



Terry Arps, Mayor, Trustee One
Jerrod Davis, Trustee Two
Carla Caruthers, Trustee Three
Jeff Schwarzmeier, Vice-Mayor, Trustee Four
Valarie Braxton, Trustee Five

**BOARD OF TRUSTEES FOR THE TOWN OF LUTHER
TUESDAY, NOVEMBER 14, 2023, AT 7:00 P.M.
LUTHER TOWN HALL
108 SOUTH MAIN STREET, LUTHER, OKLAHOMA 73054**

REGULAR MEETING AGENDA

Official action can only be taken on items which appear on the agenda. The Trustees may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the Trustees may refer the matter to the Chairman or the Town Attorney, or back to a committee or recommending body. Under certain circumstances, items may be deferred to a specific later date or stricken from the agenda entirely.

1. Call to order
2. Invocation
3. Pledge of Allegiance
4. Roll Call
5. Determination of a quorum
6. Approval of the Consent Agenda,
 - a. Approval of the Board Minutes from the meetings of October 10 and 26, 2023.
 - b. Approval of Claims, including Payroll
 - c. Review and Approval of Treasurer's Report
7. Consideration of Items Removed from the Consent Agenda
8. Trustee Comments
9. Department Reports
10. Attorney's Report

Trustee One (Terry Arps)

11. Consideration, discussion and possible action to transfer funds in the amount of \$15,000.00 from the Technology Fee Account for the previously approved purchase and implementation of Toughbook laptops for the Police Department, to allow integration of digital citations and reports for the Police Department and Municipal Court.
12. Consideration, discussion and possible action to repair 2014 Charger front end at a cost not to exceed \$1,175.00.
13. Consideration, discussion and possible action to repair 2016 Ford air conditioning at a cost not to exceed \$1,186.00.
14. Discussion by representatives from 724 Enterprises, LLC, regarding development plans and ideas.

15. Consideration, discussion, and possible action regarding ORDINANCE NO. 2023-04, AN ORDINANCE OF THE BOARD OF TRUSTEES OF THE TOWN OF LUTHER, OKLAHOMA, PART 15, "TRAFFIC AND VEHICLES," CHAPTER 4, "SPEED REGULATIONS;" OF THE LUTHER CODE OF ORDINANCES, ADDING SECTION 15-400, "SPEED LIMITS GENERALLY;" AMENDING SECTION 15-401, "SCHOOL ZONES;" AMENDING SECTION 15-402, "CONSTRUCTION ZONES;" AMENDING SECTION 15-405, "PERSONS EXEMPTED FROM THIS CHAPTER;"

ALL AMENDMENTS TO BRING THE PROVISION OF THESE SECTIONS INTO COMPLIANCE WITH AMENDMENTS TO STATE STATUTE AND BEST PRACTICES; REPEALING ALL PRIOR ORDINANCES TO THE CONTRARY; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY.

16. Consideration, discussion and possible action to enter into an agreement with Little League Football for rental of a field at Wildhorse Park.

Trustee Two (Jerrod Davis)

Trustee Three (Carla Caruthers)


17. Consideration, discussion and possible action to send two (2) firefighters to EMT school at a cost of \$1,000.00 each.

Trustee Four (Jeff Schwarzmeier)

Trustee Five (Valarie Braxton)

18. **New Business:** In accordance with the Open Meeting Act, Title 25 O.S. 311.A.9 of the Oklahoma Statutes, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.
19. **Citizen participation:** Citizens may address the Board during open meetings on any matter on the agenda prior to the Board taking action on the matter. On any item not on the current agenda, citizens may address the Board under the agenda item Citizen Participation. Citizens should fill out a Citizen's Participation Request form and give it to the Mayor. Citizen Participation is for information purposes only, and the Board cannot discuss, act or make any decisions on matters presented under Citizens Participation. Citizens are requested to limit their comments to two minutes.

20. **Adjourn.**



Scherrie Pidcock, Town Clerk



Agenda Posted Monday, November 13, 2023, at Luther Town Hall, via MailChimp, on the website at www.townoflutherok.com and on Facebook at The Town of Luther, prior to 7:00 pm.



Terry Arps, Mayor, Trustee One
Jerrod Davis, Trustee Two
Carla Caruthers, Trustee Three
Jeff Schwarzmeier, Vice-Mayor, Trustee Four
Valarie Braxton, Trustee Five

**BOARD OF TRUSTEES FOR THE TOWN OF LUTHER
TUESDAY, OCTOBER 10, 2023, AT 7:00 P.M.
LUTHER TOWN HALL
108 SOUTH MAIN STREET, LUTHER, OKLAHOMA 73054**

REGULAR MEETING MINUTES

1. Call to order **by Terry Arps.**
2. Invocation **by Jeff Schwarzmeier**
3. Pledge of Allegiance **was led by Terry Arps.**
4. Roll Call **by Terry Arps. Present were Terry Arps, Jerrod Davis, Jess Schwarzmeier, and Valarie Braxton. Carla Caruthers was absent.**
5. Determination of a quorum was made **by Terry Arps.**
6. Approval of the Consent Agenda,
 - a. Approval of the Board Minutes from the meetings of September 12 and 28, 2023.
 - b. Approval of Claims, including Payroll
 - c. Review and Approval of Treasurer's Report – **Terry Arps made a motion to approve the Consent Agenda as presented, 2nd by Jeff Schwarzmeier. The Vote: All (4) Yes.**
7. Consideration of Items Removed from the Consent Agenda. – **None.**
8. Trustee Comments. – **None.**
9. Department Reports. **Terry Arps gave the Police Report.**
10. Attorney's Report. – **None.**
11. **PUBLIC HEARING** to consider and take possible action to approve or deny an application for a Specific Use Permit (SUP) for property generally located at 16150 East Coffee Creek Road, Luther, Oklahoma, for purposes of placing a second single-family residence on a 21.00 acre tract of land. A copy of the proposed application is on file in the office of the Town Clerk at Luther Town Hall. The property is currently zoned A-1, Agricultural, and the legal description is as follows:

LUTHER TOWNSHIP 000 000 PT NW4 SEC 18 14N 1E BEG NW/C NW4 TH
E1460FT S628FT W1460FT N628FT TO BEG SUBJ TO ESMTS OF RECORD
There were no public comments. Terry Arps made a motion to approve the SUP application on the recommendation of the Luther Planning Commission, 2nd by Jerrod Davis. The Vote: All (4) Yes.

