



**BOARD OF TRUSTEES FOR THE LUTHER PUBLIC WORKS AUTHORITY
TUESDAY, MARCH 12, 2024, IMMEDIATELY FOLLOWING
THE TOWN BOARD OF TRUSTEES MEETING AT 7:00 P.M.
LUTHER TOWN HALL
108 SOUTH MAIN STREET, LUTHER, OKLAHOMA 73054**

REGULAR MEETING AGENDA

Official action can only be taken on items which appear on the agenda. The Trustees may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the Trustees may refer the matter to the Chairman or the Town Attorney, or back to a committee or recommending body. Under certain circumstances, items may be deferred to a specific later date or stricken from the agenda entirely.

1. Call to Order
2. Roll Call
3. Determination of a quorum
4. Approval of the Consent Agenda,
 - a. Approval of the Board Minutes from the meetings of February 13 and 22, 2024.
 - b. Approval of Claims, including Payroll
 - c. Review and Approval of Treasurer's Report
5. Consideration of Items Removed from the Consent Agenda
6. Trustee Comments

Trustee One (Terry Arps)

Trustee Two (Jerrod Davis)

7. Consideration, discussion and possible action to enter into written agreement with Sadler Boring for the repair of the water drop fire hydrant.
8. Consideration, discussion and possible action to accept the 80/20 Oklahoma Rural Water Association (ORWA) Rural Infrastructure Grant (RIG) grant for a portable diesel generator and digital water meters in an amount not to exceed \$93,486.00.


Trustee Three (Carla Caruthers)

Trustee Four (Jeff Schwarzmeier)

Trustee Five (Nina Sloan)

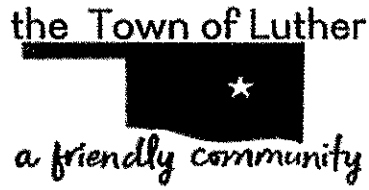
9. New Business: In accordance with the Open Meeting Act, Title 25 O.S. 311.A.9 of the Oklahoma Statutes, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.
10. Citizen participation: Citizens may address the Board during open meetings on any matter on the agenda prior to the Board taking action on the matter. On any item not on the current agenda, citizens may address the Board under the agenda item Citizen Participation. Citizens should fill out a Citizen's Participation Request form and give it to the Mayor. Citizen Participation is for information purposes only, and the Board cannot discuss, act or make any decisions on matters presented under Citizens Participation. Citizens are requested to limit their comments to two minutes.

11. Adjourn.


Scherrie Pidcock, Town Clerk



Agenda Posted Monday, March 11, 2024, at Luther Town Hall, via MailChimp, on Facebook at The Town of Luther, and on our website at www.townoflutherok.com prior to 7:00 pm.



LPWA MONTHLYLY REPORT

February 2024

Start New Service	6
Re-start Service	0
Stop Service	5
Leaks	5
Sewer Problems	0
New Meters	1
Accounts Billed	586
Late Accounts Billed	190

Cathy Schmitz
Utility Clerk



REGULAR MEETING MINUTES

**BOARD OF TRUSTEES FOR THE LUTHER PUBLIC WORKS AUTHORITY
TUESDAY, FEBRUARY 13, 2024, IMMEDIATELY FOLLOWING
THE TOWN BOARD OF TRUSTEES MEETING AT 7:00 P.M.
LUTHER TOWN HALL
108 SOUTH MAIN STREET, LUTHER, OKLAHOMA 73054**

1. Call to Order by Terry Arps.
2. Roll Call by Terry Arps. **Present were Terry Arps, Jeff Schwarzmeier and Jerrod Davis. Carla Caruthers was absent.**
3. Determination of a quorum was made by Terry Arps.
4. Approval of the Consent Agenda,
 - a. *Approval of the Board Minutes from the meeting of January 9, 2024.*
 - b. Approval of Claims, including Payroll
 - c. Review and Approval of Treasurer's Report – Terry Arps made a motion to approve the Consent Agenda as presented, 2nd by Jeff Schwarzmeier. The Vote: All (3) Yes.
5. Consideration of Items Removed from the Consent Agenda – None.
6. Trustee Comments – Jerrod Davis commented that water usage is the lowest it has been in several years due to leaks being fixed. Jerrod Davis gave the LPWA monthly report. Terry Arps relayed that he was made aware of legislation coming before the legislature relating to the Oklahoma Water Resource Board and grants and one of the conditions was the ability to conduct a video search of the lines. Terry asked Town Attorney, Beth Anne Childs, if she was familiar with the bills and if we could hire the video work to be done. She stated she would provide an update summary of the bill and believes we can contract the work. Terry also asked Beth Anne if she believed it would be worth attending the meetings. She suggested we should contact our legislators about it.

