

the Town of Luther



*a friendly community*

**REGULAR MEETING AGENDA**

**BOARD OF TRUSTEES FOR THE LUTHER PUBLIC WORKS AUTHORITY  
TUESDAY, OCTOBER 14, 2025, IMMEDIATELY FOLLOWING  
THE TOWN BOARD OF TRUSTEES MEETING AT 7:00 P.M.  
LUTHER TOWN HALL  
108 SOUTH MAIN STREET, LUTHER, OKLAHOMA 73054**

Official action can only be taken on items which appear on the agenda. The Trustees may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the Trustees may refer the matter to the Chairman or the Town Attorney, or back to a committee or recommending body. Under certain circumstances, items may be deferred to a specific later date or stricken from the agenda entirely.

1. Call to Order
2. Roll Call
3. Determination of a quorum
4. Approval of the Consent Agenda,
  - a. Approval of the Board Minutes from the meetings of September 9 and 25, 2025.
  - b. Approval of Claims, including Payroll
  - c. Review and Approval of Treasurer's Report
5. Consideration of Items Removed from the Consent Agenda
6. LPWA Department Report
7. Trustee Comments

**Trustee One (Terry Arps)**

8. Consideration, discussion and possible action regarding the decision to close two (2) Luther Public Works Authority Certificates of Deposit and move to an LPWA SWEEP fund. CD totals are \$8,640.27 and \$26,253.10.


**Trustee Two (Jerrod Davis)**

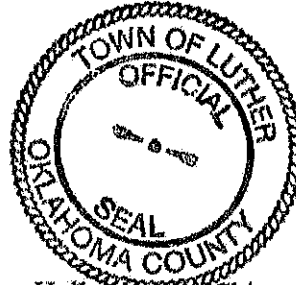
**Trustee Three (Carla Caruthers)**

**Trustee Four (Jeff Schwarzmeier)**

**Trustee Five (Cindy Harris Baker)**

9. **New Business:** In accordance with the Open Meeting Act, Title 25 O.S. 311.A.9 of the Oklahoma Statutes, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.
10. **Citizen participation:** Citizens may address the Board during open meetings on any matter on the agenda prior to the Board taking action on the matter. On any item not on the current agenda, citizens may address the Board under the agenda item Citizen Participation. Citizens should fill out a Citizen's Participation Request form and give it to the Mayor. Citizen Participation is for information purposes only, and the Board cannot discuss, act or make any decisions on matters presented under Citizens Participation. Citizens are requested to limit their comments to two minutes.
11. Adjourn.

  
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Scherrie Pidcock, Town Clerk



Agenda Posted Monday, October 13, 2025, at Luther Town Hall, via MailChimp, on Facebook at The Town of Luther, and on our website at [www.townoflutherok.com](http://www.townoflutherok.com) prior to 7:00 pm.



## REGULAR MEETING MINUTES

### **BOARD OF TRUSTEES FOR THE LUTHER PUBLIC WORKS AUTHORITY TUESDAY, SEPTEMBER 9, 2025, 7:00 P.M. LUTHER TOWN HALL 108 SOUTH MAIN STREET, LUTHER, OKLAHOMA 73054**

1. Call to Order by Terry Arps.
2. Roll Call by Terry Arps. Present were Terry Arps, Jerrod Davis, Carla Caruthers, Jeff Schwarzmeier and Cindy Harris Baker.
3. Determination of a quorum was made by Terry Arps.
4. Approval of the Consent Agenda,
  - a. Approval of the Board Minutes from the meeting of August 12, 2025.
  - b. Approval of Claims, including Payroll
  - c. Review and Approval of Treasurer's Report – Terry Arps made a motion to approve the Consent Agenda as presented, 2<sup>nd</sup> by Jeff Schwarzmeier. The Vote: All (5) Yes.
5. Consideration of Items Removed from the Consent Agenda – None.
6. LPWA Department Report – Jerrod Davis gave the LPWA report.
7. Trustee Comments – Carla Caruthers complimented LPWA employees on their hard work.

