

the Town of Luther



**BOARD OF TRUSTEES FOR THE LUTHER PUBLIC WORKS AUTHORITY
TUESDAY, DECEMBER 12, 2023, IMMEDIATELY FOLLOWING
THE TOWN BOARD OF TRUSTEES MEETING AT 7:00 P.M.
LUTHER TOWN HALL
108 SOUTH MAIN STREET, LUTHER, OKLAHOMA 73054**

REGULAR MEETING AGENDA

Official action can only be taken on items which appear on the agenda. The Trustees may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the Trustees may refer the matter to the Chairman or the Town Attorney, or back to a committee or recommending body. Under certain circumstances, items may be deferred to a specific later date or stricken from the agenda entirely.

1. Call to Order
2. Roll Call
3. Determination of a quorum
4. Approval of the Consent Agenda,
 - a. Approval of the Board Minutes from the meeting of November 14 and 29, 2023.
 - b. Approval of Claims, including Payroll
 - c. Review and Approval of Treasurer's Report
5. Consideration of Items Removed from the Consent Agenda
6. Trustee Comments

Trustee One (Terry Arps)

Trustee Two (Jerrod Davis)

7. Consideration, discussion and possible action to adopt Resolution 2023-09R, A RESOLUTION OF THE BOARD OF TRUSTEES OF THE LUTHER PUBLIC WORKS AUTHORITY, APPROVING AN AMENDMENT TO THE BUDGET OF THE LUTHER PUBLIC WORKS AUTHORITY FOR FISCAL YEAR 2023-2024 IN ACCORDANCE WITH THE PROVISIONS OF THE MUNICIPAL BUDGET ACT.
8. Consideration, discussion and possible action to adopt Resolution 2023-10R, A RESOLUTION OF THE BOARD OF TRUSTEES OF THE LUTHER PUBLIC WORKS AUTHORITY, SETTING THE REGULARLY SCHEDULED MEETINGS OF THE LUTHER PUBLIC WORKS AUTHORITY FOR CALENDAR YEAR 2024.

9. Consideration, discussion and possible action to purchase chlorinator pump at a cost not to exceed \$600.00.
10. Consideration, discussion and possible action to surplus the LS tractor.
11. Consideration, discussion and possible action to waive formal competitive bidding and authorize the purchase of budgeted excavation equipment, including the possible option of trading the LS Tractor, and setting a maximum purchase price.

Trustee Three (Carla Caruthers)

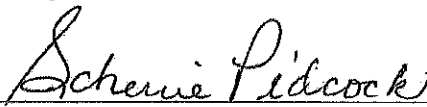
12. Consideration, discussion and possible action to pass credit card convenience transaction fees currently absorbed by the Luther Public Works Authority, to customers.

Trustee Four (Jeff Schwarzmeier)

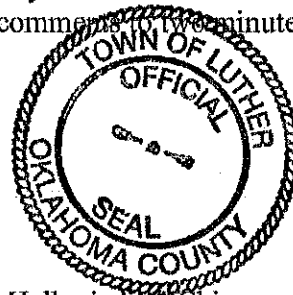
Trustee Five (Valarie Braxton)

13. New Business: In accordance with the Open Meeting Act, Title 25 O.S. 311.A.9 of the Oklahoma Statutes, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.
14. Citizen participation: Citizens may address the Board during open meetings on any matter on the agenda prior to the Board taking action on the matter. On any item not on the current agenda, citizens may address the Board under the agenda item Citizen Participation. Citizens should fill out a Citizen's Participation Request form and give it to the Mayor. Citizen Participation is for information purposes only, and the Board cannot discuss, act or make any decisions on matters presented under Citizens Participation. Citizens are requested to limit their comments to five minutes.

15. Adjourn.



Scherrie Pidcock, Town Clerk



Agenda Posted Monday, December 11, 2023, at Luther Town Hall, via MailChimp, on Facebook at The Town of Luther, and on our website at www.townoflutherok.com prior to 7:00 pm.



