the Town of Luther

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REGULAR MEETING AGENDA

BOARD OF TRUSTEES FOR THE LUTHER PUBLIC WORKS AUTHORITY
TUESDAY, NOVEMBER 10, 2026, IMMEDIATELY FOLLOWING
THE TOWN BOARD OF TRUSTEES MEETING AT 7:00 P.M.
LUTHER TOWN HALL
108 SOUTH MAIN STREET, LUTHER, OKLAHOMA 73054

Official action can only be taken on items which appear on the agenda. The Trustees may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the Trustees may refer the matter to the Chairman or the Town Attorney, or back to a committee or recommending body. Under certain circumstances, items may be deferred to a specific later date or stricken from the agenda entirely.

1. Call to Order
2. Roll Call
3. Determination of a quorum
4. Approval of the Consent Agenda,
   a. Approval of the Board Minutes from the regular meeting of October 13, 2026.
   b. Approval of Claims, including Payroll
   c. Review and Approval of Treasurer's Report
5. Consideration of Items Removed from the Consent Agenda
6. LPWA Department Report
7. Trustee Comments

Trustee One (Terry Arps)

Trustee Two (Jerrod Davis)

8. Consideration, discussion ,and possible action to adopt Resolution 2026-11R, **A RESOLUTION OF THE BOARD OF TRUSTEES OF THE LUTHER PUBLIC WORKS AUTHORITY, SETTING THE REGULARLY SCHEDULED MEETINGS OF LUTHER PUBLIC WORKS AUTHORITY FOR CALENDAR YEAR 2027**.

9. Consideration, discussion , and possible action regarding concurrent approval of lift station pump repairs at Wildhorse Park in the amount not to exceed $15,000.

Trustee Three (Teresa Poisson)

Trustee Four (Jeff Schwarzmeier)

Trustee Five (Cindy Taylor)

10. New Business: In accordance with the Open Meeting Act, Title 25 O.S. 311.A.9 of the Oklahoma Statutes, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

11. Citizen participation: Citizens may address the Board during open meetings on any matter on the agenda prior to the Board taking action on the matter. On any item not on the current agenda, citizens may address the Board under the agenda item Citizen Participation. Citizens should fill out a Citizen's Participation Request form and give it to the Mayor. Citizen Participation is for information purposes only, and the Board cannot discuss, act or make any decisions on matters presented under Citizens Participation. Citizens are requested to limit their comments to two minutes.

12. Adjourn.

Rian Harkins, Town Manager/Clerk

TOWN OF LUTHER OFFICIAL SEAL OKLAHOMA COUNTY

Agenda Posted November 4, 2026, at Luther Town Hall, via MailChimp, on Facebook at The Town of Luther, and on our website at www.townoflutherok.com prior to 7:00 pm.

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REGULAR MEETING MINUTES

BOARD OF TRUSTEES FOR THE LUTHER PUBLIC WORKS AUTHORITY TUESDAY, OCTOBER 13, 2026, IMMEDIATELY FOLLOWING THE TOWN BOARD OF TRUSTEES MEETING AT 7:00 P.M. LUTHER TOWN HALL 108 SOUTH MAIN STREET, LUTHER, OKLAHOMA 73054

Official action can only be taken on items which appear on the agenda. The Trustees may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the Trustees may refer the matter to the Chairman or the Town Attorney, or back to a committee or recommending body. Under certain circumstances, items may be deferred to a specific later date or stricken from the agenda entirely.

1. Call to Order by Terry Arps
2. Roll Call by Terry Arps, four members present
3. Determination of a quorum by Terry Arps
4. Approval of the Consent Agenda,
   a. Approval of the Board Minutes from the regular meeting of September 8, 2026.
   b. Approval of Claims, including Payroll
   c. Review and Approval of Treasurer's Report

   Motion by Terry Arps to approve the consent agenda, seconded by Jeff Schwarzmeier. Vote was 4-0
5. Consideration of Items Removed from the Consent Agenda None
6. LPWA Department Report Read by Jerrod Davis
7. Trustee Comments Jerrod mentioned the continued great work by LPWA staff.

Trustee One (Terry Arps)

Trustee Two (Jerrod Davis)

8. Consideration, discussion ,and possible action for concurrent approval of modified lease contract with American Tower for a cell tower co-location on the Town of Luther water tower. Motion by Davis, second by Schwarzmeier, to take no action concurrent with the Board of Trustees decision. Vote was 4-0.