Trustee One (Terry Arps)

12. Consideration, discussion and possible action to adopt Resolution 2023-05R, A RESOLUTION AUTHORIZING APPLICATION THROUGH THE ASSOCIATION OF CENTRAL OKLAHOMA

GOVERNMENTS (ACOG) FOR FINANCIAL ASSISTANCE FROM THE RURAL ECONOMIC ACTION PLAN (REAP) FUND, for a high-pressure sewer jetting machine. – **Terry Arps made a motion to approve the Resolution, 2nd by Jeff Schwarzmeier. The Vote: All (4) Yes.**

13. Consideration, discussion and possible action to adopt Resolution 2023-06R, A RESOLUTION AUTHORIZING APPLICATION THROUGH THE ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS (ACOG) FOR FINANCIAL ASSISTANCE FROM THE RURAL ECONOMIC ACTION PLAN (REAP) FUND, for a sewer infrastructure project. – **Terry Arps made a motion to approve the Resolution, 2nd by Jerrod Davis. The Vote: All (4) Yes.**

Trustee Two (Jerrod Davis)

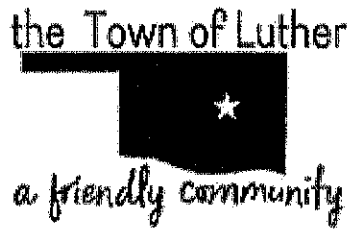
14. Consideration, discussion, and possible action regarding Route 66 Revolving Fund projects. - **Jerrod Davis suggested the Town of Luther support the Threatt Filling Station's project proposal to the Oklahoma Route 66 Revolving Fund, when the grant opens, and to study other needs for the town for grant opportunities from the annual fund. No action.**

Trustee Three (Carla Caruthers)

Trustee Four (Jeff Schwarzmeier)

Trustee Five (Valarie Braxton)

15. Consideration, discussion and possible action to choose a liaison for the Planning Commission. – **Valarie Braxton made the motion to appoint Jeff Schwarzmeier to the Planning Commission, 2nd by Terry Arps. The Vote: All (4) Yes.**
16. **New Business:** In accordance with the Open Meeting Act, Title 25 O.S. 311.A.9 of the Oklahoma Statutes, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda. – **None.**
17. **Citizen participation:** Citizens may address the Board during open meetings on any matter on the agenda prior to the Board taking action on the matter. On any item not on the current agenda, citizens may address the Board under the agenda item Citizen Participation. Citizens should fill out a Citizen's Participation Request form and give it to the Mayor. Citizen Participation is for information purposes only, and the Board cannot discuss, act or make any decisions on matters presented under Citizens Participation. Citizens are requested to limit their comments to two minutes. – **None.**
18. **Adjourn.** – **The motion was made by Terry Arps, 2nd by Jeff Schwarzmeier to adjourn. The Vote: All (4) Yes.**



Terry Arps, Mayor, Trustee One
Jerrod Davis, Trustee Two
Carla Caruthers, Trustee Three
Jeff Schwarzmeier, Vice Mayor, Trustee Four
Valarie Braxton, Trustee Five

**BOARD OF TRUSTEES FOR THE TOWN OF LUTHER
THURSDAY, OCTOBER 26, 2023, AT 7:00 P.M.
LUTHER TOWN HALL
108 SOUTH MAIN STREET, LUTHER, OKLAHOMA 73054**

SPECIAL MEETING MINTUES

1. Call to Order by Terry Arps
2. Invocation by Jeff Schwarzmeier
3. Pledge of Allegiance was led by Terry Arps.
4. Roll Call by Terry Arps. Present were Terry Arps, Jerrod Davis, Jeff Schwarzmeier, Valarie Braxton, and Carla Caruthers.
5. Determination of a quorum was made by Terry Arps.
6. Trustee Comments. Trustee Arps reported on an ACOG 911 he attended, and ACOG fund opportunities. Trustee Caruthers apologized for missing the Oct. 10, 2023, meeting.

Trustee One (Terry Arps)

7. Consideration, discussion and possible action to settle the Town of Luther library claim in the amount of \$3,390.00, less the \$1,000 deductible. – Terry Arps made a motion to approve the settlement. 2nd by Jerrod Davis. The Vote – All (5) Yes.
8. Consideration, discussion, and possible action, including adoption of ORDINANCE NO. 2023-03, AN ORDINANCE OF THE BOARD OF TRUSTEES OF THE TOWN OF LUTHER, OKLAHOMA, PART 6, "COURT," CHAPTER 1, "MUNICIPAL COURT," OF THE LUTHER CODE OF ORDINANCES, AMENDING SECTION 6-119, "WRITTEN COMPLAINTS TO PROSECUTE ORDINANCE VIOLATIONS," CHANGING TO "WRITTEN COMPLAINTS; PROPERLY VERIFIED CITATION OR TICKET;" AMENDING SECTION 6-120, "TRAFFIC ORDINANCE VIOLATIONS; PROCEDURES FOR ISSUING CITATION; CUSTODY; ARREST," CHANGING TO "ARRAIGNMENT – FINES IN LIEU OF APPEARANCE;" AMENDING SECTION 6-121, "TRAFFIC VIOLATIONS BUREAU," CHANGING TO "RELEASE UPON PERSONAL RECOGNIZANCE;" AMENDING SECTION 6-122, "SUMMONS FOR ARREST," CHANGING TO "BAIL; AMOUNT AND CONDITIONS; TEMPORARY CASH BOND;" AMENDING SECTION 6-123, "FORM OF ARREST WARRANT," CHANGING TO "FAILURE TO APPEAR ACCORDING TO TERMS OF BOND – FORFEITURE;" AMENDING SECTION 6-124, "PROCEDURES FOR BAIL OR BOND, AMOUNT OF BAIL," CHANGING TO "JURY TRIALS; QUALIFICATIONS OF JURORS; NON-JURY TRIALS;" REPEALING SECTIONS 6-125, "DEPOSIT OF DRIVER'S LICENSE AS BAIL FOR TRAFFIC VIOLATIONS" AND 6-126,

