



REGULAR MEETING AGENDA

**BOARD OF TRUSTEES FOR THE LUTHER PUBLIC WORKS AUTHORITY
TUESDAY, OCTOBER 13, 2026, IMMEDIATELY FOLLOWING
THE TOWN BOARD OF TRUSTEES MEETING AT 7:00 P.M.
LUTHER TOWN HALL
108 SOUTH MAIN STREET, LUTHER, OKLAHOMA 73054**

Official action can only be taken on items which appear on the agenda. The Trustees may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the Trustees may refer the matter to the Chairman or the Town Attorney, or back to a committee or recommending body. Under certain circumstances, items may be deferred to a specific later date or stricken from the agenda entirely.

1. Call to Order
2. Roll Call
3. Determination of a quorum
4. Approval of the Consent Agenda,
 - a. Approval of the Board Minutes from the regular meeting of September 8, 2026.
 - b. Approval of Claims, including Payroll
 - c. Review and Approval of Treasurer's Report
5. Consideration of Items Removed from the Consent Agenda
6. LPWA Department Report
7. Trustee Comments

Trustee One (Terry Arps)

Trustee Two (Jerrod Davis)

8. Consideration, discussion, and possible action for concurrent approval of modified lease contract with American Tower for a cell tower co-location on the Town of Luther water tower.

Trustee Three (Carla Caruthers)

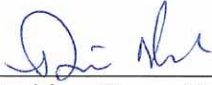
Trustee Four (Jeff Schwarzmeier)

Trustee Five (Cindy Taylor)

9. New Business: In accordance with the Open Meeting Act, Title 25 O.S. 311.A.9 of the Oklahoma Statutes, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

10. Citizen participation: Citizens may address the Board during open meetings on any matter on the agenda prior to the Board taking action on the matter. On any item not on the current agenda, citizens may address the Board under the agenda item Citizen Participation. Citizens should fill out a Citizen's Participation Request form and give it to the Mayor. Citizen Participation is for information purposes only, and the Board cannot discuss, act or make any decisions on matters presented under Citizens Participation. Citizens are requested to limit their comments to two minutes.

11. Adjourn.



Rian Harkins, Town Manager/Clerk



Agenda Posted October 6, 2026, at Luther Town Hall, via MailChimp, on Facebook at The Town of Luther, and on our website at www.townoflutherok.com prior to 7:00 pm.





REGULAR MEETING AGENDA

**BOARD OF TRUSTEES FOR THE LUTHER PUBLIC WORKS AUTHORITY
TUESDAY, SEPTEMBER 8, 2026, IMMEDIATELY FOLLOWING
THE TOWN BOARD OF TRUSTEES MEETING AT 7:00 P.M.
LUTHER TOWN HALL
108 SOUTH MAIN STREET, LUTHER, OKLAHOMA 73054**

Official action can only be taken on items which appear on the agenda. The Trustees may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the Trustees may refer the matter to the Chairman or the Town Attorney, or back to a committee or recommending body. Under certain circumstances, items may be deferred to a specific later date or stricken from the agenda entirely.

1. Call to Order *by Terry Arps*
2. Roll Call *noted Arps, Taylor, Davis, and Schwarzmeier present.*
3. Determination of a quorum *by Terry Arps*
4. Approval of the Consent Agenda, *Motion to approve made by Terry Arps, second by Jeff Schwarzmeier.*
 - a. Approval of the Board Minutes from the regular meeting of August 11, 2026.
 - b. Approval of Claims, including Payroll
 - c. Review and Approval of Treasurer's Report
5. Consideration of Items Removed from the Consent Agenda *None*
6. LPWA Department Report *Read by Jerrod Davis*
7. Trustee Comments *Cindy Taylor noted many residents cleaned out the drainage ditches but wondered who has the responsibility. Terry Arps noted that the county often helps with this but has been busy and unable to help in a timely manner.*

Trustee One (Terry Arps)

Trustee Two (Jerrod Davis)

Trustee Three (Carla Caruthers)

Trustee Four (Jeff Schwarzmeier)

Trustee Five (Cindy Taylor)

8. New Business: In accordance with the Open Meeting Act, Title 25 O.S. 311.A.9 of the Oklahoma Statutes, new business is defined as any matter not known about or which could not have been

reasonably foreseen prior to the time of posting the agenda. **None**

9. Citizen participation: Citizens may address the Board during open meetings on any matter on the agenda prior to the Board taking action on the matter. On any item not on the current agenda, citizens may address the Board under the agenda item Citizen Participation. Citizens should fill out a Citizen's Participation Request form and give it to the Mayor. Citizen Participation is for information purposes only, and the Board cannot discuss, act or make any decisions on matters presented under Citizens Participation. Citizens are requested to limit their comments to two minutes. **None**