**Trustee One (Terry Arps)**

**Trustee Two (Jerrod Davis)**

8. Consideration, discussion and possible action to replace roofs on two (2) well houses, Cedar and Eldridge wells, at a cost not to exceed \$3,300.00. – Jerrod Davis made a motion to approve replacement of the two (2) referenced roofs as written, 2<sup>nd</sup> by Jeff Schwarzmeier. The Vote: All (5) Yes.

**Trustee Three (Carla Caruthers)**

**Trustee Four (Jeff Schwarzmeier)**

**Trustee Five (Cindy Harris Baker)**

9. New Business: In accordance with the Open Meeting Act, Title 25 O.S. 311.A.9 of the Oklahoma Statutes, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda. – None.
10. Citizen participation: Citizens may address the Board during open meetings on any matter on the agenda prior to the Board taking action on the matter. On any item not on the current agenda, citizens

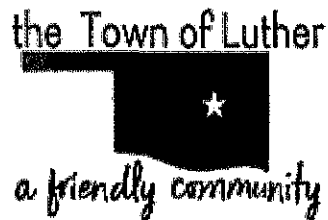
may address the Board under the agenda item Citizen Participation. Citizens should fill out a Citizen's Participation Request form and give it to the Mayor. Citizen Participation is for information purposes only, and the Board cannot discuss, act or make any decisions on matters presented under Citizens Participation. Citizens are requested to limit their comments to two minutes. – **None.**

11. Adjourn. – **Terry Arps made a motion to adjourn, 2<sup>nd</sup> by Jeff Schwarzmeier. The Vote: All (5) Yes.**



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Minutes transcribed by Scherrie Pidcock, Town Clerk



**MINUTES OF SPECIAL MEETING OF  
THE LUTHER PUBLIC WORKS AUTHORITY  
THURSDAY, SEPTEMBER 25, 2025, 6:30 P.M.  
LUTHER TOWN HALL, 108 S. MAIN ST, LUTHER, OKLAHOMA 73054**

1. Call to Order by Terry Arps.
2. Roll Call by Terry Arps. Present were Terry Arps, Jerrod Davis, Carla Caruthers and Cindy Harris Baker. Jeff Schwarzmeier was absent.
3. Determination of a Quorum was made by Terry Arps.
4. Trustee Comments – None.

**Trustee One (Terry Arps)**

**Trustee Two (Jerrod Davis)**

5. Consideration, discussion and possible action to renew septage agreement with 4T Site Services. – **Jerrod Davis made a motion to approve renewal of the agreement, 2<sup>nd</sup> by Carla Caruthers. The Vote: All (4) Yes.**
6. Presentation by Jay Laughlin, Chief Engineering PLLC regarding ALK-Crystal Labs' desire to utilize infrastructure for possible future development. – **Presentation by Jay Laughlin, Chief Engineering, PLLC, regarding the desire for a discussion regarding the Luther Public Works Authority providing sewer service to ALK-Crystal Labs, with discussion being held. No Action.**

**Trustee Three (Carla Caruthers)**

**Trustee Four (Jeff Schwarzmeier)**

**Trustee Five (Cindy Harris Baker)**

7. Citizen participation: Citizens may address the Board during open meetings on any matter on the agenda prior to the Board taking action on the matter. On any item not on the current agenda, citizens may address the Board under the agenda item Citizen Participation. Citizens should fill out a Citizen's Participation Request form and give it to the Mayor. Citizen Participation is for information purposes only, and the Board cannot discuss, act or make any decisions on matters presented under Citizens Participation. Citizens are requested to limit their comments to two minutes. – **None.**
8. Adjourn. – **Terry Arps made a motion to adjourn, 2<sup>nd</sup> by Carla Caruthers. The Vote: All (4) Yes.**