“ARRAIGNMENT AND PLEADINGS BY DEFENDANT;” AMENDING SECTION 6-127, “TRIALS,” CHANGING TO “ENFORCEMENT OF PAYMENT OF FINES OR COSTS;” AMENDING SECTION 6-128, “SUSPENSION OF SENTENCE,” CHANGING TO “JUDGMENT AND SENTENCE;” AMENDING SECTION 6-129, “FINE AND COSTS; IMPRISONMENT,” CHANGING TO “COURT COSTS AND FEES;” REPEALING SECTION 6-130, “PRISONERS TO WORK,” CHANGING TO “COMMUNITY SERVICE;” AMENDING SECTION 6-131, “TECHNOLOGY FEES;” ALL AMENDMENTS TO BRING THE PROVISIONS OF THESE SECTIONS INTO COMPLIANCE WITH AMENDMENTS TO STATE STATUTE; REPEALING ALL PRIOR ORDINANCES TO THE CONTRARY; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY. – **Terry Arps made the motion to adopt ORDINANCE NO. 2023-03, 2ND by Jeff Schwarzmeier. The Vote: All (5) Yes. Terry Arps made the motion to declare the ordinance and emergency. 2nd by Jeff Schwarzmeier. The Vote: All (5) Yes.**

9. Consideration, discussion, and possible action, including adoption of ORDINANCE NO. 2023-02, AN ORDINANCE OF THE BOARD OF TRUSTEES OF THE TOWN OF LUTHER, OKLAHOMA, PART 6, “COURT,” CHAPTER 1, “MUNICIPAL COURT,” OF THE LUTHER CODE OF ORDINANCES, AMENDING SECTION 6-104, “PRESIDING MUNICIPAL JUDGE;” AMENDING SECTION 6-105, “ALTERNATE JUDGE;” AMENDING SECTION 6-106, “ACTING/SPECIAL JUDGE;” REPEALING SECTION 6-107, “ALTERNATE JUDGE;” REPEALING SECTION 6-108, “ACTING JUDGE;” AMENDING SECTION 6-110; “REMOVAL OF JUDGE;” AMENDING SECTION 6-117, “RULES OF COURT;” ALL AMENDMENTS TO BRING THE PROVISION OF THESE SECTIONS INTO COMPLIANCE WITH AMENDMENTS TO STATE STATUTE; REPEALING ALL PRIOR ORDINANCES TO THE CONTRARY; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY. - **Terry Arps made the motion to adopt ORDINANCE NO. 2023-03, 2ND by Jeff Schwarzmeier. The Vote: All (5) Yes. Terry Arps made the motion to declare the ordinance and emergency. 2nd by Jeff Schwarzmeier. The Vote: All (5) Yes.**
10. Consideration, discussion and possible action on decision to print Town contact information on Cox Communication’s monthly invoices. – **Terry Arps made the motion to request the removal of the Town of Luther’s name on Cox invoices to mitigate confusion on where to direct payment. 2nd by Carla Caruthers. The Vote: All (5) Yes.**
11. Consideration, discussion and possible action to appoint Fred Stephany to the Luther Parks Commission.- **Terry Arps made the motion to appoint Fred Stephany to the Luther Parks Commission. 2nd by Jeff Schwarzmeier. The Vote: All (5) Yes.**
12. Consideration, discussion and possible action to repair the 2018 Ford Explorer in an amount not to exceed \$2,500.00.- **Terry Arps made the motion to repair the 2018 Ford Explorer in an amount not to exceed \$2,500.00. 2nd by Jeff Schwarzmeier. The Vote: All (5) Yes.**
13. Consideration, discussion and possible action to repair the 2016 Ford Explorer wiring in an amount not to exceed \$1,000.00.- **Terry Arps made the motion to repair the 2016 Ford Explorer in an amount not to exceed \$1,00.00. 2nd by Jeff Schwarzmeier. The Vote: All (5) Yes.**
14. Consideration, discussion and possible action to pay for a hotel for Officer Wright to attend SRO training in Tulsa from November 13-15, 2023, in an amount not to exceed \$275.00. **Terry Arps made the motion to approve accommodations for School Resource Officer Training for Officer Wright in an amount not to exceed \$275.00. 2nd by Jeff Schwarzmeier. The Vote: All (5) Yes.**

15. Consideration, discussion and possible action to send Officer Ledford to interdiction training in Oklahoma City on October 30 – November 1, 2023, in the amount of \$649.00. **Terry Arps made the motion to approve interdiction training for Officer Ledford for \$649.00. 2nd by Jeff Schwarzmeier. The Vote: All (5) Yes.**
16. Consideration, discussion and possible action to purchase seven (7) Toughbook computers for the police vehicles in an amount not to exceed \$14,500.00. - **Terry Arps made the motion to approve purchase of seven (7) Toughbook computers in an amount not to exceed \$14,500. 2nd by Jeff Schwarzmeier. The Vote: All (5) Yes.**
17. Consideration, discussion and possible action to adopt RESOLUTION 2023-07R, A RESOLUTION AUTHORIZING APPLICATION THROUGH THE ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS (ACOG) FOR FINANCIAL ASSISTANCE FROM THE RURAL ECONOMIC ACTION PLAN (REAP), FOR A FLOODPLAIN ASSESSMENT ALONG THE DEEP FORK RIVER. - **Terry Arps made the motion to adopt Resolution 2023-07R. 2nd by Jeff Schwarzmeier. The Vote: All (5) Yes.**
18. **PROPOSED EXECUTIVE SESSION:** Consideration and possible action to enter into executive session for confidential communications to discuss the employment, hiring, and appointment of employee Scherrie Pidcock, as authorized by 25 O.S. Section 307(B)(1). In the opinion of the Town Attorney, the Executive Session is necessary to protect confidential employment matters. . - **Terry Arps made the motion enter into Executive Session. 2nd by Jeff Schwarzmeier. The Vote: All (5) Yes.**
19. **PROPOSED ACTION ITEMS FOR MATTERS DISCUSSED IN EXECUTIVE SESSION:** Consideration, discussion, and possible appropriate and related action on matters discussed in Executive Session, including the terms of employment, hiring, and appointment of employee Scherrie Pidcock. - **After Terry Arps reconvened the meeting, Valarie Braxton made a motion to implement a 20% increase to the base salary for Scherrie Pidcock. 2nd by Jeff Schwarzmeier. The Vote: All (5) Yes.**

Trustee Two (Jerrod Davis)

Trustee Three (Carla Caruthers)

Trustee Four (Jeff Schwarzmeier)

Trustee Five (Valarie Braxton)

20. Consideration, discussion and possible action to approve health, life, vision and dental insurance renewals for calendar year 2024. – **Valarie Braxton made the motion to approve the health, life, vision, and dental insurance renewal for calendar year 2024. 2nd by Jeff Schwarzmeier. The Vote: All (5) Yes.**
21. Consideration, discussion and possible action to waive the \$25.00 vendor fees due to the Town for the Luther Pecan Festival in order to spur economic development. – **Valarie Braxton made the motion to waive the fee**

for the Luther Pecan Festival to spur economic development. 2nd by Carla Caruthers. The Vote: All (5) Yes.

