



## REGULAR MEETING AGENDA

**BOARD OF TRUSTEES FOR THE LUTHER PUBLIC WORKS AUTHORITY  
TUESDAY, JUNE 9, 2026, IMMEDIATELY FOLLOWING  
THE TOWN BOARD OF TRUSTEES MEETING AT 7:00 P.M.  
LUTHER TOWN HALL  
108 SOUTH MAIN STREET, LUTHER, OKLAHOMA 73054**

**Official action can only be taken on items which appear on the agenda. The Trustees may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the Trustees may refer the matter to the Chairman or the Town Attorney, or back to a committee or recommending body. Under certain circumstances, items may be deferred to a specific later date or stricken from the agenda entirely.**

1. Call to Order
2. Roll Call
3. Determination of a quorum
4. Approval of the Consent Agenda,
  - a. Approval of the Board Minutes from the regular meeting of May 12, 2026.
  - b. Approval of Claims, including Payroll
  - c. Review and Approval of Treasurer's Report
5. Consideration of Items Removed from the Consent Agenda
6. LPWA Department Report
7. Trustee Comments

### **Trustee One (Terry Arps)**

### **Trustee Two (Jerrod Davis)**

1. **PUBLIC HEARING** on the FY 2026-2027 Luther Public Works Authority budget for the purpose of discussing, developing and finalizing the Luther Public Works Authority budget for the fiscal year beginning July 1, 2026. A copy of the proposed budget is available at Luther Town Hall, 108 S. Main, Luther, OK.
2. Consideration, discussion and possible action to adopt **Resolution 2026-05R, A RESOLUTION OF THE BOARD OF TRUSTEES OF THE LUTHER PUBLIC WORKS AUTHORITY, LUTHER, OKLAHOMA, ADOPTING THE FISCAL YEAR 2026-2027 ANNUAL BUDGET FOR THE LUTHER PUBLIC WORKS AUTHORITY.**
3. Concurrent approval of a resolution to increase water, wastewater, trash, and bulk water fees.


**Trustee Three (Carla Caruthers)**

**Trustee Four (Jeff Schwarzmeier)**

**Trustee Five (Cindy Taylor)**

4. New Business: In accordance with the Open Meeting Act, Title 25 O.S. 311.A.9 of the Oklahoma Statutes, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.
5. Citizen participation: Citizens may address the Board during open meetings on any matter on the agenda prior to the Board taking action on the matter. On any item not on the current agenda, citizens may address the Board under the agenda item Citizen Participation. Citizens should fill out a Citizen's Participation Request form and give it to the Mayor. Citizen Participation is for information purposes only, and the Board cannot discuss, act or make any decisions on matters presented under Citizens Participation. Citizens are requested to limit their comments to two minutes.

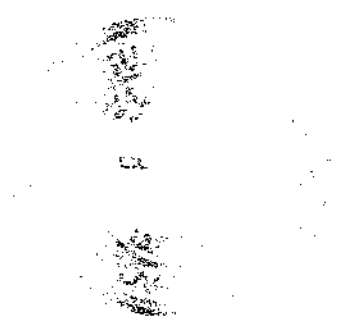
6. Adjourn.



Rian Harkins, Town Manager/Clerk



Agenda Posted Thursday, June 4, 2026 at Luther Town Hall, via MailChimp, on Facebook at The Town of Luther, and on our website at [www.townoflutherok.com](http://www.townoflutherok.com) prior to 7:00 pm.





## REGULAR MEETING MINUTES

### BOARD OF TRUSTEES FOR THE LUTHER PUBLIC WORKS AUTHORITY TUESDAY, MAY 12, 2026, IMMEDIATELY FOLLOWING THE TOWN BOARD OF TRUSTEES MEETING AT 7:00 P.M. LUTHER TOWN HALL 108 SOUTH MAIN STREET, LUTHER, OKLAHOMA 73054

1. Call to Order by **Terry Arps**.
2. Roll Call was led by **Terry Arps**. Present were **Terry Arps, Carla Caruthers, Jeff Schwarzmeier, and Cindy Taylor**. **Jerrod Davis** was absent.
3. Determination of a quorum was made by **Terry Arps**.
4. Approval of the Consent Agenda,
  - a. Approval of the Board Minutes from the regular meeting of April 14, 2026.
  - b. Approval of Claims, including Payroll
  - c. Review and Approval of Treasurer's Report – **Terry Arps made a motion to approve, 2<sup>nd</sup> by Carla Caruthers. The Vote: All (4) Yes.**
5. Consideration of Items Removed from the Consent Agenda – **None**.
6. LPWA Department Report was read by **Rian Harkins**.
7. Trustee Comments – **None**.