**BOARD OF TRUSTEES FOR THE LUTHER PUBLIC WORKS AUTHORITY
TUESDAY, NOVEMBER 14, 2023, IMMEDIATELY FOLLOWING
THE TOWN BOARD OF TRUSTEES MEETING AT 7:00 P.M.
LUTHER TOWN HALL
108 SOUTH MAIN STREET, LUTHER, OKLAHOMA 73054**

REGULAR MEETING MINUTES

1. Call to Order by **Terry Arps**.
2. Roll Call by **Terry Arps**. Present were **Terry Arps, Jeff Schwarzmeier, Jerrod Davis, and Valarie Braxton**. Absent was **Carla Caruthers**.
3. Determination of a quorum was made by **Terry Arps**.
4. Approval of the Consent Agenda,
 - a. Approval of the Board Minutes from the meeting of October 10 and 26, 2023.
 - b. Approval of Claims, including Payroll
 - c. Review and Approval of Treasurer's Report. **Terry Arps made the motion to approve the Consent Agenda. 2nd by Jeff Schwarzmeier. The Vote All (4) Yes.**
5. Consideration of Items Removed from the Consent Agenda. None.
6. Trustee Comments. **None**.
7. LPWA Monthly Report was given by **Jerrod Davis**.

**Trustee One (Terry Arps)
Trustee Two (Jerrod Davis)
Trustee Three (Carla Caruthers)
Trustee Four (Jeff Schwarzmeier)
Trustee Five (Valarie Braxton)**

8. New Business: In accordance with the Open Meeting Act, Title 25 O.S. 311.A.9 of the Oklahoma Statutes, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda. – **None**.
9. Citizen participation: Citizens may address the Board during open meetings on any matter on the agenda prior to the Board taking action on the matter. On any item not on the current agenda, citizens may address the Board under the agenda item Citizen Participation. Citizens should fill out a Citizen's Participation Request form and give it to the Mayor. Citizen Participation is for information purposes only, and the Board cannot discuss, act or make any decisions on matters presented under Citizens Participation. Citizens are requested to limit their comments to two minutes. – **None**.
10. Adjourn. **Terry Arps made a motion to adjourn. 2nd by Jeff Schwarzmeier. The Vote All (4) Yes.**

the Town of Luther



a friendly community

**THE LUTHER PUBLIC WORKS AUTHORITY
WEDNESDAY, NOVEMBER 29, 2023
IMMEDIATELY FOLLOWING THE BOARD MEETING AT 5:30 P.M.
LUTHER TOWN HALL
108 SOUTH MAIN STREET, LUTHER, OKLAHOMA 73054**

SPECIAL MEETING MINUTES

1. Call to Order was made by Terry Arps.
2. Roll Call was led by Terry Arps. Present were Terry Arps, Jerrod Davis, Valarie Braxton, and Carla Caruthers. Absent was Jeff Schwarzmeier.
3. Determination of a quorum was made by Terry Arps.
4. Trustee Comments – None.

Trustee One (Terry Arps)

Trustee Two (Jerrod Davis)

5. Consideration, discussion and possible action to hire a Team Leader for the Luther Public Works Authority, and to establish compensation, benefits and other terms of employment. – **Jerrod Davis made the motion to hire the recommended Team Leader candidate at a rate of \$20 per hour. 2nd by Valarie Braxton. The Vote All (4) Yes.**

Trustee Three (Carla Caruthers)

Trustee Four (Jeff Schwarzmeier)

Trustee Five (Valarie Braxton)

6. Citizen participation: Citizens may address the Board during open meetings on any matter on the agenda prior to the Board taking action on the matter. On any item not on the current agenda, citizens may address the Board under the agenda item Citizen Participation. Citizens should fill out a Citizen's Participation Request form and give it to the Mayor. Citizen Participation is for information purposes only, and the Board cannot discuss, act or make any decisions on matters presented under Citizens Participation. Citizens are requested to limit their comments to two minutes. – **None.**
7. Adjourn. – **Terry Arps moved to adjourn. 2nd by Carla Caruthers. The Vote All (4) Yes.**

Minutes transcribed by Dawn Shelton, Office Assistant.