Trustee One (Terry Arps)

Trustee Two (Jerrod Davis)

7. Consideration, discussion, and possible action regarding the inventory, surplus and sale of equipment, materials, furnishings, fixtures, and items owned by the Luther Public Works Authority. – Jerrod Davis made a motion to inventory, surplus and sell as written, 2nd by Jciff Schwarzmeier. The Vote: All (3) Yes.

Trustee Three (Carla Caruthers)

Trustee Four (Jeff Schwarzmeier)

Trustee Five (Valarie Braxton)

8. **New Business:** In accordance with the Open Meeting Act, Title 25 O.S. 311.A.9 of the Oklahoma Statutes, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda. – **None.**
9. **Citizen participation:** Citizens may address the Board during open meetings on any matter on the agenda prior to the Board taking action on the matter. On any item not on the current agenda, citizens may address the Board under the agenda item Citizen Participation. Citizens should fill out a Citizen's Participation Request form and give it to the Mayor. Citizen Participation is for information purposes only, and the Board cannot discuss, act or make any decisions on matters presented under Citizens Participation. Citizens are requested to limit their comments to two minutes. – **None.**
10. **Adjourn.** – **Terry Arps made a motion to adjourn, 2nd by Jeff Schwarzmeier. The Vote: All (3) Yes.**



Minutes transcribed by Scherrie Pidcock, Town Clerk



**THE LUTHER PUBLIC WORKS AUTHORITY
THURSDAY, FEBRUARY 22, 2024
IMMEDIATELY FOLLOWING THE BOARD MEETING AT 6:30 P.M.
LUTHER TOWN HALL
108 SOUTH MAIN STREET, LUTHER, OKLAHOMA 73054**

SPECIAL MEETING MINUTES

1. Call to Order was made by **Jeff Schwarzmeier**.
2. Roll Call was led by **Jeff Schwarzmeier**. Present were **Jeff Schwarzmeier, Jerrod Davis, Nina Sloan, and Carla Caruthers**. Absent was **Terry Arps**.
3. Determination of a quorum was made by **Jeff Schwarzmeier**.
4. Trustee Comments – **None**.

Trustee Two (Jerrod Davis)

5. Consideration, discussion, and possible action to enter into an agreement with Sadler Boring for repair of the water drop fire hydrant in exchange for water drop services. – **Jerrod Davis made the motion to enter into the agreement with the clarification that the agreement of the repair for water drop services will be of equal value. 2nd by Jeff Schwarzmeier. The Vote: All (4) Yes.**
6. Consideration, discussion, and possible action to schedule the annual Spring Clean-Up Day for April 13, 2024. – **Jerrod Davis made the motion to approve the item as written. 2nd by Jeff Schwarzmeier. The Vote: All (4) Yes.**
7. Consideration, discussion, and possible action to enter into an agreement with Oklahoma Septic to allow use of our sewer for disposal of septic. – **Jerrod Davis made the motion to approve the item as written. 2nd by Jeff Schwarzmeier. The Vote: All (4) Yes.**

**Trustee Three (Carla Caruthers)
Trustee Four (Jeff Schwarzmeier)
Trustee Five (Nina Sloan)**

8. Citizen participation: – **None**.
9. Adjourn. – **Jeff Schwarzmeier moved to adjourn. 2nd by Nina Sloan. The Vote All (4) Yes.**

Minutes transcribed by Dawn Shelton, Office Assistant.

Luther Public Works Authority
Budget vs. Actuals LPWA FY 2023-2024
2/1/2024 and ytd