**Trustee One (Terry Arps)**  
**Trustee Two (Jerrod Davis)**  
**Trustee Three (Carla Caruthers)**  
**Trustee Four (Jeff Schwarzmeier)**  
**Trustee Five (Cindy Taylor)**

8. New Business: In accordance with the Open Meeting Act, Title 25 O.S. 311.A.9 of the Oklahoma Statutes, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda. – **None**.
9. Citizen participation: Citizens may address the Board during open meetings on any matter on the agenda prior to the Board taking action on the matter. On any item not on the current agenda, citizens may address the Board under the agenda item Citizen Participation. Citizens should fill out a Citizen's Participation Request form and give it to the Mayor. Citizen Participation is for information purposes only, and the Board cannot discuss, act or make any decisions on matters presented under Citizens Participation. Citizens are requested to limit their comments to two minutes. – **None**.
10. Adjourn. – **Terry Arps made a motion to adjourn, 2<sup>nd</sup> by Jeff Schwarzmeier. The Vote: All (4) Yes.**

Transcribed by Stephanie Mason, Administrative Assistant.

**LUTHER PUBLIC WORKS AUTHORITY**

**LPWA BUDGET for FYE**

**6/30/2027**

	<u>JULY</u>	<u>AUG</u>	<u>SEPT</u>	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>	<u>JAN</u>	<u>FEB</u>	<u>MAR</u>	<u>APR</u>	<u>MAY</u>	<u>JUNE</u>	<u>TOTAL</u>	<u>notes</u>
Water	12,978	12,978	12,978	12,978	12,978	12,978	12,978	12,978	12,978	12,978	12,978	12,978	155,736	5% increase
Water drop sales/wastewater dump	250	250	250	250	250	250	250	250	250	250	250	250	3,000	43% increase
Sewer	7,030	7,030	7,030	7,030	7,030	7,030	7,030	7,030	7,030	7,030	7,030	7,030	84,360	5% increase
Trash	16,223	16,223	16,223	16,223	16,223	16,223	16,223	16,223	16,223	16,223	16,223	16,223	194,676	5% increase
Other/Interest/Tower Rent	1,400	1,400	1,400	1,400	1,400	1,400	1,400	1,400	1,400	1,400	1,400	1,400	16,800	
Other Permits & Fees inc Tap Fees	75	75	75	75	75	75	75	75	75	75	75	75	900	
Sales Tax for debt	0	0	0	0	0	0	0	0	0	0	0	0	0	
Grant Revenue	0	0	0	0	0	0	0	0	0	0	0	0	0	

<b>TOTAL REVENUE</b>	<b>\$37,956</b>	<b>\$37,956</b>	<b>\$37,956</b>	<b>\$37,956</b>	<b>\$37,956</b>	<b>\$37,956</b>	<b>\$37,956</b>	<b>\$37,956</b>	<b>\$37,956</b>	<b>\$37,956</b>	<b>\$37,956</b>	<b>\$37,956</b>	<b>\$455,472</b>	
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wages: Utility/Reception	3,231	3,231	3,231	3,231	3,231	3,231	3,231	3,231	3,231	3,231	3,231	3,231	38,771	18.64
Utility/Reception	112	112	112	112	112	112	112	112	112	112	112	112	1,342	4
PT Maintenance	521	521	521	521	521	521	521	521	521	521	521	521	6,250	12.50
Maintenance 1 base	3,007	3,007	3,007	3,007	3,007	3,007	3,007	3,007	3,007	3,007	3,007	3,007	36,088	17.35
Maintenance 1 overtime	468	468	468	468	468	468	468	468	468	468	468	468	5,621	18
TL1 Maintenance 2 base	3,640	3,640	3,640	3,640	3,640	3,640	3,640	3,640	3,640	3,640	3,640	3,640	43,680	21.00
TL1 Maintenance 2 overtime	315	315	315	315	315	315	315	315	315	315	315	315	3,780	10
Employer FICA	864	864	864	864	864	864	864	864	864	864	864	864	10,368	
Employer - Unemployment tax	113	78	33	0	0	0	113	113	113	113	113	113	902	1.00%
workers comp	379	379	379	379	379	379	379	379	379	379	379	379	4,554	
Total compensation expense	\$12,651	\$12,616	\$12,571	\$12,538	\$12,538	\$12,538	\$12,651	\$12,651	\$12,651	\$12,651	\$12,651	\$12,651	\$151,357	

benefits vision/dental	0	0	0	0	0	0	0	0	0	0	0	0	0	
Pension	323	323	323	323	323	323	323	323	323	323	323	323	3,878	
life	22	22	22	22	22	22	22	22	22	22	22	22	264	
health	2,679	2,679	2,679	2,679	2,679	2,679	2,679	2,679	2,679	2,679	2,679	2,679	32,148	14% increase p
Total benefits expense	\$3,024	\$3,024	\$3,024	\$3,024	\$3,024	\$3,024	\$3,024	\$3,024	\$3,024	\$3,024	\$3,024	\$3,024	\$36,290	

