

Terry Arps, Mayor, Trustee One
Jerrod Davis, Trustee Two
Carla Caruthers, Vice-Mayor, Trustee Three
Jeff Schwarzmeier, Trustee Four
Cindy Harris Baker, Trustee Five

**BOARD OF TRUSTEES FOR THE TOWN OF LUTHER
TUESDAY, JULY 8, 2025, AT 7:00 P.M.
LUTHER TOWN HALL
108 SOUTH MAIN STREET, LUTHER, OKLAHOMA 73054**

REGULAR MEETING AGENDA

Official action can only be taken on items which appear on the agenda. The Trustees may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the Trustees may refer the matter to the Chairman or the Town Attorney, or back to a committee or recommending body. Under certain circumstances, items may be deferred to a specific later date or stricken from the agenda entirely.

1. Call to Order
2. Invocation
3. Pledge of Allegiance
4. Roll Call
5. Determination of a quorum
6. Approval of the Consent Agenda,
 - a. Approval of the Board Minutes from the meetings of June 10 and 26, 2025.
 - b. Approval of Claims, including Payroll
 - c. Review and Approval of Treasurer's Report
7. Consideration of Items Removed from the Consent Agenda
8. Trustee Comments
9. Department Reports
10. Attorney's Report

Trustee One (Terry Arps)

11. PUBLIC HEARING – to consider and take possible action to approve or deny an application for a Variance for a 5 foot side lot setback and 50 foot lot width, in order to build residential housing in the Chamberlains Addition, specifically Lots 1-36, Block 28, and Lots 1-12, Block 21 of Chamberlains Addition, Luther, Oklahoma. The legal description is as follows: CHAMBERLAINS ADDITION BLOCK 21 LOTS 1-12, CHAMBERLAINS ADDITION BLOCK 28 LOTS 1-36.
12. Consideration, discussion and possible action to enter into a lease agreement with Luther Little League Football for use of the fields at Wildhorse Park.
13. Consideration, discussion and possible action to authorize the conversion of eligible Town bank accounts to SWEEP accounts. – Tabled from June 26, 2025.

14. Consideration, discussion and possible action to adopt **Ordinance 2025-01, AN ORDINANCE OF THE BOARD OF TRUSTEES OF THE TOWN OF LUTHER, OKLAHOMA, PART 5, "BUILDING REGULATIONS AND CODES," CHAPTER 11, "PROPERTY MAINTENANCE CODE," OF THE LUTHER CODE OF ORDINANCES, ADDING SECTION 5-1103, "SWIMMING POOL, HOT TUB, AND SPA ENCLOSURES," SAID ADDITION TO SPECIFICALLY SET FORTH THE REQUIREMENTS FOR ENCLOSURES AROUND SWIMMING POOLS, HOT TUBS, AND SPAS; REPEALING ALL PRIOR ORDINANCES TO THE CONTRARY; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY.** – Tabled from June 26, 2025.

15. Consideration, discussion and possible action to authorize Pay App #03 for Crossfire Construction in the amount of \$32,242.24, for construction of the Luther Public Works Authority shop building.

Trustee Two (Jerrod Davis)

Trustee Three (Carla Caruthers)

16. Consideration, discussion and possible action to enter into the annual Fire Equipment Agreement with the Oklahoma County Board of County Commissioners for FY 2025-2026.

17. Consideration, discussion and possible action to purchase extrication equipment from budgeted Capital Improvement funds in an amount not to exceed \$17,000.00.

Trustee Four (Jeff Schwarzmeier)

Trustee Five (Cindy Harris Baker)

18. Consideration, discussion and possible action, including accepting a recommendation from the Luther Planning Commission, to approve or deny an application for a lot split of five (5) acres from a parcel of 19.8 acres. Address – 18930 E Coffee Creek Rd, Luther, Oklahoma. Legal description as follows: LUTHER TOWNSHIP PT NE4 SEC 16 14N 1E BEG NE/C NE4 TH S663.64FT W1308.75FT N650.87FT E1316.13FT TO BEG CONT 19.80ACRS MORE OR LESS SUBJ TO ESMTS OF RECORD EX A TR BEG 981.50FT W OF NE/C NE4 TH S654.13FT W334.63FT N650.87FT E334.63FT TO BEG.

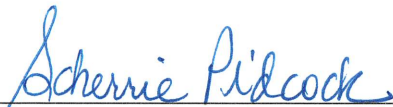
Trustee One (Terry Arps) - Continued

19. **PROPOSED EXECUTIVE SESSION:** Consideration and possible action to enter into Executive Session for:

- A. Confidential communications and discussions with legal counsel and other staff members as requested and required to discuss the employment of the Town Manager/City Clerk, including her compensation and terms of employment, as authorized by 25 O.S. §307(B)(1), which allows discussions pertaining to the employment, hiring, and appointment of any individual salaried public officer or employee.
- B. Confidential communications and discussions with legal counsel and other staff members as requested and required to discuss a claim filed by Brian Carpenter, regarding property

located at 501 South Dogwood, Luther, Oklahoma, as authorized by 25 O.S. §307(B)(4), which allows discussions pertaining to a pending claim. The Town Attorney advises that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest.

20. **PROPOSED ACTION FOLLOWING EXECUTIVE SESSION:** Consideration, discussion, and possible reasonable action, including action pertaining to the employment of the Town Manager/City Clerk, including, but not limited to action regarding her compensation and benefits, and possible reasonable action regarding the claim filed by Brian Carpenter regarding property located at 501 South Dogwood, Luther, Oklahoma.
21. **New Business:** In accordance with the Open Meeting Act, Title 25 O.S. 311.A.9 of the Oklahoma Statutes, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.
22. **Citizen participation:** Citizens may address the Board during open meetings on any matter on the agenda prior to the Board taking action on the matter. On any item not on the current agenda, citizens may address the Board under the agenda item Citizen Participation. Citizens should fill out a Citizen's Participation Request form and give it to the Mayor. Citizen Participation is for information purposes only, and the Board cannot discuss, act or make any decisions on matters presented under Citizens Participation. Citizens are requested to limit their comments to two minutes.
23. **Adjourn.**



Scherrie Pidcock, Town Clerk



Agenda Posted Monday, July 7, 2025, at Luther Town Hall, via MailChimp, on the website at www.townoflutherok.com and on Facebook at The Town of Luther, prior to 7:00 pm.