Trustee Three (vacant)

Trustee Four (Jeff Schwarzmeier)

Trustee Five (Cindy Taylor)

9. New Business: In accordance with the Open Meeting Act, Title 25 O.S. 311.A.9 of the Oklahoma Statutes, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda. None

10. Citizen participation: Citizens may address the Board during open meetings on any matter on the agenda prior to the Board taking action on the matter. On any item not on the current agenda, citizens may address the Board under the agenda item Citizen Participation. Citizens should fill out a Citizen's Participation Request form and give it to the Mayor. Citizen Participation is for information purposes only, and the Board cannot discuss, act or make any decisions on matters presented under Citizens Participation. Citizens are requested to limit their comments to two minutes. None

11. Adjourn. Motion by Arps, seconded by Schwarzmeier. Vote was 4-0

Minutes transcribed by Rian Harkins, Town Manager/Clerk

Luther Public Works Authority
Budget vs. Actuals
October 2026 vs. Overall

	Oct 2026				Total			
	Actual	Budget	over Budget	% of Budget	Actual	Budget	over Budget	% of Budget
Income								
Billable Expense Income		0.00	0.00		0.00	0.00	0.00	
Debt Retirement		0.00	0.00		0.00	0.00	0.00	
Grant Revenue		0.00	0.00		0.00	0.00	0.00	
Other/Tower Rent	293.55	1,400.00	-1,106.45	20.97%	293.55	1,400.00	-1,106.45	20.97%
Permits/Tap Fees		75.00	-75.00	0.00%	0.00	75.00	-75.00	0.00%
Sales Tax		0.00	0.00		0.00	0.00	0.00	
Sewer		7,030.00	-7,030.00	0.00%	0.00	7,030.00	-7,030.00	0.00%
Trash & Landfill		16,223.00	-16,223.00	0.00%	0.00	16,223.00	-16,223.00	0.00%
Utility Revenue (Daily Deposit)	38,024.87	12,978.00	25,046.87	292.99%	38,024.87	12,978.00	25,046.87	292.99%
Water Drop/Wastewater Dump		250.00	-250.00	0.00%	0.00	250.00	-250.00	0.00%
Total Income	*$ 38,318.42*	*$ 37,956.00*	*$ 362.42*	*100.95%*	*$ 38,318.42*	*$ 37,956.00*	*$ 362.42*	*100.95%*
Expenses								
Capital Outlay		0.00	0.00		0.00	0.00	0.00	
Debt Service - 2020 Truck		0.00	0.00		0.00	0.00	0.00	
Grant Expenditures		0.00	0.00		0.00	0.00	0.00	
LPWA Maintenance & Operations		0.00	0.00		0.00	0.00	0.00	
Accounting Services	1,750.00	425.00	1,325.00	411.76%	1,750.00	425.00	1,325.00	411.76%
Billing Software	10.74	60.00	-49.26	17.90%	10.74	60.00	-49.26	17.90%
Credit Card/Bank Fees		350.00	-350.00	0.00%	0.00	350.00	-350.00	0.00%
Dues, Fees, Training, Licenses		150.00	-150.00	0.00%	0.00	150.00	-150.00	0.00%
Fuel		210.00	-210.00	0.00%	0.00	210.00	-210.00	0.00%
Insurance		700.00	-700.00	0.00%	0.00	700.00	-700.00	0.00%
Legal Notice Publications		20.00	-20.00	0.00%	0.00	20.00	-20.00	0.00%
Office Supplies / Expenses	562.40	200.00	362.40	281.20%	562.40	200.00	362.40	281.20%
Phones / Internet / IT	569.11	650.00	-80.89	87.56%	569.11	650.00	-80.89	87.56%
Postage & Equip		275.00	-275.00	0.00%	0.00	275.00	-275.00	0.00%
Repairs/Mtnce/Labor/Airgas	105.60	700.00	-594.40	15.09%	105.60	700.00	-594.40	15.09%
Uniforms	48.96	230.00	-181.04	21.29%	48.96	230.00	-181.04	21.29%
Utilities	484.49	325.00	159.49	149.07%	484.49	325.00	159.49	149.07%
Total LPWA Maintenance & Operations	*$ 3,531.30*	*$ 4,295.00*	*-$ 763.70*	*82.22%*	*$ 3,531.30*	*$ 4,295.00*	*-$ 763.70*	*82.22%*
Personnel Services		0.00	0.00		0.00	0.00	0.00	
Employee Benefits	2,969.56	2,688.00	281.56	110.47%	2,969.56	2,688.00	281.56	110.47%
Salaries / Wages / Payroll Tax	12,109.17	12,291.00	-181.83	98.52%	12,109.17	12,291.00	-181.83	98.52%
Total Personnel Services	$ 15,078.73	$ 14,979.00	$ 99.73	100.67%	$ 15,078.73	$ 14,979.00	$ 99.73	100.67%
Sanitation Service		0.00	0.00		0.00	0.00	0.00	
Billing Software	10.74	0.00	10.74		10.74	0.00	10.74	
Collection Fee	10,099.39	9,600.00	499.39	105.20%	10,099.39	9,600.00	499.39	105.20%
Fuel		100.00	-100.00	0.00%	0.00	100.00	-100.00	0.00%
Uniforms	44.40	0.00	44.40		44.40	0.00	44.40	
Total Sanitation Service	$ 10,154.53	$ 9,700.00	$ 454.53	104.69%	$ 10,154.53	$ 9,700.00	$ 454.53	104.69%
Sewer System		0.00	0.00		0.00	0.00	0.00	
Billing Software	10.74	0.00	10.74		10.74	0.00	10.74	
Fuel		150.00	-150.00	0.00%	0.00	150.00	-150.00	0.00%
Insurance		0.00	0.00		0.00	0.00	0.00	
Repairs / Maintenance		1,200.00	-1,200.00	0.00%	0.00	1,200.00	-1,200.00	0.00%
Supplies / Fees		300.00	-300.00	0.00%	0.00	300.00	-300.00	0.00%
Uniforms	44.40	0.00	44.40		44.40	0.00	44.40	
Utilities	373.03	375.00	-1.97	99.47%	373.03	375.00	-1.97	99.47%