**LUTHER PUBLIC WORKS AUTHORITY
NOVEMBER 15 TO DECEMBER 12, 2023**

Date	Ref No.	Payee	Memo	Payment
11/15/2023	EFT	QuickBooks Payroll	LPWA PAYROLL	2,315.64
11/16/2023	EFT	Town of Luther	QUICKBOOKS REIMBURSEMENT	90.00
11/16/2023	EFT	Town of Luther	POSTAGE REIMBURSEMENT	201.50
11/16/2023	EFT	Town of Luther	FUEL REIMBURSEMENT	559.73
11/17/2023	14054	CARA POLACH	UTILITY REFUND	100.72
11/17/2023	14055	RANDY LeBLANC	UTILITY REFUND	55.70
11/17/2023	14056	SHELBY RAY/DEBORAH BAKER	UTILITY REFUND	103.58
11/20/2023	14057	JASON M. MILLER	PROMISSORY PAYOFF REFUND	275.09
11/22/2023	EFT	Oklahoma Tax Commission	STATE PAYROLL TAX	216.00
11/22/2023	EFT	IRS	FEDERAL PAYROLL TAX	625.86
11/27/2023	EFT	BANCFIRST	2020 CHEVY LOAN	612.64
11/29/2023	EFT	QuickBooks Payroll	LPWA PAYROLL	2,400.51
11/29/2023	14058	A-Z HANDYMAN X-PRESS	CONTRACT LABOR/REPAIRS	3,646.75
11/29/2023	14059	AT&T MOBILITY	CELL SVC/TABLET	278.80
11/29/2023	14060	Dollar General Charged Sales	CLEANERS/TOILETRIES	67.19
11/29/2023	14061	ODP BUSINESS SOLUTIONS	OFFICE SUPPLIES	38.35
12/01/2023	EFT	INDEED	TEAM LEADER RECRUITING	322.80
12/01/2023	EFT	Town of Luther	POSTAGE REIMBURSEMENT	201.50
12/01/2023	EFT	Total Merchant Services	CREDIT CARD FEES	501.62
12/06/2023	EFT	IRS	FEDERAL PAYROLL TAX	655.50
12/07/2023	EFT	VISTAPRINT	MAGNETS FOR LPWA TRUCKS	60.40
12/08/2023	EFT	LOWE'S	FENCING SUPPLIES	318.88
12/11/2023	EFT	BANCFIRST	BANK DRAFT RETURN	17.60
12/11/2023	EFT	BANCFIRST	BANK DRAFT RETURN	17.60
12/11/2023	EFT	BANCFIRST	BANK DRAFT RETURN	120.17
12/11/2023	EFT	BANCFIRST	BANK DRAFT RETURN	277.61
12/11/2023	EFT	LOWE'S	LIFT STATION MATERIALS	78.80
12/12/2023	EFT	MANUFACTURERS EDGE INC	CHLORINATOR PUMP	617.95
12/12/2023	EFT	Oklahoma Tax Commission	2021 CHEVY TITLE/TAG	46.60

12/12/2023	EFT	OK.GOV	TAG TRANSACTION FEE	3.10
12/12/2023	14062	A-Z HANDYMAN X-PRESS	OFFICE CLEANING	48.00
12/12/2023	14063	Airgas USA, LLC	CYLINDER RENTAL	61.62
12/12/2023	14064	AMERITAS LIFE INS CORP	VOLUNTARY VISION INS	24.23
12/12/2023	14065	BAILEY BROTHERS	EMERGENCY WATER REPAIR	1,500.00
12/12/2023	14066	BLUECROSS BLUESHIELD	LIFE INSURANCE	12.54
12/12/2023	14067	Busby Pump & Supply	REPAIR	325.00
12/12/2023	14068	CATHY SCHMITZ	REFUND	55.36
12/12/2023	14069	Delta Dental	VOLUNTARY DENTAL INS	177.00
12/12/2023	14070	Eastside Waste	SANITATION SERVICE	8,788.95
12/12/2023	14071	FLUENTSTREAM TECHNOLOGIES	VOIP PHONE HOSTING	32.63
12/12/2023	14072	JONES HARDWARE	SUPPLIES	35.67
12/12/2023	14073	Luther Hardware & Lumber, LLC	PARTS/SUPPLIES/TOOLS	358.27
12/12/2023	14074	OG&E	ELECTRIC SERVICE	923.25
12/12/2023	14075	OK MUNICIPAL RETIREMENT FUND	PENSION CONTRIBUTIONS	366.36
12/12/2023	14076	OMAG	WORK COMP INS	1,252.50
12/12/2023	14077	ONG	NATURAL GAS SERVICE	169.70
12/12/2023	14078	Pioneer Supply, LLC - 844634	SUPPLIES	146.29
12/12/2023	14079	UniFirst Corporation	UNIFORMS	284.42
12/12/2023	14080	USA Bluebook	PARTS FOR REPAIRS	431.50
12/12/2023	14081	Young & Associates CPA's	ACCOUNTING SERVICES	365.00
12/12/2023	14082	OK MUNICIPAL RETIREMENT FUND	PENSION CONTRIBUTIONS	492.82
12/12/2023	14083	OMAG	PROPERTY INSURANCE	1,099.56
				\$31,778.86