	Feb 2024				Total			
	Actual	Budget	over Budget	% of Budget	Actual	Budget	over Budget	% of Budget
Income								
Other/Interest/Tower Rent	1,001.87	1,500.00	-498.13	66.79%	10,953.78	12,000.00	-1,046.22	91.28%
Permits		50.00	-50.00	0.00%	0.00	400.00	-400.00	0.00%
Sales Tax	613.00	613.00	0.00	100.00%	4,904.00	4,904.00	0.00	100.00%
Sewer		6,850.00	-6,850.00	0.00%	0.00	48,800.00	-48,800.00	0.00%
Trash & Landfill		14,140.00	-14,140.00	0.00%	0.00	107,120.00	-107,120.00	0.00%
Utility Revenue (Daily Deposit)	34,122.77	14,993.00	19,129.77	227.59%	275,878.52	99,946.00	175,932.52	276.03%
Water Drop Sales	324.00	200.00	124.00	162.00%	1,892.00	1,600.00	92.00	105.75%
Total Income	\$ 36,061.64	\$ 38,346.00	-\$ 2,284.36	94.04%	\$ 293,428.30	\$ 274,770.00	\$ 18,658.30	106.79%
Gross Profit	\$ 36,061.64	\$ 38,346.00	-\$ 2,284.36	94.04%	\$ 293,428.30	\$ 274,770.00	\$ 18,658.30	106.79%
Expenses								
Capital Outlay	0.00	0.00	0.00		19,960.38	104,000.00	-84,039.62	19.19%
Debt Service - 2020 Truck	612.64	613.00	-0.36	99.94%	4,901.12	4,904.00	-2.88	99.94%
LPWA Maintenance & Operations			0.00		0.00	0.00	0.00	
Accounting Services	865.00	425.00	440.00	203.53%	3,285.00	9,475.00	-6,190.00	34.67%
Billing Software		60.00	-60.00	0.00%	53.60	480.00	-426.40	11.17%
Credit Card/Bank Fees	508.60	400.00	108.60	127.15%	4,180.43	3,200.00	980.43	130.64%
Dues, Fees, Training, Licenses		225.00	-225.00	0.00%	1,640.89	1,800.00	-159.11	91.16%
Fuel	109.30	150.00	-40.70	72.87%	1,548.60	1,200.00	348.60	129.05%
Insurance		250.00	-250.00	0.00%	8,552.27	2,000.00	6,552.27	427.61%
Legal Notice Publications		10.00	-10.00	0.00%	30.84	80.00	-49.16	38.55%
Office Supplies / Expenses	233.06	180.00	53.06	129.48%	2,199.50	1,440.00	759.50	152.74%
Phones / Internet / IT	488.05	550.00	-61.95	88.74%	6,364.03	4,400.00	1,964.03	144.64%
Postage & Equip	403.00	275.00	128.00	146.55%	2,586.49	2,200.00	386.49	117.57%
Repairs/Maintenance/Airgas	456.76	700.00	-243.24	65.25%	3,349.15	5,600.00	-2,250.85	59.81%
Uniforms	85.14	55.00	30.14	154.80%	578.73	440.00	138.73	131.53%
Utilities/Street Lights/Parks		295.00	-295.00	0.00%	1,594.04	2,360.00	-765.96	67.54%
Total LPWA Maintenance & Operations	\$ 3,148.91	\$ 3,575.00	-\$ 426.09	88.08%	\$ 35,963.57	\$ 34,675.00	\$ 1,288.57	103.72%
Personnel Services			0.00		0.00	0.00	0.00	
Employee Benefits	2,815.32	2,323.00	492.32	121.19%	16,340.70	18,579.00	-2,238.30	87.95%
Salaries / Wages / Payroll Tax	10,406.42	12,353.00	-1,946.58	84.24%	84,599.34	89,430.00	-4,830.66	94.60%
Total Personnel Services	\$ 13,221.74	\$ 14,676.00	-\$ 1,454.26	90.09%	\$ 100,940.04	\$ 108,009.00	-\$ 7,068.96	93.46%
Sanitation Service			0.00		0.00	0.00	0.00	
Billing Software		45.00	-45.00	0.00%	0.00	360.00	-360.00	0.00%
Collection Fee	8,881.76	9,600.00	-718.24	92.52%	70,223.28	76,800.00	-6,576.72	91.44%
Fuel	100.00	100.00	0.00	100.00%	563.92	800.00	-236.08	70.49%
Uniforms	85.13	55.00	30.13	154.78%	487.16	440.00	47.16	110.72%
Total Sanitation Service	\$ 9,066.89	\$ 9,800.00	-\$ 733.11	92.52%	\$ 71,274.36	\$ 78,400.00	-\$ 7,125.64	90.91%
Sewer System			0.00		0.00	0.00	0.00	
Billing Software		45.00	-45.00	0.00%	0.00	360.00	-360.00	0.00%
Fuel	150.00	150.00	0.00	100.00%	797.83	1,200.00	-402.17	66.49%
Insurance		100.00	-100.00	0.00%	300.00	600.00	-300.00	50.00%
Repairs / Maintenance		2,200.00	-2,200.00	0.00%	16,324.75	11,600.00	4,724.75	140.73%
Supplies / Fees	23.29	300.00	-276.71	7.76%	1,657.84	2,400.00	-742.16	69.08%
Uniforms	85.14	55.00	30.14	154.80%	617.18	440.00	177.18	140.27%
Utilities		420.00	-420.00	0.00%	2,674.03	3,360.00	-685.97	79.58%
Total Sewer System	\$ 258.43	\$ 3,270.00	-\$ 3,011.57	7.90%	\$ 22,371.63	\$ 20,160.00	\$ 2,211.63	110.97%
Uncategorized Expense			0.00		0.00	0.00	0.00	
Water System			0.00		0.00	0.00	0.00	
Billing Software	59.28	140.00	-80.72	42.34%	98.24	1,120.00	-1,021.76	8.77%

