

Terry Arps, Mayor, Trustee One
Jerrod Davis, Trustee Two
Carla Caruthers, Trustee Three
Jeff Schwarzmeier, Vice-Mayor, Trustee Four
Vacant, Trustee Five

**BOARD OF TRUSTEES FOR THE TOWN OF LUTHER
TUESDAY, AUGUST 8, 2023, AT 7:00 P.M.
LUTHER TOWN HALL
108 SOUTH MAIN STREET, LUTHER, OKLAHOMA 73054**

REGULAR MEETING AGENDA

Official action can only be taken on items which appear on the agenda. The Trustees may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the Trustees may refer the matter to the Chairman or the Town Attorney, or back to a committee or recommending body. Under certain circumstances, items may be deferred to a specific later date or stricken from the agenda entirely.

1. Call to order
2. Invocation
3. Pledge of Allegiance
4. Roll Call
5. Determination of a quorum
6. Approval of the Consent Agenda,
 - a. Approval of the Board Minutes from the meetings of July 11 and 27, 2023.
 - b. Approval of Claims, including Payroll
 - c. Review and Approval of Treasurer's Report
7. Consideration of Items Removed from the Consent Agenda
8. Trustee Comments
9. Department Reports
10. Attorney's Report

Trustee One (Terry Arps)

11. Consideration, discussion and possible action to accept Captain Christopher Feters' resignation, effective August 18, 2023.
12. Consideration and discussion of a budget amendment to enable pay scale adjustments for the Police Department.
13. Consideration, discussion and possible action to adopt the Police Department pay scale as presented by Chief Johnny Leafy.
14. Consideration, discussion and possible action to hire Maci Hoskins as a police officer at Patrol 1, Step 2 of the Police Department pay scale.

15. Consideration, discussion and possible action to authorize a grant application to the USDOT Tribal and Rural Assistance Pilot Program for funding the Floodplain Assessment and Map Revision Feasibility project along the Route 66 and Deep Fork River corridor, due August 11, 2023.
16. Consideration, discussion and possible action to appoint Trandy Langston and Chris Ivich to the Zoning Ordinance Committee.
17. Consideration, discussion and possible action to adopt Ordinance 2023-02, **AN ORDINANCE OF THE BOARD OF TRUSTEES OF THE TOWN OF LUTHER, OKLAHOMA, PART 6, "COURT," CHAPTER 1, "MUNICIPAL COURT," OF THE LUTHER CODE OF ORDINANCES, AMENDING SECTION 6-104, "PRESIDING MUNICIPAL JUDGE;" AMENDING SECTION 6-104, "ALTERNATE JUDGE;" AMENDING SECTION 6-106, "ACTING/SPECIAL JUDGE;" REPEALING SECTION 6-107, "ALTERNATE JUDGE;" REPEALING SECTION 6-108, "ACTING JUDGE;" AMENDING SECTION 6-110; REMOVAL OF JUDGE; AMENDING SECTION 6-117, "RULES OF COURT;" ALL AMENDMENTS TO BRING THE PROVISION OF THESE SECTIONS INTO COMPLIANCE WITH AMENDMENTS TO STATE STATUTE; ESTABLISHING AN EFFECTIVE DATE OF NOVEMBER 1, 2023; REPEALING ALL PRIOR ORDINANCES TO THE CONTRARY; AND PROVIDING FOR SEVERABILITY.**
18. Consideration, discussion, and possible adoption of Ordinance No. 2023-03, **AN ORDINANCE OF THE BOARD OF TRUSTEES OF THE TOWN OF LUTHER, OKLAHOMA, PART 6, "COURT," CHAPTER 1, "MUNICIPAL COURT," OF THE LUTHER CODE OF ORDINANCES, AMENDING SECTION 6-119, "WRITTEN COMPLAINTS TO PROSECUTE ORDINANCE VIOLATIONS;" AMENDING SECTION 6-120, "TRAFFIC ORDINANCE VIOLATIONS; PROCEDURES FOR ISSUING CITATION; CUSTODY; ARREST;" REPEALING SECTION 6-121, "TRAFFIC VIOLATIONS BUREAU;" AMENDING SECTION 6-122, "SUMMONS FOR ARREST;" AMENDING SECTION 6-123, "FORM OF ARREST WARRANT;" AMENDING SECTION 6-124, "PROCEDURES FOR BAIL OR BOND, AMOUNT OF BAIL;" REPEALING SECTION 6-125, "DEPOSIT OF DRIVER'S LICENSE AS BAIL FOR TRAFFIC VIOLATIONS;" AMENDING SECTION 6-126, "ARRAIGNMENT AND PLEADINGS BY DEFENDANT;" AMENDING SECTION 6-127, "TRIALS;" AMENDING SECTION 6-128, "SUSPENSION OF SENTENCE;" AMENDING SECTION 6-129, "FINE AND COSTS; IMPRISONMENT;" REPEALING SECTION 6-130, "PRISONERS TO WORK;" AMENDING SECTION 6-131, "TECHNOLOGY FEES;" ALL AMENDMENTS TO BRING THE PROVISIONS OF THESE SECTIONS INTO COMPLIANCE WITH AMENDMENTS TO STATE STATUTE; ESTABLISHING AN EFFECTIVE DATE OF NOVEMBER 1, 2023, REPEALING ALL PRIOR ORDINANCES TO THE CONTRARY; AND PROVIDING FOR SEVERABILITY.**

Trustee Two (Jerrod Davis)

Trustee Three (Carla Caruthers)

19. Consideration, discussion and possible action approve \$1000 reimbursement for EMT Training for a volunteer firefighter.

Trustee Four (Jeff Schwarzmeier)

Trustee Five (Vacant)

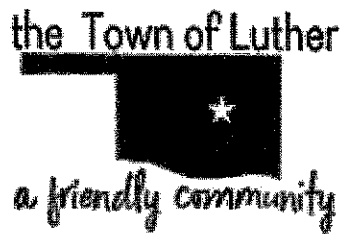
20. New Business: In accordance with the Open Meeting Act, Title 25 O.S. 311.A.9 of the Oklahoma Statutes, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.
21. Citizen participation: Citizens may address the Board during open meetings on any matter on the agenda prior to the Board taking action on the matter. On any item not on the current agenda, citizens may address the Board under the agenda item Citizen Participation. Citizens should fill out a Citizen's Participation Request form and give it to the Mayor. Citizen Participation is for information purposes only, and the Board cannot discuss, act or make any decisions on matters presented under Citizens Participation. Citizens are requested to limit their comments to two minutes.
22. Adjourn.