Luther Public Works Authority
Budget vs. Actuals: LPWA FY 2023-2024
 November, 2023

	Nov 2023				Total year to date			
	Actual	Budget	over Budget	% of Budget	Actual	Budget	over Budget	% of Budget
Income								
Other/Interest/Tower Rent	1,051.43	1,500.00	-448.57	70.10%	7,947.97	7,500.00	447.97	105.97%
Permits		50.00	-50.00	0.00%	0.00	250.00	-250.00	0.00%
Sales Tax	613.00	613.00	0.00	100.00%	3,065.00	3,065.00	0.00	100.00%
Sewer		5,850.00	-5,850.00	0.00%	0.00	29,250.00	-29,250.00	0.00%
Trash & Landfill		13,140.00	-13,140.00	0.00%	0.00	65,700.00	-65,700.00	0.00%
Utility Revenue (Daily Deposit)	36,016.18	11,660.00	24,356.18	308.89%	169,209.72	58,300.00	110,909.72	290.24%
Water Drop Sales		200.00	-200.00	0.00%	1,206.00	1,000.00	206.00	120.60%
Total Income	\$ 37,680.61	\$ 33,013.00	\$ 4,667.61	114.14%	\$ 181,428.69	\$ 165,065.00	\$ 16,363.69	109.91%
Gross Profit	\$ 37,680.61	\$ 33,013.00	\$ 4,667.61	114.14%	\$ 181,428.69	\$ 165,065.00	\$ 16,363.69	109.91%
Expenses								
Capital Outlay	14,365.65	40,000.00	-25,634.35	35.91%	19,960.38	82,000.00	-62,039.62	24.34%
Debt Service - 2020 Truck	612.64	613.00	-0.36	99.94%	3,063.20	3,065.00	-1.80	99.94%
LPWA Maintenance & Operations			0.00		0.00	0.00	0.00	
Accounting Services		425.00	-425.00	0.00%	1,735.00	2,125.00	-390.00	81.65%
Billing Software		60.00	-60.00	0.00%	53.60	300.00	-246.40	17.87%
Credit Card/Bank Fees	685.10	400.00	285.10	171.28%	2,609.69	2,000.00	609.69	130.48%
Dues, Fees, Training, Licenses	275.09	225.00	50.09	122.26%	653.09	1,125.00	-471.91	58.05%
Fuel	200.00	150.00	50.00	133.33%	1,154.88	750.00	404.88	153.98%
Insurance		250.00	-250.00	0.00%	5,840.71	1,250.00	4,590.71	467.26%
Legal Notice Publications	30.84	10.00	20.84	308.40%	30.84	50.00	-19.16	61.68%
Office Supplies / Expenses	163.86	180.00	-16.14	91.03%	1,637.69	900.00	737.69	181.97%
Phones / Internet / IT	696.19	550.00	146.19	126.58%	4,735.01	2,750.00	1,985.01	172.18%
Postage & Equip	201.50	275.00	-73.50	73.27%	1,578.99	1,375.00	203.99	114.84%
Repairs/Maintenance/Airgas	199.44	700.00	-500.56	28.49%	2,297.86	3,500.00	-1,202.14	65.65%
Uniforms	91.08	55.00	36.08	165.56%	358.11	275.00	83.11	130.22%
Utilities/Street Lights/Parks	30.50	295.00	-264.50	10.34%	745.00	1,475.00	-730.00	50.51%
Total LPWA Maintenance & Operations	\$ 2,573.58	\$ 3,575.00	-\$ 1,001.42	71.99%	\$ 23,430.47	\$ 17,875.00	\$ 5,555.47	131.08%
Personnel Services			0.00		0.00	0.00	0.00	
Employee Benefits	2,353.00	2,323.00	30.00	101.29%	10,389.05	11,610.00	-1,220.95	89.48%
Salaries / Wages / Payroll Tax	10,858.78	10,756.00	102.78	100.96%	53,195.61	53,968.00	-772.39	98.57%
Total Personnel Services	\$ 13,211.78	\$ 13,079.00	\$ 132.78	101.02%	\$ 63,584.66	\$ 65,578.00	-\$ 1,993.34	96.96%
Sanitation Service			0.00		0.00	0.00	0.00	
Billing Software		45.00	-45.00	0.00%	0.00	225.00	-225.00	0.00%
Collection Fee	8,794.45	9,600.00	-805.55	91.61%	43,755.91	48,000.00	-4,244.09	91.16%
Fuel	59.73	100.00	-40.27	59.73%	388.92	500.00	-111.08	77.78%
Uniforms		55.00	-55.00	0.00%	266.57	275.00	-8.43	96.93%
Total Sanitation Service	\$ 8,854.18	\$ 9,800.00	-\$ 945.82	90.36%	\$ 44,411.40	\$ 49,000.00	-\$ 4,588.60	90.64%
Sewer System			0.00		0.00	0.00	0.00	
Billing Software		45.00	-45.00	0.00%	0.00	225.00	-225.00	0.00%
Fuel	100.00	150.00	-50.00	66.67%	487.83	750.00	-262.17	65.04%
Insurance		100.00	-100.00	0.00%	300.00	500.00	-200.00	60.00%
Repairs / Maintenance		1,200.00	-1,200.00	0.00%	10,114.56	6,000.00	4,114.56	168.58%
Supplies / Fees		300.00	-300.00	0.00%	1,418.21	1,500.00	-81.79	94.55%
Uniforms	130.00	55.00	75.00	236.36%	396.56	275.00	121.56	144.20%
Utilities	247.18	420.00	-172.82	58.85%	1,939.57	2,100.00	-160.43	92.36%
Total Sewer System	\$ 477.18	\$ 2,270.00	-\$ 1,792.82	21.02%	\$ 14,658.73	\$ 11,360.00	\$ 3,306.73	129.13%
Uncategorized Expense			0.00		0.00	0.00	0.00	
Water System			0.00		0.00	0.00	0.00	
Billing Software		140.00	-140.00	0.00%	38.96	700.00	-661.04	5.57%
DEQ Water Testing/Permits		1,175.00	-1,175.00	0.00%	16,021.94	5,875.00	10,146.94	272.71%
Fuel	200.00	150.00	50.00	133.33%	748.85	750.00	-1.15	99.85%
Insurance		100.00	-100.00	0.00%	300.00	500.00	-200.00	60.00%