DEQ Water Testing/Permits	79.70	2,175.00	-2,095.30	3.66%	16,394.78	11,400.00	4,994.78	143.81%
Equipment maintenance			0.00		617.95	0.00	617.95	
Fuel	200.00	150.00	50.00	133.33%	1,108.85	1,200.00	-91.15	92.40%
Insurance		100.00	-100.00	0.00%	300.00	800.00	-500.00	37.50%
Meters		400.00	-400.00	0.00%	130.05	3,200.00	-3,069.95	4.06%
Repairs / Maintenance		1,600.00	-1,600.00	0.00%	8,769.52	6,800.00	1,969.52	128.96%
Supplies	1,636.98	750.00	886.98	218.26%	8,263.46	6,000.00	2,263.46	137.72%
Uniforms	285.12	55.00	230.12	518.40%	787.15	440.00	347.15	178.90%
Utilities		400.00	-400.00	0.00%	4,743.10	3,200.00	1,543.10	148.22%
Total Water System	\$ 2,261.08	\$ 5,770.00	-\$ 3,508.92	39.18%	\$ 41,213.10	\$ 34,160.00	\$ 7,053.10	120.65%
Total Expenses	\$ 28,569.69	\$ 37,704.00	-\$ 9,134.31	75.77%	\$ 296,624.20	\$ 384,308.00	-\$ 87,683.80	77.18%
Net Operating Income	\$ 7,491.95	\$ 642.00	\$ 6,849.95	1168.97%	-\$ 3,185.90	-\$ 109,538.00	\$ 106,342.10	2.92%
Other Income								
Transfer from Capital Improvement		0.00	0.00		19,960.38	92,000.00	-72,039.62	21.70%
Transfers In/Out	1,670.00	1,670.00	0.00	100.00%	13,741.53	13,360.00	381.53	102.86%
Total Other Income	\$ 1,670.00	\$ 1,670.00	\$ 0.00	100.00%	\$ 33,701.91	\$ 105,360.00	-\$ 71,658.09	31.99%
Net Other Income	\$ 1,670.00	\$ 1,670.00	\$ 0.00	100.00%	\$ 33,701.91	\$ 105,360.00	-\$ 71,658.09	31.99%
Net Income	\$ 9,161.95	\$ 2,312.00	\$ 6,849.95	396.28%	\$ 30,506.01	-\$ 4,178.00	\$ 34,684.01	-730.16%

Luther Public Works Authority
Budget vs. Actuals LPWA FY 2023-2024
 July 2023 - February 2024