Scherrie Pidcock, Town Clerk



Agenda Posted Monday, August 7, 2023, at Luther Town Hall, via MailChimp, on the website at www.townoflutherok.com and on Facebook at The Town of Luther, prior to 7:00 pm.



Terry Arps, Mayor, Trustee One
Jerrod Davis, Trustee Two
Carla Caruthers, Trustee Three
Jeff Schwarzmeier, Trustee Four
Vacant, Trustee Five

REGULAR MEETING MINUTES

**BOARD OF TRUSTEES FOR THE TOWN OF LUTHER
TUESDAY, JULY 11, 2023, AT 7:00 P.M.
LUTHER TOWN HALL
108 SOUTH MAIN STREET, LUTHER, OKLAHOMA 73054**

1. Call to order by Terry Arps.
2. Invocation by Jeff Schwarzmeier.
3. Pledge of Allegiance was led by Terry Arps.
4. Roll Call by Terry Arps. Present were Terry Arps, Jerrod Davis, Carla Caruthers and Jeff Schwarzmeier.
5. Determination of a quorum was made by Terry Arps.
6. Approval of the Consent Agenda,
 - a. Approval of the Board Minutes from the meetings of June 13 and 20, 2023
 - b. Approval of Claims, including Payroll
 - c. Review and Approval of Treasurer's Report – Terry Arps made a motion to approve the Consent Agenda as presented, 2nd by Jeff Schwarzmeier. The Vote: All (4) Yes.
7. Consideration of Items Removed from the Consent Agenda – None.
8. Trustee Comments – None.
9. Department Reports – Terry Arps and Jerrod Davis gave department reports.
10. Attorney's Report – Beth Anne Childs reported she was reviewing the CoxCom proposal and would meet with Robbie Squires. She stated she was researching the questions regarding replacement of water meters at the RV park. The quit claim deed is ready for the property at 217 W 1st.

Trustee One (Terry Arps)

11. Consideration, discussion, and possible action to appoint a Trustee to the Luther Town Board. – Terry Arps made a motion to appoint Valarie Braxton to the Board of Trustees, effective once training is completed for the new court clerk and Valarie is no longer an employee of the Town.
12. Consideration, discussion, and possible action to appoint a Town Board Trustee to the Zoning Ordinance Committee. – Discussion was held. Terry Arps made a motion to table the item to July 27, 2023, 2nd by Carla Caruthers. The Vote: All (4) Yes.
13. Consideration, discussion, and possible action on employee compensation. – No Action.
14. Consideration, discussion, and possible action to accept the resignation of two officers of the Luther Police Department. – Terry Arps made a motion to accept the resignations of Mark Swinton and Ryan Dodd, 2nd by Jeff Schwarzmeier. The Vote: All (4) Yes.

15. Consideration, discussion, and possible action to advertise for the open positions of police officers until filled. – **Terry Arps made a motion to advertise for open police department positions, 2nd by Jeff Schwarzmeier. The Vote: All (4) Yes.**
16. Consideration, discussion, and possible action to extend the application period to accept letters of interest for a position on the Luther Parks Commission and select a new deadline date. – **Terry Arps made a motion to extend the application period to August 24, 2023, 2nd by Jerrod Davis. The Vote: All (4) Yes.**

Trustee Two (Jerrod Davis)

Trustee Three (Carla Caruthers)

Trustee Four (Jeff Schwarzmeier)

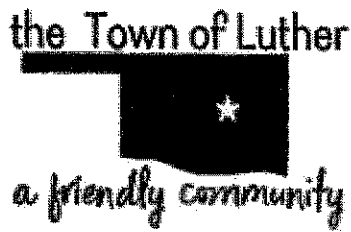
17. Consideration, discussion and possible action to authorize electrical work to move four circuits from non-generator protected panel to generator protected panel in Town Hall in an amount of \$577.00. – **Terry Arps made a motion to authorize the electrical work, 2nd by Carla Caruthers. The Vote: All (4) Yes.**

Trustee Five (Vacant)

18. **New Business:** In accordance with the Open Meeting Act, Title 25 O.S. 311.A.9 of the Oklahoma Statutes, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda. – **None.**
19. **Citizen participation:** Citizens may address the Board during open meetings on any matter on the agenda prior to the Board taking action on the matter. On any item not on the current agenda, citizens may address the Board under the agenda item Citizen Participation. Citizens should fill out a Citizen's Participation Request form and give it to the Mayor. Citizen Participation is for information purposes only, and the Board cannot discuss, act or make any decisions on matters presented under Citizens Participation. Citizens are requested to limit their comments to two minutes. – **Ken Kerth asked about Cox Cable. Steven Cholity inquired as to Oklahoma County's mowing schedule.**
20. Adjourn. – **Terry Arps made a motion to adjourn, 2nd by Jeff Schwarzmeier. The Vote: All (4) Yes.**



Minutes transcribed by Scherrie Pidcock, Town Clerk



Terry Arps, Mayor, Trustee One
Jerrod Davis, Trustee Two
Carla Caruthers, Trustee Three
Jeff Schwarzmeier, Vice Mayor, Trustee Four
Vacant Seat, Trustee Five

MINUTES

**BOARD OF TRUSTEES FOR THE TOWN OF LUTHER
THURSDAY, JULY 27, 2023, AT 6:30 P.M.
LUTHER TOWN HALL
108 SOUTH MAIN STREET, LUTHER, OKLAHOMA 73054**

1. Call to Order by **Terry Arps.**
2. Invocation by **Jeff Schwarzmeier.**
3. Pledge of Allegiance was led by **Terry Arps.**
4. Roll Call by **Terry Arps.** Present were **Terry Arps, Jerrod Davis, Carla Caruthers and Jeff Schwarzmeier.**
5. Determination of a quorum was made by **Terry Arps.**
6. Trustee Comments – **None.**

Trustee One (Terry Arps)

