



Terry Arps, Mayor, Trustee One
Jerrod Davis, Trustee Two
Carla Caruthers, Trustee Three
Jeff Schwarzmeier, Vice-Mayor, Trustee Four
Vacant, Trustee Five

**BOARD OF TRUSTEES FOR THE TOWN OF LUTHER
TUESDAY, MARCH 11, 2025, AT 7:00 P.M.
LUTHER TOWN HALL
108 SOUTH MAIN STREET, LUTHER, OKLAHOMA 73054**

REGULAR MEETING AGENDA

Official action can only be taken on items which appear on the agenda. The Trustees may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the Trustees may refer the matter to the Chairman or the Town Attorney, or back to a committee or recommending body. Under certain circumstances, items may be deferred to a specific later date or stricken from the agenda entirely.

1. Call to Order
2. Invocation
3. Pledge of Allegiance
4. Roll Call
5. Determination of a quorum
6. Approval of the Consent Agenda,
 - a. Approval of the Board Minutes from the meetings of February 11 and 27, 2025.
 - b. Approval of Claims, including Payroll
 - c. Review and Approval of Treasurer's Report
7. Consideration of Items Removed from the Consent Agenda
8. Trustee Comments
9. Department Reports
10. Attorney's Report

Trustee One (Terry Arps)

11. PUBLIC HEARING – to consider and take possible action to approve or deny an application for a Specific Use Permit to allow a second residence on a 19.8 acre tract of land located at 18930 E Coffee Creek Rd, Luther, Oklahoma 73054, for the purpose of a short-term rental utilizing an Airstream trailer. A copy of the proposed application is on file in the office of the Town Clerk at Luther Town Hall. The property is currently zoned Ag-1, and the legal description is as follows: LUTHER TOWNSHIP PT NE4 SEC 16 14N 1E BEG NE/C NE4 TH S663.64FT W 1308.75FT N650.87FT E1316FT TO BEG CONT 19.80 ACRS MORE OR LESS SUBJ TO ESMTS OF RECORD **(TABLED FROM FEBRUARY 27, 2025, SPECIAL MEETING)**

12. PUBLIC HEARING – to consider and take possible action to approve or deny an application for a Variance for the purpose of granting a sign permit, for a sign to be located at 21940 OK-66, Luther, Oklahoma. The property is zoned B-Business. LUTHER TOWNSHIP BLK 000 LOT 000 PT NE4 SEC 25 14N 1E NE4 LESS 9.98 ACRES FOR ROAD.
13. PUBLIC HEARING – to consider and take possible action to approve or deny an application for a Variance for a five (5) foot side lot setback and a 50 foot lot width, in order to build a residence at 416 S. Dogwood, Luther, Oklahoma. The property is zoned R-1 Residential. CHAMBERLAINS ADDITION, BLOCK 001, LOTS 10-11.
14. Consideration, discussion and possible action to authorize Change Order #2 from Urban Contractors for ACOG REAP Grant E3d-2024-8, decreasing the total amount by \$9,581.00.
15. Consideration, discussion and possible action to authorize Pay application #1 in the amount of \$74,990.17 to Urban Contractors for ACOG REAP Grant E3d-2024-8.
16. Consideration, discussion and possible action to authorize Pay application #2 (Final) in the amount of \$1,922.83 to Urban Contractors for ACOG REAP Grant E3d-2024-8.
17. Consideration, discussion and possible action to authorize the close out ACOG REAP Grant E3d-2024-8 and submit final documents to ACOG for reimbursement.
18. Consideration, discussion and possible action to authorize payment of Invoice #307025 to Ink Ranch, Inc., in the amount of \$20,200.00, for the Rt 66 Lighted Sign on 66 Project authorized through the Rt 66 Revitalization Grant.
19. Consideration and discussion of bereavement policies.

Trustee Two (Jerrod Davis)

Trustee Three (Carla Caruthers)

Trustee Four (Jeff Schwarzmeier)

Trustee Five (Vacant)

20. **New Business:** In accordance with the Open Meeting Act, Title 25 O.S. 311.A.9 of the Oklahoma Statutes, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.
21. **Citizen participation:** Citizens may address the Board during open meetings on any matter on the agenda prior to the Board taking action on the matter. On any item not on the current agenda, citizens may address the Board under the agenda item Citizen Participation. Citizens should fill out a Citizen's Participation Request form and give it to the Mayor. Citizen Participation is for information purposes only, and the Board cannot discuss, act or make any decisions on matters presented under Citizens Participation. Citizens are requested to limit their comments to two minutes.
22. **Adjourn.**

Stephanie Mason, Admin. Asst. to



Scherrie Pidcock, Town Clerk

Agenda Posted Monday, March 10, 2025, at Luther Town Hall, via MailChimp, on the website at www.townoflutherok.com and on Facebook at The Town of Luther, prior to 7:00 pm.