



Terry Arps, Mayor, Trustee One
Jerrod Davis, Trustee Two
Carla Caruthers, Vice-Mayor, Trustee Three
Jeff Schwarzmeier, Trustee Four
Cindy Taylor, Trustee Five

**BOARD OF TRUSTEES FOR THE TOWN OF LUTHER
TUESDAY, AUGUST 11, 2026, AT 7:00 P.M.
LUTHER TOWN HALL
108 SOUTH MAIN STREET, LUTHER, OKLAHOMA 73054**

REGULAR MEETING MINUTES

Official action can only be taken on items which appear on the agenda. The Trustees may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the Trustees may refer the matter to the Chairman or the Town Attorney, or back to a committee or recommending body. Under certain circumstances, items may be deferred to a specific later date or stricken from the agenda entirely.

This meeting will be conducted in accordance with the approved Code of Conduct, approved May 12, 2026, and posted on the Town of Luther website.

1. Call to Order **by Terry Arps**
 2. Invocation **by Jeff Schwarzmeier**
 3. Pledge of Allegiance **by Terry Arps**
 4. Roll Call **Arps, Taylor, Caruthers, and Schwarzmeier present. Jerrod Davis absent.**
 5. Determination of a quorum **made by Terry Arps**
 6. Approval of the Consent Agenda,
 - a. Approval of the Board Minutes from the regular meeting of July 14, 2026.
 - b. Approval of Claims, including Payroll
 - c. Review and Approval of Treasurer's Report
- Motion by Terry Arps to approve the consent agenda, second by Jeff Schwarzmeier. Vote to approve was 4-0**
7. Consideration of Items Removed from the Consent Agenda **None**
 8. Trustee Comments Taylor – **reminder of the 3rd Saturday Main Street Market.**
 9. Department Reports **Various department reports read**
 10. Attorney's Report **Beth Anne discussed motions being filed in the Finn v Luther case.**

Trustee One (Terry Arps)

11. Consideration, discussion, and possible action to approve the proposed salvage contract for one damaged police vehicle with B&B Auto Recyclers for \$1,500.00.
Motion by Terry Arps to approve, second by Jeff Schwarzmeier. Vote to approve was 4-0

Trustee Two (Jerrod Davis)

12. Consideration, discussion, and possible action to approve October 24, 2026 as the date of the Fall Bulk

Trash collection day for the Town of Luther.

Motion by Terry Arps to approve, second by Jeff Schwarzmeier. Vote to approve was 4-0

13. Consideration, discussion, and possible action to begin the budget amendment process to consider an additional step increase in salary for Town/LPWA employees.

Motion by Terry Arps to table to the regular meeting in September, second by Jeff Schwarzmeier.

Vote to approve was 4-0

Trustee Three (Carla Caruthers)

14. Consideration, discussion, and possible action to approve the repair of the air conditioning on Unit 66 at a cost not to exceed \$900.00.

Motion by Carla Caruthers to approve, second by Terry Arps. Vote to approve was 4-0

15. Consideration, discussion, and possible action to ratify the emergency expense of brakes, brake rotors, and miscellaneous repairs for the Chevrolet Tahoe command vehicle at a cost not to exceed \$1,000.00

Motion by Carla Caruthers to approve not to exceed \$1,100.00, second by Terry Arps. Vote to approve was 4-0

16. Consideration, discussion, and possible action to authorize the submission of a REAP grant application for a new rescue vehicle, including outfitting and equipment not to exceed \$250,000.

Motion by Carla Caruthers to approve, second by Jeff Schwarzmeier. Vote to approve was 4-0

17. Consideration, discussion, and possible action to reject the bid(s) for the fire station retaining wall and authorize the Town Manager/Town Engineer to re-bid the project.

Motion by Carla Caruthers to reject the bid for the retaining wall and authorize the manager/engineer to negotiate a contract not to exceed \$100,000, second by Terry Arps. Vote to approve was 4-0

Motion by Carla Caruthers to find that the rejection of the bids was in the best interest of the Town of Luther and the State of Oklahoma, second by Cindy Taylor. Vote to approve was 4-0

Trustee Four (Jeff Schwarzmeier)

18. Consideration, discussion, and possible action regarding the resignation of Stephanie Mason as Administrative Assistant and ratify the advertisement of said vacancy.

