



Terry Arps, Mayor, Trustee One
Jerrod Davis, Trustee Two
Carla Caruthers, Trustee Three
Jeff Schwarzmeier, Vice-Mayor, Trustee Four
Vacant, Trustee Five

**BOARD OF TRUSTEES FOR THE TOWN OF LUTHER
TUESDAY, FEBRUARY 13, 2024, AT 7:00 P.M.
LUTHER TOWN HALL
108 SOUTH MAIN STREET, LUTHER, OKLAHOMA 73054**

REGULAR MEETING AGENDA

Official action can only be taken on items which appear on the agenda. The Trustees may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the Trustees may refer the matter to the Chairman or the Town Attorney, or back to a committee or recommending body. Under certain circumstances, items may be deferred to a specific later date or stricken from the agenda entirely.

1. Call to Order
2. Invocation
3. Pledge of Allegiance
4. Roll Call
5. Determination of a quorum
6. Approval of the Consent Agenda,
 - a. Approval of the Board Minutes from the meetings of January 9 and 25, 2024.
 - b. Approval of Claims, including Payroll
 - c. Review and Approval of Treasurer's Report
7. Consideration of Items Removed from the Consent Agenda
8. Trustee Comments
9. Department Reports
10. Attorney's Report

Trustee One (Terry Arps)

11. Consideration, discussion and possible action regarding the Board of Trustees Vacancy, including review of the application submitted by Nina Sloan, and possible appointment.
12. Consideration, discussion and possible action to adopt Ordinance 2024-02, **AN ORDINANCE OF THE BOARD OF TRUSTEES OF THE TOWN OF LUTHER, OKLAHOMA, PART 11, "PARKS, RECREATION AND CULTURAL AFFAIRS," CHAPTER 2, "CEMETERY RULES AND REGULATIONS;" OF THE LUTHER CODE OF ORDINANCES, AMENDING SECTION 11-204 "LOTS AND LOT OWNERS;" PROVIDING FOR LOT CHARGES TO BE CONTAINED IN THE MANUAL OF FEES, PROVIDING FOR AN INCREASE IN THE CEMETERY CARE FUND FROM 25% TO 100%, AND REMOVING OUTDATED LANGUAGE; REPEALING ALL PRIOR ORDINANCES TO THE CONTRARY; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY.**

13. Consideration, discussion and possible action to enter into a Memorandum of Understanding between the City of Oklahoma City and the Town of Luther, enhancing communication capabilities within public safety agencies, including accepting a donation of mobile and handheld radios from the City of Oklahoma City.
14. Consideration, discussion and possible action to enter into a renewed lease agreement with the Metropolitan Library System for the property located at 310 NE 3rd Street, Luther, OK 73054.
15. Consideration and discussion of the need for additional administrative staff and possible action, including direction from the Board.

Trustee Two (Jerrod Davis)

16. Consideration, discussion and possible action to award the contract for ACOG REAP Grant Water System Improvements #E1-2023-9 to Southern Excavation. (Sealed bids were opened on February 8, 2024, by Myers Engineering and Town of Luther.)
17. Consideration, discussion, and possible action regarding the inventory, surplus and sale of equipment, materials, furnishings, fixtures, and other items owned by the Town of Luther.

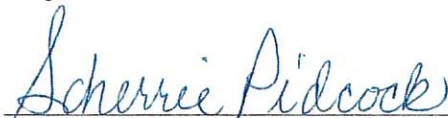
Trustee Three (Carla Caruthers)

Trustee Four (Jeff Schwarzmeier)

Trustee Five (Vacant)

18. **New Business:** In accordance with the Open Meeting Act, Title 25 O.S. 311.A.9 of the Oklahoma Statutes, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.
19. **Citizen participation:** Citizens may address the Board during open meetings on any matter on the agenda prior to the Board taking action on the matter. On any item not on the current agenda, citizens may address the Board under the agenda item Citizen Participation. Citizens should fill out a Citizen's Participation Request form and give it to the Mayor. Citizen Participation is for information purposes only, and the Board cannot discuss, act or make any decisions on matters presented under Citizens Participation. Citizens are requested to limit their comments to two minutes.

20. **Adjourn.**



Scherrie Pidcock, Town Clerk



Agenda Posted Monday, February 12, 2024, at Luther Town Hall, via MailChimp, on the website at www.townoflutherok.com and on Facebook at The Town of Luther, prior to 7:00 pm.



Terry Arps, Mayor, Trustee One
Jerrod Davis, Trustee Two
Carla Caruthers, Trustee Three
Jeff Schwarzmeier, Vice-Mayor, Trustee Four
Vacant, Trustee Five

MINUTES
BOARD OF TRUSTEES FOR THE TOWN OF LUTHER
TUESDAY, JANUARY 9, 2024, AT 7:00 P.M.
LUTHER TOWN HALL
108 SOUTH MAIN STREET, LUTHER, OKLAHOMA 73054

1. Call to Order by **Terry Arps**.
2. Invocation by **Jeff Schwarzmeier**.
3. Pledge of Allegiance was led by **Terry Arps**.
4. Roll Call by **Terry Arps**. Present were **Terry Arps, Jeff Schwarzmeier, Jerrod Davis and Carla Caruthers**.
5. Determination of a quorum was made by **Terry Arps**.
6. Approval of the Consent Agenda,
 - a. Approval of the Board Minutes from the meeting of December 12, 2023.
 - b. Approval of Claims, including Payroll
 - c. Review and Approval of Treasurer's Report – **Terry Arps made a motion to approve the Consent Agenda, 2nd by Jeff Schwarzmeier. The Vote: All (4) Yes.**
7. Consideration of Items Removed from the Consent Agenda – **None**.
8. Trustee Comments – **Jerrod Davis commented that he was pleased that residents of the Town came together at the Oklahoma County Commissioner's meeting to represent Luther and voice their opinions on the potential location of a new county jail near Luther. Terry Arps echoed Davis' comments.**
9. Department Reports – **Terry Arps gave the Police Department and Code Enforcement Reports. There was not a Fire Department Report available.**
10. Attorney's Report – **Beth Anne Childs thanked the Court Clerk, Mayor Arps, and Town Manager for making time to meet with her earlier in the day. She stated she will have an additional court ordinance to present at the next meeting. She also stated she will be working on the paperwork for acquisition of the property at 217 W 1st Street, offered by the property owner and previously voted on by the Board of Trustees.**

Trustee One (Terry Arps)

11. Consideration, discussion and possible action to accept Valarie Braxton's resignation from the Town of Luther Board of Trustees.- **Terry Arps made a motion to accept Valarie Braxton's resignation, 2nd by Jeff Schwarzmeier. The Vote: All (4) Yes.**
12. Consideration, discussion and possible action to accept letters of interest for the open seat on the Town of Luther Board of Trustees until February 6, 2024. – **Terry Arps made a motion as written, 2nd by Jeff Schwarzmeier. The Vote: All (4) Yes.**

13. Consideration, discussion and possible action for the Town of Luther to pursue a grant application to fund a neon sign as part of the Oklahoma Route 66 Revitalization Grant Program. – **Terry Arps made a motion to pursue the grant as written, 2nd by Jerrod Davis. The Vote: All (4) Yes.**
14. Consideration, discussion and possible action to approve the Luther Parks Commission’s recommendation that Luther Friends of the Park apply for the Oklahoma Route 66 Revitalization Grant, due Feb 2, 2024, specifically seeking funding for a basketball court to be built at Wildhorse Park. – **Terry Arps made a motion to approve the recommendation as written, 2nd by Jeff Schwarzmeier. The Vote: All (4) Yes.**
15. Consideration, discussion and possible action to submit a letter of recommendation on behalf of the Luther Historical Society for their Oklahoma Route 66 Revitalization Grant application. – **Chris Ivich and Ed Threatt spoke about the plan for the property on Main Street that is owned by the Luther Historical Society. Terry Arps made a motion for the Mayor (Terry Arps) to write and submit the letter, 2nd by Jeff Schwarzmeier. The Vote: All (4) Yes.**
16. Consideration, discussion and possible action to submit a letter of recommendation on behalf of the Luther Friends of the Park for their Oklahoma Route 66 Revitalization Grant application. - **Terry Arps made a motion for the Mayor (Terry Arps) to write and submit the letter, 2nd by Jerrod Davis. The Vote: All (4) Yes.**

Trustee Two (Jerrod Davis)

Trustee Three (Carla Caruthers)

17. Consideration, discussion and possible action to pass credit card convenience transaction fees currently absorbed by the Town of Luther, to customers. *Tabled from December 12, 2023.* – **Carla Caruthers made a motion to authorize the Town Manager and staff to find a processing company with a competitive rate, educate the public about the policy change through social media, noting on utility bills and posting signs in the lobby, and pass the credit card convenience fee to the customer once the public has been educated and informed about the policy change, 2nd by Terry Arps. The Vote: All (4) Yes.**