**LPWA CLAIMS INCLUDING PAYROLL  
SEPTEMBER 10 TO OCTOBER 14, 2025**

<b>Date</b>	<b>Ref No.</b>	<b>Payee</b>	<b>Memo</b>	<b>Payment</b>
09/10/2025	EFT	IRS	FEDERAL PAYROLL TAX	1,058.90
09/10/2025	EFT	Town of Luther	LPWA FUEL	448.75
09/10/2025	EFT	Town of Luther	QUICKBOOKS ONLINE	115.00
09/10/2025	EFT	Town of Luther	VOLUNTARY INSURANCE	87.30
09/17/2025	EFT	Oklahoma Tax Commission	STATE PAYROLL TAX	268.00
09/17/2025	EFT	QuickBooks Payroll	LPWA PAYROLL	4,200.84
09/24/2025	EFT	IRS	FEDERAL PAYROLL TAX	1,119.82
09/25/2025	14728	AMERITAS LIFE INS CORP	VOLUNTARY VISION INS	19.61
09/25/2025	14729	AT&T MOBILITY	CELLS/TABLET	138.70
09/25/2025	14730	BLUECROSS BLUESHIELD	LIFE INSURANCE	21.87
09/25/2025	14731	BLUECROSS BLUESHIELD OF OK	HEALTH INSURANCE	2,312.43
09/25/2025	14732	Busby Pump & Supply	LIFT STATION PUMP REBUILD	5,072.50
09/25/2025	14733	Delta Dental	VOLUNTARY DENTAL INS	70.00
09/25/2025	14734	Department of Environmental Quality	WATER TESTING	4,618.00
09/25/2025	14735	Department of Environmental Quality	TESTING/RENEWAL	63.00
09/25/2025	14736	Dollar General Charged Sales	CLEANING SUPPLIES/TOILETRIES	27.06
09/25/2025	14737	OK MUNICIPAL RETIREMENT FUND	PENSION CONTRIBUTIONS	193.86
09/25/2025	14738	OMAG	PROPERTY/GL/AUTO INS	2,737.09
09/25/2025	14739	STAPLES	OFFICE SUPPLIES	43.39
09/25/2025	14740	USA Bluebook	PARTS/SUPPLIES	114.91
09/25/2025	14741	XCEL OFFICE SOLUTIONS	I.T./COPIER	370.52
10/01/2025	EFT	QuickBooks Payroll	LPWA PAYROLL	3,800.57
10/01/2025	14743	Valarie Braxton	LPWA PAYROLL	88.66
10/07/2025	EFT	MERCHANT SERVICES IPS	MONTHLY TRANSACTION FEES	246.90
10/08/2025	EFT	IRS	FEDERAL PAYROLL TAX	1,027.48
10/08/2025	EFT	IRS	FEDERAL PAYROLL TAX	14.68
10/14/2025	14744	A-Z HANDYMAN X-PRESS	OFFICE CLEANING	120.00
10/14/2025	14745	ACCURATE ENVIRONMENTAL LLC	WATER TESTING	1,227.00
10/14/2025	14746	Airgas USA, LLC	CYLINDER RENTALS	74.10
10/14/2025	14747	AMERITAS LIFE INS CORP	VOLUNTARY VISION INS	19.61
10/14/2025	14748	BLUECROSS BLUESHIELD OF OK	HEALTH INSURANCE	2,312.43
10/14/2025	14749	CARLOS LOPEZ	WELL HOUSE ROOF REPLACE (2)	3,300.00
10/14/2025	14750	Department of Environmental Quality	TESTING	646.00

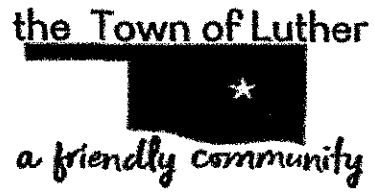
10/14/2025	14751	Eastside Waste	MONTHLY SANITATION SERVICES	9,385.20
10/14/2025	14752	FLUENTSTREAM TECHNOLOGIES	VOIP PHONE HOSTING	39.15
10/14/2025	14753	HARCROS CHEMICALS INC.	HYPOCHLORITE	319.00
10/14/2025	14754	JONES HARDWARE	PARTS/SUPPLIES	156.68
10/14/2025	14755	LUKE & NITTIE GARDNER	UTILITY DEPOSIT REFUND	114.13
10/14/2025	14756	Luther Hardware & Lumber, LLC	PARTS/SUPPLIES	160.10
10/14/2025	14757	MIRANDA BROWN	UTILITY DEPOSIT REFUND	59.39
10/14/2025	14758	OG&E	ELEC SERVICE WELLS/LIFT STATIONS	1,321.69
10/14/2025	14759	ONG	GAS SERVICE AT TOWER WELL	195.65
10/14/2025	14760	Pioneer Supply, LLC - 844634	PARTS/SUPPLIES	408.99
10/14/2025	14761	STAPLES	OFFICE SUPPLIES	27.55
10/14/2025	14762	UniFirst Corporation	UNIFORM CLEANING/DELIVERY	310.90
10/14/2025	14763	XCEL OFFICE SOLUTIONS	I.T./COPIER	370.52
10/14/2025	14764	Young & Associates CPA's	ACCOUNTING SERVICES	660.00
				<hr/>
				<b>\$49,507.93</b>