Motion by Jeff Schwarzmeier to approve, second by Carla Caruthers. Vote to approve was 4-0

Trustee Five (Cindy Harris Baker)

19. Consideration, discussion, and possible action to approve an estimate for LE FE JC Construction to install a concrete base for the new Route 66 Monument sign at a cost not exceeding \$4,000.

Motion by Cindy Taylor to approve, second by Carla Caruthers. Vote to approve was 4-0

20. Consideration, discussion, and possible action, including making a recommendation to the Board of Trustees, to approve or deny a lot combination of two parcels into a single lot with the following legal description:

LUTHER TOWNSHIP PT NW4 SEC 17 14N 1E E BEG NE/C NW4 TH SE1311.20FT W656.38FT NW651.32FT E330FT NW660.20FT E323.43FT TO BEG AND LUTHER TOWNSHIP PT NW4 SEC 17 14N 1E E 1/2 OF NE4 OF NW4 EX A TR BEG NE/C NW4 TH SE1311.20FT W656.38FT N651.32FT E330FT NW660.20FT E323.43FT TO BEG

Motion by Cindy Taylor to approve, second by Jeff Schwarzmeier. Vote to approve was 4-0

21. Consideration, discussion, and possible action, including making a recommendation to the Board of Trustees, to approve a lot split of one parcel into two lots with the following legal description: Lots One through Six, Block Six, Chamberlains Addition, Luther, Oklahoma County, Oklahoma.

Motion by Cindy Taylor to approve, second by Jeff Schwarzmeier. Vote to approve was 4-0

22. Consideration, discussion, and possible action, including making a recommendation to the Board of Trustees, to approve the Preliminary and Final Plat of the Concession Stand Addition to the Town of Luther.

Motion by Cindy Taylor to approve, second by Terry Arps. Vote to approve was 4-0

23. PUBLIC HEARING – To consider and take possible action, including making a recommendation to the Town Board of Trustees, to approve or deny an amendment to Section 12-214, also known as the R-4 Zoning District, to provide for recreational vehicle parks and establish criteria for the said parks.

Motion by Cindy Taylor to defer to the September 8, 2026, meeting, second by Terry Arps. Vote to approve was 4-0

24. PUBLIC HEARING – To consider a request of the Board of Trustees for a review and provide a recommendation to change the current zoning after a request to review the zoning classification for property along Beech Street between 5th and 6th Streets with the legal description as follows:

Delaporte Second Addition Lots 5 thru 7, Block 006.

Commonly known as 511 S Beech St, Luther, Oklahoma

Motion by Cindy Taylor to open the public hearing, second by Terry Arps. Vote to approve was 4-0

Motion by Cindy Taylor to close the public hearing, second by Carla Caruthers. Vote to approve was 4-0

Motion by Cindy Taylor rezone all of Block 6, Delaporte Addition from Agricultural to R-2, second by Terry Arps. Vote to approve was 4-0

25. **New Business:** In accordance with the Open Meeting Act, Title 25 O.S. 311.A.9 of the Oklahoma Statutes, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

Trustee Carla Caruthers submitted her resignation from the Board of Trustees effective August 25, 2026.

26. **Citizen participation:** Citizens may address the Board during open meetings on any matter on the agenda prior to the Board taking action on the matter. On any item not on the current agenda, citizens may address the Board under the agenda item Citizen Participation. Citizens should fill out a Citizen's Participation Request form and give it to the Mayor. Citizen Participation is for information purposes only, and the Board cannot discuss, act or make any decisions on matters presented under Citizens Participation. Citizens are requested to limit their comments to two minutes.

No comments

27. **Adjourn.** Motion by Terry Arps, second by Jeff Schwarzmeier. Vote was 4-0

Minutes transcribed by Rian Harkins, Town Manager/Clerk