7. Consideration, discussion and possible action to address issues of Police Department financial compensation and recruitment. – **Chief Johnny Leafy presented a new Police Department pay plan and ideas for budgeting to include more compensation for the Police Department. Discussion was held. Terry Arps made a motion to direct Chief Leafy, Town Manager Pidcock and Legal Counsel Childs to look into the issues and come up with a final recommendation for budgeting and ordinance changes on August 11, 2023, 2nd by Jeff Schwarzmeier. The Vote: All (4) Yes.**
8. Consideration, discussion and possible action to switch workers' compensation carriers from CompSource Mutual to Oklahoma Municipal Assurance Group (OMAG) for a cost savings. – **Terry Arps made a motion to change carriers, 2nd by Jeff Schwarzmeier. The Vote: All (4) Yes.**
9. Consideration, discussion and possible action to appoint a Town Board Trustee to the Zoning Ordinance Committee. Tabled from July 11, 2023. – **Terry Arps made a motion to appoint Terry Arps to the committee, 2nd by Jeff Schwarzmeier. The Vote: All (4) Yes.**
10. Consideration, discussion and possible action to enter into the annual agreements with Luther Public Schools for lease of the main baseball and softball fields. – **Terry Arps made a motion to enter into the agreements, 2nd by Jerrod Davis. The Vote: All (4) Yes.**
11. Consideration, discussion and possible action to hire Stephanie Mason as Court Clerk/Administrative Assistant at the rate of \$16.48 per hour. – **Terry Arps made a motion to hire Stephanie Mason as written, 2nd by Jerrod Davis. The Vote: All (4) Yes.**

12. Consideration, discussion and possible action to adopt Ordinance No. 2023-01, AN ORDINANCE GRANTING A NONEXCLUSIVE FRANCHISE TO COXCOM, LLC., ITS SUCCESSORS AND ASSIGNS TO CONSTRUCT, OPERATE AND MAINTAIN A CABLE SYSTEM WITHIN THE TOWN OF LUTHER, OKLAHOMA FOR A PERIOD NOT TO EXCEED TEN YEARS; DEFINING THE NATURE OF THE AGREEMENT; STATING THE OBLIGATIONS OF COXCOM, LLC.; STATING THE OBLIGATIONS OF THE TOWN; PROVIDING FOR CODIFICATION; AND DECLARING AN EMERGENCY. – **Terry Arps made a motion to adopt Ordinance 2023-01 as written, 2nd by Jeff Schwarzmeier. The Vote: All (4) Yes. Terry Arps made a motion to adopt the emergency clause, 2nd by Jeff Schwarzmeier. The Vote: All (4) Yes.**

Trustee Two (Jerrod Davis)

Trustee Three (Carla Caruthers)

Trustee Four (Jeff Schwarzmeier)

Trustee Five (Vacant)

13. Citizen participation: Citizens may address the Board during open meetings on any matter on the agenda prior to the Board taking action on the matter. On any item not on the current agenda, citizens may address the Board under the agenda item Citizen Participation. Citizens should fill out a Citizen's Participation Request form and give it to the Mayor. Citizen Participation is for information purposes only, and the Board cannot discuss, act or make any decisions on matters presented under Citizens Participation. Citizens are requested to limit their comments to two minutes. – **None.**
14. Adjourn. – **Terry Arps made a motion to adjourn, 2nd by Jeff Schwarzmeier. The Vote: All (4) Yes.**



Minutes transcribed by Scherrie Pidcock, Town Clerk

Town of Luther and Luther Public Works Authority

January 10, 2023 February 14, 2023 March 14, 2023 April 11, 2023 May 9, 2023 June 13, 2023 July 10, 2023 August 8, 2023

Checking and Savings

Capital Improvement Fund	\$61,188.55	\$86,954.50	\$86,991.85	\$87,033.22	\$112,979.58	\$113,033.31	\$140,354.65	\$140,421.40
Cemetery Care Fund	\$9,619.70	\$9,661.78	\$9,661.85	\$9,703.93	\$9,704.01	\$9,956.09	\$9,956.09	\$9,956.09
Econ Dev Authority-LEDA	\$2,796.64	\$2,796.66	\$2,796.68	\$2,796.70	\$2,796.72	\$2,796.74	\$2,796.74	\$2,796.74
Fire Department Grant	\$21,156.96	\$21,157.14	\$21,157.30	\$21,157.48	\$21,157.65	\$21,157.83	\$21,157.83	\$21,157.83
General Fund	\$716,436.38	\$787,817.42	\$742,773.52	\$754,785.93	\$763,634.08	\$815,173.10	\$705,291.32	\$747,658.11
LPWA Fund	\$119,513.79	\$124,088.41	\$122,409.19	\$124,657.32	\$127,069.64	\$133,199.28	\$121,042.28	\$123,032.80
LPWA Utility Deposits	\$35,708.12	\$35,708.42	\$35,708.69	\$35,708.99	\$35,709.28	\$36,009.59	\$36,009.59	\$36,010.20
Rainy Day Fund LPWA	\$8,568.84	\$8,568.91	\$8,568.98	\$8,569.05	\$8,569.12	\$8,569.19	\$8,569.26	\$8,569.33
Rainy Day Fund Town	\$3,365.85	\$3,365.88	\$3,365.91	\$3,365.94	\$3,365.97	\$3,366.00	\$3,366.00	\$3,366.00
Technology Fee Account	\$28,669.12	\$29,094.08	\$29,796.24	\$30,216.51	\$30,453.29	\$30,964.15	\$31,544.02	\$32,135.62
TOTALS	\$1,007,023.95	\$1,109,213.20	\$1,063,230.21	\$1,077,995.07	\$1,115,439.34	\$1,174,225.28	\$1,080,087.78	\$1,125,104.12

CD's

LPWA Fund	\$8,637.96	\$8,638.03	\$8,638.13	\$8,638.16	\$8,638.24	\$8,638.31	\$8,638.38	\$8,638.45
Town of Luther	\$154,087.33	\$154,088.63	\$154,089.94	\$154,091.12	\$154,092.43	\$154,093.70	\$154,095.00	\$154,096.26
Town of Luther	\$111,844.22	\$111,845.17	\$111,846.12	\$111,846.98	\$111,847.93	\$111,849.09	\$111,849.79	\$111,850.71
LPWA Fund	\$26,245.91	\$26,246.13	\$26,246.35	\$26,246.55	\$26,246.78	\$26,247.05	\$26,247.21	\$26,247.43
Town of Luther	\$151,500.16	\$151,501.45	\$151,502.61	\$151,503.90	\$151,505.14	\$151,506.43	\$151,507.67	\$151,508.96
TOTALS	\$452,315.58	\$452,319.41	\$452,323.15	\$452,326.71	\$452,330.52	\$452,334.58	\$452,338.05	\$452,341.81