**Luther Public Works Authority  
Budget vs. Actuals FY 2025-2026**

July - September, 2025 AND YTD

	Jul 2025				Aug 2025				Sep 2025				Total			
	Actual	Budget	over Budget	% of Budget	Actual	Budget	over Budget	% of Budget	Actual	Budget	over Budget	% of Budget	Actual	Budget	over Budget	% of Budget
<b>Income</b>																
Grant Revenue		0.00	0.00			0.00	0.00			0.00	0.00		0.00	0.00	0.00	
Other/Interest/Tower Rent	1,074.05	1,400.00	-325.95	76.72%	1,074.13	1,400.00	-325.87	76.72%	1,074.09	1,400.00	-325.91	76.72%	3,222.27	4,200.00	-977.73	76.72%
Permits/Tap Fees	200.00	75.00	125.00	266.67%		75.00	-75.00	0.00%		75.00	-75.00	0.00%	200.00	225.00	-25.00	88.89%
Sales Tax		0.00	0.00			0.00	0.00			0.00	0.00		0.00	0.00	0.00	
Utility Revenue (Daily Deposit)	38,376.50	34,505.00	3,871.50	111.22%	34,248.84	34,505.00	-256.16	99.26%	41,558.21	34,505.00	7,053.21	120.44%	114,183.55	103,515.00	10,668.55	110.31%
Water Drop/Wastewater Dump	472.00	175.00	297.00	269.71%	1,208.00	175.00	1,033.00	690.29%	18.00	175.00	-157.00	10.29%	1,698.00	525.00	1,173.00	323.43%
<b>Total Income</b>	<b>\$ 40,122.55</b>	<b>\$ 36,155.00</b>	<b>\$ 3,967.55</b>	<b>110.97%</b>	<b>\$ 36,530.97</b>	<b>\$ 36,155.00</b>	<b>\$ 375.97</b>	<b>101.04%</b>	<b>\$ 42,650.30</b>	<b>\$ 36,155.00</b>	<b>\$ 6,495.30</b>	<b>117.97%</b>	<b>\$ 119,303.82</b>	<b>\$ 108,465.00</b>	<b>\$ 10,838.82</b>	<b>109.99%</b>
<b>Expenses</b>																
Capital Outlay		20,000.00	-20,000.00	0.00%		0.00	0.00			0.00	0.00		0.00	20,000.00	-20,000.00	0.00%
Debt Service - 2020 Truck		0.00	0.00			0.00	0.00			0.00	0.00		0.00	0.00	0.00	
Grant Expenditures		0.00	0.00			0.00	0.00			0.00	0.00		0.00	0.00	0.00	
LPWA Maintenance & Operations		0.00	0.00			0.00	0.00			0.00	0.00		0.00	0.00	0.00	
Accounting Services	550.00	425.00	125.00	129.41%	485.00	425.00	60.00	114.12%	425.00	425.00	-425.00	0.00%	1,035.00	1,275.00	-240.00	81.18%
Billing Software	14.98	80.00	-65.02	24.97%		80.00	-80.00	0.00%	60.00	80.00	-80.00	0.00%	14.98	180.00	-165.02	8.32%
Credit Card/Bank Fees	183.24	350.00	-166.76	52.35%	203.33	350.00	-146.67	58.09%	209.74	350.00	-140.26	59.93%	596.31	1,050.00	-453.69	56.79%
Dues, Fees, Training, Licenses		150.00	-150.00	0.00%		150.00	-150.00	0.00%		150.00	-150.00	0.00%	0.00	450.00	-450.00	0.00%
Fuel	137.41	210.00	-72.59	65.43%	431.64	210.00	221.64	205.54%	448.75	210.00	238.75	213.69%	1,017.80	630.00	387.80	161.56%
Insurance		700.00	-700.00	0.00%	5,319.69	700.00	4,619.69	759.96%	2,737.09	700.00	2,037.09	391.01%	8,058.78	2,100.00	5,958.78	363.66%
Legal Notice Publications		20.00	-20.00	0.00%		20.00	-20.00	0.00%		20.00	-20.00	0.00%	0.00	60.00	-60.00	0.00%
Office Supplies / Expenses	96.43	700.00	-603.57	13.78%	403.88	700.00	-296.32	57.67%	372.10	200.00	172.10	186.05%	872.21	1,600.00	-727.79	54.51%