Trustee Four (Jeff Schwarzmeier)

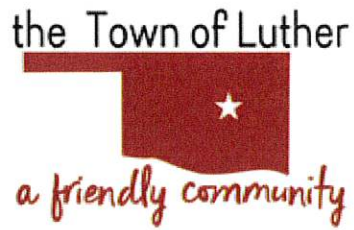
Trustee Five (Vacant)

18. **New Business:** In accordance with the Open Meeting Act, Title 25 O.S. 311.A.9 of the Oklahoma Statutes, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda. –
 - A) **Terry Arps stated that he had submitted a pre-application for a federal environmental grant that would pay for energy saving LED lighting and new HVAC units for town owned buildings.**
 - B) **Terry also stated that he requested that Captain Warren submit a pre-application for a law enforcement traffic safety grant for overtime pay for officers conducting traffic enforcement.**
 - C) **Terry Arps also stated he was learning about other funding opportunities through the Regional Safety Action grant.**
 - D) **Terry Arps made a motion to offer a letter of recommendation on behalf of the Threatt Filling Station Foundation to be written by Terry Arps, 2nd by Jerrod Davis. The Vote: All (4) Yes.**
19. **Citizen participation:** Citizens may address the Board during open meetings on any matter on the agenda prior to the Board taking action on the matter. On any item not on the current agenda, citizens

may address the Board under the agenda item Citizen Participation. Citizens should fill out a Citizen's Participation Request form and give it to the Mayor. Citizen Participation is for information purposes only, and the Board cannot discuss, act or make any decisions on matters presented under Citizens Participation. Citizens are requested to limit their comments to two minutes. – **Edward Threatt stated that the Threatt Filling Station Foundation will write a letter of recommendation for the Town's grant application for a neon sign. Chris Ivich, representing the Luther Parks Commission and Luther Historical Society, stated that for clarification he did not believe the Route 66 Revitalization grant applications from various groups in Luther would be in competition with one another.**

20. Adjourn. – Terry Arps made a motion to adjourn, 2nd by Jeff Schwarzmeier. The Vote: All (4) Yes.

Minutes transcribed by Scherrie Pidcock, Town Clerk



Terry Arps, Mayor, Trustee One
Jerrod Davis, Trustee Two
Carla Caruthers, Trustee Three
Jeff Schwarzmeier, Vice Mayor, Trustee Four
Vacant, Trustee Five

MINUTES OF SPECIAL MEETING

BOARD OF TRUSTEES FOR THE TOWN OF LUTHER THURSDAY, JANUARY 25, 2024, AT 6:30 P.M. LUTHER TOWN HALL 108 SOUTH MAIN STREET, LUTHER, OKLAHOMA 73054

1. Call to Order by **Terry Arps**.
2. Invocation by **Jeff Schwarzmeier**.
3. Pledge of Allegiance was led by **Terry Arps**.
4. Roll Call by **Terry Arps**. Present were **Terry Arps, Jerrod Davis, Carla Caruthers and Jeff Schwarzmeier**.
5. Determination of a Quorum was made by **Terry Arps**.
6. Trustee Comments – **Terry Arps mentioned there are many ideas he is working on related to economic development and that he would keep everyone posted on the progress.**

Trustee One (Terry Arps)

7. Consideration, discussion and possible action to enter into a lease agreement with the Metropolitan Library System for the building located at 310 NE 3rd Street, Luther, Oklahoma. – **No Action.**
8. Consideration, discussion and possible action to adjust the distribution of funds from cemetery plot sales. – **Discussion was held. Terry Arps made a motion to have an ordinance drafted relating to amending Chapter 2 Cemetery Rules and Regulations, Section 11-204 J., to change the percentage of the revenues received from sales of cemetery lots placed in the cemetery care fund from twenty-five percent (25%) to one hundred percent (100%), 2nd by Jerrod Davis. The Vote: All (4) Yes.**
9. Discussion of ideas relating to future turnpike access. – **Terry Arps reported on his efforts to contact Oklahoma Turnpike Authority (OTA) officials and others in order to explore the possibility of turnpike access on Luther Road and the Kickapoo Turnpike in the town limits, as a way to advance economic development without changing the downtown area of Luther. Discussion was held. No Action.**
10. Consideration, discussion and possible action to adopt ORDINANCE NO. 2024-01, AN ORDINANCE OF THE BOARD OF TRUSTEES OF THE TOWN OF LUTHER, OKLAHOMA, PART 15, "TRAFFIC AND VEHICLES," CHAPTER 4, "SPEED REGULATIONS;" OF THE LUTHER CODE OF ORDINANCES, AMENDING SECTION 15-403 "SPEED NEVER TO EXCEED THAT WHICH IS REASONABLE OR PRUDENT FOR EXISTING CONDITIONS" CHANGING TO "EXCESSIVE SPEEDING;" ADDING SECTION 15-407, "SPEEDING TOO

FAST FOR CONDITIONS;” SAID AMENDMENT AND ADDITION TO BRING THE PROVISION OF THIS SECTIONS INTO COMPLIANCE WITH AMENDMENTS TO STATE STATUTE AND DEPARTMENT OF PUBLIC SAFETY REGULATIONS; REPEALING ALL PRIOR ORDINANCES TO THE CONTRARY; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY. – **Terry Arps made a motion to adopt Ordinance 2024-01 as written, 2nd by Jeff Schwarzmeier. The Vote: All (4) Yes. Terry Arps made a motion to adopt the emergency clause of Ordinance 2024-01, 2nd by Jerrod Davis. The Vote: All (4) Yes.**

Trustee Two (Jerrod Davis)

11. Consideration, discussion, and possible action to plan a Luther business event featuring guests from the Central Oklahoma Workforce Innovation Board to share resources for workforce development, including paid internships, on-the-job training, and apprenticeships. – **Discussion was held. Jerrod Davis made a motion to authorize Dawn Shelton to coordinate and plan the event, 2nd by Terry Arps. The Vote: All (4) Yes.**

Trustee Three (Carla Caruthers)

Trustee Four (Jeff Schwarzmeier)

Trustee Five (Vacant)

12. Citizen participation: Citizens may address the Board during open meetings on any matter on the agenda prior to the Board taking action on the matter. On any item not on the current agenda, citizens may address the Board under the agenda item Citizen Participation. Citizens should fill out a Citizen’s Participation Request form and give it to the Mayor. Citizen Participation is for information purposes only, and the Board cannot discuss, act or make any decisions on matters presented under Citizens Participation. Citizens are requested to limit their comments to two minutes.- **None.**
13. Adjourn. – **Terry Arps made a motion to adjourn, 2nd by Jeff Schwarzmeier. The Vote: All (4) Yes.**



Minutes transcribed by Scherrie Pidcock, Town Clerk

**TOWN OF LUTHER CLAIMS INCLUDING PAYROLL
JAN 10 TO FEB 13, 2024**

Date	Ref No.	Payee	Memo	Payment
01/10/2024	EFT	QuickBooks Payroll	TOWN/FIRE/COURT(PD) PAYROLL	5,187.29
01/10/2024	EFT	IRS	FEDERAL PAYROLL TAXES	2,176.98
01/10/2024	EFT	CAPITAL IMPROVEMENT FUND	QUARTERLY XFER OF SALES TAX	32,341.77
01/10/2024	EFT	LPWA FUND	MONTHLY BUDGETED TRANSFER	1,670.00
01/10/2024	EFT	TECHNOLOGY FEE ACCOUNT	MONTHLY TRANSFER OF TECH FEE	1,265.00
01/10/2024	EFT	LPWA FUND	SALES TAX XFER FOR 2020 CHEVY LOAN	613.00
01/10/2024	EFT	LPWA FUND	UTILITY TRANSFER	59.00
01/10/2024	EFT	AMAZON	COMPUTER CABLES	19.99
01/11/2024	EFT	AMAZON	SIX (6) MONITOR CABLES	52.04
01/16/2024	EFT	AMAZON	COMPUTER CABLE	7.99
01/16/2024	EFT	AMAZON	COMPUTER CABLE ACCESSORY	2.90
01/17/2024	23060	Warren Cat	CASE BACKHOE	69,250.00
01/18/2024	EFT	IRS	FEDERAL PAYROLL TAXES	1,130.76
01/23/2024	EFT	Ok Police Pension & Retirement	POLICE PENSION CONTRIBUTIONS	5,467.89
01/23/2024	EFT	AMAZON	WALL MOUNT FOR MONITOR	27.99
01/23/2024	EFT	AMAZON	WINDSHIELD WIPER SWITCH	18.99
01/24/2024	EFT	QuickBooks Payroll	TOWN/FIRE/COURT(PD) PAYROLL	5,537.39
01/24/2024	EFT	Oklahoma Tax Commission	STATE PAYROLL TAXES	1,284.00
01/25/2024	23061	ABERDEEN ENTERPRIZES II, INC	COLLECTION FEES	110.17
01/25/2024	23062	AT&T Mobility	CELLS/TABLETS/AIR CARDS	1,130.83
01/25/2024	23063	BLUECROSS BLUESHIELD OF OK	HEALTH INSURANCE	9,485.12
01/25/2024	23064	BLUECROSS BLUESHIELD OF OK	LIFE INSURANCE	60.75
01/25/2024	23065	Delta Dental	VOLUNTARY DENTAL INS	341.00
01/25/2024	23066	Department of Public Safety	SUPPORT	55.00
01/25/2024	23067	ERIC CAMPBELL	REIMBURSEMENT	37.63
01/25/2024	23068	GREAT PLAINS VETERINARY SVCS	K9 KODI	91.86
01/25/2024	23069	Luther Hardware, LLC	PARTS/SUPPLIES	481.58
01/25/2024	23070	ODP BUSINESS SOLUTIONS, LLC	OFFICE SUPPLIES	43.12
01/25/2024	23071	Oklahoma Firefighters Pension System	FIREFIGHTER PENSION	944.78
01/25/2024	23072	OK MUNICIPAL RETIREMENT FUND	TOWN EMPLOYEE PENSION	321.24
01/25/2024	23073	Oklahoma ROUTE 66 ASSOCIATION	AD FOR ANNUAL MAGAZINE	250.00
01/25/2024	23074	OMAG	RENEWAL BOND	377.50
01/25/2024	23075	Stolz Telecom	RADIO GEAR	60.75