22. Consideration, discussion and possible action to provide the meeting room for AA meetings, either on a temporary or permanent basis, due to the loss of the current location. - **Valarie Braxton made the motion to provide a temporary meeting location for AA meetings in the courtroom, when needed, for one year. 2nd by Jerrod Davis. The Vote: All (5) Yes.**
23. Consideration, discussion and possible action to designate Valarie Braxton as liaison to Town Hall. - **Valarie Braxton made the motion to designate Valarie Braxton as liaison to Town Hall. 2nd by Carla Caruthers. The Vote: All (5) Yes.**
24. Citizen participation: Citizens may address the Board during open meetings on any matter on the agenda prior to the Board taking action on the matter. On any item not on the current agenda, citizens may address the Board under the agenda item Citizen Participation. Citizens should fill out a Citizen's Participation Request form and give it to the Mayor. Citizen Participation is for information purposes only, and the Board cannot discuss, act or make any decisions on matters presented under Citizens Participation. Citizens are requested to limit their comments to two minutes.- **Edward Threatt commented on positive improvements, and pointed out the need for continuing side street improvements. He asked for ideas for improvements and activities at Booker T Washington Park. Dawn Shelton said the route for the upcoming 5K run on Nov. 19 includes the park to raise awareness.**
25. Adjourn. – **Terry Arps made the motion to adjourn. 2nd by Jerrod Davis. The Vote: (4) Yes. Jeff Schwarzmeier had excused himself.**

Minutes transcribed by Scherrie Pidcock . (drs)

**TOWN OF LUTHER GENERAL FUND CLAIMS INCLUDING PAYROLL
OCTOBER 11 TO NOVEMBER 14, 2023**

Date	Ref No.	Payee	Memo	Payment
10/11/2023	EFT	QuickBooks Payroll	PD PAYROLL	19,771.47
10/12/2023	EFT	IRS	FEDERAL PAYROLL TAX	1,094.18
10/13/2023	EFT	CAPITAL IMPROVEMENT FUND	QUARTERLY TRANSFER OF TAX	36,306.81
10/13/2023	EFT	LPWA FUND	MONTHLY TRANSFER	1,670.00
10/13/2023	EFT	TECHNOLOGY FEE ACCOUNT	MONTHLY TRANSFER	1,150.00
10/13/2023	EFT	LPWA FUND	SALES TAX TRANSFER FOR LOAN	613.00
10/14/2023	22884	AT&T Mobility	PHONES/AIR CARDS	2,295.00
10/16/2023	EFT	AMAZON	PRIME	14.99
10/18/2023	EFT	QuickBooks Payroll	TOWN/FD/PD (COURT) PAYROLL	5,347.88
10/18/2023	EFT	OK Police Pension & Retirement	PENSION CONTRIBUTIONS	4,414.62
10/18/2023	EFT	IRS	FEDERAL PAYROLL TAX	2,010.56
10/20/2023	EFT	OK.GOV	TRANSACTION FEE	3.02
10/20/2023	EFT	Oklahoma Tax Commission	PD VEHICLE REGISTRATION	43.10
10/24/2023	EFT	Oklahoma Tax Commission	STATE PAYROLL TAX	1,022.00
10/25/2023	EFT	IRS	FEDERAL PAYROLL TAX	1,123.90
10/25/2023	EFT	VISTAPRINT	BUSINESS CARD/NAME STAMP	54.46
10/26/2023	EFT	AT&T U-verse	FIBER INTERNET	130.41
10/26/2023	EFT	AMAZON	SUPPLIES	15.90
10/26/2023	22885	ABERDEEN ENTERPRIZES II, INC	COLLECTION FEES	393.53
10/26/2023	22886	ACORD SIGNS	DECALS	36.00
10/26/2023	22887	Ameritas Life Insurance Corp	VOLUNTARY VISION INS	114.09
10/26/2023	22888	BLUECROSS BLUESHIELD OF OK	HEALTH INS	8,474.05
10/26/2023	22889	BLUECROSS BLUESHIELD OF OK-LIFE	LIFE INS	50.16
10/26/2023	22890	CHANDLER TIRE CENTER	VEHICLE MAINTENANCE	364.08
10/26/2023	22891	Delta Dental	VOLUNTARY DENTAL INS	578.00
10/26/2023	22892	FATTY'S AUTOMOTIVE LLC	PD VEHICLE REPAIR	1,175.00
10/26/2023	22893	ODP BUSINESS SOLUTIONS, LLC	OFFICE SUPPLIES	55.92
10/26/2023	22894	OHIO CSPC	DEDUCTIONS	195.32
10/26/2023	22895	Oklahoma Firefighters Pension System	FIRE PENSION CONTRIBUTIONS	472.39

10/26/2023	22896	OK MUNICIPAL RETIREMENT FUND	PENSION CONTRIBUTIONS	133.84
10/26/2023	22897	OMES - Central Printing	COURT DOCUMENT PRINTING	1,050.00
10/26/2023	22898	ROBINSON, HOOVER & FUDGE, PLLC	DEDUCTIONS	708.34
10/26/2023	22899	Special OPS Uniforms, Inc.	UNIFORM/ACCESSORIES	350.00
10/26/2023	22900	XCEL OFFICE SOLUTIONS	PARTS/REPAIRS	49.99
10/26/2023	22901	XCEL OFFICE SOLUTIONS-DALLAS	COPIER/I.T.	1,141.00
10/26/2023	22902	YOUNG & ASSOCIATES CPAs	2 MONTHS CPA FEES	1,405.00
10/27/2023	EFT	CEMETERY FUND	TRANSFER	42.00
10/27/2023	EFT	LOVE'S TIRE CARE	FD TIRE REPAIR	57.28
10/30/2023	EFT	CHRISTMAS LIGHTS ETC	DECORATIONS/LIGHTS	273.42
10/30/2023	EFT	KELLOGG PLASTIC	DECORATIONS/LIGHTS	52.01
10/30/2023	EFT	AMAZON	HOLIDAY SUPPLIES	49.98
10/31/2023	EFT	LOWE'S	FD TOOLS/PARTS	91.73
10/31/2023	EFT	INTUIT	QUICKBOOKS ONLINE FOR LPWA	90.00
10/31/2023	22903	JASON LOYD	LIGHTS FOR DOWNTOWN	400.00
11/01/2023	EFT	QuickBooks Payroll	TOWN/FD/PD (COURT) PAYROLL	5,356.10
11/01/2023	EFT	Total Merchant Services	TRANSACTION FEES	872.97
11/02/2023	EFT	Ok Employment Security Commission	UNEMPLOYMENT INS	522.61
11/03/2023	EFT	Purchase Power	POSTAGE	301.50
11/06/2023	EFT	Google Play	EMAIL BACKUPS	209.60
11/06/2023	EFT	INTUIT	TOWN QUICKBOOKS	90.00
11/06/2023	EFT	AMAZON	MISC ITEMS FOR LEDA	49.84
11/06/2023	EFT	AMAZON	MISC ITEMS FOR LEDA	41.12
11/07/2023	EFT	CHRISTMAS LIGHTS ETC	MISC ITEMS FOR LEDA	86.39
11/08/2023	EFT	QuickBooks Payroll	PD PAYROLL	22,216.35
11/08/2023	EFT	IRS	FEDERAL PAYROLL TAX	1,135.74
11/09/2023	EFT	FUELMAN	FUEL ALL DEPARTMENTS	4,169.96
11/09/2023	EFT	ECLIPSE ARMORY	AMMUNITION FOR QUALIFYING	220.00
11/14/2023	EFT	AMAZON	EXTENSION CORDS/LIGHTS/LEDA	501.32
11/14/2023	22904	A-Z HANDYMAN X-PRESS	OFFICE CLEANING 3X	252.00
11/14/2023	22905	Ameritas Life Insurance Corp	VOLUNTARY VISION INS	174.48