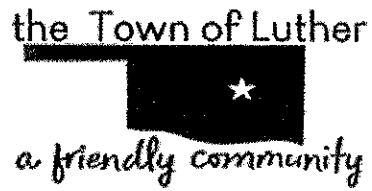
Meters		400.00	-400.00	0.00%	0.00	2,000.00	-2,000.00	0.00%
Repairs / Maintenance	4,243.04	600.00	3,643.04	707.17%	6,019.07	3,000.00	3,019.07	200.64%
Supplies	608.66	750.00	-141.34	81.15%	3,317.81	3,750.00	-432.19	88.47%
Uniforms	100.00	55.00	45.00	181.82%	366.56	275.00	91.56	133.29%
Utilities	647.35	400.00	247.35	161.84%	3,409.30	2,000.00	1,409.30	170.47%
Total Water System	\$ 5,799.05	\$ 3,770.00	\$ 2,029.05	153.82%	\$ 30,222.49	\$ 18,850.00	\$ 11,372.49	160.33%
Total Expenses	\$ 45,894.06	\$ 73,107.00	-\$ 27,212.94	62.78%	\$ 199,329.33	\$ 247,718.00	-\$ 48,388.67	80.47%
Net Operating Income	-\$ 8,213.45	-\$ 40,094.00	\$ 31,880.55	20.49%	-\$ 17,900.64	-\$ 82,653.00	\$ 64,752.36	21.66%
Other Income								
Transfer from Capital Improvement		40,000.00	-40,000.00	0.00%	0.00	70,000.00	-70,000.00	0.00%
Transfers In/Out	3,340.00	1,670.00	1,670.00	200.00%	8,350.00	8,350.00	0.00	100.00%
Total Other Income	\$ 3,340.00	\$ 41,670.00	-\$ 38,330.00	8.02%	\$ 8,350.00	\$ 78,350.00	-\$ 70,000.00	10.66%
Net Other Income	\$ 3,340.00	\$ 41,670.00	-\$ 38,330.00	8.02%	\$ 8,350.00	\$ 78,350.00	-\$ 70,000.00	10.66%
Net Income	-\$ 4,873.45	\$ 1,576.00	-\$ 6,449.45	-309.23%	-\$ 9,550.64	-\$ 4,303.00	\$ 5,247.64	221.95%