01/25/2024	23076	TOP TIER TACTICAL	UNIFORMS	1,234.66
01/25/2024	23077	XCEL OFFICE SOLUTIONS-DALLAS	I.T./COPIER-PRINTER	1,285.90
01/26/2024	EFT	AT&T U-verse	FIBER INTERNET	130.41
01/31/2024	EFT	INTUIT	QUICKBOOKS ONLINE	90.00
01/31/2024	EFT	IRS	FEDERAL PAYROLL TAXES	1,195.68
01/31/2024	EFT	QuickBooks Payroll	PD PAYROLL	21,251.30
02/01/2024	EFT	Total Merchant Services	CARD TRANSACTION FEES	436.22
02/07/2024	EFT	Ok Police Pension & Retirement	POLICE PENSION CONTRIBUTIONS	5,772.62
02/07/2024	EFT	OK.GOV	CONVENIENCE FEE FOR VEHICLE TAG	3.13
02/07/2024	EFT	Oklahoma Tax Commission	VEHICLE TAG FD UNIT 745	48.10
02/07/2024	EFT	IRS	FEDERAL PAYROLL TAXES	2,108.98
02/07/2024	EFT	FUELMAN	FUEL ALL DEPARTMENTS	3,965.49
02/07/2024	EFT	QuickBooks Payroll	TOWN/FIRE/COURT(PD) PAYROLL	5,532.56
02/13/2024	23078	A-Z HANDYMAN X-PRESS	OFFICE CLEANING	288.00
02/13/2024	23079	ABERDEEN ENTERPRIZES II, INC	COLLECTION FEES	50.55
02/13/2024	23080	Brent Coldiron	PROSECUTOR SERVICES-COURT	950.00
02/13/2024	23081	CHANDLER TIRE CENTER	TIRES/REPAIRS	385.30
02/13/2024	23082	CLEET	FEES FROM CITATIONS DUE TO STATE	436.48
02/13/2024	23083	COMPLIANCE RESOURCE GROUP	NEW OFFICER PHYSICAL EXAM	675.00
02/13/2024	23084	DANIEL MCCLURE SR.	CODE ENFORCEMENT SERVICES	875.00
02/13/2024	23085	DENNIS MCGRATH	JUDICIAL SERVICES-COURT	950.00
02/13/2024	23086	Eureka Water Company	WATER AND DISPENSER	36.34
02/13/2024	23087	JASON HALL	REIMBURSEMENT	68.12
02/13/2024	23088	JEFF SCHWARZMEIER	TELEPHONE REIMBURSEMENT	50.00
02/13/2024	23089	LIL BIT WESTERN LAWN CARE, LLC	PARK/DISC GOLF LAWN CARE CONTRACT	1,352.08
02/13/2024	23090	Lincoln County Sheriff's Department	JAIL FEES	133.00
02/13/2024	23091	Luther Hardware, LLC	PARTS/SUPPLIES	90.82
02/13/2024	23092	OG&E	ELECTRIC SERVICE	1,280.27
02/13/2024	23093	OCSPC	DEDUCTIONS	195.32
02/13/2024	23094	OKLAHOMA BUREAU OF NARCOTICS	FEES FROM CITATIONS DUE TO STATE	15.00
02/13/2024	23095	Ok Uniform Building Code Commission	FEES FROM PERMITS DUE TO STATE	4.00
02/13/2024	23096	ONG	NATURAL GAS SERVICE	1,150.12
02/13/2024	23097	OSBI - Fee Assessments	FEES FROM CITATIONS DUE TO STATE	854.90
02/13/2024	23098	THE CHILDS LAW FIRM, PLLC	JANUARY 2024 LEGAL SERVICES	1,912.50
02/13/2024	23099	XCEL OFFICE SOLUTIONS	NEW DATA CABLE AND TROUBLESHOOT	847.50

02/13/2024	23100	YOUNG & ASSOCIATES CPAs	ACCOUNTING SERVICES	1,385.00
02/13/2024	23101	Dollar General - Regions 410526	CLEANING SUPPLIES/TOILETRIES	67.54
02/13/2024	23102	GRANITE TELECOMMUNICATIONS	FAX LANDLINE	136.44
02/13/2024	23103	Ok State Firefighters Association	ASSOCIATION DUES FOR VOLUNTEERS	1,520.00
02/13/2024	23104	OSBI	ODIS SUPPORT	167.00
02/13/2024	23105	TOP TIER TACTICAL	PD ACCESSORIES	118.71
02/13/2024	23106	FLUENTSTREAM TECHNOLOGIES	2 PHONES AND MONTHLY HOSTING	694.51
02/13/2024	23107	Harrington's	MAINTENANCE/REPAIRS	144.00
02/13/2024	23108	IDSspecialists	ID'S FOR OFFICERS	17.00
02/13/2024	23109	Oklahoma Firefighters Pension System	PENSION CONTRIBUTIONS	472.39
02/13/2024	23110	OK MUNICIPAL RETIREMENT FUND	TOWN EMPLOYEE PENSION	160.62
02/13/2024	23111	Ameritas Life Insurance Corp	VOLUNTARY VISION INSURANCE	196.60
02/13/2024	23112	Mark Wheeler	INSPECTION FEES-RESIDENTIAL	2,175.00
02/13/2024	23113	ODP BUSINESS SOLUTIONS, LLC	OFFICE SUPPLIES	30.09
02/13/2024	23114	WALKER COMPANIES	NOTARY - WARREN	89.00
02/13/2024	23115	ALERT	RADAR CALIBRATION-ANNUAL	495.00
02/13/2024	23116	FIRE PROTECTION PUBLICATIONS	TRAINING BOOKS	1,440.00
02/13/2024	23117	XCEL OFFICE SOLUTIONS-DALLAS	I.T./COPIER-PRINTER	1,283.54
02/13/2024	23118	BridgeTower OpCo, LLC	PUBLICATIONS	118.62
02/13/2024	23119	ROBINSON, HOOVER & FUDGE, PLLC	DEDUCTIONS	546.45
2/13/2024	23120	HEARTLAND EDUCATION, INC	EMT TUITION 2 VOLUNTEERS	2,000.00
				<u>\$208,817.17</u>

Town of Luther and Luther Public Works Authority

July 10, 2023 August 8, 2023 September 12, 2023 October 9, 2023 December 12, 2023 January 8, 2024 February 13, 2024

Checking and Savings

Capital Improvement Fund	\$140,354.65	\$140,421.40	\$140,488.19	\$140,552.85	\$177,018.53	\$157,136.52	\$189,563.71
Cemetery Care Fund	\$9,956.09	\$9,956.09	\$10,056.09	\$10,056.09	\$10,098.09	\$10,098.09	\$10,098.09
Econ Dev Authority-LEDA	\$2,796.74	\$2,796.74	\$2,796.74	\$2,796.74	\$2,796.74	\$2,796.74	\$2,796.74
Fire Department Grant	\$21,157.83	\$21,157.83	\$31,151.36	\$21,157.83	\$21,157.83	\$21,157.83	\$21,157.83
General Fund	\$705,291.32	\$747,658.11	\$926,126.10	\$1,025,382.11	\$1,386,218.88	\$1,379,724.91	\$1,324,494.32
LPWA Fund	\$121,042.28	\$123,032.80	\$111,739.38	\$111,559.50	\$128,271.64	\$143,497.25	\$156,785.02
LPWA Utility Deposits	\$36,009.59	\$36,010.20	\$36,010.51	\$36,010.81	\$36,411.42	\$36,411.73	\$36,412.04
Rainy Day Fund LPWA	\$8,569.26	\$8,569.33	\$8,569.40	\$8,569.47	\$8,569.61	\$8,563.68	\$8,563.75
Rainy Day Fund Town	\$3,366.00	\$3,366.00	\$3,366.00	\$3,366.00	\$3,366.00	\$3,366.00	\$3,366.00
Technology Fee Account	\$31,544.02	\$32,135.62	\$32,981.66	\$33,981.39	\$21,483.33	\$22,873.66	\$24,208.12
TOTALS	\$1,080,087.78	\$1,125,104.12	\$1,303,285.43	\$1,393,432.79	\$1,795,392.07	\$1,785,626.41	\$1,777,445.62