10. Adjourn. **Motion made by Terry Arps, second by Jeff Schwarzmeier**

Minutes transcribed by Rian Harkins, Town Manager/Clerk

LPWA Claims Including Payroll
9/3/2026 to 10/5/2026

Date	Payee	Memo	Payment
09/08/2026	ALSCO - WICHITA FALLS	Uniforms	240.24
09/08/2026	AT&T MOBILITY	IT	143.13
09/08/2026	BLUECROSS BLUESHIELD OF OK-DEARBORN	Insurance	21.87
09/08/2026	BLUECROSS BLUESHIELD OF OK-HEALTH	Insurance	2,859.45
09/08/2026	Delta Dental	Insurance	70.00
09/08/2026	Department of Environmental Quality	Testing	33.00
09/08/2026	Dollar General Charged Sales	supplies	286.15
09/08/2026	Eastside Waste	Utilities	10,106.96
09/08/2026	FLUENTSTREAM TECHNOLOGIES	IT	44.16
09/08/2026	INDEED	Advertising	502.38
09/08/2026	JONES HARDWARE	supplies	177.44
09/08/2026	Luther Hardware & Lumber, LLC	supplies	24.96
09/08/2026	Luther Mill & Farm Supply Inc.	supplies	104.00
09/08/2026	O'Reilly Auto Parts	repairs	142.86
09/08/2026	OG&E	Utilities	11,426.91
09/08/2026	ENVIRONMENTAL QUALITY, WATER QUALITY DIVISION	Testing	737.40
09/08/2026	OKLAHOMA MUNICIPAL RETIREMENT FUND	Pension	295.72
09/08/2026	OMAG	Insurance	3,816.05
09/08/2026	ONG	Utilities	44.96
09/08/2026	STAPLES	office supplies	115.80
09/08/2026	USA Bluebook	subscriptions	112.82
09/08/2026	VADIM MUNICIPAL SOFTWARE INC	IT	133.36
09/08/2026	Walker Companies	supplies	157.50
09/15/2026	QuickBooks Payroll	Payroll	3,784.61

09/24/2026	A-Z HANDYMAN X-PRESS	cleaning	240.00
09/24/2026	Airgas USA, LLC	supplies	101.20
09/24/2026	AT&T MOBILITY	IT	143.13
09/24/2026	BLUECROSS BLUESHIELD OF OK-DEARBORN	Insurance	21.87
09/24/2026	BLUECROSS BLUESHIELD OF OK-HEALTH	Insurance	2,859.45
09/24/2026	Delta Dental	Insurance	70.00
09/24/2026	FERGUSON WATERWORKS	repairs	1,008.00
09/24/2026	HARCROS CHEMICALS INC.	supplies	319.00
09/24/2026	Matt Winton	reimbursement	51.96
09/24/2026	ENVIRONMENTAL QUALITY, WATER QUALITY DIVISION	Testing	122.59
09/24/2026	OTA Platepay	vehicles	13.40
09/24/2026	S&H Mercantile	supplies	14.45
09/24/2026	XCEL OFFICE SOLUTIONS - DALLAS	IT	413.81
10/01/2026	QuickBooks Payroll	Payroll	3,937.51

Town Of Luther
Deposit Register
For Outstanding Deposits
For From 7/1/2010 Thru 9/30/2026

Account	Customer Name	Reference #	Deposit Date	Refund Date	Deposit Amount	Refund Amount	Outstanding
Total DEPOSIT					\$38,057.80	(\$0.50)	\$38,057.30
02-1309.02	Nighthawk Holdings, LLC	07090D	6/24/2024		\$100.00	\$0.00	\$100.00
Total CREDIT CARD for LANDFILL Commercial					\$100.00	\$0.00	\$100.00
Total LANDFILL Commercial					\$100.00	\$0.00	\$100.00
02-0685.02	Dorsey & Sandra Robinson	111124	10/13/2025		\$50.00	\$0.00	\$50.00
02-1565.00	Randy Bellows	852997	12/16/2019		\$50.00	\$0.00	\$50.00
02-1628.01	Chante & Andrew Gerred	470026	12/29/2025		\$50.00	\$0.00	\$50.00
02-1652.00	Emmaline Kuhn	547749	10/15/2025		\$50.00	\$0.00	\$50.00
Total CREDIT CARD for TRASH					\$200.00	\$0.00	\$200.00
02-0826.00	Angela & Walter Cox	3557	8/2/2010		\$25.00	\$0.00	\$25.00
Total CHECK for TRASH					\$25.00	\$0.00	\$25.00
Total TRASH					\$225.00	\$0.00	\$225.00
02-0844.00	Staci Pickens		10/29/2010		\$80.00	\$0.00	\$80.00
Total CASH for WATER					\$80.00	\$0.00	\$80.00
02-0842.00	KIM TRENARY		10/29/2010		\$80.00	\$0.00	\$80.00
Total CREDIT CARD for WATER					\$80.00	\$0.00	\$80.00
02-0840.00	Greg & Hope Kuhlman	2018	10/15/2010		\$80.00	\$0.00	\$80.00
Total CHECK for WATER					\$80.00	\$0.00	\$80.00
Total WATER					\$240.00	\$0.00	\$240.00
Total Deposits Outstanding:							\$38,622.30

