



Terry Arps, Mayor, Trustee One
Jerrod Davis, Trustee Two
Carla Caruthers, Vice-Mayor, Trustee Three
Jeff Schwarzmeier, Trustee Four
Cindy Taylor, Trustee Five

**BOARD OF TRUSTEES FOR THE TOWN OF LUTHER
TUESDAY, MARCH 10, 2026, AT 7:00 P.M.
LUTHER TOWN HALL
108 SOUTH MAIN STREET, LUTHER, OKLAHOMA 73054**

REGULAR MEETING MINUTES

Official action can only be taken on items which appear on the agenda. The Trustees may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the Trustees may refer the matter to the Chairman or the Town Attorney, or back to a committee or recommending body. Under certain circumstances, items may be deferred to a specific later date or stricken from the agenda entirely.

1. Call to Order **by Terry Arps.**
2. Invocation **by Terry Arps.**
3. Pledge of Allegiance **was led by Terry Arps.**
4. Roll Call **by Terry Arps. Present were Terry Arps, Carla Caruthers, Jeff Schwarzmeier and Cindy Taylor. Jerrod Davis was absent.**
5. Determination of a quorum **was made by Terry Arps.**
6. Approval of the Consent Agenda,
 - a. Approval of the Board Minutes from the meetings of February 10, 25 and 26, 2026.
 - b. Approval of Claims, including Payroll
 - c. Review and Approval of Treasurer's Report – **Terry Arps made a motion to approve the Consent Agenda as presented, 2nd by Jeff Schwarzmeier. The Vote: All (4) Yes.**
7. Consideration of Items Removed from the Consent Agenda – **None.**
8. Trustee Comments – **None.**
9. Department Reports – **Terry Arps read the Code Enforcement and Police Department reports. Carla Caruthers gave the Fire Department report. Scherrie Pidcock advised that the sales tax revenue has returned to average this month and gave an update on the status of grants.**
10. Attorney's Report – **None.**
11. Presentation of a voucher for up to \$2,000 for plants and landscaping materials by Joshua Davis III, Extension Specialist, Langston University – Sherman Lewis School of Agriculture, in partnership with TLC Garden Centers, for a Route 66 Centennial Celebration and Community Beautification Project. – **Joshua Davis III was unable to attend due to inclement weather. Scherrie Pidcock gave an overview of the voucher.**

Trustee One (Terry Arps)

12. Consideration, discussion and possible action to appoint a new member to the Luther Planning Commission. – **Terry Arps made a motion to table to 3.26.26, 2nd by Jeff Schwarzmeier. Carla Caruthers stepped out of the room, so she was not present to vote. The Vote: All (3) Yes.**

13. Consideration, discussion and possible action regarding proposals submitted pursuant to the Request for Proposals for the purchase of an approximate 1/4 acre tract of real property generally located north of Northeast 4th Street west of North Dogwood Street and south of the Dollar General, in Luther. – **Terry Arps made a motion table this to 3.26.26 and to direct the town attorney to contact the interested individual to enter an Economic Development contract, as well as a purchase and sale agreement, 2nd by Jeff Schwarzmeier. The Vote: All (4) Yes.**
14. Consideration, discussion, and possible action regarding applicants for the position of Town Manager, including discussion among the Trustees, questions, comments, and appointment of a Town Manager. – **Terry Arps made a motion to appoint Rian Harkins as the Town Manager, subject to approval of the contract agreement, 2nd by Jeff Schwarzmeier. The Vote: All (4) Yes.**
15. Consideration, discussion and possible action to approve a Town Manager Employment Agreement. – **Terry Arps made a motion to approve the employment agreement, 2nd by Cindy Taylor. The Vote: All (4) Yes.**
16. Consideration, discussion and possible action to approve a Transition Services Agreement between Scherrie Pidcock and the Town. – **Terry Arps made a motion to approve the agreement, 2nd by Carla Caruthers. The Vote: All (4) Yes.**
17. Consideration, discussion and possible action to accept, decline, or make a counter-offer to Travelers Insurance for settlement regarding the crash involving the Metropolitan Library System delivery truck that hit and damaged our park bench and Town Hall building. – **Terry Arps made a motion to table to 4.14.26 to obtain quotes from a stone mason, 2nd by Jeff Schwarzmeier. The Vote: All (4) Yes.**
18. Consideration, discussion and possible action to renew the annual software contract for Cash Receipts, Utility Billing and Court programs with Central Square in the amount of \$4,638.58. – **Terry Arps made a motion to renew, 2nd by Jeff Schwarzmeier. The Vote: All (4) Yes.**
19. Consideration, discussion and possible action to transfer the budgeted amount of \$30,000.00 to the LPWA Fund from the Capital Improvement fund for the purchase of the Bobcat excavator. – **Terry Arps made a motion to approve the transfer, 2nd by Cindy Taylor. The Vote: All (4) Yes.**

Trustee Two (Jerrod Davis)

Trustee Three (Carla Caruthers)

Trustee Four (Jeff Schwarzmeier)

Trustee Five (Cindy Harris Baker)

20. **New Business:** In accordance with the Open Meeting Act, Title 25 O.S. 311.A.9 of the Oklahoma Statutes, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda. – **None.**
21. **Citizen participation:** Citizens may address the Board during open meetings on any matter on the agenda prior to the Board taking action on the matter. On any item not on the current agenda, citizens may address the Board under the agenda item Citizen Participation. Citizens should fill out a Citizen's Participation Request form and give it to the Mayor. Citizen Participation is for information purposes

only, and the Board cannot discuss, act or make any decisions on matters presented under Citizens Participation. Citizens are requested to limit their comments to two minutes. – **None.**

22. Adjourn. – **Terry Arps made a motion to adjourn, 2nd by Jeff Schwarzmeier. The Vote: All (4) Yes.**

Minutes transcribed by Stephanie Mason, Administrative Assistant.