Phones / Internet / IT	702.48	1,650.00	-947.52	42.57%	630.44	650.00	-19.56	96.99%	663.35	1,850.00	-1,186.65	35.86%	1,996.27	4,150.00	-2,153.73	48.10%
Postage & Equip	300.00	275.00	25.00	109.09%	200.00	275.00	-75.00	72.73%	275.00	275.00	-275.00	0.00%	500.00	825.00	-325.00	60.81%
Repairs/Mntnce/Labor/Airgas	788.85	1,600.00	-811.15	49.30%	171.81	4,700.00	-4,528.19	3.66%	109.75	700.00	-590.25	15.68%	1,070.41	7,000.00	-5,929.59	15.29%
Uniforms	87.85	230.00	-142.15	38.20%	52.05	230.00	-177.95	22.63%	59.84	230.00	-170.36	25.93%	199.54	690.00	-490.46	28.92%
Utilities	135.71	325.00	-189.29	41.76%		325.00	-325.00	0.00%	226.33	325.00	-98.67	69.64%	362.04	975.00	-612.96	37.13%
<b>Total LPWA Maintenance &amp; Operations</b>	<b>\$ 2,996.95</b>	<b>\$ 6,695.00</b>	<b>-\$ 3,698.05</b>	<b>44.76%</b>	<b>\$ 7,897.64</b>	<b>\$ 8,795.00</b>	<b>-\$ 897.36</b>	<b>89.80%</b>	<b>\$ 4,826.75</b>	<b>\$ 5,495.00</b>	<b>-\$ 668.25</b>	<b>87.84%</b>	<b>\$ 15,721.34</b>	<b>\$ 20,985.00</b>	<b>-\$ 5,263.66</b>	<b>74.92%</b>
Personnel Services		0.00	0.00			0.00	0.00			0.00	0.00		0.00	0.00	0.00	
Employee Benefits	2,611.44	2,688.00	-76.56	97.15%	2,353.91	2,688.00	-334.09	87.57%	2,680.32	2,688.00	-7.68	99.71%	7,645.67	8,064.00	-418.33	94.81%
Salaries / Wages / Payroll Tax	13,397.95	12,368.00	1,029.95	108.33%	11,815.05	12,368.00	-552.95	96.53%	10,900.81	12,367.00	-1,466.39	88.21%	36,113.61	37,093.00	-979.39	97.36%
<b>Total Personnel Services</b>	<b>\$ 16,009.39</b>	<b>\$ 15,056.00</b>	<b>\$ 953.39</b>	<b>106.33%</b>	<b>\$ 14,168.96</b>	<b>\$ 15,056.00</b>	<b>-\$ 887.04</b>	<b>94.11%</b>	<b>\$ 13,580.93</b>	<b>\$ 15,045.00</b>	<b>-\$ 1,464.07</b>	<b>90.27%</b>	<b>\$ 43,759.28</b>	<b>\$ 45,157.00</b>	<b>-\$ 1,397.72</b>	<b>96.90%</b>
Sanitation Service		0.00	0.00			0.00	0.00			0.00	0.00		0.00	0.00	0.00	
Billing Software	14.98	0.00	14.98			0.00	0.00			0.00	0.00		14.98	0.00	14.98	
Collection Fee		9,600.00	-9,600.00	0.00%	9,573.07	9,600.00	-26.93	99.72%	9,861.72	9,600.00	261.72	100.64%	19,234.79	28,800.00	-9,565.21	66.79%
Fuel	75.00	100.00	-25.00	75.00%	100.00	100.00	0.00	100.00%	100.00	100.00	-100.00	0.00%	175.00	300.00	-125.00	58.33%
Uniforms	87.85	0.00	87.85		52.05	0.00	52.05		59.65	0.00	59.65		199.55	0.00	199.55	
<b>Total Sanitation Service</b>	<b>\$ 177.83</b>	<b>\$ 9,700.00</b>	<b>-\$ 9,522.17</b>	<b>1.83%</b>	<b>\$ 9,725.12</b>	<b>\$ 9,700.00</b>	<b>\$ 25.12</b>	<b>100.26%</b>	<b>\$ 9,721.37</b>	<b>\$ 9,700.00</b>	<b>\$ 21.37</b>	<b>100.22%</b>	<b>\$ 19,624.32</b>	<b>\$ 29,100.00</b>	<b>-\$ 9,475.68</b>	<b>67.44%</b>
Sewer System		0.00	0.00			0.00	0.00			0.00	0.00		0.00	0.00	0.00	
Billing Software	14.98	0.00	14.98			0.00	0.00			0.00	0.00		14.98	0.00	14.98	
Fuel	150.00	150.00	0.00	100.00%	125.00	150.00	-25.00	83.33%		150.00	-150.00	0.00%	275.00	450.00	-175.00	61.11%