TOTAL OF ALL ACCOUNTS

\$1,459,339.53 \$1,561,532.61 \$1,515,553.36 \$1,530,321.78 \$1,567,769.86 \$1,626,559.86 \$1,532,425.83 \$1,577,445.93

Town of Luther
Budget vs. Actuals FY23-24
MONTH OF JULY, 2023

	Jul 2023				FY BUDGET			
	Actual	Budget	over Budget	% of Budget	Actual	Budget	over Budget	% of Budget
Income								
Donations	53,285.00		53,285.00		53,285.00	0.00	53,285.00	
Fines & Forfeitures	11,069.04	9,000.00	2,069.04	122.99%	11,069.04	108,000.00	-96,930.96	10.25%
Grant Revenue		0.00	0.00		0.00	307,000.00	-307,000.00	0.00%
Interest/Insurance Subsidy	3,534.79	1,100.00	2,434.79	321.34%	3,534.79	13,200.00	-9,665.21	26.78%
Licenses & Permits	1,717.80	3,000.00	-1,282.20	57.26%	1,717.80	36,000.00	-34,282.20	4.77%
Other/Rents/Fees	2,371.13	8,350.00	-5,978.87	28.40%	2,371.13	34,200.00	-31,828.87	6.93%
Reimbursement SRO		13,109.00	-13,109.00	0.00%	0.00	157,308.00	-157,308.00	0.00%
Tax Revenues			0.00		0.00	0.00	0.00	
Alcoholic Beverage Taxes	329.45	300.00	29.45	109.82%	329.45	3,600.00	-3,270.55	9.15%
Capital Improvement-Sales Tax	9,544.53	8,500.00	1,044.53	112.29%	9,544.53	102,000.00	-92,455.47	9.36%
Cigar & Cigarette Taxes	388.94	350.00	38.94	111.13%	388.94	4,200.00	-3,811.06	9.26%
Franchise Taxes	41,470.03	33,000.00	8,470.03	125.67%	41,470.03	38,500.00	2,970.03	107.71%
Gasoline Tax	235.87	210.00	25.87	112.32%	235.87	2,520.00	-2,284.13	9.36%
Motor Vehicle Taxes	173.15	925.00	-751.85	18.72%	173.15	11,100.00	-10,926.85	1.56%
Sales Taxes	51,536.28	48,000.00	3,536.28	107.37%	51,536.28	576,000.00	-524,463.72	8.95%
Use Taxes	15,275.39	13,200.00	2,075.39	115.72%	15,275.39	159,400.00	-143,124.61	9.64%
Total Tax Revenues	\$ 118,953.64	\$ 104,485.00	\$ 14,468.64	113.85%	\$ 118,953.64	\$ 896,320.00	-\$ 777,366.36	13.27%
Transfer In for Cap Outlay		0.00	0.00		0.00	0.00	0.00	
Total Income	\$ 190,931.40	\$ 139,044.00	\$ 51,887.40	137.32%	\$ 190,931.40	\$ 1,552,028.00	-\$ 1,361,096.60	12.30%
Gross Profit	\$ 190,931.40	\$ 139,044.00	\$ 51,887.40	137.32%	\$ 190,931.40	\$ 1,552,028.00	-\$ 1,361,096.60	12.30%
Expenses								
Fire Department			0.00		0.00	0.00	0.00	
Maint & Operations (FD)			0.00		0.00	0.00	0.00	
ALL Insurance		465.00	-465.00	0.00%	0.00	5,580.00	-5,580.00	0.00%
Bunker Gear/Uniforms		0.00	0.00		108.00	12,000.00	-11,892.00	0.90%
Dues/Memberships/Vol Pension		300.00	-300.00	0.00%	0.00	3,600.00	-3,600.00	0.00%
Equipment Repairs/Mtc		600.00	-600.00	0.00%	0.00	7,200.00	-7,200.00	0.00%
Fuel	765.28	825.00	-59.74	92.76%	765.28	9,900.00	-9,134.74	7.73%
Grant Expenditures		0.00	0.00		0.00	15,648.00	-15,648.00	0.00%
Office Supplies / Expenses	34.38	75.00	-40.62	45.84%	46.79	900.00	-853.21	5.20%
Parts / Supplies / Repairs	1,480.51	375.00	1,105.51	394.80%	1,480.51	4,500.00	-3,019.49	32.90%
Phone / Internet / IT	717.11	850.00	-132.89	84.37%	782.29	10,200.00	-9,417.71	7.67%
Travel / Training		375.00	-375.00	0.00%	0.00	4,500.00	-4,500.00	0.00%
Utilities	385.98	525.00	-139.02	73.52%	1,167.72	6,300.00	-5,132.28	18.54%
Vehicle/Repair/Maintenance		1,000.00	-1,000.00	0.00%	0.00	12,000.00	-12,000.00	0.00%
Total Maint & Operations (FD)	\$ 3,383.24	\$ 5,390.00	-\$ 2,006.76	62.77%	\$ 4,360.57	\$ 92,328.00	-\$ 87,977.43	4.71%
Payroll (FD)			0.00		0.00	0.00	0.00	
Employee Benefits	1,439.30	1,395.00	44.30	103.18%	1,439.30	16,707.00	-15,267.70	8.61%
Salary / Wage / Payroll Tax	5,161.74	4,766.00	395.74	108.30%	5,161.74	57,192.00	-52,030.26	9.03%
Total Payroll (FD)	\$ 6,601.04	\$ 6,161.00	\$ 440.04	107.14%	\$ 6,601.04	\$ 73,899.00	-\$ 67,297.96	8.93%
Total Fire Department	\$ 9,984.28	\$ 11,551.00	-\$ 1,566.72	86.44%	\$ 10,961.61	\$ 166,227.00	-\$ 155,275.39	6.59%
General Government			0.00		0.00	0.00	0.00	
Capital Outlay (GG)	63,485.00	30,000.00	33,485.00	211.62%	63,485.00	146,800.00	-83,315.00	43.25%
Maint & Operations (GG)			0.00		0.00	0.00	0.00	
ALL Insurance		600.00	-600.00	0.00%	44.00	7,200.00	-7,156.00	0.61%
Bank/Card Fees	171.50	250.00	-78.50	68.60%	171.50	3,000.00	-2,828.50	5.72%
Budget / Other Publications		250.00	-250.00	0.00%	0.00	3,000.00	-3,000.00	0.00%
Contract Labor		1,800.00	-1,800.00	0.00%	900.00	21,600.00	-20,700.00	4.17%
Dues & Memberships	1,696.00	320.00	1,376.00	530.00%	1,696.00	3,840.00	-2,144.00	44.17%
Emergency Management	1,130.38	100.00	1,030.38	1130.38%	1,130.38	1,200.00	-69.62	94.20%
Grant Expenditures		0.00	0.00		0.00	307,000.00	-307,000.00	0.00%
LEDA Maint & Operations	119.35	800.00	-680.65	14.92%	119.35	12,000.00	-11,880.65	0.99%