Total Sewer System	**$ 428.17**	**$ 2,025.00**	**-$ 1,596.83**	**21.14%**	**$ 428.17**	**$ 2,025.00**	**-$ 1,596.83**	**21.14%**
Water System		0.00	0.00		0.00	0.00	0.00	
Billing Software	10.74	0.00	10.74		10.74	0.00	10.74	
DEQ Water Testing/Permits		1,000.00	-1,000.00	0.00%	0.00	1,000.00	-1,000.00	0.00%
Fuel		140.00	-140.00	0.00%	0.00	140.00	-140.00	0.00%
Insurance		0.00	0.00		0.00	0.00	0.00	
Meters		0.00	0.00		0.00	0.00	0.00	
Repairs / Maintenance		1,000.00	-1,000.00	0.00%	0.00	1,000.00	-1,000.00	0.00%
Supplies	314.39	1,000.00	-685.61	31.44%	314.39	1,000.00	-685.61	31.44%
Uniforms	44.40	0.00	44.40		44.40	0.00	44.40	
Utilities	462.87	625.00	-162.13	74.06%	462.87	625.00	-162.13	74.06%
Total Water System	**$ 832.40**	**$ 3,765.00**	**-$ 2,932.60**	**22.11%**	**$ 832.40**	**$ 3,765.00**	**-$ 2,932.60**	**22.11%**
Total Expenses	**$ 30,025.13**	**$ 34,764.00**	**-$ 4,738.87**	**86.37%**	**$ 30,025.13**	**$ 34,764.00**	**-$ 4,738.87**	**86.37%**
Net Operating Income	**$ 8,293.29**	**$ 3,192.00**	**$ 5,101.29**	**259.81%**	**$ 8,293.29**	**$ 3,192.00**	**$ 5,101.29**	**259.81%**
Other Income								
Transfer from Capital Improvement		0.00	0.00		0.00	0.00	0.00	
Transfers In/Out	-1,052.43	1,000.00	-2,052.43	-105.24%	-1,052.43	1,000.00	-2,052.43	-105.24%
Total Other Income	**-$ 1,052.43**	**$ 1,000.00**	**-$ 2,052.43**	**-105.24%**	**-$ 1,052.43**	**$ 1,000.00**	**-$ 2,052.43**	**-105.24%**
Other Expenses								
Payroll Suspense	292.94	0.00	292.94		292.94	0.00	292.94	
Total Other Expenses	***$ 292.94***	***$ 0.00***	***$ 292.94***		***$ 292.94***	***$ 0.00***	***$ 292.94***	
Net Other Income	**-$ 1,345.37**	**$ 1,000.00**	**-$ 2,345.37**	**-134.54%**	**-$ 1,345.37**	**$ 1,000.00**	**-$ 2,345.37**	**-134.54%**
Net Income	**$ 6,947.92**	**$ 4,192.00**	**$ 2,755.92**	**165.74%**	**$ 6,947.92**	**$ 4,192.00**	**$ 2,755.92**	**165.74%**