Insurance		0.00	0.00			0.00	0.00			0.00	0.00			0.00	0.00	0.00	
Repairs / Maintenance		1,200.00	-1,200.00	0.00%		1,200.00	-1,200.00	0.00%		5,072.50	3,200.00	1,872.50	158.52%	5,072.50	5,600.00	-527.50	90.58%
Supplies / Fees	10.83	300.00	-289.17	3.61%		300.00	-300.00	0.00%		9.69	300.00	-290.31	3.23%	20.52	900.00	-879.48	2.28%
Uniforms	87.85	0.00	87.85		52.05	0.00	52.05			59.65	0.00	59.65		199.55	0.00	199.55	
Utilities	1,291.03	375.00	916.03	344.27%		375.00	-375.00	0.00%		496.73	375.00	121.73	132.46%	1,787.76	1,125.00	662.76	158.91%
<b>Total Sewer System</b>	<b>\$ 1,554.89</b>	<b>\$ 2,025.00</b>	<b>-\$ 470.31</b>	<b>76.77%</b>	<b>\$ 177.05</b>	<b>\$ 2,025.00</b>	<b>-\$ 1,847.95</b>	<b>8.74%</b>	<b>\$ 5,638.57</b>	<b>\$ 4,025.00</b>	<b>\$ 1,613.57</b>	<b>140.09%</b>	<b>\$ 7,370.31</b>	<b>\$ 8,075.00</b>	<b>-\$ 704.69</b>	<b>91.27%</b>	
Water System		0.00	0.00			0.00	0.00			0.00	0.00			0.00	0.00	0.00	
Billing Software	14.98	0.00	14.98			0.00	0.00			0.00	0.00			14.98	0.00	14.98	
DEQ Water Testing/Permits	2,969.61	1,000.00	1,969.61	296.96%		1,000.00	-1,000.00	0.00%		4,681.00	1,000.00	3,681.00	468.10%	7,650.61	3,000.00	4,650.61	255.02%
Fuel	150.00	140.00	10.00	107.14%	125.00	140.00	-15.00	89.29%		140.00	-140.00	0.00%		275.00	420.00	-145.00	65.48%
Insurance		0.00	0.00			0.00	0.00			0.00	0.00			0.00	0.00	0.00	
Meters		0.00	0.00		1,216.87	0.00	1,216.87			800.00	-800.00	0.00%		1,216.87	600.00	616.87	202.81%
Repairs / Maintenance	438.75	1,000.00	-561.25	43.88%		1,000.00	-1,000.00	0.00%		1,000.00	-1,000.00	0.00%		438.75	3,000.00	-2,561.25	14.63%
Supplies	761.03	1,000.00	-238.97	76.10%	22.57	1,000.00	-977.43	2.26%		527.76	1,000.00	-472.24	52.78%	1,311.36	3,000.00	-1,688.64	43.71%
Uniforms	87.85	0.00	87.85		52.05	0.00	52.05			59.65	0.00	59.65		199.55	0.00	199.55	
Utilities	607.02	625.00	-17.98	97.12%		625.00	-625.00	0.00%		671.76	625.00	46.76	107.48%	1,278.78	1,875.00	-596.22	68.20%
<b>Total Water System</b>	<b>\$ 5,029.24</b>	<b>\$ 3,765.00</b>	<b>\$ 1,264.24</b>	<b>133.58%</b>	<b>\$ 1,416.49</b>	<b>\$ 3,765.00</b>	<b>-\$ 2,348.51</b>	<b>37.62%</b>	<b>\$ 5,940.17</b>	<b>\$ 4,365.00</b>	<b>\$ 1,575.17</b>	<b>136.09%</b>	<b>\$ 12,385.90</b>	<b>\$ 11,895.00</b>	<b>\$ 490.90</b>	<b>104.13%</b>	
