



Terry Arps, Mayor, Trustee One
Jerrod Davis, Trustee Two
Carla Caruthers, Vice-Mayor, Trustee Three
Jeff Schwarzmeier, Trustee Four
Cindy Taylor, Trustee Five

**BOARD OF TRUSTEES FOR THE TOWN OF LUTHER
TUESDAY, JULY 14, 2026, AT 7:00 P.M.
LUTHER TOWN HALL
108 SOUTH MAIN STREET, LUTHER, OKLAHOMA 73054
REGULAR MEETING MINUTES**

1. Call to Order **by Carla Caruthers.**
2. Invocation **was led by Jeff Schwarzmeier.**
3. Pledge of Allegiance **was led by Carla Caruthers.**
4. Roll Call by Carla Caruthers. **Present were Carla Caruthers, Jerrod Davis, Jeff Schwarzmeier, and Cindy Taylor. Terry Arps was absent.**
5. Determination of a quorum **was made by Carla Caruthers.**
6. Approval of the Consent Agenda,
 - a. Approval of the Board Minutes from the special meetings of June 17, 2026 and the regular meeting of June 9, 2026.
 - b. Approval of Claims, including Payroll
 - c. Review and Approval of Treasurer's Report – **Carla Caruthers made a motion to approve, 2nd by Jeff Schwarzmeier. The Vote: All (4) Yes.**
7. Consideration of Items Removed from the Consent Agenda – **None.**
8. Trustee Comments – **Jerrod Davis spoke regarding upcoming due diligence regarding data centers and Cindy Taylor spoke about the Third Saturday Market this weekend.**
9. Department Reports – **Carla Caruthers and Jerrod Davis read the police report. Carla Caruthers read the fire report. Rian Harkins gave the manager's report.**
10. Attorney's Report – **Beth Anne Childs spoke regarding her contract amendment.**

Trustee One (Terry Arps)
11. Consideration, discussion, and possible action to approve a Resolution of support and congratulations for Jamie Hartwick as she competes in the BMX World Championship. – **Carla Caruthers made a motion to approve, 2nd by Jeff Scharzmeier. The Vote: All (4) Yes.**
12. Consideration, discussion, and possible action to approve a Memorandum of Understanding for the Luther Police Department and MyCare TeleAccess Network for behavioral health services. – **Carla Caruthers made a motion to approve, 2nd by Jerrod Davis. The Vote: All (4) Yes.**
13. Consideration, discussion, and possible action to approve an amended Professional Services Agreement with the Childs Law Firm, PLLC, for Fiscal Year 2026. – **Becky Tatum and Destiny Mowers spoke regarding this item. Jerrod Davis made a motion to approve, 2nd by Jeff Schwarzmeier. The Vote: All (4) Yes.**

Trustee Two (Jerrod Davis)
14. Consideration, discussion, and possible action to ratify the repair of one sanitary sewer lift station at Wildhorse Park not to exceed \$5,400. – **Jerrod Davis made a motion to ratify the repair, 2nd by Carla Caruthers. The Vote: All (4) Yes.**

15. Consideration, discussion, and possible action to establish an advisory committee to determine criteria for data centers as part of the Data Center Moratorium. – **Jerrod Davis made a motion to establish the advisory committee and allow anyone interested in joining to email him, 2nd by Cindy Taylor. The Vote: All (4) Yes.**

Trustee Three (Carla Caruthers)

16. Consideration, discussion, and possible action to approve the purchase of personal protective gear in the amount of \$104,700.66 that includes \$1,828.58 in local matching funds in conjunction with FEMA and ARPA grant funding. – **Carla Caruthers made a motion to approve the purchase using \$102,872.08 in federal grant funds and \$1,828.58 in local funds, 2nd by Cindy Taylor. The Vote: All (4) Yes.**

Trustee Four (Jeff Schwarzmeier)