11/14/2023	22906	BLUECROSS BLUESHIELD OF OK	HEALTH INS	9,125.90
11/14/2023	22907	CATHY SCHMITZ	REIMBURSEMENT	124.20
11/14/2023	22908	CHANDLER TIRE CENTER	VEHICLE MAINTENANCE	75.00
11/14/2023	22909	CITY OF OKLAHOMA CITY	RADIO COMM'S (FROM GRANT)	10,140.00
11/14/2023	22910	CLEET	FEEES DUE FROM CITATIONS	760.00
11/14/2023	22911	COPS PRODUCTS	UNIFORM/ACCESSORIES	455.94
11/14/2023	22912	DANIEL MCCLURE SR.	CODE ENFORCEMENT SERVICES	800.00
11/14/2023	22913	Delta Dental	VOLUNTARY DENTAL INS	687.00
11/14/2023	22914	DENIELLE WILLIAMS CHANEY	REIMBURSEMENT-PARKS	159.27
11/14/2023	22915	DENNIS MCGRATH	JUDICIAL SERVICES	950.00
11/14/2023	22916	Dollar General - Regions 410526	TOILETRIES/CLEANERS	237.46
11/14/2023	22917	Eureka Water Company	WATER AND DISPENSER	36.34
11/14/2023	22918	FLUENTSTREAM TECHNOLOGIES	PHONE HOSTING	293.62
11/14/2023	22919	FRED'S TIRE & BATTERY LLC	VEHICLE MAINTENANCE	334.58
11/14/2023	22920	GARY JONES	FD GARAGE DOOR REPAIR	225.00
11/14/2023	22921	GRANITE TELECOM	FAX LANDLINE	136.36
11/14/2023	22922	Harrington's	VEHICLE MAINTENANCE	391.00
11/14/2023	22923	JEFF SCHWARZMEIER	TELEPHONE REIMBURSEMENT	50.00
11/14/2023	22924	JOHNNY LEAFTY	REIMBURSEMENT	50.00
11/14/2023	22925	LDM AUTOMOTIVE	PD VEHICLE REPAIR	293.00
11/14/2023	22926	LIL BIT WESTERN LAWN CARE, LLC	WILDHORSE PARK MOWING	1,302.08
11/14/2023	22927	Luther Mill & Farm Supply, Inc.	DOG FOOD AND SUPPLIES	175.00
11/14/2023	22928	O'Reilly Auto Parts	PD/FD PARTS AND SUPPLIES	853.76
11/14/2023	22929	ODP BUSINESS SOLUTIONS, LLC	OFFICE SUPPLIES	84.71
11/14/2023	22930	OG&E	ELECTRIC SERVICE	1,388.84
11/14/2023	22931	OHIO CSPC	DEDUCTIONS	195.32
11/14/2023	22932	OK DPS	OLETS	40.00
11/14/2023	22933	OKLAHOMA BUREAU OF NARCOTICS	FEEES DUE FROM CITATIONS	35.00
11/14/2023	22934	Oklahoma Firefighters Pension System	PENSION CONTRIBUTIONS	472.39
11/14/2023	22935	OK MUNICIPAL RETIREMENT FUND	PENSION CONTRIBUTIONS	133.84
11/14/2023	22936	Oklahoma ROUTE 66 ASSOCIATION	MEMBERSHIP-ANNUAL	49.00

11/14/2023	22937	OMES - Central Printing	ENVELOPE PRINTING	160.00
11/14/2023	22938	ONG	NATURAL GAS SERVICE	270.83
11/14/2023	22939	OSBI	ODIS SUPPORT	167.00
11/14/2023	22940	OSBI - Fee Assessments	FEES DUE FROM CITATIONS	1,521.00
11/14/2023	22941	PB Electronics Inc	PD PARTS/SUPPLIES	160.00
11/14/2023	22942	ROBINSON, HOOVER & FUDGE, PLLC	DEDUCTIONS	551.36
11/14/2023	22943	THE CHILDS LAW FIRM, PLLC	MONTHLY LEGAL SERVICES	2,837.50
11/14/2023	22944	TOP TIER TACTICAL	UNIFORM/ACCESSORIES	915.00
11/14/2023	22945	WINTON LAW	FILING FEES - D ROBY	55.00
11/14/2023	22946	XCEL OFFICE SOLUTIONS-DALLAS	COPIER/I.T.	1,179.04
11/14/2023	22947	Oklahoma Firefighters Pension System	CONTRIBUTIONS 2 VOLUNTEERS	120.00
				<u>\$169,075.75</u>

Town of Luther
Budget vs. Actuals: Town General Fund FY23-24 - FY24 P&L
 July - October, 2023