CDs

LPWA Fund	\$8,638.38	\$8,638.45	\$8,638.55	\$8,638.59	\$8,638.73	\$8,638.80	\$8,638.88
Town of Luther	\$154,095.00	\$154,096.26	\$154,097.57	\$154,098.88	\$154,101.45	\$154,102.72	\$154,104.02
Town of Luther	\$111,849.79	\$111,850.71	\$111,851.66	\$111,852.61	\$111,854.60	\$111,855.39	\$111,856.34
LPWA Fund	\$26,247.21	\$26,247.43	\$26,247.65	\$26,247.87	\$26,248.34	\$26,248.52	\$26,248.74
Town of Luther	\$151,507.67	\$151,508.96	\$151,510.24	\$151,511.49	\$151,514.02	\$151,515.30	\$151,516.59
TOTALS	\$452,338.05	\$452,341.81	\$452,345.67	\$452,349.44	\$452,357.14	\$452,360.73	\$452,364.57

TOTAL OF ALL ACCOUNTS

\$1,532,425.83 \$1,577,445.93 \$1,755,631.10 \$1,845,782.23 \$2,247,749.21 \$2,237,987.14 \$2,229,810.19

Town of Luther
Budget vs. Actuals Town General Fund FY23-24
JANUARY 2024 AND YTD

	Jan 2024				Total YTD			
	Actual	Budget	over Budget	% of Budget	Actual	Budget	over Budget	% of Budget
Income								
Donations			0.00		57,200.00	0.00	57,200.00	
Fines & Forfeitures	11,532.50	15,000.00	-3,467.50	76.88%	104,769.21	75,000.00	29,769.21	139.69%
Grant Revenue		0.00	0.00		491,112.97	208,000.00	283,112.97	236.11%
Interest/Insurance Subsidy	13,141.10	1,100.00	12,041.10	1194.65%	38,867.86	7,700.00	31,167.86	504.78%
Licenses & Permits	2,770.40	3,000.00	-229.60	92.35%	24,039.09	21,000.00	3,039.09	114.47%
Other/Rents/Fees	6,313.00	2,350.00	3,963.00	268.64%	31,966.42	22,450.00	9,516.42	142.39%
Reimbursement SRO		9,109.00	-9,109.00	0.00%	51,360.95	83,763.00	-32,402.05	61.32%
Tax Revenues			0.00		0.00	0.00	0.00	
Alcoholic Beverage Taxes	307.64	300.00	7.64	102.55%	2,263.20	2,100.00	163.20	107.77%
Capital Improvement-Sales Tax	9,816.97	8,500.00	1,316.97	115.49%	78,465.56	59,500.00	18,965.56	131.87%
Cigar & Cigarette Taxes	412.46	350.00	62.46	117.85%	2,509.21	2,450.00	59.21	102.42%
Franchise Taxes	538.73	500.00	38.73	107.75%	43,222.22	36,000.00	7,222.22	120.06%
Gasoline Tax	220.16	210.00	10.16	104.84%	1,600.45	1,470.00	130.45	108.87%
Motor Vehicle Taxes	839.12	925.00	-85.88	90.72%	5,771.70	6,475.00	-703.30	89.14%
Sales Taxes	52,278.25	48,000.00	4,278.25	108.91%	342,058.60	336,000.00	6,058.60	101.80%
Use Taxes	16,440.53	27,485.00	-11,044.47	59.82%	207,200.19	120,970.00	86,230.19	171.28%
Total Tax Revenues	\$ 80,853.86	\$ 86,270.00	-\$ 5,416.14	93.72%	\$ 683,091.13	\$ 564,965.00	\$ 118,126.13	120.91%
Transfer In for Cap Outlay		0.00	0.00		0.00	0.00	0.00	
Total Income	\$ 114,610.86	\$ 116,829.00	-\$ 2,218.14	98.10%	\$ 1,482,407.63	\$ 982,878.00	\$ 499,529.63	150.82%
Gross Profit	\$ 114,610.86	\$ 116,829.00	-\$ 2,218.14	98.10%	\$ 1,482,407.63	\$ 982,878.00	\$ 499,529.63	150.82%
Expenses								
Fire Department			0.00		0.00	0.00	0.00	
Maint & Operations (FD)			0.00		0.00	0.00	0.00	
ALL Insurance	37.75	465.00	-427.25	8.12%	1,429.50	3,255.00	-1,825.50	43.92%
Bunker Gear/Uniforms		6,000.00	-6,000.00	0.00%	108.00	12,000.00	-11,892.00	0.90%
Dues/Memberships/VolPension	20.00	300.00	-280.00	6.67%	320.00	2,100.00	-1,780.00	15.24%
Equipment Repairs/Mtc	642.00	600.00	42.00	107.00%	2,426.99	4,200.00	-1,773.01	57.79%
Fuel	766.18	825.00	-58.82	92.87%	3,878.74	5,775.00	-1,896.26	67.16%
Grant Expenditures		0.00	0.00		0.00	15,648.00	-15,648.00	0.00%
Office Supplies / Expenses	122.68	75.00	47.68	163.57%	352.93	525.00	-172.07	67.22%
Parts / Supplies / Repairs	229.86	375.00	-145.14	61.30%	7,948.61	2,625.00	5,323.61	302.80%
Phone / Internet / IT	308.03	850.00	-541.97	36.24%	22,206.73	5,950.00	16,256.73	373.22%
Travel / Training		375.00	-375.00	0.00%	2,308.73	2,625.00	-316.27	87.95%
Utilities	1,008.77	525.00	483.77	192.15%	2,951.29	3,675.00	-723.71	80.31%
Vehicle/Repair/Maintenance	462.20	1,000.00	-537.80	46.22%	1,934.48	7,000.00	-5,065.52	27.64%
Workers Comp			0.00		1,736.91	0.00	1,736.91	
Total Maint & Operations (FD)	\$ 3,597.47	\$ 11,390.00	-\$ 7,792.53	31.58%	\$ 47,602.91	\$ 65,378.00	-\$ 17,775.09	72.81%
Payroll (FD)			0.00		0.00	0.00	0.00	
Employee Benefits	1,256.59	1,792.00	-535.41	70.12%	9,070.13	10,547.00	-1,476.87	86.00%
Salary / Wage / Payroll Tax	3,911.44	4,766.00	-854.56	82.07%	34,380.41	33,362.00	1,018.41	103.05%
Total Payroll (FD)	\$ 5,168.03	\$ 6,558.00	-\$ 1,389.97	78.80%	\$ 43,450.54	\$ 43,909.00	-\$ 458.46	98.96%
Total Fire Department	\$ 8,765.50	\$ 17,948.00	-\$ 9,182.50	48.84%	\$ 91,053.45	\$ 109,287.00	-\$ 18,233.55	83.32%
General Government			0.00		0.00	0.00	0.00	
Capital Outlay (GG)	69,250.00	28,000.00	41,250.00	247.32%	138,777.00	125,400.00	13,377.00	110.67%
Maint & Operations (GG)			0.00		0.00	0.00	0.00	
ALL Insurance	151.00	600.00	-449.00	25.17%	3,910.50	4,200.00	-289.50	93.11%
Bank/Card Fees	414.39	250.00	164.39	165.76%	2,148.09	1,750.00	398.09	122.75%
Budget / Other Publications	118.62	250.00	-131.38	47.45%	438.67	1,750.00	-1,311.33	25.07%