Luther Public Works Authority
Budget vs. Actuals
September 2026 vs Overall

	Sep 2026				Total			
	Actual	Budget	over Budget	% of Budget	Actual	Budget	over Budget	% of Budget
Income								
Billable Expense Income		0.00	0.00		0.00	0.00	0.00	
Debt Retirement		0.00	0.00		0.00	0.00	0.00	
Grant Revenue		0.00	0.00		0.00	0.00	0.00	
Other/Tower Rent		1,400.00	-1,400.00	0.00%	0.00	1,400.00	-1,400.00	0.00%
Permits/Tap Fees		75.00	-75.00	0.00%	0.00	75.00	-75.00	0.00%
Sales Tax		0.00	0.00		0.00	0.00	0.00	
Sewer		7,030.00	-7,030.00	0.00%	0.00	7,030.00	-7,030.00	0.00%
Trash & Landfill		16,223.00	-16,223.00	0.00%	0.00	16,223.00	-16,223.00	0.00%
Utility Revenue (Daily Deposit)	34,617.37	12,978.00	21,639.37	266.74%	34,617.37	12,978.00	21,639.37	266.74%
Water Drop/Wastewater Dump		250.00	-250.00	0.00%	0.00	250.00	-250.00	0.00%
Total Income	\$ 34,617.37	\$ 37,956.00	-\$ 3,338.63	91.20%	\$ 34,617.37	\$ 37,956.00	-\$ 3,338.63	91.20%
Expenses								
Capital Outlay		0.00	0.00		0.00	0.00	0.00	
Debt Service - 2020 Truck		0.00	0.00		0.00	0.00	0.00	
Grant Expenditures		0.00	0.00		0.00	0.00	0.00	
LPWA Maintenance & Operations		0.00	0.00		0.00	0.00	0.00	
Accounting Services		425.00	-425.00	0.00%	0.00	425.00	-425.00	0.00%
Billing Software		60.00	-60.00	0.00%	0.00	60.00	-60.00	0.00%
Credit Card/Bank Fees		350.00	-350.00	0.00%	0.00	350.00	-350.00	0.00%
Dues, Fees, Training, Licenses		150.00	-150.00	0.00%	0.00	150.00	-150.00	0.00%
Fuel		210.00	-210.00	0.00%	0.00	210.00	-210.00	0.00%
Insurance	984.61	700.00	284.61	140.66%	984.61	700.00	284.61	140.66%
Legal Notice Publications		20.00	-20.00	0.00%	0.00	20.00	-20.00	0.00%
Office Supplies / Expenses	452.12	200.00	252.12	226.06%	452.12	200.00	252.12	226.06%
Phones / Internet / IT	601.10	1,850.00	-1,248.90	32.49%	601.10	1,850.00	-1,248.90	32.49%
Postage & Equip	229.72	275.00	-45.28	83.53%	229.72	275.00	-45.28	83.53%
Repairs/Mtnce/Labor/Airgas	68.77	700.00	-631.23	9.82%	68.77	700.00	-631.23	9.82%
Uniforms	48.96	230.00	-181.04	21.29%	48.96	230.00	-181.04	21.29%
Utilities	335.43	325.00	10.43	103.21%	335.43	325.00	10.43	103.21%
Total LPWA Maintenance & Operations	\$ 2,720.71	\$ 5,495.00	-\$ 2,774.29	49.51%	\$ 2,720.71	\$ 5,495.00	-\$ 2,774.29	49.51%
Personnel Services		0.00	0.00		0.00	0.00	0.00	
Employee Benefits	2,951.32	2,688.00	263.32	109.80%	2,951.32	2,688.00	263.32	109.80%
Salaries / Wages / Payroll Tax	7,809.90	12,357.00	-4,547.10	63.20%	7,809.90	12,357.00	-4,547.10	63.20%
Total Personnel Services	\$ 10,761.22	\$ 15,045.00	-\$ 4,283.78	71.53%	\$ 10,761.22	\$ 15,045.00	-\$ 4,283.78	71.53%
Sanitation Service		0.00	0.00		0.00	0.00	0.00	
Billing Software		0.00	0.00		0.00	0.00	0.00	
Collection Fee		9,600.00	-9,600.00	0.00%	0.00	9,600.00	-9,600.00	0.00%
Fuel		100.00	-100.00	0.00%	0.00	100.00	-100.00	0.00%
Uniforms		0.00	0.00		0.00	0.00	0.00	
Total Sanitation Service	\$ 0.00	\$ 9,700.00	-\$ 9,700.00	0.00%	\$ 0.00	\$ 9,700.00	-\$ 9,700.00	0.00%
Sewer System		0.00	0.00		0.00	0.00	0.00	
Billing Software		0.00	0.00		0.00	0.00	0.00	
Fuel		150.00	-150.00	0.00%	0.00	150.00	-150.00	0.00%
Insurance	984.61	0.00	984.61		984.61	0.00	984.61	
Repairs / Maintenance		3,200.00	-3,200.00	0.00%	0.00	3,200.00	-3,200.00	0.00%
Supplies / Fees		300.00	-300.00	0.00%	0.00	300.00	-300.00	0.00%
Uniforms		0.00	0.00		0.00	0.00	0.00	
Utilities	382.31	375.00	7.31	101.95%	382.31	375.00	7.31	101.95%