	Dec 2023				Jan 2024				Feb 2024				Total			
	Actual	Budget	over Budget	% of Budget	Actual	Budget	over Budget	% of Budget	Actual	Budget	over Budget	% of Budget	Actual	Budget	over Budget	% of Budget
Income																
Other/Interest/Tower Rent	1,002.02	1,500.00	-497.98	66.80%	1,001.92	1,500.00	-498.08	66.79%	1,001.87	1,500.00	-498.13	66.79%	10,963.78	12,000.00	-1,046.22	91.28%
Permits		50.00	-50.00	0.00%		50.00	-50.00	0.00%		50.00	-50.00	0.00%	0.00	400.00	-400.00	0.00%
Sales Tax	613.00	613.00	0.00	100.00%	613.00	613.00	0.00	100.00%	613.00	613.00	0.00	100.00%	4,904.00	4,904.00	0.00	100.00%
Sewer		5,850.00	-5,850.00	0.00%		5,850.00	-5,850.00	0.00%		6,850.00	-8,850.00	0.00%	0.00	48,800.00	-48,800.00	0.00%
Trash & Landfill		13,140.00	-13,140.00	0.00%		14,140.00	-14,140.00	0.00%		14,140.00	-14,140.00	0.00%	0.00	107,120.00	-107,120.00	0.00%
Utility Revenue (Daily Deposit)	36,788.99	11,660.00	25,128.99	315.51%	35,757.04	14,993.00	20,764.04	238.48%	34,122.77	14,993.00	19,129.77	227.59%	275,878.52	99,946.00	175,932.52	276.03%
Water Drop Sales	90.00	200.00	-110.00	45.00%	72.00	200.00	-128.00	36.00%	324.00	200.00	124.00	162.00%	1,692.00	1,600.00	92.00	105.75%
Total Income	\$ 38,494.01	\$ 33,013.00	\$ 5,481.01	116.60%	\$ 37,443.96	\$ 38,346.00	-\$ 902.04	97.65%	\$ 36,061.64	\$ 38,346.00	-\$ 2,284.36	94.04%	\$ 293,428.30	\$ 274,770.00	\$ 18,658.30	106.79%
Gross Profit	\$ 38,494.01	\$ 33,013.00	\$ 5,481.01	116.60%	\$ 37,443.96	\$ 38,346.00	-\$ 902.04	97.65%	\$ 36,061.64	\$ 38,346.00	-\$ 2,284.36	94.04%	\$ 293,428.30	\$ 274,770.00	\$ 18,658.30	106.79%
Expenses																
Capital Outlay		0.00	0.00			22,000.00	-22,000.00	0.00%	0.00	0.00	0.00		19,960.36	104,000.00	-84,039.64	19.19%
Debt Service - 2020 Truck	612.64	613.00	-0.36	99.94%	612.64	613.00	-0.36	99.94%	612.64	613.00	-0.36	99.94%	4,901.12	4,904.00	-2.88	99.94%
LPWA Maintenance & Operations			0.00				0.00				0.00		0.00	0.00	0.00	
Accounting Services	365.00	6,500.00	-6,135.00	5.62%	320.00	425.00	-105.00	75.29%	865.00	425.00	440.00	203.53%	3,285.00	9,475.00	-6,190.00	34.67%
Billing Software		60.00	-60.00	0.00%		60.00	-60.00	0.00%		60.00	-60.00	0.00%	53.60	480.00	-426.40	11.17%
Credit Card/Bank Fees	507.62	400.00	107.62	126.91%	554.52	400.00	154.52	138.63%	508.60	400.00	108.60	127.15%	4,180.43	3,200.00	980.43	130.64%
Dues, Fees, Training, Licenses	987.80	225.00	762.80	439.02%		225.00	-225.00	0.00%		225.00	-225.00	0.00%	1,640.89	1,800.00	-159.11	91.18%
Fuel	120.20	150.00	-29.80	80.13%	164.22	150.00	14.22	109.48%	109.30	150.00	-40.70	72.87%	1,548.60	1,200.00	348.60	129.05%
Insurance	2,711.56	250.00	2,461.56	1084.82%		250.00	-250.00	0.00%		250.00	-250.00	0.00%	8,552.27	2,000.00	6,552.27	427.61%
Legal Notice Publications		10.00	-10.00	0.00%		10.00	-10.00	0.00%		10.00	-10.00	0.00%	30.84	80.00	-49.16	38.55%
Office Supplies / Expenses	428.58	180.00	248.58	238.10%	104.77	180.00	-75.23	58.21%	233.06	180.00	53.06	129.48%	2,199.50	1,440.00	759.50	152.74%
Phones / Internet / IT	557.43	560.00	7.43	101.35%	583.54	550.00	33.54	106.10%	488.05	550.00	-61.95	88.74%	6,364.03	4,400.00	1,964.03	144.64%
Postage & Equip	403.00	275.00	128.00	146.55%	201.50	275.00	-73.50	73.27%	403.00	275.00	128.00	146.55%	2,586.49	2,200.00	386.49	117.57%
Repairs/Maintenance/Airgas	61.62	700.00	-638.38	8.80%	532.91	700.00	-167.09	76.13%	456.76	700.00	-243.24	65.26%	3,349.15	5,600.00	-2,250.85	59.81%
Uniforms	71.11	55.00	16.11	129.29%	64.37	55.00	9.37	117.04%	85.14	55.00	30.14	154.80%	578.73	440.00	138.73	131.53%
Utilities/Street Lights/Parks	440.25	295.00	145.25	149.24%	408.79	295.00	113.79	138.57%		295.00	-295.00	0.00%	1,594.04	2,360.00	-765.96	67.54%
Total LPWA Maintenance & Operations	\$ 6,654.17	\$ 9,650.00	-\$ 2,995.83	68.96%	\$ 2,934.62	\$ 3,575.00	-\$ 640.38	82.09%	\$ 3,148.91	\$ 3,575.00	-\$ 426.09	88.08%	\$ 35,963.57	\$ 34,675.00	\$ 1,288.57	103.72%
Personnel Services			0.00				0.00				0.00		0.00	0.00	0.00	
Employee Benefits	1,565.73	2,323.00	-757.27	67.40%	1,570.60	2,323.00	-752.40	67.61%	2,815.32	2,323.00	492.32	121.19%	16,340.70	16,579.00	-2,238.30	87.95%
Salaries / Wages / Payroll Tax	9,274.76	10,756.00	-1,481.24	86.23%	11,722.55	12,353.00	-630.45	94.90%	10,406.42	12,353.00	-1,946.58	84.24%	84,599.34	89,430.00	-4,830.66	94.60%
Total Personnel Services	\$ 10,840.49	\$ 13,079.00	-\$ 2,238.51	82.88%	\$ 13,293.15	\$ 14,676.00	-\$ 1,382.85	90.58%	\$ 13,221.74	\$ 14,676.00	-\$ 1,454.26	90.09%	\$ 100,940.04	\$ 108,009.00	-\$ 7,068.96	93.46%
Sanitation Service			0.00				0.00				0.00		0.00	0.00	0.00	
Billing Software		45.00	-45.00	0.00%		45.00	-45.00	0.00%		45.00	-45.00	0.00%	0.00	360.00	-360.00	0.00%
Collection Fee	8,788.95	9,600.00	-811.05	91.55%	8,796.66	9,600.00	-803.34	91.63%	8,881.76	9,600.00	-718.24	92.52%	70,223.28	76,900.00	-6,676.72	91.44%
Fuel	75.00	100.00	-25.00	75.00%		100.00	-100.00	0.00%	100.00	100.00	0.00	100.00%	563.92	800.00	-236.08	70.49%
Uniforms	71.10	55.00	16.10	129.27%	64.36	55.00	9.36	117.02%	85.13	55.00	30.13	154.78%	487.16	440.00	47.16	110.72%
Total Sanitation Service	\$ 8,935.05	\$ 9,800.00	-\$ 864.95	91.17%	\$ 8,861.02	\$ 9,800.00	-\$ 938.98	90.42%	\$ 9,066.89	\$ 9,800.00	-\$ 733.11	92.52%	\$ 71,274.36	\$ 78,400.00	-\$ 7,125.64	90.91%
Sewer System			0.00				0.00				0.00		0.00	0.00	0.00	
Billing Software		45.00	-45.00	0.00%		45.00	-45.00	0.00%		45.00	-45.00	0.00%	0.00	360.00	-360.00	0.00%
Fuel	75.00	150.00	-75.00	50.00%	85.00	150.00	-65.00	56.67%	150.00	150.00	0.00	100.00%	797.63	1,200.00	-402.37	66.49%
Insurance		100.00	-100.00	0.00%		100.00	-100.00	0.00%		100.00	-100.00	0.00%	300.00	800.00	-500.00	37.50%
Repairs / Maintenance	4,547.68	1,200.00	3,447.68	387.31%	1,562.51	2,200.00	-637.49	71.02%		2,200.00	-2,200.00	0.00%	16,324.75	11,600.00	4,724.75	140.73%
Supplies / Fees		300.00	-300.00	0.00%	216.34	300.00	-83.66	72.11%	23.29	300.00	-276.71	7.76%	1,657.84	2,400.00	-742.16	68.68%
Uniforms	71.11	55.00	16.11	129.29%	64.37	55.00	9.37	117.04%	85.14	55.00	30.14	154.80%	617.18	440.00	177.18	140.27%