Contract Labor	1,637.50	1,800.00	-162.50	90.97%	11,543.74	12,600.00	-1,056.26	91.62%
Dues & Memberships	10.90	320.00	-309.10	3.41%	1,921.88	2,240.00	-318.12	85.80%
Emergency Management		100.00	-100.00	0.00%	1,130.38	700.00	430.38	161.48%
Grant Expenditures		75,000.00	-75,000.00	0.00%	53,235.00	307,000.00	-253,765.00	17.34%
LEDA Maint & Operations	385.54	300.00	85.54	128.51%	4,202.25	5,300.00	-1,097.75	79.29%
Office Supplies / Expenses	83.32	275.00	-191.68	30.30%	2,181.26	1,925.00	256.26	113.31%
Parks Commission		245.00	-245.00	0.00%	559.27	1,715.00	-1,155.73	32.61%
Parts / Supplies / Repairs	537.10	300.00	237.10	179.03%	1,123.28	2,100.00	-976.72	53.49%
Phone / Internet / IT	926.05	650.00	276.05	142.47%	6,549.36	4,550.00	1,999.36	143.94%
Postage	164.91	150.00	14.91	109.94%	1,079.28	1,050.00	29.28	102.79%
Professional Services	3,679.58	5,250.00	-1,570.42	70.09%	43,730.38	38,750.00	4,980.38	112.85%
Rentals/Misc		0.00	0.00		118.00	0.00	118.00	
Training / Travel	50.00	150.00	-100.00	33.33%	345.00	1,050.00	-705.00	32.86%
Utilities	1,648.50	1,700.00	-51.50	96.97%	11,716.49	11,900.00	-183.51	98.46%
Workers Comp			0.00		248.13	0.00	248.13	
Total Maint & Operations (GG)	\$ 9,807.41	\$ 87,340.00	-\$ 77,532.59	11.23%	\$ 146,180.96	\$ 398,580.00	-\$ 252,399.04	36.68%
Payroll (GG)			0.00		0.00	0.00	0.00	
Employee Benefits	761.82	1,026.00	-264.18	74.25%	5,724.37	6,182.00	-457.63	92.60%
Salary / Wage / Payroll Tax	7,052.11	8,725.00	-1,672.89	80.83%	54,893.37	57,354.00	-2,460.63	95.71%
Total Payroll (GG)	\$ 7,813.93	\$ 9,751.00	-\$ 1,937.07	80.13%	\$ 60,617.74	\$ 63,536.00	-\$ 2,918.26	95.41%
Total General Government	\$ 86,871.34	\$ 125,091.00	-\$ 38,219.66	69.45%	\$ 345,575.70	\$ 587,516.00	-\$ 241,940.30	58.82%
Police Department			0.00		0.00	0.00	0.00	
Capital Outlay (PD)			0.00		20,299.47	0.00	20,299.47	
Maint & Operations (PD)			0.00		0.00	0.00	0.00	
ALL Insurance	188.75	1,125.00	-936.25	16.78%	4,436.75	7,875.00	-3,438.25	56.34%
Attorney & Judge	1,900.00	2,000.00	-100.00	95.00%	15,050.00	14,000.00	1,050.00	107.50%
Code/ACO		100.00	-100.00	0.00%	175.00	700.00	-525.00	25.00%
Credit Card Fees	200.00	200.00	0.00	100.00%	1,882.97	1,400.00	482.97	134.50%
Fuel	2,669.03	3,335.00	-665.97	80.03%	21,529.99	23,345.00	-1,815.01	92.23%
Jail / Prisoner Fees		450.00	-450.00	0.00%	1,481.57	3,150.00	-1,668.43	47.03%
Office Supplies / Expenses	160.33	850.00	-689.67	18.86%	4,038.14	2,950.00	1,088.14	136.89%
OSBI/OTHER Fees	2,448.57	2,350.00	98.57	104.19%	16,114.82	10,450.00	5,664.82	154.21%
Parts / Supplies / Repairs	769.58	2,500.00	-1,730.42	30.78%	24,882.71	11,500.00	13,382.71	216.37%
PD Grant Expenditures		0.00	0.00		0.00	0.00	0.00	
Phone / Internet / IT	1,983.52	2,000.00	-16.48	99.18%	25,129.20	14,000.00	11,129.20	179.49%
Training / Travel	125.00	450.00	-325.00	27.78%	1,799.58	3,150.00	-1,350.42	57.13%
Uniforms	2,047.99	200.00	1,847.99	1024.00%	5,046.30	1,400.00	3,646.30	360.45%
Utilities	383.85	230.00	153.85	166.89%	1,692.11	1,610.00	82.11	105.10%
Workers Comp			0.00		7,692.03	0.00	7,692.03	
Total Maint & Operations (PD)	\$ 12,876.62	\$ 15,790.00	-\$ 2,913.38	81.55%	\$ 130,951.17	\$ 95,530.00	\$ 35,421.17	137.08%
Payroll (PD)			0.00		0.00	0.00	0.00	
Employee Benefits	9,504.97	12,399.00	-2,894.03	76.66%	47,467.48	68,718.00	-21,250.52	69.08%
Salary / Wage / Payroll Tax	55,433.98	37,201.00	18,232.98	149.01%	238,570.59	225,552.00	13,018.59	105.77%
Total Payroll (PD)	\$ 64,938.95	\$ 49,600.00	\$ 15,338.95	130.93%	\$ 286,038.07	\$ 294,270.00	-\$ 8,231.93	97.20%
Total Police Department	\$ 77,815.57	\$ 65,390.00	\$ 12,425.57	119.00%	\$ 437,288.71	\$ 389,800.00	\$ 47,488.71	112.18%
Total Expenses	\$ 173,452.41	\$ 208,429.00	-\$ 34,976.59	83.22%	\$ 873,917.86	\$ 1,086,603.00	-\$ 212,685.14	80.43%
Net Operating Income	-\$ 58,841.55	-\$ 91,600.00	\$ 32,758.45	64.24%	\$ 608,489.77	-\$ 103,725.00	\$ 712,214.77	-586.64%
Other Expenses								
Payroll Suspense	0.00		0.00		0.00	0.00	0.00	
Transfer to LPWA	2,283.00	2,283.00	0.00	100.00%	35,941.38	15,981.00	19,960.38	224.90%
Transfers In/Out	-80.61	0.00	-80.61		-995.94	0.00	-995.94	
Transfers In/Out (GG)	0.00		0.00		0.00	0.00	0.00	
Total Other Expenses	\$ 2,202.39	\$ 2,283.00	-\$ 80.61	96.47%	\$ 34,945.44	\$ 15,981.00	\$ 18,964.44	218.67%
Net Other Income	-\$ 2,202.39	-\$ 2,283.00	\$ 80.61	96.47%	-\$ 34,945.44	-\$ 15,981.00	-\$ 18,964.44	218.67%
Net Income	-\$ 61,043.94	-\$ 93,883.00	\$ 32,839.06	65.02%	\$ 573,544.33	-\$ 119,706.00	\$ 693,250.33	-479.13%

Town of Luther
Profit and Loss
 July 2023 - January 2024

	Total
Income	
Donations	57,200.00
Fines & Forfeitures	104,769.21
Grant Revenue	491,112.97
Interest/Insurance Subsidy	38,867.86
Licenses & Permits	24,039.09
Other/Rents/Fees	31,966.42
Reimbursement SRO	51,360.95
Tax Revenues	
Alcoholic Beverage Taxes	2,263.20
Capital Improvement-Sales	
Tax	78,465.56
Cigar & Cigarette Taxes	2,509.21
Franchise Taxes	43,222.22
Gasoline Tax	1,600.45
Motor Vehicle Taxes	5,771.70
Sales Taxes	342,058.60
Use Taxes	207,200.19
Total Tax Revenues	\$ 683,091.13
Total Income	\$ 1,482,407.63
Gross Profit	\$ 1,482,407.63
Expenses	
Fire Department	
Maint & Operations (FD)	
ALL Insurance	1,429.50
Bunker Gear/Uniforms	108.00
Dues/Memberships/VolPension	320.00
Equipment Repairs/Mtc	2,426.99
Fuel	3,878.74
Office Supplies / Expenses	352.93
Parts / Supplies / Repairs	7,948.61
Phone / Internet / IT	22,206.73

Travel / Training	2,308.73
Utilities	2,951.29
Vehicle/Repair/Maintenance	1,934.48
Workers Comp	1,736.91
Total Maint & Operations	<hr/>
(FD)	\$ 47,602.91
Payroll (FD)	
Employee Benefits	9,070.13
Salary / Wage / Payroll Tax	34,380.41
Total Payroll (FD)	<hr/> \$ 43,450.54
Total Fire Department	<hr/> \$ 91,053.45
General Government	
Capital Outlay (GG)	138,777.00
Maint & Operations (GG)	
ALL Insurance	3,910.50
Bank/Card Fees	2,148.09
Budget / Other	
Publications	438.67
Contract Labor	11,543.74
Dues & Memberships	1,921.88
Emergency Management	1,130.38
Grant Expenditures	53,235.00
LEDA Maint & Operations	4,202.25
Office Supplies / Expenses	2,181.26
Parks Commission	559.27
Parts / Supplies / Repairs	1,123.28
Phone / Internet / IT	6,549.36
Postage	1,079.28
Professional Services	43,730.38
Rentals/Misc	118.00
Training / Travel	345.00
Utilities	11,716.49
Workers Comp	248.13
Total Maint & Operations	<hr/>
(GG)	\$ 146,180.96
Payroll (GG)	
Employee Benefits	5,724.37