17. Consideration, discussion, possible presentation, and possible action regarding hiring experts to advise the Board of Trustees on matters related to the data center and, specifically, to consider retention of Cimarron Valley Engineering, LLC, to provide advice and review documents, drawings, and engineering plans for water, stormwater, and wastewater for the proposed data center project and to consider retention of Blackshare Environmental to provide advice and review documents, drawings, architectural and engineering designs and plans for the proposed data center for all related environmental issues within the scope of their services. – **See sign up sheet for citizen's involved in the discussion. No action.**
18. Consideration, discussion, and possible action to accept the resignation of Saen Hokenson as Municipal Court Clerk and ratify action advertising the position. – **Jerrod Davis made a motion to accept the resignation and ratify the advertisement, 2nd by Jeff Schwarzmeier. The Vote: All (4) Yes.**
19. Consideration, discussion, and possible action to approve replacement of the rooftop air conditioner on the police department section of Town Hall not to exceed \$8,000. – **Jerrod Davis made a motion to approve replacement up to \$10,000, 2nd by Jeff Schwarzmeier. The Vote: All (4) Yes.**
20. Consideration, discussion, and possible action to approve participation and travel expenses of the Town Manager/Clerk for the City Management Association of Oklahoma (CMAO) Summer Conference in Enid, OK July 15-17, 2026, at a cost not to exceed \$350 (\$290 registration/\$60 mileage). – **Jerrod Davis made a motion to approve, 2nd by Jeff Schwarzmeier. The Vote: All (4) Yes.**
21. Consideration, discussion, and possible action to approve participation and travel expenses of the Town Manager/Clerk at the Oklahoma Municipal League conference in Tulsa, Oklahoma, September 15-17, 2026, at a cost not to exceed \$400 (\$250 registration/\$125 mileage/\$25 meals). – **Jerrod Davis made a motion to approve, 2nd by Jeff Schwarzmeier. The Vote: All (4) Yes.**

Trustee Five (Cindy Harris Baker)

22. Consideration, discussion, and possible action to approve relocation, repair, or replace an electrical service panel for the town hall meeting room at a cost not to exceed \$3,700. – **Cindy Taylor made a motion to approve, 2nd by Carla Caruthers. The Vote: All (4) Yes.**
23. Consideration, discussion, and possible action to request staff and the planning commission to review the zoning classification for property along Beech Street between 5th and 6th Streets. – **Cindy Taylor made a motion to approve a recommendation to the Planning Commission to**

reconsider the zoning in the area, 2nd by Jerrod Davis. The Vote: All (4) Yes.

24. **PUBLIC HEARING** – To conduct a Public Hearing, consider an application, and take action to approve or deny an application for a Specific Use Permit for property generally located at 20140 N Triple X Road, Luther, Oklahoma, for purposes of multiple single-family residences in an agricultural zoning district. A copy of the proposed application is on file in the office of the Town Clerk at Luther Town Hall. The property is currently zoned A-1, Agricultural, and the legal description is as follows:

Part of Luther Township, more particularly part of the Northwest ¼ of Section 20, Township 14 North, Range 1 East, beginning at the southwest corner of the northwest 1/4, thence north 662.91 feet, thence east 668.20 feet, thence south 663.20 feet, thence west 688.20 feet to the point of beginning, containing 10.476 acres more or less. – **Jerrod Davis made a motion to open the public hearing, 2nd by Cindy Taylor. The Vote: All (4) Yes. See sign up sheet for participation. Jerrod Davis made a motion to close the public hearing, 2nd by Cindy Taylor. The Vote: All (4) Yes. Cindy Taylor made a motion to approve the Specific Use Permit, 2nd by Carla Caruthers. The Vote: All (4) Yes.**

25. Consideration, discussion and possible action to approve or deny an application for a lot split of three 3.5-acre parcels from a tract of land containing 10.476 acres with the legal description as follows:

Part of Luther Township, more particularly part of the Northwest ¼ of Section 20, Township 14 North, Range 1 East, beginning at the southwest corner of the northwest 1/4, thence north 662.91 feet, thence east 668.20 feet, thence south 663.20 feet, thence west 688.20 feet to the point of beginning, containing 10.476 acres more or less. – **Cindy Taylor made a motion to approve the lot split, 2nd by Carla Caruthers. The Vote: All (4) Yes.**

26. **PUBLIC HEARING** – To conduct a public hearing, consider an application, and take action to approve or deny an application for a Specific Use Permit for property generally located at 106 East Three Oaks Drive, Luther, Oklahoma, for purposes of multiple single-family residences in an agricultural zoning district. A copy of the proposed application is on file in the office of the Town Clerk at Luther Town Hall. The property is currently zoned A-1, Agricultural, and the legal description is as follows:

Unplatted Part of Section 20, Township 14 N, Range 1 East 000 000 Part of the Northwest ¼ Section 20, Township 14 North, Range 1 East, Beginning 1082.24 Feet of the Southwest ¼, thence North 663.3 feet, thence east 393.94 feet, thence south 663.53 feet, thence west 393.94 feet to the point of beginning, containing 6 acres more or less. – **Cindy Taylor made a motion to open the public hearing, 2nd by Jerrod Davis. The Vote: All (4) Yes. See sign up sheet for participation. Cindy Taylor made a motion to close the public hearing, 2nd by Jerrod Davis. The Vote: All (4) Yes. Cindy Taylor made a motion to approve the specific use permit, 2nd by Carla Caruthers. The Vote: All (4) Yes.**

27. Consideration, discussion and possible action to approve or deny an application for a lot split of 3 parcels from a tract of land containing 6 acres with the legal description as follows:

Unplatted Part of Section 20, Township 14 N, Range 1 East 000 000 Part of the Northwest ¼ Section 20, Township 14 North, Range 1 East, Beginning 1082.24 Feet of the Southwest ¼, thence North 663.3 feet, thence east 393.94 feet, thence south 663.53 feet, thence west 393.94 feet to the point of

beginning, containing 6 acres more or less. - **Cindy Taylor made a motion to approve the lot split, 2nd by Jeff Schwarzmeier. The Vote: All (4) Yes.**

28. Consideration, discussion, and possible action to approve a lot combination of two parcels into a single lot with the legal description as follows:

Lots 36 and 37, Rolling Meadows West Addition to the Town of Luther, Oklahoma County, Oklahoma. - **Cindy Taylor made a motion to approve the lot combination, 2nd by Jeff Schwarzmeier. The Vote: All (4) Yes.**

29. Consideration, discussion, and possible action to appoint members of an advisory committee for the Luther Economic Development Authority. – **Cindy Taylor made a motion to table until 10.13.2026, 2nd by Jerrod Davis. The Vote: All (4) Yes.**

30. **New Business:** In accordance with the Open Meeting Act, Title 25 O.S. 311.A.9 of the Oklahoma Statutes, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda. – **Carla Caruthers made a motion to approve the Fire Equipment Agreement with Oklahoma County, 2nd by Cindy Taylor. The Vote: All (4) Yes. Carla Caruthers made a motion to accept the immediate resignation of Officer Travonna Wright and give authorization to list opening to hire, 2nd by Cindy Taylor. The Vote: All (4) Yes.**

31. **Executive Session:** Consideration and possible action to enter into Executive Session for confidential communications and discussions with legal counsel and other staff members as requested and required to discuss the pending litigation against the Town of Luther in *Finn v. Town of Luther, et al*, Oklahoma County District Court Case Number: CS-2026-6965, as authorized by 25 O.S. §307(B)(4), which allows discussions pertaining to a pending investigation, claim or action. It is the advice of the Town Attorney that disclosure of this information would seriously impair the ability of the Town to process the pending litigation in the public interest. – **Carla Caruthers made a motion to table until 7.30.2026, 2nd by Jerrod Davis. The Vote: All (4) Yes.**

32. **Proposed action following executive session:** Consideration, discussion, and possible reasonable action on items discussed in executive session, including potential resolution, moving forward with litigation, and all other relevant matters. - **Carla Caruthers made a motion to table until 7.30.2026, 2nd by Jerrod Davis. The Vote: All (4) Yes.**

33. **Citizen participation:** Citizens may address the Board during open meetings on any matter on the agenda prior to the Board taking action on the matter. On any item not on the current agenda, citizens may address the Board under the agenda item Citizen Participation. Citizens should fill out a Citizen's Participation Request form and give it to the Mayor. Citizen Participation is for information purposes only, and the Board cannot discuss, act or make any decisions on matters presented under Citizens Participation. Citizens are requested to limit their comments to two minutes. – **None.**

34. **Adjourn.** – **Carla Caruthers made a motion to adjourn, 2nd by Jeff Schwarzmeier. The Vote: All (4) Yes.**

Transcribed by Stephanie Mason, Administrative Assistant.