Total Sewer System	\$ 1,366.92	\$ 4,025.00	-\$ 2,658.08	33.96%	\$ 1,366.92	\$ 4,025.00	-\$ 2,658.08	33.96%
Water System		0.00	0.00		0.00	0.00	0.00	
Billing Software		0.00	0.00		0.00	0.00	0.00	
DEQ Water Testing/Permits	838.59	1,000.00	-161.41	83.86%	838.59	1,000.00	-161.41	83.86%
Fuel		140.00	-140.00	0.00%	0.00	140.00	-140.00	0.00%
Insurance	984.61	0.00	984.61		984.61	0.00	984.61	
Meters	1,008.00	600.00	408.00	168.00%	1,008.00	600.00	408.00	168.00%
Repairs / Maintenance		1,000.00	-1,000.00	0.00%	0.00	1,000.00	-1,000.00	0.00%
Supplies	1,101.40	1,000.00	101.40	110.14%	1,101.40	1,000.00	101.40	110.14%
Uniforms		0.00	0.00		0.00	0.00	0.00	
Utilities	482.56	625.00	-142.44	77.21%	482.56	625.00	-142.44	77.21%
Total Water System	\$ 4,415.16	\$ 4,365.00	\$ 50.16	101.15%	\$ 4,415.16	\$ 4,365.00	\$ 50.16	101.15%
Total Expenses	\$ 19,264.01	\$ 38,630.00	-\$ 19,365.99	49.87%	\$ 19,264.01	\$ 38,630.00	-\$ 19,365.99	49.87%
Net Operating Income	\$ 15,353.36	-\$ 674.00	\$ 16,027.36	-2277.95%	\$ 15,353.36	-\$ 674.00	\$ 16,027.36	-2277.95%
Other Income								
Transfer from Capital Improvement		0.00	0.00		0.00	0.00	0.00	
Transfers In/Out		1,000.00	-1,000.00	0.00%	0.00	1,000.00	-1,000.00	0.00%
Total Other Income	\$ 0.00	\$ 1,000.00	-\$ 1,000.00	0.00%	\$ 0.00	\$ 1,000.00	-\$ 1,000.00	0.00%
Other Expenses								
Payroll Suspense	144.16	0.00	144.16		144.16	0.00	144.16	
Total Other Expenses	\$ 144.16	\$ 0.00	\$ 144.16		\$ 144.16	\$ 0.00	\$ 144.16	
Net Other Income	-\$ 144.16	\$ 1,000.00	-\$ 1,144.16	-14.42%	-\$ 144.16	\$ 1,000.00	-\$ 1,144.16	-14.42%
Net Income	\$ 15,209.20	\$ 326.00	\$ 14,883.20	4665.40%	\$ 15,209.20	\$ 326.00	\$ 14,883.20	4665.40%



LPWA MONTHLYLY REPORT

SEPTEMBER 2026

Start New Service 12
Stop Service 5
Disconnect non-payment
Re-start Service
Leaks 2
Sewer Problems 1
New Meters 3
Accounts Billed 630
Late Accounts Billed 139

Cathy Schmitz
Utility Clerk