Salary / Wage / Payroll Tax	54,893.37
Total Payroll (GG)	\$ 60,617.74
Total General Government	\$ 345,575.70
Police Department	
Capital Outlay (PD)	20,299.47
Maint & Operations (PD)	
ALL Insurance	4,436.75
Attorney & Judge	15,050.00
Code/ACO	175.00
Credit Card Fees	1,882.97
Fuel	21,529.99
Jail / Prisoner Fees	1,481.57
Office Supplies / Expenses	4,038.14
OSBI/OTHER Fees	16,114.82
Parts / Supplies / Repairs	24,882.71
Phone / Internet / IT	25,129.20
Training / Travel	1,799.58
Uniforms	5,046.30
Utilities	1,692.11
Workers Comp	7,692.03
Total Maint & Operations (PD)	\$ 130,951.17
Payroll (PD)	
Employee Benefits	47,467.48
Salary / Wage / Payroll Tax	238,570.59
Total Payroll (PD)	\$ 286,038.07
Total Police Department	\$ 437,288.71
Total Expenses	\$ 873,917.86
Net Operating Income	\$ 608,489.77
Other Expenses	
Payroll Suspense	0.00
Transfer to LPWA	35,941.38
Transfers In/Out	-995.94
Transfers In/Out (GG)	0.00
Total Other Expenses	\$ 34,945.44
Net Other Income	-\$ 34,945.44
Net Income	\$ 573,544.33



CODE ENFORCEMENT REPORT JANUARY 2024

ACTIVITY:

16 Cases Opened

10 Trash/Debris contacts

10 Corrective actions

2 Warnings issued

10 Courtesy Notices issued

1 Notice on appliances

3 Notices on freezers

1 Ticket issued on parking in alley

Spoke to multiple neighbors in person

Monthly Highlights

Alignment complete on sewage lagoon pump motor combo.

Training provided to both technicians on alignment process and the importance of ensuring proper alignment on coupled equipment.

Demo complete and trash gone at 109 Ash

Daniel McClure

Code Enforcement Officer



JANUARY 2024

Luther Police Department Stats

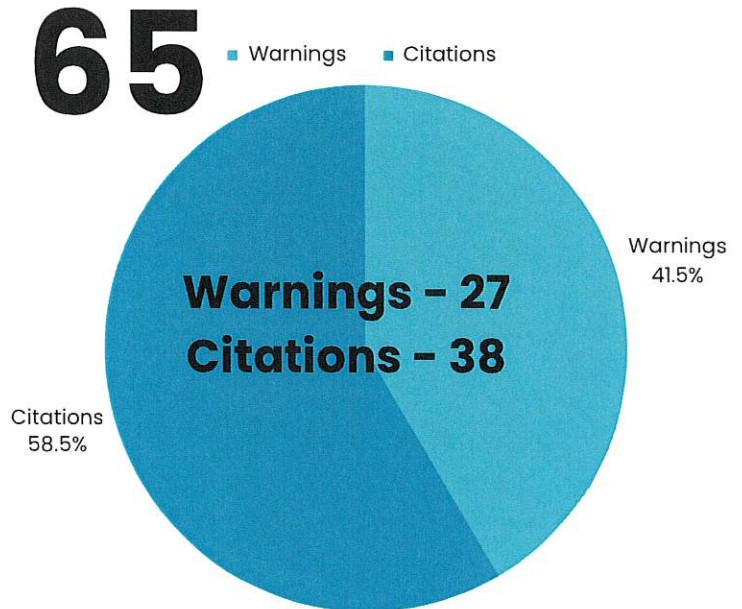
TOTAL CALLS

138

- 911 hang up - 2
- Accidents- 1
- Agency assist - 7
- Alarms - 2
- Animal complaints - 4
- Code enforcement violations - 1
- Debris in roadway - 1
- Disturbance - 3
- Domestic violence - 1
- Escort - 1
- Fire Call - 1
- Livestock/Large animal - 2
- Medical calls - 1
- Motorist assist - 4
- Reckless driver - 2
- Robbery in progress - 1
- Unattended deaths - 3
- Mental health - 2
- Suicidal subject - 2
- Suspicious activity - 3
- Suspicious persons - 2
- Threats - 3
- Welfare checks - 7
- Warrant service - 2
- Trespassing - 3
- Driving under the influence - 2
- Assault - 3
- Follow ups - 5
- Arrests - 3

Traffic Stops

65



Captain Les Warren
Luther Police Department

Luther Police Department

Radio Log By Call Type Summary Report

Year 2024

Call Type	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
911 hang up	2	0	0	0	0	0	0	0	0	0	0	0	0
Accident w/o Injury	1	0	0	0	0	0	0	0	0	0	0	0	0
ADMINISTRATIVE DUTY	1	1	0	0	0	0	0	0	0	0	0	0	0
Agency Assist	7	1	0	0	0	0	0	0	0	0	0	0	0
Alarm	2	0	0	0	0	0	0	0	0	0	0	0	0
Animal Complaint	4	0	0	0	0	0	0	0	0	0	0	0	0
Code enforcement violation	1	0	0	0	0	0	0	0	0	0	0	0	0
Debris in Roadway	1	0	0	0	0	0	0	0	0	0	0	0	0
Disturbance	3	0	0	0	0	0	0	0	0	0	0	0	0
Domestic Violence	1	0	0	0	0	0	0	0	0	0	0	0	0
Escort/parade	1	0	0	0	0	0	0	0	0	0	0	0	0
Extra Patrol	3	1	0	0	0	0	0	0	0	0	0	0	0
Fire Call	1	0	0	0	0	0	0	0	0	0	0	0	0
Follow Up	5	1	0	0	0	0	0	0	0	0	0	0	0
Fraud	0	1	0	0	0	0	0	0	0	0	0	0	0
Information	5	1	0	0	0	0	0	0	0	0	0	0	0
Livestock/Large Animal	2	0	0	0	0	0	0	0	0	0	0	0	0
Medical Call	1	0	0	0	0	0	0	0	0	0	0	0	0
Misc. Police Work	10	2	0	0	0	0	0	0	0	0	0	0	0
Motorist Assist	4	0	0	0	0	0	0	0	0	0	0	0	0
Municipal court	1	0	0	0	0	0	0	0	0	0	0	0	0
Off Duty	29	1	0	0	0	0	0	0	0	0	0	0	0
On Duty	55	4	0	0	0	0	0	0	0	0	0	0	0
Paperwork	3	0	0	0	0	0	0	0	0	0	0	0	0
Reckless Driver	2	0	0	0	0	0	0	0	0	0	0	0	0
Request for city utilities	1	0	0	0	0	0	0	0	0	0	0	0	0
Robbery in progress	1	0	0	0	0	0	0	0	0	0	0	0	0
Signal 30/DOA	3	0	0	0	0	0	0	0	0	0	0	0	0
Signal 8/ Mental Health	1	0	0	0	0	0	0	0	0	0	0	0	0
Suicidal Subject	2	0	0	0	0	0	0	0	0	0	0	0	0
Suspicious Activity	3	0	0	0	0	0	0	0	0	0	0	0	0
Suspicious Person	2	0	0	0	0	0	0	0	0	0	0	0	0
Suspicious Vehicle	1	0	0	0	0	0	0	0	0	0	0	0	0
Threats/Harassment	3	0	0	0	0	0	0	0	0	0	0	0	0
Traffic Detail	0	1	0	0	0	0	0	0	0	0	0	0	0
Traffic Stop	65	2	0	0	0	0	0	0	0	0	0	0	0
GRAND TOTAL	227	16	0	0	0	0	0	0	0	0	0	0	0

2-2-24

Luther Fire/Rescue

Luther, OK

This report was generated on 2/13/2024 2:14:52 PM



Incident Statistics

Zone(s): All Zones | Start Date: 01/01/2024 | End Date: 01/31/2024

INCIDENT COUNT			
INCIDENT TYPE		# INCIDENTS	
EMS		14	
FIRE		13	
TOTAL		27	
TOTAL TRANSPORTS (N2 and N3)			
APPARATUS	# of APPARATUS TRANSPORTS	# of PATIENT TRANSPORTS	TOTAL # of PATIENT CONTACTS
700	0	0	2
723	0	0	6
TOTAL	0	0	8
PRE-INCIDENT VALUE		LOSSES	
\$0.00		\$0.00	
CO CHECKS			
424 - Carbon monoxide incident		1	
TOTAL		1	
MUTUAL AID			
Aid Type		Total	
Aid Given		5	
OVERLAPPING CALLS			
# OVERLAPPING		% OVERLAPPING	
2		7.41	
LIGHTS AND SIREN - AVERAGE RESPONSE TIME (Dispatch to Arrival)			
Station	EMS	FIRE	
Station 1	0:09:51	0:05:20	
AVERAGE FOR ALL CALLS		0:09:09	
LIGHTS AND SIREN - AVERAGE TURNOUT TIME (Dispatch to Enroute)			
Station	EMS	FIRE	
Station 1	0:02:00	0:00:32	
AVERAGE FOR ALL CALLS		0:01:27	
AGENCY	AVERAGE TIME ON SCENE (MM:SS)		
Luther Fire/Rescue	43:27		

Only Reviewed Incidents included. EMS for Incident counts includes only 300 to 399 Incident Types. All other incident types are counted as FIRE. CO Checks only includes Incident Types: 424, 736 and 734. # Apparatus Transports = # of incidents where apparatus transported. # Patient Transports = All patients transported by EMS. # Patient Contacts = # of PCR contacted by apparatus. This report now returns both NEMSIS 2 & 3 data as appropriate. For overlapping calls that span over multiple days, total per month will not equal Total count for year.