Office Supplies / Expenses	293.68	275.00	18.68	106.79%	390.97	3,300.00	-2,909.03	11.85%
Parks Commission		245.00	-245.00	0.00%	1,302.08	2,940.00	-1,637.92	44.29%
Parts / Supplies / Repairs	27.49	300.00	-272.51	9.16%	27.49	3,600.00	-3,572.51	0.76%
Phone / Internet / IT	1,067.99	650.00	417.99	164.31%	1,133.16	7,800.00	-6,666.84	14.53%
Postage	139.91	150.00	-10.09	93.27%	139.91	1,800.00	-1,660.09	7.77%
Professional Services	7,260.00	5,250.00	2,010.00	138.29%	10,497.50	63,000.00	-52,502.50	16.66%
Rentals/Misc	118.00	0.00	118.00		118.00	0.00	118.00	
Training / Travel	50.00	150.00	-100.00	33.33%	200.00	1,800.00	-1,600.00	11.11%
Utilities	1,744.26	1,700.00	44.26	102.60%	3,421.14	20,400.00	-16,978.86	16.77%
Total Maint & Operations (GG)	\$ 13,818.56	\$ 12,840.00	\$ 978.56	107.62%	\$ 21,291.48	\$ 463,480.00	-\$ 442,188.52	4.59%
Payroll (GG)			0.00		0.00	0.00	0.00	
Employee Benefits	858.88	826.00	32.88	103.98%	858.88	9,912.00	-9,053.12	8.67%
Salary / Wage / Payroll Tax	7,018.05	7,981.00	-962.95	87.93%	7,018.05	95,772.00	-88,753.95	7.33%
Total Payroll (GG)	\$ 7,876.93	\$ 8,807.00	-\$ 930.07	89.44%	\$ 7,876.93	\$ 105,684.00	-\$ 97,807.07	7.45%
Total General Government	\$ 85,180.49	\$ 51,647.00	\$ 33,533.49	164.93%	\$ 92,653.41	\$ 715,964.00	-\$ 623,310.59	12.94%
Police Department			0.00		0.00	0.00	0.00	
Maint & Operations (PD)			0.00		0.00	0.00	0.00	
ALL Insurance		1,125.00	-1,125.00	0.00%	0.00	13,500.00	-13,500.00	0.00%
Attorney & Judge	1,900.00	2,000.00	-100.00	95.00%	2,850.00	24,000.00	-21,150.00	11.88%
Code/ACO		100.00	-100.00	0.00%	0.00	1,200.00	-1,200.00	0.00%
Credit Card Fees	150.00	200.00	-50.00	75.00%	150.00	2,400.00	-2,250.00	6.25%
Fuel	3,313.43	3,335.00	-21.57	99.35%	3,313.43	40,020.00	-36,706.57	8.28%
Jail / Prisoner Fees	199.50	450.00	-250.50	44.33%	665.00	5,400.00	-4,735.00	12.31%
Office Supplies / Expenses	453.21	350.00	103.21	129.49%	499.26	4,200.00	-3,700.74	11.89%
OSBI/OTHER Fees	1,108.40	1,350.00	-241.60	82.10%	2,828.57	16,200.00	-13,373.43	17.45%
Parts / Supplies / Repairs	2,502.52	1,500.00	1,002.52	166.83%	3,408.67	18,000.00	-14,591.33	18.94%
PD Grant Expenditures		0.00	0.00		0.00	8,540.00	-8,540.00	0.00%
Phone / Internet / IT	2,561.57	2,000.00	561.57	128.08%	3,026.35	24,000.00	-20,973.65	12.61%
Training / Travel	279.99	450.00	-170.01	62.22%	389.99	5,400.00	-5,010.01	7.22%
Uniforms	766.90	200.00	566.90	383.45%	1,316.39	2,400.00	-1,083.61	54.85%
Utilities	395.83	230.00	165.83	172.10%	960.64	2,760.00	-1,799.36	34.81%
Total Maint & Operations (PD)	\$ 13,631.35	\$ 13,290.00	\$ 341.35	102.57%	\$ 19,406.30	\$ 168,020.00	-\$ 148,613.70	11.55%
Payroll (PD)			0.00		0.00	0.00	0.00	
Employee Benefits	7,786.95	8,784.00	-997.05	88.65%	7,786.95	105,408.00	-97,621.05	7.39%
Salary / Wage / Payroll Tax	27,592.02	30,238.00	-2,645.98	91.25%	27,592.02	362,746.00	-335,153.98	7.61%
Total Payroll (PD)	\$ 35,378.97	\$ 39,022.00	-\$ 3,643.03	90.66%	\$ 35,378.97	\$ 468,154.00	-\$ 432,775.03	7.56%
Total Police Department	\$ 49,010.32	\$ 52,312.00	-\$ 3,301.68	93.69%	\$ 54,785.27	\$ 636,174.00	-\$ 581,388.73	8.61%
Total Expenses	\$ 144,176.09	\$ 115,510.00	\$ 28,665.09	124.82%	\$ 158,390.29	\$ 1,518,365.00	-\$ 1,359,974.71	10.43%
Net Operating Income	\$ 46,756.31	\$ 23,534.00	\$ 23,222.31	198.68%	\$ 32,541.11	\$ 33,663.00	-\$ 1,121.89	96.67%
Other Expenses								
Payroll Suspense	0.00		0.00		0.00	0.00	0.00	
Transfer to LPWA	613.00	2,283.00	-1,670.00	26.85%	613.00	27,396.00	-26,783.00	2.24%
Transfers In/Out	132.47	0.00	132.47		132.47	0.00	132.47	
Total Other Expenses	\$ 745.47	\$ 2,283.00	-\$ 1,537.53	32.65%	\$ 745.47	\$ 27,396.00	-\$ 26,650.53	2.72%
Net Other Income	-\$ 745.47	-\$ 2,283.00	\$ 1,537.53	32.65%	-\$ 745.47	-\$ 27,396.00	\$ 26,650.53	2.72%
Net Income	\$ 46,010.84	\$ 21,251.00	\$ 24,759.84	216.61%	\$ 31,795.64	\$ 6,267.00	\$ 25,528.64	507.36%