	Sep 2023				Oct 2023				Total			
	Actual	Budget	Over Budget	% of Budget	Actual	Budget	Over Budget	% of Budget	Actual	Budget	Over Budget	% of Budget
Income												
Donations	5,045.75	9,000.00	6,954.25	177.27%	475.00	9,000.00	8,525.00	198.35%	58,855.75	0.00	58,855.75	163.70%
Fines & Forfeitures	15,954.25	0.00	64,069.44	0.00%	17,851.30	0.00	8,851.30	198.35%	58,932.59	0.00	58,932.59	351.93%
Grant Revenue	64,069.44	0.00	64,069.44	0.00%	375,000.00	0.00	317,000.00	646.65%	468,062.97	0.00	468,062.97	353.65%
Interest/Insurance Subsidy	3,520.01	1,100.00	2,420.01	320.00%	4,962.32	1,100.00	3,862.32	451.12%	15,560.41	4,400.00	11,160.41	121.65%
Licenses & Permits	4,075.00	3,000.00	1,075.00	135.83%	5,651.80	3,000.00	2,651.80	188.39%	14,598.09	12,000.00	2,598.09	4,566.36
Other/Rentals/Fees	2,120.00	2,350.00	-230.00	90.21%	13,222.06	2,350.00	10,872.06	562.64%	19,966.36	15,400.00	4,566.36	129.65%
Reimbursement SRO	13,109.00	0.00	-13,109.00	0.00%	20,544.38	13,109.00	7,435.38	156.72%	30,816.57	0.00	30,816.57	58.77%
Tax Revenues	306.11	300.00	6.11	102.04%	306.41	300.00	6.41	102.14%	1,305.48	1,200.00	105.48	108.79%
Alcoholic Beverage Taxes	8,577.12	8,500.00	77.12	100.91%	12,666.02	8,500.00	4,166.02	149.01%	48,972.84	34,000.00	14,972.84	144.04%
Capital Improvement-Sales Tax	345.28	350.00	-4.72	98.65%	353.70	350.00	3.70	101.06%	1,466.62	1,400.00	66.62	104.78%
Cigar & Cigarette Taxes	204.95	500.00	-295.05	40.93%	214.13	500.00	-285.87	42.83%	42,090.96	34,500.00	7,590.96	122.00%
Franchise Taxes	231.22	210.00	21.22	110.10%	238.53	210.00	28.53	113.59%	935.73	840.00	95.73	111.40%
Gasoline Tax	1,017.75	925.00	92.75	110.03%	971.54	925.00	46.54	105.03%	3,134.79	3,700.00	-565.21	84.72%
Motor Vehicle Taxes	43,515.13	48,000.00	-4,484.87	90.66%	42,059.35	48,000.00	-5,940.65	87.62%	187,225.71	192,000.00	-4,774.29	97.51%
Sales Taxes	16,524.66	13,200.00	3,324.66	125.19%	46,602.77	13,200.00	33,402.77	353.05%	155,584.05	52,800.00	102,784.05	294.67%
Use Taxes	70,721.92	71,985.00	-1,263.08	98.25%	103,412.45	71,985.00	31,427.45	143.66%	440,716.18	320,440.00	120,276.18	137.53%
Total Tax Revenues	165,506.37	100,544.00	64,962.37	164.61%	541,119.31	158,544.00	382,575.31	341.31%	1,107,508.92	573,676.00	533,832.92	193.05%
Transfer In for Cap Outlay	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%
Total Income	\$ 165,506.37	\$ 100,544.00	\$ 64,962.37	164.61%	\$ 541,119.31	\$ 158,544.00	\$ 382,575.31	341.31%	\$ 1,107,508.92	\$ 573,676.00	\$ 533,832.92	193.05%
Gross Profit	\$ 165,506.37	\$ 100,544.00	\$ 64,962.37	164.61%	\$ 541,119.31	\$ 158,544.00	\$ 382,575.31	341.31%	\$ 1,107,508.92	\$ 573,676.00	\$ 533,832.92	193.05%
Expenses												
Fire Department			0.00	0.00%			0.00	0.00%	0.00	0.00	0.00	0.00%
Maint & Operations (FD)			0.00	0.00%			0.00	0.00%	0.00	0.00	0.00	0.00%
ALL Insurance	254.00	465.00	-211.00	54.62%	1,137.75	465.00	672.75	244.68%	1,391.75	1,860.00	-468.25	74.83%
Bunker Gear/Uniforms	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	108.00	0.00	108.00	10.00%
Dues/Memberships/VolPension	300.00	300.00	-300.00	0.00%	0.00	300.00	-300.00	0.00%	1,200.00	1,200.00	-1,080.00	10.00%
Equipment Repairs/Mic	600.00	600.00	-600.00	0.00%	0.00	600.00	-600.00	0.00%	2,400.00	2,400.00	-2,400.00	0.00%
Fuel	494.06	825.00	-340.94	58.67%	577.62	825.00	-247.38	70.01%	2,169.80	3,300.00	-1,130.20	65.75%
Grant Expenditures	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%
Office Supplies / Expenses	62.83	75.00	-12.17	83.77%		75.00	-75.00	0.00%	115.94	300.00	-184.06	38.65%
Parts / Supplies / Repairs	2,951.10	375.00	2,576.10	788.96%	1,350.46	375.00	975.46	360.12%	5,782.07	1,500.00	4,282.07	385.47%
Phone / Internet / IT	7,528.76	850.00	6,678.76	885.74%	706.55	850.00	-143.45	83.12%	9,164.12	3,400.00	5,764.12	269.53%
Travel / Training	1,308.73	375.00	933.73	348.99%		375.00	-375.00	0.00%	2,308.73	1,500.00	808.73	153.92%
Utilities	157.89	525.00	-367.11	30.07%	346.69	525.00	-178.31	66.04%	1,672.30	2,100.00	-427.70	79.63%
Vehicle/Repair/Maintenance	1,037.19	1,000.00	-1,000.00	0.00%		1,000.00	-1,000.00	0.00%	0.00	4,000.00	-4,000.00	0.00%
Workers Comp			1,037.19	255.74%			0.00	0.00%	1,037.19	0.00	1,037.19	110.71%
Total Maint & Operations (FD)	\$ 13,784.56	\$ 5,390.00	\$ 8,394.56	255.74%	\$ 4,119.07	\$ 5,390.00	\$ 1,270.93	76.42%	\$ 23,869.70	\$ 21,560.00	\$ 2,309.70	110.71%