Utilities	446.51	420.00	28.51	106.31%	287.95	420.00	-132.05	68.56%	420.00	-420.00	0.00%	2,874.03	3,360.00	-685.97	79.58%	
Total Sewer System	\$ 5,240.30	\$ 2,270.00	\$ 2,970.30	230.85%	\$ 2,216.17	\$ 3,270.00	\$ 1,053.83	67.77%	\$ 258.43	\$ 3,270.00	\$ 3,011.57	7.90%	\$ 22,371.63	\$ 20,160.00	\$ 2,211.63	110.97%
Uncategorized Expense			0.00				0.00			0.00		0.00	0.00	0.00		
Water System			0.00				0.00			0.00		0.00	0.00	0.00		
Billing Software		140.00	-140.00	0.00%		140.00	-140.00	0.00%	59.28	140.00	-80.72	42.34%	98.24	1,120.00	-1,021.76	8.77%
DEQ Water Testing/Permits	293.14	1,175.00	-881.86	24.95%		2,175.00	-2,175.00	0.00%	79.70	2,175.00	-2,095.30	3.66%	16,394.78	11,400.00	4,994.78	143.81%
Equipment maintenance	617.95		617.95				0.00				0.00		617.95	0.00	617.95	
Fuel	75.00	150.00	-75.00	50.00%	85.00	150.00	-65.00	56.67%	200.00	150.00	50.00	133.33%	1,108.85	1,200.00	-91.15	92.40%
Insurance		100.00	-100.00	0.00%		100.00	-100.00	0.00%		100.00	-100.00	0.00%	300.00	800.00	-500.00	37.50%
Meters		400.00	-400.00	0.00%	130.05	400.00	-269.95	32.51%		400.00	-400.00	0.00%	130.05	3,200.00	-3,069.95	4.06%
Repairs / Maintenance	2,750.45	600.00	2,150.45	458.41%		1,600.00	-1,600.00	0.00%		1,600.00	-1,600.00	0.00%	8,768.52	6,800.00	1,968.52	128.96%
Supplies	1,668.64	750.00	918.64	222.49%	1,840.03	750.00	890.03	218.67%	1,636.98	750.00	886.98	218.26%	8,263.46	6,000.00	2,263.46	137.72%
Uniforms	71.10	55.00	16.10	129.27%	64.37	55.00	9.37	117.04%	285.12	55.00	230.12	518.40%	787.15	440.00	347.15	178.90%
Utilities	642.19	400.00	542.19	235.55%	391.81	400.00	-8.39	97.90%		400.00	-400.00	0.00%	4,743.10	3,200.00	1,543.10	148.22%
Total Water System	\$ 6,418.47	\$ 3,770.00	\$ 2,648.47	170.25%	\$ 2,311.06	\$ 5,770.00	\$ 3,458.94	40.05%	\$ 2,261.08	\$ 5,770.00	\$ 3,508.92	39.19%	\$ 41,213.10	\$ 34,160.00	\$ 7,053.10	120.65%
Total Expenses	\$ 38,701.12	\$ 39,182.00	\$ 480.88	98.77%	\$ 30,228.66	\$ 59,704.00	\$ 29,475.34	50.63%	\$ 28,569.69	\$ 37,704.00	\$ 9,134.31	75.77%	\$ 296,624.20	\$ 384,308.00	\$ 87,683.80	77.18%
Net Operating Income	-\$ 207.11	-\$ 6,169.00	\$ 5,961.89	3.36%	\$ 7,215.30	-\$ 21,358.00	\$ 28,573.30	-33.78%	\$ 7,491.95	\$ 642.00	\$ 6,849.95	1166.97%	-\$ 3,195.90	-\$ 109,538.00	\$ 106,342.10	2.92%
Other Income																
Transfer from Capital Improvement	19,960.38	0.00	19,960.38			22,000.00	-22,000.00	0.00%		0.00	0.00		19,960.38	92,000.00	-72,039.62	21.70%
Transfers In/Out	2,171.00	1,670.00	501.00	130.00%	1,550.53	1,670.00	-119.47	92.85%	1,670.00	1,670.00	0.00	100.00%	13,741.53	13,360.00	381.53	102.89%
Total Other Income	\$ 22,131.38	\$ 1,670.00	\$ 20,461.38	1325.23%	\$ 1,550.53	\$ 23,670.00	\$ 22,119.47	6.55%	\$ 1,670.00	\$ 1,670.00	\$ 0.00	100.00%	\$ 33,701.91	\$ 105,360.00	-\$ 71,658.09	31.99%
Net Other Income	\$ 22,131.38	\$ 1,670.00	\$ 20,461.38	1325.23%	\$ 1,550.53	\$ 23,670.00	\$ 22,119.47	6.55%	\$ 1,670.00	\$ 1,670.00	\$ 0.00	100.00%	\$ 33,701.91	\$ 105,360.00	-\$ 71,658.09	31.99%
Net Income	\$ 21,924.27	-\$ 4,499.00	\$ 26,423.27	-487.31%	\$ 8,765.83	\$ 2,312.00	\$ 6,453.83	379.14%	\$ 9,161.95	\$ 2,312.00	\$ 6,849.95	396.28%	\$ 30,506.01	-\$ 4,178.00	\$ 34,684.01	-730.16%