TOWN OF LUTHER GENERAL FUND CLAIMS

JULY 12 TO AUGUST 8 2023

Date	Ref No.	Payee	Memo	Payment
07/12/2023	EFT	FUELMAN	JUNE 2023 FUEL	4,650.55
07/12/2023	EFT	QuickBooks Payroll	TOWN/FIRE/COURT PAYROLL	4,364.46
07/13/2023	EFT	LPWA FUND	SALES TAX TRANSFER FOR DEBT	613.00
07/13/2023	EFT	LPWA FUND	DEPOSIT CORRECTION	79.20
07/13/2023	EFT	LPWA FUND	DEPOSIT CORRECTION	53.27
07/13/2023	EFT	TECH FEE SAVINGS	MONTHLY TRANSFER	515.00
07/14/2023	EFT	AMAZON	SUPPLIES	14.99
07/17/2023	EFT	AMAZON	VACUUM FOR TOWN HALL	139.04
07/18/2023	EFT	AMAZON	K-9 ACCESSORIES	279.99
07/19/2023	EFT	QuickBooks Payroll	PD PAYROLL	17,914.97
07/19/2023	EFT	IRS	FED PAYROLL TAX	984.38
07/24/2023	EFT	Oklahoma Tax Commission	STATE PAYROLL TAX	1,171.00
07/25/2023	EFT	AT&T U-verse	FIBER INTERNET	130.41
07/26/2023	EFT	QuickBooks Payroll	TOWN/FIRE/COURT PAYROLL	5,370.01
07/26/2023	EFT	IRS	FED PAYROLL TAX	1,688.26
07/27/2023	22710	Ameritas Life Insurance Corp	VOLUNTARY VISION INS	122.68
07/27/2023	22711	BLUECROSS & BLUESHIELD OF OK	HEALTH INS	8,474.05
07/27/2023	22712	BCBS-DEARBORN	LIFE INS	62.70
07/27/2023	22713	CNCSPC	DEDUCTIONS	493.92
07/27/2023	22714	Delta Dental	VOLUNTARY DENTAL INS	640.00
07/27/2023	22715	EMILY MATULICH	FINE REFUND	100.00
07/27/2023	22716	FATTY'S AUTOMOTIVE LLC	MISC AUTO REPAIRS	1,280.00
07/27/2023	22717	FESLER PEST & TERMITE	EXTERMINATOR	75.00
07/27/2023	22718	JEREMY LEDFORD	REIMBURSEMENT	153.96
07/27/2023	22719	MID-AMERICA PLANNING LLC	ZONING ORDINANCE PLANNER	4,680.00
07/27/2023	22720	MYERS ENGINEERING	ENGINEERING SERVICES	10,250.00
07/27/2023	22721	NOAH'S PARK & PLAYGROUNDS	REIMBURSED PLAYGROUND EXPENSE	53,235.00
07/27/2023	22722	O'Reilly Auto Parts	PARTS/SUPPLIES	291.30
07/27/2023	22723	ODP BUSINESS SOLUTIONS, LLC	OFFICE SUPPLIES	90.37
07/27/2023	22724	OCSPC	DEDUCTIONS	195.32
07/27/2023	22725	Oklahoma Firefighters Pension System	FIRE PENSION	405.49
07/27/2023	22726	OK MUNICIPAL RETIREMENT FUND	GEN GOV'T PENSION	347.78
07/27/2023	22727	ROBINSON, HOOVER & FUDGE	DEDUCTIONS	415.73

07/27/2023	22728	THOMAS MOLET	FINE REFUND	100.00
07/27/2023	22729	TRAVONNA WRIGHT	REIMBURSEMENT OF EXPENSE	250.00
07/27/2023	22730	XCEL OFFICE SOLUTIONS-DALLAS	I.T./COPIER SERVICES	1,140.96
07/27/2023	22731	Oklahoma Firefighters Pension System	FIRE PENSION	472.39
07/27/2023	22732	OK MUNICIPAL RETIREMENT FUND	GEN GOV'T PENSION	218.14
07/28/2023	EFT	Oklahoma Police Pension & Retirement	POLICE PENSION	3,941.19
07/28/2023	EFT	AMAZON	LAWN MOWER COILS	27.49
07/31/2023	EFT	INTUIT	QUICKBOOKS ONLINE FOR LPWA	85.00
08/01/2023	EFT	Total Merchant Services	CREDIT CARD FEES	382.29
08/02/2023	EFT	IRS	FED PAYROLL TAX	1,223.98
08/02/2023	EFT	Ok Employment Security Commission	UNEMPLOYMENT TAX	978.25
08/03/2023	EFT	Purchase Power	POSTAGE	604.50
08/07/2023	EFT	Google Play	GOOGLE EMAIL BACKUP	93.00
08/07/2023	EFT	INTUIT	QUICKBOOKS ONLINE FOR GENGOVT	90.00
08/08/2023	22733	ABERDEEN ENTERPRIZES II, INC	FINE COLLECTION FEES	190.07
08/08/2023	22734	ACCREDITED SECURITY	TASER	459.65
08/08/2023	22735	CASCO Industries, Inc	FIRE GEAR	108.00
08/08/2023	22736	CHANDLER TIRE CENTER	TIRES/REPAIR	291.50
08/08/2023	22737	CLEET	CITATION FEES DUE CLEET	522.76
08/08/2023	22738	COPS PRODUCTS	UNIFORM ACCESSORIES	539.99
08/08/2023	22739	DANIEL MCCLURE SR.	CODE ENFORCEMENT SERVICES	900.00
08/08/2023	22740	DENNIS MCGRATH	JUDICIAL SERVICES	950.00
08/08/2023	22741	Eureka Water Company	WATER AND DISPENSER	51.24
08/08/2023	22742	FLUENTSTREAM TECHNOLOGIES	VOIP PHONE SERVICE	293.30
08/08/2023	22743	GRANITE TELECOM	PD FAX LANDLINE	134.83
08/08/2023	22744	IDSspecialists	PD ID'S	9.50
08/08/2023	22745	JEFF SCHWARZMEIER	REIMBURSEMENT-PHONE+2 LOST CHECKS	150.00
08/08/2023	22746	LIL BIT WESTERN LAWN CARE, LLC	WILDHORSE/DISC GOLF MOWING	1,302.08
08/08/2023	22747	Lincoln County Sheriff's Department	JAIL FEES	465.50
08/08/2023	22748	LUTHER FAMILY CARE	PRE-EMPLOYMENT DRUG SCREEN	15.00
08/08/2023	22749	ODP BUSINESS SOLUTIONS, LLC	OFFICE SUPPLIES	74.51
08/08/2023	22750	OG&E	ELECTRIC SERVICE	2,764.13
08/08/2023	22751	OKLAHOMA BUREAU OF NARCOTICS	CITATION FEES DUE TO OBN	5.00
08/08/2023	22752	OKNOTARY DISCOUNT ASSOC	NOTARY FEES	15.00
08/08/2023	22753	Oklahoma State University	COURT CLERK CERTIFICATION	20.00
08/08/2023	22754	OMAG	INS ADDENDUM	44.00