<b>Total Expenses</b>	<b>\$ 25,768.10</b>	<b>\$ 57,241.00</b>	<b>-\$ 31,472.90</b>	<b>45.02%</b>	<b>\$ 33,385.26</b>	<b>\$ 39,341.00</b>	<b>-\$ 5,955.74</b>	<b>84.86%</b>	<b>\$ 39,707.79</b>	<b>\$ 38,630.00</b>	<b>\$ 1,077.79</b>	<b>102.79%</b>	<b>\$ 98,861.15</b>	<b>\$ 135,212.00</b>	<b>-\$ 36,350.85</b>	<b>73.12%</b>	
<b>Net Operating Income</b>	<b>\$ 14,354.45</b>	<b>-\$ 21,086.00</b>	<b>\$ 35,440.45</b>	<b>-68.08%</b>	<b>\$ 3,145.71</b>	<b>-\$ 3,186.00</b>	<b>\$ 6,331.71</b>	<b>-98.74%</b>	<b>\$ 2,942.51</b>	<b>-\$ 2,475.00</b>	<b>\$ 5,417.51</b>	<b>-118.89%</b>	<b>\$ 20,442.67</b>	<b>-\$ 26,747.00</b>	<b>\$ 47,189.67</b>	<b>-76.43%</b>	
Other Income																	
Transfer from Capital Improvement		20,000.00	-20,000.00	0.00%		0.00	0.00			0.00	0.00			0.00	20,000.00	-20,000.00	0.00%
Transfers In/Out	1,000.00	1,000.00	0.00	100.00%	1,000.00	1,000.00	0.00	100.00%	1,000.00	1,000.00	0.00	100.00%	3,000.00	3,000.00	0.00	100.00%	
<b>Total Other Income</b>	<b>\$ 1,000.00</b>	<b>\$ 21,000.00</b>	<b>-\$ 20,000.00</b>	<b>4.76%</b>	<b>\$ 1,000.00</b>	<b>\$ 1,000.00</b>	<b>\$ 0.00</b>	<b>100.00%</b>	<b>\$ 1,000.00</b>	<b>\$ 1,000.00</b>	<b>\$ 0.00</b>	<b>100.00%</b>	<b>\$ 3,000.00</b>	<b>\$ 23,000.00</b>	<b>-\$ 20,000.00</b>	<b>13.04%</b>	
Other Expenses																	
Payroll Suspense		0.00	0.00			0.00	0.00			0.00	0.00			0.00	0.00	0.00	
<b>Total Other Expenses</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>		<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>		<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>		<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>		
<b>Net Other Income</b>	<b>\$ 1,000.00</b>	<b>\$ 21,000.00</b>	<b>-\$ 20,000.00</b>	<b>4.76%</b>	<b>\$ 1,000.00</b>	<b>\$ 1,000.00</b>	<b>\$ 0.00</b>	<b>100.00%</b>	<b>\$ 1,000.00</b>	<b>\$ 1,000.00</b>	<b>\$ 0.00</b>	<b>100.00%</b>	<b>\$ 3,000.00</b>	<b>\$ 23,000.00</b>	<b>-\$ 20,000.00</b>	<b>13.04%</b>	
<b>Net Income</b>	<b>\$ 15,354.45</b>	<b>-\$ 86.00</b>	<b>\$ 15,440.45</b>	<b>-17854.01%</b>	<b>\$ 4,145.71</b>	<b>-\$ 2,186.00</b>	<b>\$ 6,331.71</b>	<b>-189.65%</b>	<b>\$ 3,942.51</b>	<b>-\$ 1,475.00</b>	<b>\$ 5,417.51</b>	<b>-267.29%</b>	<b>\$ 23,442.67</b>	<b>-\$ 3,747.00</b>	<b>\$ 27,189.67</b>	<b>-625.64%</b>	