Luther Fire/Rescue

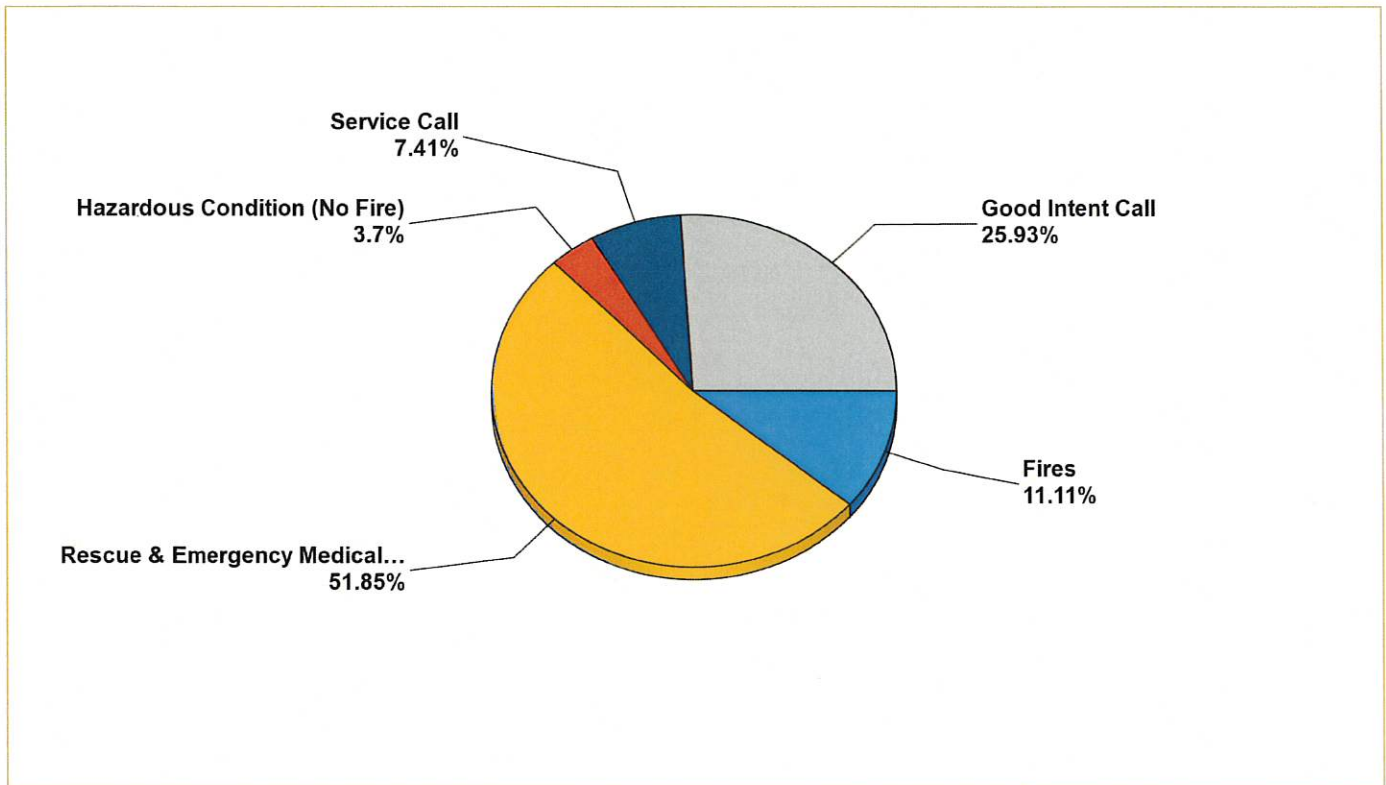
Luther, OK

This report was generated on 2/13/2024 2:15:49 PM



Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 01/01/2024 | End Date: 01/31/2024



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	3	11.11%
Rescue & Emergency Medical Service	14	51.85%
Hazardous Condition (No Fire)	1	3.7%
Service Call	2	7.41%
Good Intent Call	7	25.93%
TOTAL	27	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
100 - Fire, other	1	3.7%
118 - Trash or rubbish fire, contained	1	3.7%
143 - Grass fire	1	3.7%
311 - Medical assist, assist EMS crew	1	3.7%
320 - Emergency medical service, other	2	7.41%
321 - EMS call, excluding vehicle accident with injury	9	33.33%
322 - Motor vehicle accident with injuries	2	7.41%
424 - Carbon monoxide incident	1	3.7%
551 - Assist police or other governmental agency	1	3.7%
554 - Assist invalid	1	3.7%
611 - Dispatched & cancelled en route	6	22.22%
622 - No incident found on arrival at dispatch address	1	3.7%
TOTAL INCIDENTS:	27	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.





DATE: 13 February 2024
SUBJECT: Board of Trustee Vacancy

Following a call for interested applicants for a vacancy on the Town Board of Trustees, one person submitted an email.

Nina Sloan

“I’ve lived in Luther almost three years now and see so much potential. My past jobs have been managing and budgeting that I’m very good at.”

ORDINANCE NO. 2024-02

AN ORDINANCE OF THE BOARD OF TRUSTEES OF THE TOWN OF LUTHER, OKLAHOMA, PART 11, "PARKS, RECREATION AND CULTURAL AFFAIRS," CHAPTER 2, "CEMETERY RULES AND REGULATIONS;" OF THE LUTHER CODE OF ORDINANCES, AMENDING SECTION 11-204 "LOTS AND LOT OWNERS;" PROVIDING FOR LOT CHARGES TO BE CONTAINED IN THE MANUAL OF FEES, PROVIDING FOR AN INCREASE IN THE CEMETERY CARE FUND FROM 25% TO 100%, AND REMOVING OUTDATED LANGUAGE; REPEALING ALL PRIOR ORDINANCES TO THE CONTRARY; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY

BE IT ORDAINED BY THE TRUSTEES OF THE TOWN OF LUTHER, AS FOLLOWS:

SECTION I. Section 11-204 of the Code of Ordinances of the Town of Luther, Oklahoma, is hereby amended to read as follows:

SECTION 11-204 LOTS AND LOT OWNERS

- A. Persons desiring to purchase lots should visit the cemetery prior to making a selection. Payment for lots is to be made at the town clerk's office and deed to the lot will be issued upon receipt of payment. The cost of lots shall be as set forth in the Manual of Fees.
- B. Lots of various sizes are available in the cemetery and, as such, the lots will not be subdivided.
- C. No lot shall be used for any other purpose than for the burial of the human dead.
- D. No easement or right of interment is granted to any plot owner in any road, drive, alley or walk within the cemetery, but such road, drive, alley or walk may be used as a means of access, as long as the town devotes it to that purpose.
- E. The right to enlarge, reduce, replat or change the boundaries or grading of the cemetery, or a section or sections, from time to time, including the right to modify or change the locations of or remove or regrade roads, drives, or walks, or any part thereof is hereby reserved. The right to lay, maintain and operate, or alter or change pipelines or gutters for sprinkling systems, drainage, etc., is also expressly reserved, as well as is the right to use cemetery property not sold to individual plot owners for cemetery purposes, including interment of the dead, or for anything necessary, incidental, or convenient thereto. The town reserves to itself and to those lawfully entitled thereto a perpetual right of ingress and egress over plots for the purpose of passing to and from other plots.
- F. Descriptions of lots will be in accordance with the cemetery plats which are kept on file in the town clerk's office.

G. It is the duty of the plot owner to notify the town clerk of any change in address.

H. All of the revenues received from sales of cemetery lots shall be placed in the cemetery care fund for the uses and purposes set forth in state law.

SECTION II. If any part or parts of this ordinance are deemed unconstitutional, invalid, or ineffective, the remaining portion shall not be affected, but shall remain in full force and effect.

SECTION III. All ordinances in conflict herewith are hereby repealed.

SECTION IV. It being immediately necessary for the preservation of the public peace, health, safety, and welfare of the Town of Luther and the inhabitants thereof that this ordinance be put into full force and effect, an emergency is hereby declared to exist by reason whereof this ordinance shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED and the Emergency Clause voted on separately this 13th day of February, 2024.

MAYOR WILLIAM TERRY ARPS

ATTEST:

Town Clerk

Approved as to form and legality:

Town Attorney

**MEMORANDUM OF UNDERSTANDING (MOU)
BETWEEN THE CITY OF OKLAHOMA CITY AND TOWN OF LUTHER**

This Memorandum of Understanding (MOU) is entered into on _____ [Date], by and between The City of Oklahoma City, hereinafter referred to as the "City," and Town of Luther, hereinafter referred to as the "Recipient."