08/08/2023	22755	OMCCA	COURT CLERK TRAINING	90.00
08/08/2023	22756	ONG	NATURAL GAS	259.30
08/08/2023	22757	OSBI	ODIS SUPPORT	167.00
08/08/2023	22758	OSBI - Fee Assessments	CITATION FEES DUE TO STATE	1,000.34
08/08/2023	22759	THE CHILDS LAW FIRM, PLLC	JULY ATTORNEY SERVICES	3,237.50
08/08/2023	22760	TOP TIER TACTICAL	ACCESSORIES	155.00
				<u>143,104.22</u>



JULY 2023

Luther Police Department Stats

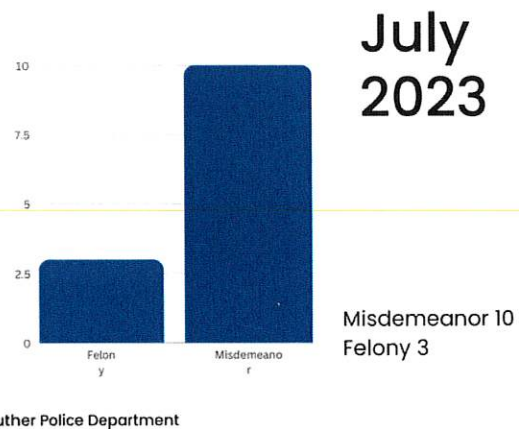
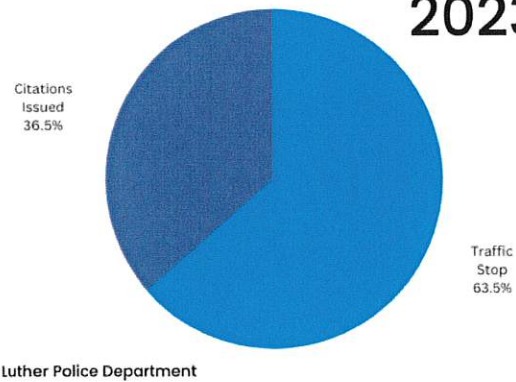
Total calls for service

273

- Fire call 5
- Medical call 1
- Agency assist 11
- Animal complaint 5
- Livestock complaint 2
- Non-injury accident 1
- Motorist assist 2
- Fraud/ white collar 1
- Suspicious vehicle 5
- Suspicious person 5
- Welfare check 7
- Alarm call 2
- Reckless driver 1
- Disturbance/ unknown trouble 3
- Information report 4
- Escorts 2
- Business checks 45

Traffic stops 129
Citations Issued 74

July 2023





**CODE ENFORCEMENT MONTHLY REPORT
JULY 2023**

ACTIVITY:

Cases Opened: Contacted 32 residents

29 Contacts for trash and tall weed, debris and tree

1 Notice for pig

1 Notice for rooster

16 Corrected

5 Showing Progress.

2 Warnings Issued

17 Courtesy Notices issued

Highlights.

Progress was made on downed trees.

Pig was removed from town.

Safety issue of pool with no fence has been relocated

**Daniel McClure
Code Enforcement Officer**

PAY SCALE @ 2%

	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5
RECRUIT	\$18.50	\$18.89			
	\$3,163.50	\$3,230.19			
	\$41,125.50	\$41,992.47			
PATROL 1	\$19.38	\$19.87	\$20.26	\$20.65	
	\$3,313.98	\$3,397.77	\$3,464.46	\$3,531.15	
	\$43,081.74	\$44,171.01	\$45,037.98	\$45,904.95	
MASTER PATROL	\$21.05	\$21.47	\$21.90	\$22.34	\$22.79
	\$3,599.55	\$3,671.37	\$3,744.90	\$3,820.14	\$3,897.09
	\$46,764.15	\$47,727.81	\$48,683.70	\$49,661.82	\$50,662.17
SERGEANT	\$22.79	\$23.25	\$23.71	\$24.18	\$24.67
	\$3,897.09	\$3,975.75	\$4,054.41	\$4,134.78	\$4,218.57
	\$50,662.17	\$51,684.75	\$52,707.33	\$53,752.14	\$54,841.41
LTCAPT	\$24.67	\$25.16	\$25.67	\$26.18	\$26.70
	\$4,218.57	\$4,302.36	\$4,389.57	\$4,476.78	\$4,565.70
	\$54,841.41	\$55,930.68	\$57,064.41	\$58,198.14	\$59,354.10
CHIEF	\$26.70	\$27.24	\$27.78	\$28.34	\$28.90
	\$4,565.70	\$4,658.04	\$4,750.38	\$4,846.14	\$4,941.90
	\$59,354.10	\$60,554.52	\$61,754.94	\$62,999.82	\$64,244.70

.39 UNTIL YOU REACH MASTER PATROL THEN 2%

QUALIFICATIONS/ ABOVE AVERAGE ON ALL CATEGORIES TO MOVE UP

DEPARTMENT OF TRANSPORTATION
Office of the Secretary
Rural and Tribal Assistance Pilot Program