**Maintenance & Operations:**

Accounting Service & Audit	475	475	475	475	475	7,000	475	475	475	475	475	475	12,225	
Billing Software	60	60	60	60	60	60	60	60	60	60	3,400	60	4,060	
Credit Card Fees	350	350	350	350	350	350	350	350	350	350	350	350	4,200	
Grant Expenditures	0	0	0	0	0	0	0	0	0	0	0	0	0	
Fuel	210	210	210	210	210	210	210	210	210	210	210	210	2,520	
Property/Liability/Auto/Other Insurance	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	18,000	
Publications/Miscellaneous	20	20	20	20	20	20	20	20	20	20	20	20	240	
Dues/fees/training/licenses	150	150	150	150	150	150	150	150	150	150	150	150	1,800	
Office Supplies/Printing/Cleaning	700	700	200	200	200	200	200	200	200	200	200	200	3,400	
Phones/Internet/IT/Printer	750	750	750	750	750	750	750	750	750	750	750	750	9,000	
Postage & postage equip	200	200	200	200	200	200	200	200	200	200	200	200	2,400	
Maintenance/Supplles/Labor/Mowing	1,600	2,000	500	500	500	500	500	500	500	500	500	500	8,600	



0	0	0	0	0	0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0	0	0	0	0	0

Transferred Debt  
Net Debt Service

0	0	0	0	0	0	0	0	0	0	0	0	0	0
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

\$0

Cap Imp Transfer In  
Town Mtc & Oper Transfer In

0	0	0	0	30,000	0	0	0	0	0	0	0	0	30,000
1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	12,000
1,000	1,000	1,000	1,000	31,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	42,000

transfer in from  
transfer in from

Net Income

\$1,971	1,606	3,450	1,384	3,684	-3,041	3,371	-629	3,371	2,371	31	3,371	20,939
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\$20,939

**CAPITAL IMPROVEMENT/OUTLAY**

Lift Station Upgrades                      **\$30,000**

**RESOLUTION NO. 2026-03R**

**A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF LUTHER,  
OKLAHOMA, ADOPTING THE FISCAL YEAR 2025-2026 ANNUAL BUDGET FOR  
THE TOWN IN ACCORDANCE WITH THE PROVISIONS OF  
THE MUNICIPAL BUDGET ACT**

**WHEREAS**, the Board of Trustees of the Town of Luther, Oklahoma, desires for the provisions of the Municipal Budget Act (11 O.S. §17-201, et seq.) (“Act”) to apply to the Town; and,

**WHEREAS**, the Public Hearing process set forth in the Act has been completed; and,

**WHEREAS**, the Act requires the annual budget to be adopted by the governing body of the Town by resolution no later than seven (7) days prior to the beginning of the fiscal year.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF LUTHER, OKLAHOMA, THAT:**

1. The provisions of the Municipal Budget Act (11 O.S. §17-201, et seq.) are hereby adopted.
2. The accompanying budget document sets forth the estimated revenues and appropriations for each fund of the Town and is hereby formally adopted by the Board of Trustees of the Town of Luther, Oklahoma.
3. The accompanying budget document complies with the requirements of the Municipal Budget Act by including:
  - \* A complete financial plan for the Town, showing revenues and expenditures, past and anticipated
  - \* A Budget Message
  - \* A Budget Summary for all Funds
  - \* Fund Budget Summaries showing estimates of revenues and expenditures by Departmental Appropriations by Account Category
3. In accordance with the Act, the Board of Trustees has determined that expenditures and encumbrances may not be authorized that exceed the available appropriation of any department of any fund.
4. Only the Board of Trustees may authorize Budget Amendments involving any supplement, decrease or inter-departmental transfer or appropriation.

**ADOPTED BY THE BOARD OF TRUSTEES ON THIS 9<sup>TH</sup> DAY OF JUNE, 2026.**

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
TOWN CLERK

Approved as to form and legality:

\_\_\_\_\_  
TOWN ATTORNEY