LPWA Claims including Payroll
10.06.2026 to 11.04.2026

Date	Payee	Memo	Payment
10/08/2026	Town of Luther	transfer	87.30
10/08/2026	Town of Luther	transfer	101.28
10/09/2026	Town of Luther	transfer	863.85
10/13/2026	Abbigail Slawson	refund	115.28
10/13/2026	ALSCO - WICHITA FALLS	Uniforms	182.16
10/13/2026	Brooklyn Miller	refund	15.98
10/13/2026	Department of Environmental Quality	testing	716.00
10/13/2026	Eastside Waste	trash	10,099.39
10/13/2026	JONES HARDWARE	Supplies	73.94
10/13/2026	Juana Padilla	refund	7.38
10/13/2026	Luther Hardware & Lumber, LLC	Supplies	116.40
10/13/2026	OG&E	Utilities	971.19
10/13/2026	OKLAHOMA CONTRACTORS SUPPLY	Supplies	1,101.40
10/13/2026	OKLAHOMA MUNICIPAL RETIREMENT FUND	Pension	288.32
10/13/2026	OMAG	Insurance	2,953.83
10/13/2026	ONG	Utilities	90.47
10/13/2026	OTA Platepay	Vehicle	18.40
10/13/2026	Rian Harkins	reimbursement	117.23
10/13/2026	STAPLES	office supplies	37.26
10/13/2026	A-Z HANDYMAN X-PRESS	cleaning	48.00
10/13/2026	O'Reilly Auto Parts	Supplies	346.90
10/13/2026	OKLAHOMA MUNICIPAL RETIREMENT FUND	Pension	286.24
10/13/2026	XCEL OFFICE SOLUTIONS - DALLAS	IT	425.83

10/15/2026	QuickBooks Payroll	Payroll	3,844.07
10/22/2026	Airgas USA, LLC	Supplies	105.60
10/22/2026	AT&T MOBILITY	IT	143.28
10/22/2026	BLUECROSS BLUESHIELD OF OK-DEARBORN	Insurance	40.11
10/22/2026	BLUECROSS BLUESHIELD OF OK-HEALTH	Insurance	2,859.45
10/22/2026	Delta Dental	Insurance	70.00
10/22/2026	Dollar General Charged Sales	Supplies	167.50
10/22/2026	VADIM MUNICIPAL SOFTWARE INC	IT	42.96
10/29/2026	QuickBooks Payroll	Payroll	4,034.65
11/02/2026	Town of Luther	transfer	140.00
11/03/2026	Town of Luther	transfer	812.77

RESOLUTION NO. 2026-11R

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE LUTHER PUBLIC WORKS AUTHORITY, SETTING THE REGULARLY SCHEDULED MEETINGS OF LUTHER PUBLIC WORKS AUTHORITY FOR CALENDAR YEAR 2027.

WHEREAS, the Open Meeting Act, codified in 25 O.S. §301, *et seq.*, requires all public bodies to give notice in writing by December 15th of each calendar year of the schedule showing the date, time, and place of the regularly scheduled meetings for the following calendar year; and

WHEREAS, the Board has elected to handle this statutory responsibility through a Resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE LUTHER PUBLIC WORKS AUTHORITY, THAT the regular Luther Public Works Authority Meetings for Calendar Year 2027 shall be held immediately following the Board of Trustees meeting at 7:00 p.m. on the following dates:

January 12, 2027
February 9, 2027
March 9, 2027
April 13, 2027
May 11, 2027
June 8, 2027
July 13, 2027
August 10, 2027
September 14, 2027
October 12, 2027
November 9, 2027
December 14, 2027

NOW, THEREFORE, BE IT FURTHER RESOLVED THAT the regularly scheduled meetings of the Luther Public Works Authority will be held in Luther Town Hall, 108 South Main Street, Luther, Oklahoma 73054.

Adopted and approved by the Board of Trustees of the Luther Public Works Authority on this 10th day of November, 2026.

_____
Chairman, William Terry Arps

Attest:

_____
Town Clerk

the Town of Luther

a friendly community

LPWA MONTHYLY REPORT

October 2026

Start New Service 20
Stop Service 12
Disconnect non-payment 0
Re-start Service 1
Leaks 2
Sewer Problems 0
New Meters 0
Accounts Billed 638
Late Accounts Billed 139

Cathy Schmitz
Utility Clerk

Town Of Luther

Deposit Register

For Outstanding Deposits

For From 7/1/2010 Thru 11/2/2026

Account	Customer Name	Reference #	Deposit Date	Refund Date	Deposit Amount	Refund Amount	Outstanding
Total WATER					$240.00	$0.00	$240.00
				Total Deposits Outstanding:			$39,572.30