## LPWA MONTHLY REPORT

September 2025

Start New Service 5

Stop Service 5

Disconnect Non-payment 1

Re-start Service 1

Leaks 4

Sewer Problems 0

New Meters 0

Accounts Billed 607

Late Accounts Billed 154

Cathy Schmitz

Utility Clerk

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## **Rainy Day Fund**

In an effort to provide fiscal stability for the Luther Public Works Authority and allow Board of Trustees to apply fiscal prudence in managing the budgetary condition of the Town and its public trusts, a Rainy Day Fund will be established and maintained.

During the fiscal year, after adoption of the original approved budget, any supplemental appropriations of available fund balance must be approved by the Board of Trustees who shall consider the basis for the proposed use of reserves as well as the adequacy of the remaining balance. Actual approval of any supplemental appropriations of Rainy Day Fund balance shall be duly noted in the minutes, including a reference to the basis or justification for same, as outlined in the following section.

## **Criteria for Use of Rainy Day Funds**

A central goal of this policy is to bring about the development and preservation of adequate reserves to ensure fiscal solvency of the municipality over the long run, as a safeguard against economic downturns, natural disasters or other catastrophic circumstances, significant budgeting or accounting errors, or possibly even adverse liability claims or legal judgments.

Caution must be exercised whenever considering use of Rainy Day Funds, even when the actual fund level exceeds the desired level, since it represents one-time monies. This said, there are circumstances when it is acceptable and/or necessary to budget the use of fund balance reserves even though reserve amounts on hand already fall shy of desired levels.

### **Acceptable / Permitted Use of Rainy Day Funds Include:**

1. Emergency expenditures for life, health, or public safety issues for which no existing appropriation exists;
2. Situations where the expenditure will yield recurring savings which offset the expense within five years;
3. Situations where the expenditure will yield a recurring stream of additional or new revenues which offset the expense within five years;

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4. The expenditure of restricted resources temporarily held within fund balance reserves, pending disbursement, in accordance with restrictions imposed by the donor or granting entity;
  5. Correcting results of an erroneous posting or transaction;
  6. Situations where Rainy Day Fund balance exceeds desired level and the proposed use is of a non-operational nature involving capital or equipment purchases having a useful life of greater than five years;
  7. Situations where an unexpected expense arises that could not have reasonably been foreseen, for which new revenue funded appropriations are not available and transfers of existing appropriations are not considered feasible or appropriate in maintaining existing service levels throughout the Town;
  8. Situations where an unexpected revenue decline arises that could not have reasonably been foreseen, for which new revenue funded appropriations are not available and transfers of existing appropriations are not considered feasible or appropriate in maintaining existing service levels throughout the Town;
  9. To create a new fund for a dedicated purpose;
  10. To satisfy a judgment from a court of competent jurisdiction.
  11. Under no circumstances should Rainy Day Funds be used for an expenditure likely to recur on a multiple year or annual basis.

**Luther Public Works Authority**  
**BANK INFORMATION FOR SWEEP DECISION**

LPWA	\$241,375
LPWA RAINY DAY	\$8,565
LPWA CD1	\$8,640
LPWA CD2	<u>\$26,253</u>

TOTAL                      \$284,833 - \$250,000 = **\$34,833 THAT YOU CAN MOVE TO A SWEEP**

LPWA UTILITY DEPOSITS \$39,918.32 – MUST KEEP AS COMPLETELY SEPARATE FUND

Confirmation from Lori at BancFirst:

There is no minimum or maximum for the Sweep account, and even with only \$30,000 in the (LPWA) Sweep, you will still accrue \$69.27 at the end of the month at the current Fed rate of 3.7%. The more that is in the sweep, than the higher the dividend that it will receive at month end.

The current sweep, opened last week (for Town of Luther) has already accrued \$270.40