BACKGROUND:

The City has identified a need for enhancing communication capabilities within public safety agencies, and as part of its commitment to supporting neighboring community's partners, the City wishes to donate mobile and handheld radios to the Recipient.

TERMS AND CONDITIONS:

1. **Donation Description:** The City agrees to donate [Specify the quantity and model/type] of mobile and [Specify the quantity and model/type] of handheld radios to the Recipient.
2. **Purpose:** The radios are intended to be used by the Recipient for improving communication and coordination in public safety and emergency response activities. The Recipient agrees to use the radios exclusively for public safety and emergency response purposes. The radios shall not be sold, leased, or otherwise transferred or disposed of without the express written consent of the City.
3. **Delivery and Acceptance:** The Recipient will arrange to pick up the radios from the City Radio Shop within 30 days of the executed agreement. The Recipient agrees to promptly inspect and acknowledge the receipt of the radios.
4. **Maintenance and Repairs:** The Recipient is responsible for the routine maintenance and repairs of the radios. In the event of a malfunction or damage, the Recipient will notify the City promptly. The Recipient shall also enter into a separate maintenance/user agreement (Radio System License Agreement) with the City for usage and support.
5. **Training:** The City will provide training for the proper use and maintenance of the radios. The Recipient agrees to ensure that relevant personnel receive such training.
6. **Reporting:** Upon request the Recipient agrees to provide reports to the City regarding the usage, condition, and any issues related to the donated radios.
7. **Term of Agreement:** This MOU shall become effective on the date of signing by the City and will remain in effect unless terminated by the City.

APPROVED by the Purchasing Agent of the City of Oklahoma City this _____ day of _____, 2024.

The City of Oklahoma City
100 N Walker, Suite 200
Oklahoma City, Ok 73102

The Town of Luther
108 S Main PO Box 56
Luther OK 73054

Purchasing Agent

Authorizing Signature

Date

ASSISTANT MUNICIPAL COUNSELOR (REVIEWED for form and legality)

Initiative to Extend Radios to Economically Challenged Communities

To ensure Oklahoma City First Responders have access to cutting-edge technology and features, the Radio Shop has embraced an established life expectancy of seven years for handheld radios and ten years for vehicle-mounted (Mobile) radios. These radios are depreciated over their life expectancy using the straight-line depreciation method outlined in the City's Asset Management policy.

The determination of their operational lifespan, coupled with the announcement that the radios we had been providing had reached the "End of Life" (EOL) and "End of Support" (EOS) stages, prompted us to initiate the replacement process. We are now transitioning to current production models that come with warranties and support for a minimum of seven (7) years.

As a consequence of this radio replacement endeavor, the shop now possesses a substantial number of radios that need to be divested through the surplus property process. Among these radios, some could still prove valuable to smaller departments lacking the funding to procure new radios.

Historically, we've employed three methods for the disposal of radios:

1. **Surplus Auction of Radio Lots:** This approach involves auctioning off bulk quantities of radios. However, this method has yielded minimal returns in comparison to the initial radio purchase cost. Typically, a pallet of radios is sold for a considerably reduced amount. These radios are sold "as-is," carrying no guarantee of performance or compatibility with the OKC Radio System. Our most recent radio auction took place in December 2020 and January 2021, overseen by our previous inventory technician. Unfortunately, his record-keeping was not comprehensive, leaving us with no documentation of the sold quantity or the revenue generated. Within this auction, three pallets of outdated mobile radios were included, with one pallet sold in December and the remaining two in January.
2. **Trade-In for New Radios:** Trade-ins occur on a one-to-one basis. Despite procuring a substantial number of radios annually, we often find ourselves with more radios available for trade-in than the radios we purchase. Consequently, surplus radios accumulate, necessitating their disposal either through auction or an alternative process. The prevailing average trade-in value presently stands at \$200 per radio. It is important to note that these programs are subject to alteration and may not be consistently accessible.
3. **Recycling through Certified Recycler:** In cases where radios or pallets fail to secure buyers at auction, our ultimate recourse involves entrusting them to a certified recycler for proper disposal. This approach is undertaken to reclaim storage space and to ensure environmentally sound equipment disposal practices.

We have received inquiries from two municipalities expressing interest in acquiring some of these "surplus" radios either through direct purchase or donation.

Our intention is not to compete with commercial radio vendors, but rather to facilitate the availability of these radios to communities that may face challenges in affording new radios from major manufacturers, as the City of Oklahoma City does.

Our proposed approach involves seeking permission to sell or donate radios that have been designated as surplus property to these communities. Eligibility for this opportunity would be extended to communities that share a jurisdictional boundary with the City of Oklahoma City or fall within the geographical coverage of the Oklahoma City Radio System, under the condition that they intend to utilize the OKC Radio System as paying customers.

We recommend the sale or donation of these radios in sets of 10 or 20. It's important to clarify that the recipient would be responsible for acquiring accompanying accessories like batteries, cases, microphones, chargers, etc., from external vendors. By providing radios in sets, recipients would have the advantage of spare units in the event that one of the radios becomes irreparably damaged due to the unavailability of parts.

Once integrated into the OKC system, the OKC Radio Shop commits to maintaining these radios in the best possible condition, contingent upon the availability of replacement parts.

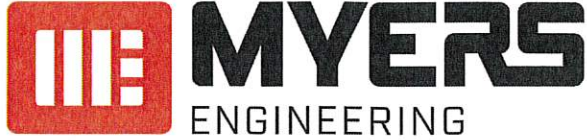
How does this initiative contribute to the City of Oklahoma City's advantages? What valuable outcomes does the city stand to gain from this effort?

In situations where the Oklahoma City Police Department (OCPD) engages in pursuits across neighboring jurisdictions or when neighboring departments enter OKC during similar pursuits, effective communication becomes paramount. This collaboration enables a more efficient response, enhancing resident safety within the community.

OCPD officers frequently lend their support to smaller communities during significant events. An illustrative instance of this occurred on August 25, 2023, when OCPD officers were dispatched to aid the City of Choctaw in response to an active shooter at a high school football game. The shift in Choctaw's communication infrastructure allowed our officers and others to effectively contribute to the incident response. This stands in stark contrast to instances across the nation where the absence of such interoperability has hindered response efforts during similar incidents.

Additionally, the Oklahoma City Fire Department (OCFD) promptly responds to assist smaller communities, particularly in cases of wildfires. The ability to seamlessly communicate via a unified radio system expedites fire control efforts. This, in turn, prevents fires from crossing jurisdictional boundaries, significantly benefiting Oklahoma City residents.

From an economic perspective, as these smaller communities transition into paying customers, a portion of their annual fee is earmarked for retiring the debt incurred during the radio system upgrade in 2020. This not only ensures the sustainability of the system but also strengthens the overall financial landscape.



February 12, 2024

Honorable Mayor and Town Council
Town of Luther
108 S. Main Street
Luther, Ok 73054

RE: Summary of Bids – Town of Luther
MECE PROJECT NO. 224003
WATER VALVE REPLACEMENT

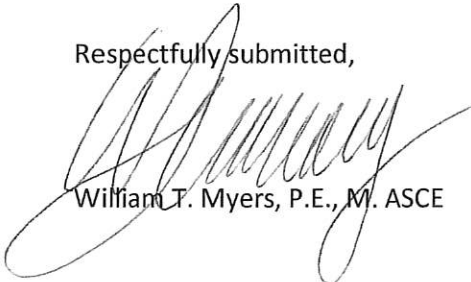
Dear Mayor and Council Members:

Bids for the above-referenced project were received, opened, and read aloud on Thursday, February 8, 2024, at 1:00 p.m. in the Town Hall. All of the six contractors who obtained specifications and plans for the project submitted a bid for the Water System Improvements. A detailed bid tabulation is enclosed.

	Total Bid
Red's Energy Services, Poteau	\$ 330,000.00
Southern Excavation, Stillwater	\$ 97,860.00
Patriot Construction, Guthrie	\$ 325,648.60
D. Owen Construction, Norman	\$ 286,000.00
Sunrise Construction, Eufaula	\$ 114,600.00
Grade Work Construction, Edmond	\$ 214,310.00

The project was bid so as to install 4" and 6" Gate Valves with paving repair throughout the Town of Luther. Southern Excavation, of Stillwater, Oklahoma is the apparent low and most responsive bidder for the project. Their bid is in order, and they have documented experience and satisfactory performance in the type of work bid. We recommend that this contract be awarded to Southern Excavation of Stillwater, Oklahoma for Total Bid Amount of \$97,860.00.

Respectfully submitted,



William T. Myers, P.E., M. ASCE

cc: MECE 224003
Attachment

13911 Quail Pointe Drive, Oklahoma City, Oklahoma 73134
405-755-5325