Phone / Internet / IT	4,266.95	2,000.00	2,265.95	212.77%	2,899.61	2,000.00	899.61	144.98%	11,103.93	8,000.00	3,103.93	138.80%
Training / Travel	86.00	460.00	-365.00	18.89%	150.00	450.00	-300.00	33.33%	624.99	1,800.00	-1,175.01	34.72%
Uniforms	17.00	200.00	-183.00	8.50%	395.00	200.00	195.00	197.50%	1,198.40	800.00	398.40	148.55%
Utilities	49.13	230.00	-180.87	21.36%	104.71	230.00	-125.29	45.53%	1,114.48	920.00	194.48	121.14%
Workers Comp	4,593.27		4,593.27				0.00		4,593.27	0.00	4,593.27	
Total Maint & Operations (PD)	\$ 22,201.07	\$ 13,290.00	\$ 8,911.07	167.05%	\$ 17,223.82	\$ 13,290.00	\$ 3,933.82	129.60%	\$ 63,347.95	\$ 53,160.00	\$ 10,187.95	119.16%
Payroll (PD)			0.00				0.00		0.00	0.00	0.00	
Employee Benefits	4,506.84	8,784.00	-4,177.16	52.45%	9,754.90	8,784.00	970.90	111.05%	22,806.81	35,136.00	-12,329.19	64.91%
Salary / Wage / Payroll Tax	26,997.35	30,228.00	-3,230.65	89.31%	31,406.55	30,228.00	1,180.55	103.91%	113,600.81	120,922.00	-7,321.19	93.85%
Total Payroll (PD)	\$ 31,804.19	\$ 39,012.00	\$ -7,407.81	81.01%	\$ 41,163.45	\$ 39,012.00	\$ 2,151.45	105.51%	\$ 136,407.62	\$ 156,058.00	\$ -19,650.38	87.41%
Total Police Department	\$ 53,806.26	\$ 52,302.00	\$ 1,503.26	102.87%	\$ 64,182.27	\$ 52,302.00	\$ 11,880.27	122.71%	\$ 205,550.57	\$ 209,218.00	\$ -3,667.43	98.25%
Total Expenses	\$ 116,534.08	\$ 95,697.00	\$ 20,837.08	121.77%	\$ 100,889.87	\$ 189,697.00	\$ 88,827.13	53.17%	\$ 428,216.08	\$ 561,501.00	\$ -133,284.92	76.28%
Net Operating Income	\$ 45,972.29	\$ 4,847.00	\$ 44,125.29	1010.36%	\$ 440,249.44	\$ 31,153.00	\$ 471,402.44	-1413.18%	\$ 679,292.84	\$ 12,175.00	\$ 667,117.84	5579.41%
Other Expenses												
Payroll Suspense	0.00		0.00		0.00		0.00		0.00	0.00	0.00	
Transfer to LPWA	2,283.00	2,283.00	0.00	100.00%	2,283.00	2,283.00	0.00	100.00%	7,462.00	9,132.00	-1,670.00	81.71%
Transfers In/Out	-480.00		-480.00		-370.00	0.00	-370.00		-802.53	0.00	-802.53	
Transfers In/Out: (GG)	0.00		0.00		0.00		0.00		0.00	0.00	0.00	
Total Other Expenses	\$ 1,803.00	\$ 2,283.00	\$ 480.00	78.98%	\$ 1,913.00	\$ 2,283.00	\$ 370.00	83.79%	\$ 6,659.47	\$ 9,132.00	\$ 2,472.53	72.92%
Net Other Income	\$ -1,803.00	\$ -2,283.00	\$ 480.00	78.98%	\$ 1,913.00	\$ 2,283.00	\$ 370.00	83.79%	\$ 6,659.47	\$ 9,132.00	\$ 2,472.53	72.92%
Net Income	\$ 47,169.29	\$ 2,564.00	\$ 44,605.29	1839.68%	\$ 438,336.44	\$ 33,436.00	\$ 471,772.44	-1310.97%	\$ 672,633.37	\$ 3,043.00	\$ 669,590.37	22104.28%



OCTOBER 2023

Luther Police Department Stats

Total calls for service

272

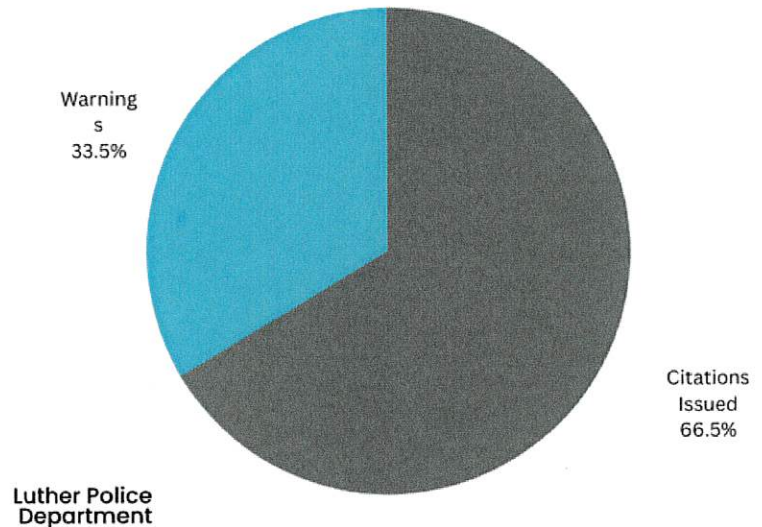
TYPES OF CALLS

- Fire assistance - 3
- Medical - 2
- Agency assist - 9
- Accident with injury - 1
- Animal complaint - 6
- Motorist assist - 2
- Suspicious vehicle - 1
- Follow Up - 3
- Debris in roadway - 1
- Welfare check - 2
- Paperwork - 5
- Alarm - 1
- Reckless driver - 1
- Disturbance - 1
- Training - 1
- Abandoned vehicle - 1
- School function - 1
- Special detail - 1
- Vehicle maintenance - 8
- Accident fatality - 1
- Suspicious activity - 3
- Arrests - 2 (misdemeanor)
- Breaking & Entering - 1

TRAFFIC

October 2023

STOPS - 139
WARNINGS - 52



Officer Travonna Wright
Luther Police Department



CODE ENFORCEMENT MONTHLY REPORT OCT 23

ACTIVITY:

20 Cases Opened: The following is a list of cases opened and actions taken.

- **15 trash, tall weeds and debris contacts; ten have been corrected.**
- **2 warnings issued**
- **10 courtesy notices issued**
- **3 Issues with roosters and chickens in town limits**
- **Addressed broken down bus by the dollar store. Working with owner on resolution.**
- **Spoke to multiple neighbors in person.**
- **Ongoing property research**
- **Field north of feed store has been mowed.**
- **Multiple residents have complied with what was asked of them.**
- **Provided technical assistance to LPWA on the jetter.**

Daniel McClure

Code Enforcement Officer

INVOICE

LDM AUTOMOTIVE

"JUST A GOOD OLE BOY"

950320 S 3290 RD LUTHER,OK 73054
Phone 4057068666

ESTIMATE # 1469
: NOVEMBER 2,2023

TO TOWN OF LUTHER
2016 FORD POLICE UTILITY
MILEAGE:
VIN:

SALESPERSON	JOB	PAYMENT TERMS	DUE DATE
		Due on receipt	

QTY		UNIT PRICE	LINE TOTAL
	R&R A/C COMPRESSOR,DRIER,FRONT & REAR EXPANSION VALVES	5.8HR@\$95HR	\$551.00
	A/C COMPRESSOR KIT	\$565.00	\$565.00
2	LBS R134A	\$25.00	\$50.00
	CABIN AIR FILTER	\$20.00	\$20.00
		SUBTOTAL	\$1186.00
		PAID	
		TOTAL	\$1186.00

Make all checks payable to LARRY MELTON OR LDM AUTOMOTIVE Thank you for your business!