Town of Luther's Project: Floodplain Assessment and
Possible Letter of Map Revision Along Deep Fork River &
Route 66 Corridor

AGENCY: Build America Bureau, U.S. Department of Transportation (USDOT or the Department) ACTION: Notice of Funding Opportunity (NOFO), Assistance Listing #20.943
SUMMARY: The Infrastructure Investment and Jobs Act, also known as the Bipartisan Infrastructure Law or BIL, created the Rural and Tribal Assistance Pilot Program (the Program) to provide early-stage development assistance for rural and tribal infrastructure projects. The Program will award grants for either the hiring of staff or the procurement of expert firms to provide financial, technical, and legal assistance; assistance with development phase activities; and information regarding innovative financing best practices and case studies. Entities eligible for award include rural local governments or political subdivisions, states, Tribes, and the Department of Hawaiian Home Lands. The Build America Bureau (Bureau) will administer the Program. This Notice of Funding Opportunity (NOFO) makes \$3.4 million available for awards under the Program. Assistance will be provided in the form of direct monetary grants for recipients to hire staff or procure advisory assistance. Procurements for and contracts with grantee-contracted advisors procured for this award must comply with the requirements set forth in the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, as further described below.

Individual awards are expected to range from \$150,000 up to the statutory limit of either \$320,000 for FY 2022 funds or \$360,000 for FY 2023 funds.¹ There is no local funding match required to participate in this Program.

The Department's Strategic Goals are Safety, Economic Strength and Global Competitiveness, Equity, Climate and Sustainability, Transformation, and Organizational Excellence.

The Bureau will provide an on-line form on this webpage that can be filled out and submitted beginning 2 p.m. ET on August 14, 2023.

ORDINANCE NO. 2023-02

AN ORDINANCE OF THE BOARD OF TRUSTEES OF THE TOWN OF LUTHER, OKLAHOMA, PART 6, "COURT," CHAPTER 1, "MUNICIPAL COURT," OF THE LUTHER CODE OF ORDINANCES, AMENDING SECTION 6-104, "PRESIDING MUNICIPAL JUDGE;" AMENDING SECTION 6-104, "ALTERNATE JUDGE;" AMENDING SECTION 6-106, "ACTING/SPECIAL JUDGE;" REPEALING SECTION 6-107, "ALTERNATE JUDGE;" REPEALING SECTION 6-108, "ACTING JUDGE;" AMENDING SECTION 6-110; REMOVAL OF JUDGE; AMENDING SECTION 6-117, "RULES OF COURT;" ALL AMENDMENTS TO BRING THE PROVISION OF THESE SECTIONS INTO COMPLIANCE WITH AMENDMENTS TO STATE STATUTE; ESTABLISHING AN EFFECTIVE DATE OF NOVEMBER 1, 2023; REPEALING ALL PRIOR ORDINANCES TO THE CONTRARY; AND PROVIDING FOR SEVERABILITY.

BE IT ORDAINED BY THE TRUSTEES OF THE TOWN OF LUTHER, AS FOLLOWS:

SECTION I. Section 6-104 of the Code of Ordinances of the Town of Luther, Oklahoma, is hereby added to read as follows:

SECTION 6-104 PRESIDING MUNICIPAL JUDGE

There shall be one Presiding Judge of the Town of Luther Municipal Court. The Presiding Judge shall be appointed by the Mayor with the consent of the Board of Trustees. The Presiding Judge shall be an attorney licensed to practice law in the State of Oklahoma and shall serve a term of two (2) years or until a successor is appointed and qualified or until removed by a majority vote of the Board of Trustees for cause. The term of appointment shall begin in July of each odd-numbered year. The Presiding Judge shall be subject to the code of judicial conduct and legal ethics.

SECTION II. Section 6-105 of the Code of Ordinances of the Town of Luther, Oklahoma, is hereby added to read as follows:

SECTION 6-105 ALTERNATE JUDGE

The Board of Trustees may appoint an Alternate Judge of the Town of Luther Municipal Court. The Alternate Judge shall be appointed by the Mayor with the consent of the Board of Trustees and shall serve in the absence of the Presiding Municipal Judge. The Alternate Judge shall be an attorney licensed to practice law in the State of Oklahoma and shall serve a term of two (2) years or until a successor is appointed and qualified or until removed by a majority vote of the Board of Trustees for cause. The term of appointment shall begin in July of each odd-numbered year. The Alternate Judge shall be subject to the code of judicial conduct and legal ethics.

SECTION III. Section 6-106 of the Code of Ordinances of the Town of Luther, Oklahoma, is hereby added to read as follows:

SECTION 6-106 ACTING/SPECIAL JUDGE

In the event of a conflict or other issue, the Board of Trustees may appoint an Acting or Special Judge. The Acting or Special Judge shall be appointed by the Mayor with the consent of the Board of Trustees and shall be an attorney licensed to practice law in the State of Oklahoma, and shall meet all other requirements for both the Presiding and Alternate Judge.

SECTION IV. Section 6-110 of the Code of Ordinances of the Town of Luther, Oklahoma, is hereby added to read as follows:

SECTION 6-110 REMOVAL OF JUDGE

Judges shall be subject to removal from office by the Board of Trustees for any cause prescribed by the constitution and the statutes of the State of Oklahoma for the removal of public officers.

SECTION V. Section 6-117 of the Code of Ordinances of the Town of Luther, Oklahoma, is hereby added to read as follows:

SECTION 6-117 RULES OF COURT

The Presiding Judge may prescribe rules consistent with the laws of the State of Oklahoma and with the ordinances of the Town for the proper conduct of the business of the court.

SECTION VI. Sections 6-107 and 6-108 of the Code of Ordinances of the Town of Luther, Oklahoma, are hereby repealed in their entirety.

SECTION VII. The provisions of this ordinance shall become effective on November 1, 2023.

SECTION VIII. If any part or parts of this ordinance are deemed unconstitutional, invalid, or ineffective, the remaining portion shall not be affected, but shall remain in full force and effect.

SECTION IX. All ordinances in conflict herewith are hereby repealed.

PASSED AND APPROVED this 8th day of August, 2023.

MAYOR WILLIAM TERRY ARPS

ATTEST:

Town Clerk

Approved as to form and legality:

Town Attorney