Luther Public Works Authority
Profit and Loss
July 2023 - February 2024

	Total
Income	
Other/Interest/Tower Rent	10,953.78
Sales Tax	4,904.00
Utility Revenue (Daily Deposit)	275,878.52
Water Drop Sales	1,692.00
Total Income	\$ 293,428.30
Gross Profit	\$ 293,428.30
Expenses	
Capital Outlay/Improvement	19,960.38
Debt Service - 2020 Truck	4,901.12
LPWA Maintenance & Operations	
Total LPWA Maintenance & Operations	\$ 35,963.57
Total Personnel Services	\$ 100,940.04
Total Sanitation Service	\$ 71,274.36
Total Sewer System	\$ 22,371.63
Total Water System	\$ 41,213.10
Total Expenses	\$ 296,624.20
Net Operating Income	-\$ 3,195.90
Other Income	
Transfer from Capital Improvement	19,960.38
Transfers In/Out	13,741.53
Total Other Income	\$ 33,701.91
Net Other Income	\$ 33,701.91
Net Income	\$ 30,506.01

AGREEMENT FOR USE OF WATER

This Agreement for Use of Water (the "Agreement") is entered into by and between the Town of Luther, Oklahoma (the "Town") and Sadler Boring, LLC ("Sadler").

WHEREAS, the Town is in need of repairs to the fire hydrant located at W. 1st Street and Main Street (the "Hydrant"); and

WHEREAS, the cost of repairs to the Hydrant is estimated to be in excess of \$5,000.00; and

WHEREAS, Sadler has expressed an interest in repairing the Hydrant in exchange for water; and

NOW, THEREFORE, in consideration of the mutual agreements and covenants herein contained, the parties to this Agreement hereby agree as follows:

- I. Term.** The term of this Agreement shall commence March 12, 2024, and end on March 12, 2025.
- II. Obligations of the Parties.** Sadler is authorized to repair the Hydrant with its own crews and own materials. Sadler will keep track of the costs and expenses associated with the repairs. As consideration for repairing the Hydrant, Sadler shall be entitled to use water from the Hydrant at the rate of \$18 per thousand gallons until the repair costs are paid in full.
- IV. Termination:** This Agreement will terminate when the total cost of the repairs have been satisfied by the amount of water taken by Sadler.
- VI. Default:** In the event that Sadler fails to complete the repairs, then the Authority may terminate and end this Agreement immediately.
- VII. Miscellaneous.**
 - A. These terms and conditions shall be governed by and construed in accordance with the laws of the State of Oklahoma.
 - B. If any provision contained in this Agreement is determined to be invalid or unenforceable, in whole or in part, the remaining provisions and any partially enforceable provision will, nevertheless, be binding and enforceable, and the parties agree to substitute for the invalid provision a valid provision which most closely approximates the intent and economic effect of the invalid provision.
 - C. Failure by either party to exercise any of its rights hereunder shall not constitute or be deemed a waiver or forfeiture of such rights.
- VIII. Non-Assignability:** This Agreement may not be assigned or transferred to any other party.

Approved by the Luther Public Works Authority on this 12th day of March, 2024

Sadler Boring, LLC

Sadler, Owner/Authorized Representative

Attest:

Luther Public Works Authority

Town Clerk (seal)

By: _____
Chairman William Terry Arps

OKLAHOMA RURAL WATER ASSOCIATION

RIG RECIPIENT: LUTHER PUBLIC WORKS AUTHORITY

RIG AGREEMENT
between LUTHER PUBLIC WORKS AUTHORITY
and the Oklahoma Rural Water Association

I, Wm "Terry" Arps, duly authorized Chairman of the LUTHER PUBLIC WORKS AUTHORITY (hereinafter "Applicant"), do hereby accept and acknowledge said grant according to the terms of this Rural Infrastructure Grant (hereinafter "RIG") Agreement. Receipt of the subject grant funds shall be acknowledged by separate receipt instrument at the time the same shall be received by an authorized representative of Applicant.

In accepting said grant, applicant duly acknowledges and agrees that in all regards and respects, Applicant must and shall comply with the requirements of all applicable federal and state statutory provisions and all terms of this RIG Grant Agreement. Without limiting the generality of the foregoing, the applicant agrees as follows:

- 1. Description of approved project. This grant has been approved by the RIG Committee for the Applicant's project which shall be as described in the approved RIG Application as well as other related construction and appurtenances (the "Project"), as provided in the Approved RIG Application attached hereto as "Application #11947" and incorporated by reference herein. Authorized Project costs include project construction labor pursuant to contract (except force account labor), construction materials, soil testing, engineering, and inspections.
2. Determination of amount of grant. The amount of this grant shall not exceed \$93,486.
3. Submission of invoices and proof of project completion. Applicant shall maintain proper books, records, and supporting documentation (such as invoices, billing statements, and canceled checks for approved Project Costs) showing to the satisfaction of the Oklahoma Rural Water Association (ORWA) the amounts and purposes of all expenditures expected to be reimbursed by the RIG, and shall forward the same to ORWA for inspection and examination by the RIG Committee. As a prerequisite to receiving grant money from the ORWA, Applicant shall submit to ORWA copies of invoices for Project Costs. Additionally, Applicant shall submit to on-premises inspection by ORWA of invoiced projects. For projects which are inaccessible for inspection upon completion (i.e. infrastructure buried below ground), Applicant shall provide to ORWA digital photographs showing work progress of completed projects before they are buried. Any disbursement for Project Costs made without adequate supporting documentation and inspection shall be deemed to be an unauthorized expenditure for which Applicant may not be reimbursed. The Applicant shall direct any and all questions regarding whether an expenditure is authorized to the ORWA prior to making the expenditure. Upon review and approval of such documentation of paid Project Costs, ORWA will request funds from DEQ and upon receipt of such funds, ORWA will release the grant money to Applicant.
4. Twenty percent match requirement. The Applicant is required to match at least 20% of the final invoiced Project costs and is responsible for paying all Project costs in excess of the award amount listed in paragraph 2 above.

In consideration of the applicant's agreement to these terms and conditions, applicant has entered into and signed this RIG Agreement this ___ day of ___, 20__.

LUTHER PUBLIC WORKS AUTHORITY, Oklahoma County, Oklahoma

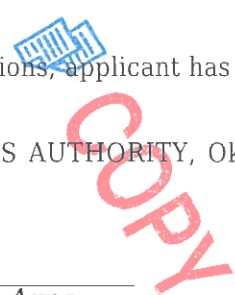
By: Chairman Wm "Terry" Arps

ATTEST:

By: _____

Title: _____

(BOARD SEAL)



RIG GRANT APPLICATION AND SUPPORTING DOCUMENTS AS APPROVED BY RIG
COMMITTEE