9613 N Hiwassee Rd
 Jones, OK, 73049
 (405) 316-0155
 Fattysautomotive@yahoo.com

Estimate

For: Town Of Luther Police Dept

Estimate No: 22

Date: 10/29/2023

Description	Quantity	Rate	Amount
Front struts	1	\$200.00	\$200.00
Rear struts	1	\$200.00	\$200.00
Front end suspension parts	1	\$250.00	\$250.00
Front hubs	1	\$150.00	\$150.00
Parts Subtotal			\$800.00

Description	Quantity	Rate	Amount
Labor	5	\$75.00	\$375.00
Labor Subtotal			\$375.00

Subtotal \$1,175.00

Total \$1,175.00

Total \$1,175.00

Comments

2014 charger

ORDINANCE NO. 2023-04

AN ORDINANCE OF THE BOARD OF TRUSTEES OF THE TOWN OF LUTHER, OKLAHOMA, PART 15, "TRAFFIC AND VEHICLES," CHAPTER 4, "SPEED REGULATIONS;" OF THE LUTHER CODE OF ORDINANCES, ADDING SECTION 15-400, "SPEED LIMITS GENERALLY;" AMENDING SECTION 15-401, "SCHOOL ZONES;" AMENDING SECTION 15-402, "CONSTRUCTION ZONES;" AMENDING SECTION 15-405, "PERSONS EXEMPTED FROM THIS CHAPTER;" ALL AMENDMENTS TO BRING THE PROVISION OF THESE SECTIONS INTO COMPLIANCE WITH AMENDMENTS TO STATE STATUTE AND BEST PRACTICES; REPEALING ALL PRIOR ORDINANCES TO THE CONTRARY; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY.

BE IT ORDAINED BY THE TRUSTEES OF THE TOWN OF LUTHER, AS FOLLOWS:

SECTION I. Section 15-400 of the Code of Ordinances of the Town of Luther, Oklahoma, is hereby added to read as follows:

SECTION 15-400 SPEED LIMITS GENERALLY

Except as otherwise provided in this chapter, no person shall drive any vehicle at speeds greater than the posted speed limit upon the highways, roads, streets, or portions thereof.

SECTION II. Section 15-401 of the Code of Ordinances of the Town of Luther, Oklahoma, is hereby amended to read as follows:

SECTION 15-401 SCHOOL ZONES

No person shall drive any vehicle at speeds greater than the posted speed limit upon the highways, roads, streets, or portions thereof where school zones and school crossing zones are designated on days when school is in session between the hours of 8:00 a.m. and 5:00 p.m. unless otherwise posted.

SECTION III. Section 15-402 of the Code of Ordinances of the Town of Luther, Oklahoma, is hereby amended to read as follows:

SECTION 15-402 CONSTRUCTION ZONES

No person shall drive any vehicle at speeds greater than the posted speed limit upon the highways, roads, streets or portions thereof where construction zones are designated. For purposes of this section, "construction zone" means any location where repair maintenance or construction work is actually in progress and workers are present.

SECTION IV. Section 15-405 of the Code of Ordinances of the Town of Luther, Oklahoma, is hereby amended to read as follows:

SECTION 15-405 PERSONS EXEMPTED FROM THIS CHAPTER

Persons exempted from this Chapter are those driving authorized emergency vehicles in accordance with the provisions of state statute.

SECTION V. If any part or parts of this ordinance are deemed unconstitutional, invalid, or ineffective, the remaining portion shall not be affected, but shall remain in full force and effect.

SECTION VI. All ordinances in conflict herewith are hereby repealed.

SECTION VII. It being immediately necessary for the preservation of the public peace, health, safety, and welfare of the Town of Luther and the inhabitants thereof that this ordinance be put into full force and effect, an emergency is hereby declared to exist by reason whereof this ordinance shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED and the Emergency Clause ruled upon separately this 14th day of November, 2023.

MAYOR WILLIAM TERRY ARPS

ATTEST:

Town Clerk

Approved as to form and legality:

Town Attorney

LEASE AGREEMENT 2023
Town of Luther
and
Luther Little League Football

WHEREAS, the Town of Luther, the party of the first part, desires to enter into an agreement with Luther Little League Football, the party of the second part, concerning the use of the Practice Field and Field 2 at Wildhorse Park, owned by the Town of Luther.

WHEREAS, the party of the second part, desires to enter into an agreement whereby they can utilize Practice Field and Field 2 at Wildhorse Park, which is property owned by Town of Luther, party of the first part.

NOW, THEREFORE, in consideration of the following premises and covenants contained herein, the parties agree as follows:

1. The party of the second part shall be allowed to use the Practice Field at Wildhorse Park in the Town of Luther for the period from August 1, 2023, through November 30, 2023.
2. The Town of Luther, party of the first part, will charge a lease fee of **\$50.00** and will supply trash service as utilities included in this agreement. The lease fee will be due upon the first day of the requested lease date.
3. The party of the second part, **shall maintain** the above described property and shall keep trash from accumulating and keep it mowed and in good condition.
4. Neither party will sublease or assign this lease agreement to any other party without a written agreement of both parties. The party of the first part may have certain events conducted on the requested property and will coordinate with the party of the second part for said events.
5. Any expenses incurred by the party of the second part, for upkeep, maintenance or otherwise accumulated, will not be reimbursed by the party of the first part and will be the sole responsibility of the party of the second part.

Contract can be voided by either party with a 30 day notice. This notice shall not be expected to automatically renew at any point in time.

In consideration of the mutual promises contained herein, the parties execute this agreement on this _____ day of _____, 20____.

Trustee

Trustee

Trustee

In consideration of the mutual promises contained herein, the parties execute this agreement on this _____ day of _____, 20____.

Luther Little League Football Officer

Luther Little League Football Officer