We have a transfer from capital improvement scheduled for December to cover the capital expenditures we have incurred. This will align the budget, along with making the proposed budget amendment on the agenda, which reflects the additional revenue we anticipate.

Luther Public Works Authority
Profit and Loss
July - November, 2023

	Total
Income	
Other/Interest/Tower Rent	7,947.97
Sales Tax	3,065.00
Utility Revenue (Daily Deposit)	169,209.72
Water Drop Sales	1,206.00
Total Income	\$ 181,428.69
Gross Profit	\$ 181,428.69
Expenses	
Capital Outlay	19,960.38
Debt Service - 2020 Truck	3,063.20
LPWA Maintenance & Operations	
Accounting Services	1,735.00
Billing Software	53.60
Credit Card/Bank Fees	2,609.69
Dues, Fees, Training, Licenses	653.09
Fuel	1,154.88
Insurance	5,840.71
Legal Notice Publications	30.84
Office Supplies / Expenses	1,637.69
Phones / Internet / IT	4,735.01
Postage & Equip	1,578.99
Repairs/Maintenance/Airgas	2,297.86
Uniforms	358.11
Utilities/Street Lights/Parks	745.00
Total LPWA Maintenance & Operations	\$ 23,430.47
Personnel Services	
Employee Benefits	10,389.05
Salaries / Wages / Payroll Tax	53,195.61
Total Personnel Services	\$ 63,584.66
Sanitation Service	
Collection Fee	43,755.91
Fuel	388.92
Uniforms	266.57
Total Sanitation Service	\$ 44,411.40
Sewer System	
Fuel	487.83
Insurance	300.00
Repairs / Maintenance	10,114.56
Supplies / Fees	1,418.21
Uniforms	396.56
Utilities	1,939.57
Total Sewer System	\$ 14,656.73

Uncategorized Expense		0.00
Water System		
Billing Software		38.96
DEQ Water Testing/Permits		16,021.94
Fuel		748.85
Insurance		300.00
Repairs / Maintenance		6,019.07
Supplies		3,317.81
Uniforms		366.56
Utilities		3,409.30
Total Water System	\$	30,222.49
Total Expenses	\$	199,329.33
Net Operating Income	-\$	17,900.64
Other Income		
Transfers In/Out		8,350.00
Total Other Income	\$	8,350.00
Net Other Income	\$	8,350.00
Net Income	-\$	9,550.64



LPWA MONTHLY REPORT

November 2023

Start New Service	3
Re-start Service	1
Stop Service	2
Leaks	3
Sewer Problems	0
New Meters	0
Accounts Billed	589
Late Accounts Billed	144

Cathy Schmitz
Utility Clerk

RESOLUTION NO. 2023-14R

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE LUTHER PUBLIC WORKS AUTHORITY, APPROVING AN AMENDMENT TO THE BUDGET OF THE LUTHER PUBLIC WORKS AUTHORITY FOR FISCAL YEAR 2023-2024 IN ACCORDANCE WITH THE PROVISIONS OF THE MUNICIPAL BUDGET ACT

WHEREAS, the Board of Trustees of the Town of Luther, Oklahoma, desires for the provisions of the Municipal Budget Act (11 O.S. §17-201, et seq.) to apply to the Town; and

