



Terry Arps, Mayor, Trustee One
Jerrod Davis, Trustee Two
Carla Caruthers, Vice-Mayor, Trustee Three
Jeff Schwarzmeier, Trustee Four
Cindy Harris Baker, Trustee Five

**BOARD OF TRUSTEES FOR THE TOWN OF LUTHER
TUESDAY, SEPTEMBER 9, 2025, AT 7:00 P.M.
LUTHER TOWN HALL
108 SOUTH MAIN STREET, LUTHER, OKLAHOMA 73054**

REGULAR MEETING AGENDA

Official action can only be taken on items which appear on the agenda. The Trustees may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the Trustees may refer the matter to the Chairman or the Town Attorney, or back to a committee or recommending body. Under certain circumstances, items may be deferred to a specific later date or stricken from the agenda entirely.

1. Call to Order
2. Invocation
3. Pledge of Allegiance
4. Roll Call
5. Determination of a quorum
6. Approval of the Consent Agenda,
 - a. Approval of the Board Minutes from the meeting of August 12, 2025.
 - b. Approval of Claims, including Payroll
 - c. Review and Approval of Treasurer's Report
7. Consideration of Items Removed from the Consent Agenda
8. Trustee Comments
9. Department Reports
10. Attorney's Report
11. Presentation by Jennifer Edmunson, Library Commissioner for the Town of Luther.

Trustee One (Terry Arps)

12. **Public Hearing** – to consider and take possible action to approve or deny an application for a Variance for a 5 foot side lot setback and 50 foot lot width, in order to build residential housing in the Chamberlains Addition, specifically Lots 1-36, Block 28, and Lots 1-12, Block 21 of Chamberlains Addition, Luther, Oklahoma. The legal description is as follows: CHAMBERLAINS ADDITION BLOCK 21 LOTS 1-12, CHAMBERLAINS ADDITION BLOCK 28 LOTS 1-36. Tabled from August 12, 2025.
13. Consideration, discussion, and possible approval to change the number of Resolution No. 2025-02R, A Resolution of the Board of Trustees of the Town of Luther, Oklahoma, Adopting the Fiscal Year 2025-2026 Annual Budget for the town in accordance with the Provisions of the Municipal Budget Act, to Resolution No. 2025-04R.

14. Consideration, discussion and possible action to reappoint Jennifer Edmunson to the Oklahoma County Library Council as Library Commissioner for the Town of Luther for a three (3) year term beginning August 1, 2025 and ending July 31, 2028.
15. Consideration, discussion and possible action to waive formal competitive bidding and authorize the purchase of seven (7) computers due to current computer inventory age and the inability to convert to Windows 11, at a cost not to exceed \$10,000.00. Purchase will be from the Town's technology provider.
16. Consideration, discussion and possible action to approve Oklahoma County Election Board's election costs for the upcoming October 14, 2025, OG&E Franchise Agreement election, with OG&E reimbursing the cost of the election to the Town of Luther.
17. Consideration, discussion and possible action regarding Pay Applications 004 and 005 from Crossfire Construction for the Luther Public Works Authority shop building, as well as action regarding the public construction contract and the contractor's surety, if necessary.
18. Consideration, discussion and possible action to sign a Letter of Engagement with Russell & Williams CPA's, P.C. for the Fiscal Year 2024-2025 Audit at a cost not to exceed \$13,255.00.
19. Consideration, discussion and possible action to reduce or eliminate vendor fees for Luther 2025 Christmas festivities.
20. Consideration, discussion and possible action to approve Resolution 2025-05R, A RESOLUTION AUTHORIZING APPLICATION THROUGH THE ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS (ACOG) FOR FINANCIAL ASSISTANCE FROM THE RURAL ECONOMIC ACTION PLAN (REAP) FUND for sewer infrastructure improvements.
21. Consideration, discussion and possible action to approve Resolution 2025-06R, A RESOLUTION AUTHORIZING APPLICATION THROUGH THE ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS (ACOG) FOR FINANCIAL ASSISTANCE FROM THE RURAL ECONOMIC ACTION PLAN (REAP) FUND, for street drainage improvements.

Trustee Two (Jerrod Davis)

22. Review and discussion of Town of Luther animal codes, with possible direction to the Town Attorney for updating the code. Tabled from August 12, 2025.
23. Consideration, discussion and possible action to set Trick or Treating night. (On Friday, October 31, 2025, there is a home high school football game and it is Senior Night.)

Trustee Three (Carla Caruthers)

24. Consideration, discussion and possible action to ratify Invoice 12635 to SSM Health Midwest EMS Fleet Maintenance for urgent maintenance of Unit 736 in the amount of \$726.07.
25. Consideration, discussion and possible action to purchase fire prevention materials for pre-school and school-age children at a cost not to exceed \$1,206.00 plus shipping.

26. Consideration, discussion and possible action to purchase LED headlights for Fire Department Units 735, 704, 736 and 756, in an amount not to exceed \$230.34.
27. Consideration, discussion and possible action to surplus fire trucks and authorize for sale the following:
1995 E-One Freightliner Structural Pumper vin# 1FV6JLCB5SL612707
2006 Ford F350 Brush Truck vin# 1FDWF37557EB16119

Trustee Four (Jeff Schwarzmeier)

Trustee Five (Cindy Harris Baker)

28. **New Business:** In accordance with the Open Meeting Act, Title 25 O.S. 311.A.9 of the Oklahoma Statutes, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.
29. **Citizen participation:** Citizens may address the Board during open meetings on any matter on the agenda prior to the Board taking action on the matter. On any item not on the current agenda, citizens may address the Board under the agenda item Citizen Participation. Citizens should fill out a Citizen's Participation Request form and give it to the Mayor. Citizen Participation is for information purposes only, and the Board cannot discuss, act or make any decisions on matters presented under Citizens Participation. Citizens are requested to limit their comments to two minutes.

30. **Adjourn.**



Scherrie Pidcock, Town Clerk



Agenda Posted Monday, September 8, 2025, at Luther Town Hall, via MailChimp, on the website at www.townoflutherok.com and on Facebook at The Town of Luther, prior to 7:00 pm.