 20010 NORTH PEEBLY RD LUTHER, OK 73054
 Phone: 405-315-5488

Date 4/28/2023
Quotation # 14020

Quotation For check valve replacement
Customer Name Scherrie Pidcock
Company Name Town of Luther
City, State Luther OK
Email

Quotation valid until: 5/28/2023
Prepared by: LE

Comments or Special Instructions

None

Salesperson	P.O. Number	Ship Date	F.O.B. Point	Terms
LE				30DAYS

Quantity	Description	Unit Price	Taxable?	Amount
1	Lot of labor, mini trackhoe, service truck, two men, 36" 72" corrugated steel pipe with lid, two ball check valves to be placed in PVC line verified by Brian Proc.	\$ 8,467.00		\$ 8,467.00
	Wages:			
	\$250.00 per hour for the work done at the jobsite. Estimated to take 8hrs = \$2,000.00 if we can finish in 8hrs.			
	Note:			
	If you have Brian excavate the check valves with a clearance of 48" so we have enough room to replace the check valves you can save \$2,000.00. Also Brian would need to backfill the new meter can we install.			
	DELIVERY 4-6 weeks			
	5 year 100% replacement 5 additional years prorated			

NOTE: Taxes are not included in the quoted price. If this project IS tax exempt we will need a copy of the tax exemption letter. If this project is NOT tax exempt then taxes will be added at Invoicing.

Not included: Freight, Tax, Hatches, 2" Guiderails, Valves, Hoist, Concrete, Interconnecting electrical, Anchor Bolts, Panel Mounting/Stand/Hardware, Junction Boxes, Disconnects, Anything else not specifically listed

Subtotal	\$ 8,467.00
Tax Rate	
Sales Tax	\$
Other	
TOTAL	\$ 8,467.00

If you have any questions concerning this quotation, please contact:
 Enter your contact details

Thank you for your business!

LAURA EDWARDS Laura@edwardsequipmentllc.com