WHEREAS, the Municipal Budget Act allows governing bodies to amend the budget to make supplemental appropriations to any fund up to the amount of additional revenues which are available for current expenses for the fund due to:

1. Revenues received or to be received from sources not anticipated in the budget for that year;
2. Revenues received or to be received from anticipated sources but in excess of the budget estimates therefor; or
3. Unexpended and unencumbered fund balances on hand at the end of the preceding fiscal year which had not been anticipated or appropriated in the budget; and

WHEREAS, the Municipal Budget Act further provides that if at any time during the budget year it appears probable that revenues available will be insufficient to meet the amount appropriated, or that due to unforeseen emergencies there is temporarily insufficient money in a particular fund to meet the requirements of appropriation for the fund, the governing body shall take action as it deems necessary, and for that purpose, may amend the budget to reduce one or more appropriations or it may amend the budget to transfer money from one fund to another fund; and

WHEREAS, due to anticipated additional revenue, the Board deems it reasonable and proper to amend the Fiscal Year 2023-2024 Budget in accordance with the Municipal Budget Act.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE LUTHER PUBLIC WORKS AUTHORITY, THAT the attached Budget Amendments involving any supplement, decrease or inter-departmental transfer or appropriation is hereby approved for Fiscal Year 2023-2024.

ADOPTED BY THE BOARD OF TRUSTEES ON THIS 12th DAY OF DECEMBER, 2023.

Chairman William Terry Arps

ATTEST:

Approved as to form and legality:

Town Clerk

Town Attorney

RESOLUTION NO. 2023-10R

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE LUTHER PUBLIC WORKS AUTHORITY, SETTING THE REGULARLY SCHEDULED MEETINGS OF LUTHER PUBLIC WORKS AUTHORITY FOR CALENDAR YEAR 2024.

WHEREAS, the Open Meeting Act, codified in 25 O.S. §301, *et seq.*, requires all public bodies to give notice in writing by December 15th of each calendar year of the schedule showing the date, time, and place of the regularly scheduled meetings for the following calendar year; and

WHEREAS, the Board has elected to handle this statutory responsibility through a Resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE LUTHER PUBLIC WORKS AUTHORITY, THAT the regular Luther Public Works Authority Meetings for Calendar Year 2024 shall be held immediately following the Board of Trustees meeting at 7:00 p.m. on the following dates:

January 9, 2024
February 13, 2024
March 12, 2024
April 9, 2024
May 14, 2024
June 11, 2024
July 9, 2024
August 13, 2024
September 10, 2024
October 8, 2024
November 12, 2024
December 10, 2024

NOW, THEREFORE, BE IT FURTHER RESOLVED THAT the regularly scheduled meetings of the Luther Public Works Authority will be held in Luther Town Hall, 108 South Main Street, Luther, Oklahoma 73054.

Adopted and approved by the Board of Trustees of the Luther Public Works Authority on this 12th day of December, 2023.

Chairman, William Terry Arps

Attest:

Town Clerk

LUTHER PUBLIC WORKS AUTHORITY BUDGET AMENDMENT FY 2023-2024

	BUDGET AMOUNT BEFORE AMENDMENT FY-2023-24	AMOUNT OF AMENDMENT	BALANCE AFTER AMENDMENT December 12, 2023
Estimated Revenue			
Water, Sewer, Sanitation	\$367,800	\$32,000	\$399,800
School Resource Officer	\$0	\$0	\$0
Fines & Forfeitures	\$0	\$0	\$0
	\$367,800	\$32,000	\$399,800
Total Additonal Revenue			\$32,000
Appropriations			
Personnel Services	\$157,711	\$10,000	\$167,711
Maintenance & Operations	\$239,055	\$22,000	\$261,055
	\$396,766	\$32,000	\$428,766
Total Additonal Expenditures			\$32,000
		NET	\$0

EXPLANATION OF BUDGET AMENDMENT:

Budget amendment to recognize additonal revenue received and appropriate additional expenses for FY 23-24.

Approved by the Luther Public Works Authority Board of Trustees on December 12, 2023.

Chairman, William T. Arps

Attest:

Scherrie Pidcock, Clerk/Treasurer